

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION  
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 2<sup>nd</sup> day of April, 2007, at 5:30 p.m. in the Finance Building Conference Room, 890 Main Street, Clarkdale, Arizona.

Chairperson: Lynda Zanolli  
Commissioners: Maya Radoccia  
Krysta Dehnert  
Ron Black

Town Staff:  
Parks and Recreation Supervisor: Dawn Norman  
Admin. Services Director/Town Clerk: Joyce Driscoll

**AGENDA ITEM: CALL TO ORDER** – Chairperson Zanolli called the meeting to order at 5:30 p.m. It was noted that a quorum was present.

**AGENDA ITEM: PUBLIC COMMENT** – No Public Comment.

**AGENDA ITEM: MINUTES - Discussion and consideration of minutes of the Regular Meeting held on March 5, 2007.**

Commissioner Black moved to approve the minutes as they were written and Commissioner Radoccia seconded the motion. The motion passed unanimously.

**AGENDA ITEM: REPORTS** –

**CHAIRPERSON’S REPORT** – No Report.

**STAFF REPORT** - Parks and Recreation Supervisor Norman informed the Board that over 2,000 Parks and Recreation and Library Surveys were mailed out on March 28<sup>th</sup>. She stated that so far 66 surveys were returned, 47 of which were returned by mail.

Parks and Recreation Supervisor Norman informed the Board that currently the Town is searching for another pool manager as Blake Testa was not returning due to an unforeseen circumstance. She stated that she and Administrative Services Director Driscoll met with Erin Estes to discuss possible prospects to fill the position. She stated that in addition to discussing the pool manager vacancy, she scheduled a day of training with Erin Estes for April 11<sup>th</sup> to attain Red Cross Certification in Lifeguard Management and the possibility of adding a Family Open Swim time to the pool schedule.

Parks and Recreation Supervisor Norman stated that job advertisements for lifeguards are currently running in the newspaper, on the town’s website, and will be in the upcoming Talk of the Town newsletter.

Parks and Recreation Supervisor Norman updated the Board on the status of the Dorothy Benatz Trail. She stated the Deception Wash Bridge was completed, the benches, waste

receptacles and mutt mitt dispensers are installed, and APS has been delivering loads of the wood chips. Parks and Recreation Supervisor Norman said she had met with Public Works Superintendent Dennis Inman today and discussed installing the railroad tie bollards, which are scheduled to begin installing at the end of the week. She also informed them that a photo of Dorothy and information to be placed on the plaques was received from the Benatz family and that she is currently working on the information which will be placed on the plaque.

Parks and Recreation Supervisor Norman informed the Board that there have been no applicants for the board vacancy.

**FINANCE REPORT** - Parks and Recreation Supervisor Norman and Administrative Services Director Driscoll reviewed the monthly finance report with the Parks and Recreation Board. Parks and Recreation Supervisor Norman explained that the Finance Report covered the month of February. She explained that due to the meeting being held on the first Monday of the month, the finance department did not have the information updated in order to print out an up to date report. Parks and Recreation Supervisor Norman explained that if the Board had no problems with the reports being a month behind that the Board would continue to receive the reports in this manner.

### **NEW BUSINESS:**

#### **AGENDA ITEM: VERDE VALLEY THEATRE – Discussion and consideration of the proposed holiday play presented by Verde Valley Theatre in partnership with Parks and Recreation.**

There was open discussion regarding the proposed play presented by Verde Valley Theatre. Several questions arose in the discussion and the Board requested Parks and Recreation Supervisor Norman to invite the Verde Valley Theatre to the next Parks and Recreation Meeting scheduled for May 7<sup>th</sup>. Chairperson Zanolli asked Parks and Recreation Supervisor Norman to check with the theater group that the Parks and Recreation Board would not be imposing any time delays on the theater by postponing the meeting until May. Chairperson Zanolli stated that if this did cause time delays for the theater group that she would like Parks and Recreation Supervisor Norman to schedule a Special Meeting to meet with Verde Valley Theatre.

During open discussion, the following questions arose:

- Was the event going to be extended to other schools in addition to Clarkdale-Jerome School? For example, private schools in the area.
- What was the Parks and Recreation Board's role in refreshments? Who will provide the refreshments?
- What are the ages for the 15 to 20 children needed for the cast?
- Pricing – what are the ages considered for the free child admission? 8<sup>th</sup> grade and under?
- Need clarification on the Parks and Recreation Board's responsibilities regarding contacting the Clarkdale-Jerome School and other schools.
- Matinees – Is this for school field trips? If so, what if no teachers want to participate?
- Clarification that there is no charge for school classes attending the show.
- Would refreshments be served during the matinees when school classes would be attending? Would this be ideal to do?

