

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on December 17, 2008 at 4:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on December 17, 2008 at 4:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

**Board Members:** Chairperson Drake Meinke

Vice Chairperson Gerald Wombacher

Linda McDonough

Jesus Valdez

Isabel Erickson

**Staff:** Admin. Assistant Charlotte Hawken

Town Clerk Kathy Bainbridge

**Others in attendance:** No one.

**CALL TO ORDER** –Chairperson Meinke called the meeting to order at 4:00 p.m. and noted that all members were present.

**PUBLIC COMMENT**– None.

**CONSIDERATION OF THE MINUTES – Consideration of the minutes of the regular meeting held on November 19, 2008.**

Vice Chairperson Wombacher moved to approve the minutes with a minor correction. Boardmember McDonough seconded and the motion passed unanimously.

**REPORTS** –Administrative Assistant Hawken reminded everyone about the Board Training on January 8, 2009.

**CLARKDALE’S KIOSKS ABOUT HISTORY** – Discussion and consideration of Clarkdale’s Kiosks about History, part of an Arizona Tourism Grant.

Chairperson Meinke stated he is currently fabricating the kiosk frames and they are turning out well. He will ask for Heritage Conservancy Board recommendations on topics to go to the Council at the next meeting. The sequence is to make the frames, choose the topics, then choose the locations. The kiosks can be placed in public spaces, not on private property unless it is a business with regular public traffic. There will be a map of the kiosk locations on the back of each kiosk. A walking or driving tour will be promoted by the state tourism office.

**PARTNERSHIP WITH OLLI FOR TAVASCI MARSH CLASS** – Discussion and consideration of partnering with Osher Lifelong Learning Institute in presenting a class regarding Tavasci Marsh.

Town Clerk Bainbridge stated that Town staff consensus is that the Council would need to direct the Heritage Conservancy Board to participate in a partnership and there would need to be a review of the contents of the class. Boardmember Erickson stated she thinks it is not worth pursuing it.

**READING ROOM** – Adjourn to the Reading Room for discussion and consideration of possible uses and arrangements of the Reading Room and the furnishings located in it and working on the cleaning and moving project.

The meeting did not adjourn to the Reading Room. The work session in the Reading Room on December 3<sup>rd</sup> resulted in preparing two pieces of furniture and moving them to the Men’s Lounge. The members agreed to meet in the Clubhouse on December 30<sup>th</sup> at 11:30 am to move fragile furniture into the Reading Room in preparation for the New Year’s Party.

The Board discussed the repair and restoration of broken furniture. Boardmember Erickson suggested an Adopt- a-Chair program to request donations to restore items. The members agreed to identify several pieces, make a flyer with information about them, request a newspaper article about the project, and display the pieces in the library and at events like the Heritage Dances.

**ARIZONA HISTORICAL RECORDS ADVISORY BOARD GRANT** – Discussion and consideration of the Arizona Historical Records Advisory Board grant titled Clarkdale’s Company Town Records and Documents.

Chairperson Meinke stated that he received information about this grant while attending an archive workshop at Sharlot Hall Museum and that he had a few days to write and submit it. It is a joint grant between the Town of Clarkdale and the Clarkdale Heritage Museum. There was no time before submitting it to take it to a Heritage Conservancy Board meeting for discussion. The lists of supplies in the grant are samples and purchases would be for the supplies that are actually needed. Written confirmation has yet to be received and some information may not be available until then.

Boardmember Erickson moved to approve to allocate funds from the Arizona Historical Records Advisory Board grant 50-50 between the Heritage Conservancy Board and the Clarkdale Heritage Center. Vice Chairperson Wombacher seconded and the motion passed four to one, with Boardmember McDonough opposing it.

**MEETING SCHEDULE** – Discussion and consideration of the Board’s meeting schedule.

It was noted that the library will be open until 4:30 pm beginning January 1, 2009.

Chairperson Meinke moved to approve changing the regular meeting time to 4:30 pm on third Wednesdays and to hold work sessions on January 7, February 4 and March 4 at 11:00 am in the Reading Room to clean and arrange the Clubhouse furniture. Boardmember Erickson seconded and the motion passed unanimously.

**FUNDRAISING** – Discussion and consideration of fundraising.

Responding to a question by Boardmember Erickson, Town Clerk Bainbridge stated that Town Boards could raise funds by selling tickets to events, request donations, sell things and apply for grants. She stated she would inquire about other fundraising possibilities. She explained that CDBG grants are administered by the Town for large projects of their choosing, usually infrastructure such as utilities and streets.

**FUTURE AGENDA ITEMS** – A listing of items to appear on future agendas.

- 1) Reading Room project
- 2) Kiosks topics
- 3) Records grant

**ADJOURNMENT** – With no further business and without objection the meeting adjourned at 5:20 pm.

**APPROVED:** \_\_\_\_\_ **SUBMITTED:** \_\_\_\_\_  
 Drake Meinke, Chairperson Charlotte Hawken, Administrative Assistant