

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,  
Held on July 18, 2007 at 4:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on July 18, 2007 at 4:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

**Board Members:**

Chairperson Drake Meinke  
Vice Chairperson Gerald Wombacher  
Linda McDonough  
Jesus Valdez  
Larry Blair

**Staff:** Admin. Assistant Charlotte Hawken

**Others in attendance:** No one.

**AGENDA ITEM - CALL TO ORDER –**  
Chairperson Meinke called the meeting to order at 4:05 p.m. and noted that all members were present.

**AGENDA ITEM - PUBLIC COMMENT –**  
None.

**AGENDA ITEM - CONSIDERATION OF THE MINUTES –** Consideration of approving the minutes of the regular meetings on March 21 and June 20, 2007.

Boardmember McDonough moved to approve the minutes. Vice Chairperson Wombacher seconded and the motion passed unanimously.

**AGENDA ITEM - REPORTS:**

Administrative Assistant Hawken noted that Kris Frost from Hart Interior Design in Phoenix had called about getting copies of old black and white photographs of people and places in Clarkdale for decorating the new clubhouse that is to be built in the Mountain Gate development.

**AGENDA ITEM: ARCHIVE POLICIES AND PROCEDURES –** Discussion and consideration of the archive policies and procedures. It was agreed that the draft policies are not correct and that Boardmember McDonough and Administrative Assistant Hawken would work on the them before bringing them back to the board for approval.

**AGENDA ITEM: ARIZONA OFFICE OF TOURISM GRANT –** Discussion and consideration of applying for an AOT grant.

Discussion included possible projects to include in a grant application, as follows:

1. Clarkdale Historic District street signs to be placed above the current street signs.
2. Plaque with a photograph of the smelter in its full glory and information about it to be placed near the smelter monument on First North Street.
3. Landscaping the area next to the smelter monument.
4. Restore the lamps on the Bitter Creek Bridge.
5. Refurbish original Clubhouse furniture to be arranged for periodic tours of the Clubhouse.
6. Develop a brochure with Clubhouse information.
7. Plaque with map and information about the historic district to be placed in the Main Street park.
8. Reprint the *Tour Historic Clarkdale* brochure.
9. Small plaques with historic information about individual downtown buildings to be placed on those buildings.

**AGENDA ITEM: FIRST INTERSTATE BANK SERVICE COUNTERS –** Discussion and consideration of a recommendation for the use of the First Interstate Bank service counters.

Boardmember McDonough moved to recommend to the Town Council that the bank fixtures from the First Interstate Bank, currently located in the building owned by Clarkdale Red Rock Investments, LLC, 907 Main Street, be moved into the Town's possession, to be partly displayed in the Clark Memorial Library and partly loaned to the Clarkdale Heritage Center for display. Vice Chairperson Wombacher seconded and the motion passed unanimously.

**AGENDA ITEM: CENTENNIAL GRANTS –** Discussion and consideration of applying for Centennial Grants.

It was agreed that Chairperson Meinke would coordinate with Mary Lu Estlick about the information he has on Arizona Centennial grants.

**AGENDA ITEM: PULLEYS AND HOOKS –**

Discussion and consideration of the possible acquisition of several pulleys and hooks. It was agreed that Boardmember McDonough and Vice Chairperson Wombacher will research to see if these items could be part of the Reservation Ranch or United Verde Orchard and Farm activities.

Boardmember Valdez left the meeting.

**AGENDA ITEM: CLUBHOUSE TRIM –**

Report on the status of the repair of the fallen Clubhouse trim.

Administrative Assistant Hawken presented the following report:

*Subject: Weekly Report, July13, 2007*

*TO: Mayor and Town Council*

*CC: Town Staff*

*FROM: Acting Town Manager, Steven Burroughs*

**Auditorium Update** – *To answer the question of the falling cornice and what could be done in its repair:*

*We contacted and met with Bob Frankenburger of the State Historical Perseveration Offices (SHPO) and Bill Otwell, a restoration architect from Prescott.*

*After an extensive inspection of the entire building was conducted the problem area was narrowed to the Auditorium portion only. This area was found to have a larger cornice profile than the reminder of the building.*

*We then met with Mr. Otwell and Tom Frost, a structural engineer, to determine what steps we can perform on the cornice to save it. We employed a boom lift to get a closer inspection. The larger cornice’s weight and insufficient building connections was determined to have contributed to its falling. An inspection of the smaller cornice areas detected no movement there.*

*After the inspection the structural engineer supplied the Town with an engineered detail and report on a method to stabilize and secure the existing portion of the cornice and possible steps to replace the missing section. This method of*

*restoration was also reviewed by Mr. Frankenburger to verify the compliance with SHPO as not to jeopardize the buildings’ historical standing, and it was determined to be a satisfactory repair process.*

*Over the next few months we will be undertaking the engineer’s recommendations and providing SHPO with updates as they progress.*

**AGENDA ITEM - FUTURE AGENDA ITEMS**

1. AZOT grants.
2. Pullys and hooks.

**AGENDA ITEM - ADJOURNMENT** – With no further business, and without objection, the meeting adjourned at 5:45 p.m.

**APPROVED:**

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Drake Meinke, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Administrative Assistant