



Staff Report

Agenda Item: **MAIN STREET WATERLINE ENGINEERING CONTRACT -**
Consideration of an amendment to the existing contract between Willdan and the Town of Clarkdale for engineering of the Main Street Waterline replacement project.

Meeting Date: December 11, 2007

Prepared By: Ron Doba, Utilities Director
Dennis Inman, Public Works Superintendent

Background: Willdan, the engineering firm that is providing awarded engineering services for the Town of Clarkdale's Main Street Waterline has submitted an amendment for Exhibit "C" contract.

Main Street Waterline replacement:

• Original Contract Amount:	\$35,350.00
• Less Site Survey	(\$ 2,700.00)
• <u>Less Coordination / Administration</u>	<u>(\$ 1,000.00)</u>
Adjusted Contract Amount	\$31,650.00

The Towns staff was able to lower the previously submitted due impart to Willdan not having internal staffing to provide survey work for their project. Staff was able to contract locally for the service and remove that portion from the Willdan contract.

Recommendation: To approve the amendments to Willdan's current contract and authorize the Mayor to execute the amendments to the contract for these services as noted in "EXHIBIT C", Amendment 1" for Design & Engineering services for the Main Street Waterline replacement project.

**EXHIBIT C
AUTHORIZATION FOR SERVICES**

AMENDMENT No. 1

Main Street Waterline Replacement
Clarkdale, Arizona

The Town of Clarkdale has previously entered into an Agreement for engineering services for the Main Street Waterline Replacement project with Willdan. The Town now desires to reduce the services as provided below. It is hereby agreed that the following services are reduced and approved.

PROJECT: Main Street Waterline Replacement

Type of Work: The Town desires to remove the survey portion of the contract and retain its own survey directly.

SCOPE OF SERVICES:

Removal of topographic survey to verify the locations of existing structures, improvements and utilities that may impact the project and verification of approximate location of existing easements, property lines and right-of-way. Survey will not establish legal right of way, property lines or survey existing property corners. However, any existing property corners, pins and reference points located will be noted for the record.

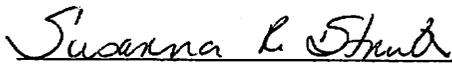
The Town will provide Willdan with the necessary topographic survey as stated above for design purposes.

COST OF SERVICES: Unless provided herein, it is agreed that the cost of services shall be as provided.

Original Contract Amount:	\$35,350.00
Less Survey	\$ 2,700.00
Less Willdan Cost for <u>Coordination and administration</u>	<u>\$ 1,000.00</u>
Adjusted Contract Amount:	\$31,650.00

MASTER AGREEMENT: The Master Agreement between the parties is incorporated and amended herein as if fully set forth.

DATED this _____ day of _____, 2007



Susanna R. Struble, P.E., Sr. V.P.
Regional Manager
WILLDAN

Town of Clarkdale