

**Minutes of a Special Meeting of the Heritage Conservancy Board of the Town of Clarkdale,
Held on July 26, 2007 at 4:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A special meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on July 26, 2007 at 6:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members:

Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Larry Blair (absent)

Staff: Admin. Assistant Charlotte Hawken

Others in attendance: No one.

AGENDA ITEM - CALL TO ORDER –

Chairperson Meinke called the meeting to order at 6:00 p.m. and noted that Boardmember Blair was absent.

AGENDA ITEM - PUBLIC COMMENT –

None.

AGENDA ITEM - REPORTS:

Administrative Assistant Hawken stated that the Archive door had a new lockset and key and that four fire-safe file cabinets for the archive had been delivered to temporary storage in the Center.

AGENDA ITEM: ARCHIVE RENOVATION

– Discussion and consideration of the current status of and alternatives for completing the renovation of the Town of Clarkdale Archive.

Discussion included the following issues:

1. In the minutes of a Special Joint Meeting of the Common Council and the Heritage Conservancy Board held on Monday, November 17, 2003, it states, “*The Council consensus was to have HCB spend up to \$2500 from their accounts on the museum basement to prepare it for archival storage.*”
2. Superintendent of Buildings Inman has requested a scope of work before any construction begins.
3. Suggestion to hire Dennis Peterson to do any work that requires more construction skills than the members have.
4. Boardmember Valdez and Vice Chairperson Wombacher could do the work to alter the security gratings.

Chairperson Meinke moved to spend up to \$2500 of the Heritage Conservancy Board budgeted town funds on the following scope of work to complete the renovation of the archive space downstairs at 900 First North Street:

Scope of Work:

Focus will be on the two small rooms with windows and the hallway.

Work will include:

1) Patching and painting walls, ceilings, floors, doors and woodwork (all interior surfaces).

2) Altering, painting and installing security gratings as solid units on one double and two single windows. The design and method of installation of the security gratings to be agreed upon by Boardmember Jesus Valdez and Superintendent of Buildings Inman.

Boardmember McDonough seconded and the motion passed unanimously.

AGENDA ITEM - FUTURE AGENDA ITEMS

1. Update on airplane crash site
2. Archive renovation.

AGENDA ITEM - ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 6:45 p.m.

APPROVED:

Drake Meinke, Chairperson

SUBMITTED:

Charlotte Hawken, Administrative Assistant