**AGENDA ITEM: VOLUNTEERS FOR CONCERTS IN THE PARK – Discussion and consideration of volunteers to attend the 2007 Concerts in the Park events.**

There was open discussion on what concert dates volunteers were still needed. Parks and Recreation Supervisor Norman explained that she will be attending each of the concerts and that a volunteer was needed to help her.

Parks and Recreation Supervisor Norman informed the Board that Community Development has been working on a neighborhood project and would like to incorporate the first event in conjunction with the last concert scheduled on October 6. Parks and Recreation Supervisor Norman stated that Community Development is still in the planning stages but plans to hold the event in the Town Park from 2 p.m.-6 p.m. She continued to state that Community Development would like to see all town departments represented at the event, the town departments could share what projects are being worked on or what has been completed and where residents could meet some of the town employees who work behind the scenes. Parks and Recreation Supervisor Norman said she would keep the Board informed as the event progresses.

**AGENDA ITEM: 2007 FOURTH OF JULY EVENT - Discussion and consideration of the annual Fourth of July Event in the Park.**

Parks and Recreation Supervisor Norman informed the Board some of the scheduled 50<sup>th</sup> Anniversary of incorporation events and programs. She explained that there were two events scheduled on April 21<sup>st</sup> and 28<sup>th</sup> for a community mural project. Parks and Recreation Supervisor Norman stated that the event will be held at the Town Park from 1 p.m. – 3 p.m. and that there will be live music and refreshments provided. Parks and Recreation Supervisor explained that local artist, Bet Gerstner, received a grant to do a green art project at Clarkdale-Jerome School and is working with the town in a community wide event to design and assemble a 4'x8' mosaic mural which will contain the town logo in the center and then have some of the individual tiles made by the students incorporated into the piece. She explained that the finished piece will then be unveiled at the 4<sup>th</sup> of July event.

There was open discussion on the annual 4<sup>th</sup> of July children's parade and the posting of the new parade rules.

The Board discussed how many volunteers were needed and what time the Board Members should plan on working the event.

Parks and Recreation Supervisor Norman shared that she has been working with Erin Lamb, Clarkdale Discovery Site Manager, and that Discovery will be offering a class through their summer program which will research and incorporate the history of Clarkdale into writing a play which will then be performed at the 4<sup>th</sup> of July event.

**AGENDA ITEM: POOL – Discussion and consideration of the 2007 Pool Season rates.**

Parks and Recreation Supervisor Norman provided the 2007 pool rates set for Cottonwood, Sedona and Camp Verde along with Clarkdale's 2006 pool rates. There was open discussion on price comparisons between all of the area's pool rates and what Clarkdale should continue to offer and what should be discontinued in regards to pool passes and prices.

Commissioner Black moved and Commissioner Radoccia seconded to recommend the pool rates as follows:

Adult/Visit: \$2.00

Child/Visit: \$1.50

Adult/10 Visit Pass: \$15.00

Youth/10 Visit Pass: \$12.50

Adult-Season Pass: \$60.00

Youth-Season Pass: \$40.00

\*Family Season Pass: \$105.00 \*Family members defined as residing in the same residence.

Swimming Lessons/Session: \$30.00

The motion passed unanimously.

There was open discussion on how the pool staff has issued and handled the pool passes in the past seasons. Administrative Services Director Driscoll explained that the pool staff kept the patrons' passes in the guards' room for the patrons and that the guards/cashiers would look up the patron's pass as they visited the pool. There was open discussion that the pool staff should not keep the patrons' passes and the patrons should be responsible for their pass. There was open discussion that on the passes it should state: The Town of Clarkdale is not responsible for lost or stolen pool passes. Pass is non-refundable and non-replaceable.

There was open discussion that patrons should fill out applications for the pool passes to keep on record which would include emergency contact information.

**AGENDA ITEM: TUZIGOOT DAY USE AREA – Discussion and consideration of the Tuzigoot Day Use Area.**

Administrative Services Director Driscoll explained that there had been a couple of entities that were working with State Parks on the Tuzigoot Day Use Area but she had not heard if anything had ever come of it. Parks and Recreation Supervisor Norman stated that she had no information as she had not yet contacted State Parks and that she would schedule to meet with State Parks prior to next month's meeting.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

Verde Valley Theatre  
Tuzigoot Day Use Area  
Fourth of July Event

**AGENDA ITEM: ADJOURNMENT** - With no further business before the Board, the meeting adjourned at 7:00 p.m.

APPROVED:

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Lynda Zanolli,  
Chairperson

SUBMITTED BY:

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Dawn Norman,  
Parks and Recreation Supervisor

ATTEST:

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Joyce Driscoll,  
Administrative Services Director/Town Clerk