

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,
Held on January 17, 2007 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on January 17, 2007 at 5:15 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members:

Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Larry Blair

Staff: Administrative Assistant Charlotte Hawken

Town Clerk Joyce Driscoll
Comm. Dev. Planner Normalinda Zuniga

Others in attendance: Pat Williams.

AGENDA ITEM: CALL TO ORDER –Chair Meinke called the meeting to order at 5:20 p.m. and noted that Boardmember McDonough was absent.

Boardmember McDonough arrived at 5:25 p.m.

AGENDA ITEM: PUBLIC COMMENT –

Pat Williams stated that the profits from the dances in 2006 were about \$1000 for the door receipts less the band expense for the Clarkdale Heritage Center and \$505.50 for refreshments for the Heritage Conservancy Board. She noted that included proceeds of the raffles. She requested that there be an agenda item for the pricing of the refreshments for the next meeting.

Ms. Williams stated there will be an open house at Mountain Gate on March 3rd. They will have space for historical Clarkdale displays and the Board may participate if they wish to.

The Annual Chamber Block Party on Eleventh Street will be soon and the Board may have a display/oral history table in the park during the event.

She stated she spoke with Dennis Peterson, the town crewman hired to work on the museum construction, and she suggested he call Nancy Smith, Linda McDonough or herself if he has any questions.

Without objection Item 7 was discussed next.

AGENDA ITEM: CENTERVILLE PROJECT – Worksession to review the possibility of restoring a historic path from Centerville to upper Clarkdale.

Community Development Planner Zuniga stated that she and Officer Razo had surveyed Centerville residents and set goals for 2007 as part of a Centerville Project. They are looking for information about several aspects of the project, including the route of the old path from Centerville to the fire station. They want to mark the edges of the trail, probably just the wash sections.

Boardmember Valdez noted he previously did some work on this issue and he has some photographs. Boardmember McDonough noted there is an aerial photograph in the archives. Another aspect is plaques with historic information on them to be placed at the entrance, the trail head and in the park. Boardmember Valdez stated he has information about and a map of the houses in the 1920s-1930s. The costs of the plaques, entrance sign, and trail work will be paid by the Centerville project.

The Board agreed for members to work on wording for the plaques and the trail location information and bring it back to the next board meeting, when it would be forwarded to Planner Zuniga.

Without objection Item 9 was discussed next.

AGENDA ITEM: GOALS AND OBJECTIVES – Consideration of goals and objectives.

Town Clerk Driscoll stated that an update of department goals would go to the Department Head retreat in February. Current Board goals to June 30th include helping with the museum/archive building construction and developing policies and procedures for the archive (loans to museum, sharing the building, and collection). Goals to December 30th include moving the archives and artifacts into the archive space. Discussion about post-December 2007 goals included coordinating the archive records with the other town records and digitizing and/or microfiching the records.

AGENDA ITEM: CONSIDERATION OF THE MINUTES – Consideration of approving the minutes

of the regular meetings on November 15 and December 20 and the special meetings on December 13 and 21, 2006.

Boardmember Blair moved to approve the minutes with the addition of Town Clerk Driscoll and Town Manager Mabery's names to the staff in attendance on December 13, 2006. Vice Chairperson Wombacher seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS:

Chairperson – None.

Staff – Administrative Assistant Hawken stated that the balance of the donations account was \$4666.77 after depositing the dance refreshments proceeds.

AGENDA ITEM: HISTORIC PROJECT – Consideration of the location of the historic plane crash.

Administrative Assistant Hawken stated that Mr. Bone had sent a list of assessment contractors. The Board agreed not to pursue professional assessment of any prospective site.

AGENDA ITEM: ARCHIVAL STORAGE AREA, STORAGE, SHELVING AND ACCESSIONING – Consideration of the archival storage area, storage, shelving and accessioning.

There has been a request to move items out of the museum/archive building. Chairperson Meinke moved to move any necessary items to a storage unit. Boardmember McDonough seconded and the motion passed unanimously.

AGENDA ITEM: BUDGET PLANNING FOR 2006-2007 - Consideration of projects for the 2005-2006 Heritage Conservancy Board funds in the town budget.

The Board agreed to list possible items in order to spend the current year town funds and consider them at the next board meeting.

AGENDA ITEM: 2007-2008 BUDGET REQUESTS – Consideration of budget requests for 2007-2008 year.

The Board agreed to consider budget requests at their next meeting.

AGENDA ITEM: MEETING DAY AND TIME – Consideration of the Heritage Conservancy Board meeting day and time.

Administrative Assistant Hawken requested that the meeting time be changed from 5:15 p.m. to 4:00 p.m. The Board agreed to set the meetings at 4:00 p.m. on the third Wednesday of each month.

AGENDA ITEM: FUTURE AGENDA ITEMS –

1. Centerville Project
2. Budget Planning for 2006-2007
3. 2007-2008 Budget Requests
4. Goals and Objectives
5. Dance refreshments pricing.

AGENDA ITEM: ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 7:00 p.m.

APPROVED:

Drake Meinke, Chairperson

SUBMITTED:

Charlotte Hawken, Administrative Assistant