

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION  
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 4<sup>th</sup> day of September, 2007, at 5:30 p.m. in the Finance Building Conference Room, 890 Main Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli (Absent)  
Vice Chairperson: Maya Radoccia (Absent)  
Commissioners: Krysta Dehnert  
Bethany Bezdek  
Alice Burroughs

Town Staff:  
Parks and Recreation Supervisor: Dawn Norman

Others in Attendance: Robyn Prudhomme' Bauer

**AGENDA ITEM: CALL TO ORDER** – Parks and Recreation Supervisor Dawn Norman called the meeting to order at 5:35 p.m. and noted that Chairperson Zanolli and Vice Chairperson Radoccia were absent, however a quorum was present.

Commissioner Dehnert moved to appoint Commissioner Bezdek to chair the meeting.  
Commissioner Burroughs seconded the motion. The motion passed unanimously.

**AGENDA ITEM: PUBLIC COMMENT** – No Public Comment.

**AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on August 6<sup>th</sup>, 2007.**

Commissioner Dehnert moved to approve the minutes as they were written and Commissioner Burroughs seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS** –

**CHAIRPERSON'S REPORT** – No Report.

**STAFF REPORT** - Parks and Recreation Supervisor Norman informed the Board that there has been great attendance at the Concerts in the Park. She stated that there have been a couple incidents with dogs which have brought up some safety concerns. Parks and Recreation Supervisor Norman explained that regardless of the numerous announcements made throughout the concerts there are still some dog owners who are not being responsible. She continued to explain that in order to be pro-active she would develop a brochure that could be handed out at the concerts which would contain concert information, park rules, and leash law information.

Parks and Recreation Supervisor Norman shared her experience at the Parks and Recreation Educational Conference and information from some of the workshops she attended.

Parks and Recreation Supervisor Norman stated that the Arizona State Parks Trail Conference was October 4<sup>th</sup> through October 6<sup>th</sup> and if any of the Board Members wanted to attend they needed to let her know as soon as possible so that she could make arrangements.

**FINANCE REPORT** - Parks and Recreation Supervisor Norman explained that due to the meeting being held on the first Monday of the month, the finance department did not have the information updated in order to print out an up to date report. She explained that the Board would review the report for August at next month's meeting.

### **OLD BUSINESS:**

**AGENDA ITEM: VERDE VALLEY THEATRE – Discussion and consideration of the proposed workshop/program presented to Verde Valley Theatre in partnership with Parks and Recreation.**

Verde Valley Theatre Representative Robyn Prudhomme' Bauer apologized for missing last month's meeting. She stated that she had presented the Parks and Recreation Board's proposal to the Verde Valley Theatre Board and that they had expressed some concerns with the idea. She explained that their main concern was that the idea was very similar to what is already offered to the community by Missoula Theatre. She continued that with such a program members would also have trouble with work schedules.

Verde Valley Theatre Representative Robyn Prudhomme Bauer informed that the theatre plans to offer a 2 day workshop prior to the Christmas Pageant production. There was open discussion on the workshop and the Christmas Pageant.

Commissioner Burroughs asked for a brief history of the events leading up to the current proposal. There was open discussion on the previous proposals made by both the Verde Valley Theatre and the Park and Recreation Board. There was open discussion on the previous agreement between the town and the theatre.

There was open discussion on offering a 6-10 day workshop to youths with no production at the end of the session and that it could be offered one or two times per week in the evening or on the weekend.

There was discussion on getting the word out to all schools, Clarkdale-Jerome School, Cottonwood Schools, charter schools and the High School.

Robyn Prudhomme Bauer stated she would present the new proposal of youth workshops in the Spring to the Verde Valley Theatre Board.

There was open discussion of the new theatre building.

Commissioner Dehnert offered the help of the Parks and Recreation Board to Verde Valley Theatre Representative Robyn Prudhomme Bauer with the Christmas Pageant.

**AGENDA ITEM: PARK USE RULES AND REGULATIONS – Discussion and consideration of the park use rules and regulations.**

Parks and Recreation Supervisor Norman reviewed the current Park Use Agreement, Town Ordinance regarding Park Rules and permits, and information received from the town's risk pool with the Board. There was open discussion on the rules, park rentals and liability insurance.

**AGENDA ITEM: HALLOWEEN - Discussion and consideration of the upcoming Halloween on Main Street event.**

Parks and Recreation Supervisor Norman explained what is planned for Halloween and informed the Commissioners that volunteers were needed to assist with: dividing the candy for the residents, distribution of the candy to the residents and judging of the costume contest.

**AGENDA ITEM: PARKS AND RECREATION/LIBRARY SURVEY – Discussion and consideration of the Parks and Recreation Survey Results.**

Parks and Recreation Supervisor Norman reviewed the results with the Commission. There was open discussion on the results received from the survey.

Commissioner Dehnert suggested that due to the lack of knowledge of some of the park facilities that a map be created in the form of a flyer, brochure or in the Talk of the Town Newsletter to inform residents of all of the town's park facilities and their locations.

**AGENDA ITEM: NEW YEAR'S EVE EVENT – Discussion and consideration of a New Year's Eve Event.**

Parks and Recreation Supervisor Norman presented the idea of hosting a New Year's Eve Event. She explained that it would be a family oriented evening that could be held in the auditorium. She shared ideas of entertainment ranging from dancing with music provided by a DJ, karaoke, performers such as dance troupes, magicians, gymnasts, and comics. Parks and Recreation Supervisor Norman informed the Board that a resident has offered to make a lighted ball that can be dropped from the flagpole in front of the Men's Lounge. She continued by explaining that if the Board supported her idea that she would need volunteers. There was open discussion on entertainment, food, entrance fees, volunteers, and scheduled time of dropping of the ball.

**AGENDA ITEM: COMMUNITY CALENDAR – Discussion and consideration of Clarkdale's annual calendar.**

Parks and Recreation Supervisor Norman explained to the Board that the original idea of Clarkdale's annual calendar was a project conceived by the Parks and Recreation Commission a couple years back. She continued by saying that the idea was that the Parks and Recreation Board would choose a theme for each year and ask the community to submit photos reflecting the year's theme. Parks and Recreation Supervisor Norman explained that the first calendar, year 2006, was produced using photos of nature provided by the Mayor, this was decided due to

the time constraint; the following year was the town's 50<sup>th</sup> Anniversary so it was decided to focus on the history of Clarkdale in an effort to build up to the 4<sup>th</sup> of July/50<sup>th</sup> Anniversary Celebration. Parks and Recreation Supervisor Norman stated that the current Parks and Recreation Board needed to discuss if this was a project that the board wanted to continue with. She explained that if the board wanted to continue with the project that it would be very difficult to produce a calendar for 2008. There was open discussion on the Parks and Recreation Commission continuing with the calendar project.

*Commissioner Dehnert motioned that the Parks and Recreation Board discontinue the calendar project. Commissioner Bezdek seconded the motion. The motion passed unanimously.*

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

Verde Valley Theatre  
Park Use Rules and Regulations  
New Year's Eve Event  
Programming  
Halloween Event

**AGENDA ITEM: ADJOURNMENT** - With no further business before the Board, the meeting adjourned at 7:05 p.m.

APPROVED:

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Bethany Bezdek,  
Chairperson

SUBMITTED BY:

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Dawn Norman,  
Parks and Recreation Supervisor