

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 1st day of October, 2007, at 5:30 p.m. in the Finance Building Conference Room, 890 Main Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli
Vice Chairperson: Maya Radoccia
Commissioners: Krysta Dehnert (Absent)
Bethany Bezdek
Alice Burroughs

Town Staff:
Parks and Recreation Supervisor: Dawn Norman

Others in Attendance: Robyn Prudhomme' Bauer

AGENDA ITEM: CALL TO ORDER – Chairperson Zanolli called the meeting to order at 5:35 p.m. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT –

Robyn Prudhomme' Bauer, Clarkdale, stated that she would like the Parks and Recreation Board to discuss installing a safe pathway for pedestrians along Clarkdale Parkway. She explained that there are many pedestrians using the route include walking groups and that it is a safety concern to many citizens. She requested that that the Board include this item on the next agenda.

AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on September 4th, 2007.

Chairperson Zanolli moved to approve the minutes as they were written and Commissioner Burroughs seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS –

CHAIRPERSON'S REPORT – No Report.

STAFF REPORT - Parks and Recreation Supervisor Norman informed the Board that the Concerts in the Park brochure had been completed. She reviewed the brochure with the Board. There was open discussion on the brochure. Parks and Recreation Supervisor Norman stated that Saturday's concert was the last concert in the series and that she would like to request additional help from the Board. Her plan was to focus on getting the surveys completed while the board members sell the 50/50 raffle tickets. Parks and Recreation Supervisor Norman continued to state that she was very successful with getting concert attendees to complete the survey at the Sentimental Journey concert since the Lions Club handled the 50/50 raffle.

FINANCE REPORT - Parks and Recreation Supervisor Norman reviewed the August Financial Reports with the Board.

NEW BUSINESS:

AGENDA ITEM: CHAIR AND VICE CHAIR – Discussion and consideration of appointing chairperson and vice chairperson.

Commissioner Burroughs moved to nominate Commissioner Zanolli as Chairperson and Commissioner Radoccia seconded the motion. The motion passed unanimously. Commissioner Zanolli moved to nominate Commissioner Radoccia as Vice Chairperson and Commissioner Burroughs seconded the motion. The motion passed unanimously.

VERDE VALLEY THEATRE – Discussion and consideration of the proposed workshop/program presented to Verde Valley Theatre in partnership with Parks and Recreation.

Verde Valley Theatre Representative Robyn Prudhomme' Bauer informed that there would not be a workshop offered for the Christmas Pageant as proposed due to scheduling conflicts. The theater proposes that the workshops be offered in the spring, either March or April. She stated that Christine McNeil would teach the workshop and would limit the class size to 10-12 children. She said the theatre would like the Parks and Recreation Board to assist in promoting the workshops and making arrangements for the location of the classes. She informed that the theatre would have sign up sheets at the Christmas Pageant auditions to see what type of interest there was. Parks and Recreation Supervisor Norman offered to assist with seeking out the interest at the Clarkdale-Jerome School.

Verde Valley Theatre Representative Robyn Prudhomme' Bauer distributed a flyer announcement regarding the Christmas Pageant auditions. There was discussion regarding the auditions and the children's roles in the performance.

Commissioner Radoccia inquired about the rehearsals and what type of commitment would the children be required to make. Verde Valley Theatre Representative Robyn Prudhomme' Bauer explained that rehearsals would be held 2 to 3 nights per week until the performance date got closer at which time the number of rehearsals held would increase.

There was discussion regarding the workshops and the consensus of the Board was very supportive of the concept. The Board agreed that they would like to continue discussions with the theatre until all the specifics are set in place.

AGENDA ITEM: PARK USE RULES AND REGULATIONS – Discussion and consideration of the park use rules and regulations.

Parks and Recreation Supervisor Norman reviewed the current Park Use Agreement, Town Ordinance regarding Park Rules and permits, and information received from the town's risk pool with the Board.

There was open discussion on the rules, park rentals and liability insurance. There was discussion that the User's Agreement needed to be revised to clarify to user's that the park is still open to the public's use and that the gazebo is the only part of the park that is being rented. There was open discussion on the resolution and what constituted the requirement of attaining a park use permit. There was discussion that the resolution was not clear and concise on establishing required park use permits. There was open discussion regarding the use of alcohol in the parks. The Board requested that staff seek information and research allowing alcohol use in the parks and to prepare a beginning draft of a new User's Agreement and resolution on permit uses and requirements.

AGENDA ITEM: HALLOWEEN - Discussion and consideration of the upcoming Halloween on Main Street event.

Parks and Recreation Supervisor Norman explained what is planned for Halloween and informed the Commissioners that volunteers were needed to assist with: dividing the candy for the residents, distribution of the candy to the residents and judging of the costume contest.

AGENDA ITEM: POOL – Discussion and consideration of purchasing pool system equipment.

Parks and Recreation Supervisor Norman stated that she will be meeting with a salesperson from Aquatic Environmental Systems tomorrow. She informed that she had an estimated amount as to what the system would cost but that she would have the proposal available at the next meeting for their approval to move forward with the purchase.

AGENDA ITEM: NEW YEAR'S EVE EVENT – Discussion and consideration of a New Year's Eve Event.

Parks and Recreation Supervisor Norman stated that she has not yet scheduled entertainment for the evening. She explained that she is still researching and planning ideas for the event and that she has sought out interest from the town employees as to who would assist with the event. There was open discussion on entertainment, food, entrance fees, volunteers, and scheduled time of dropping of the ball.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Clarkdale Parkway Pedestrian Walkway
Park Use Rules, Regulations and Rentals
New Year's Eve Event
Programming
Santa in the Park
Pool

AGENDA ITEM: ADJOURNMENT - With no further business before the Board, the meeting adjourned at 6:55 p.m.

APPROVED:

Lynda Zanolli,
Chairperson

SUBMITTED BY:

Dawn Norman,
Parks and Recreation Supervisor