

## Minutes of a Special Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, June 25, 2007

A Special meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 25, 2007 at 9:00 a.m. in the Clark Memorial Library, 39 N. Ninth Street, Clarkdale, Arizona.

**Town Council:**

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley (absent)
Councilmember	Frank Sa (absent)
	Patricia Williams
	Curtiss Bohall

**Town Staff:**

Town Manager	Gayle Mabery
Ass't to the Town Manager	Janet Perry
Public Works Director	Steven Burroughs
Finance Director	Carlton Woodruff
Police Chief	Patrick Haynie
Deputy Town Clerk	Walt Good
Library Manager	Charlotte Hawken
Community Dev. Dir.	Sherry Bailey

Others Present: No one.

**AGENDA ITEM: CALL TO ORDER –**

Mayor Von Gausig called the meeting to order at 9:00 a.m. and noted that Vice Mayor Wiley and Councilmember Sa were absent.

**AGENDA ITEM: PUBLIC COMMENT –** No public comment.

**BUDGET WORKSESSION –** A worksession to discuss the 2007-2008 Fiscal Year Budget.

Finance Director Woodruff presented the water section of the budget and noted this is the same information that he and the Town Manger had reviewed with Vice Mayor Wiley and Councilmember Sa last week in separate meetings.

During the discussion of the Draft Water Operating and Maintenance Budget several items were clarified to Council:

- AIAC Obligations allow the Town flexibility for an early payoff of agreement if requested.
- Debt Service is a payment held in Trust and paid out each July. The amount being paid this year is just the interest on the Bonds. Next year the amount will be principal and interest. The town pays the City of

Cottonwood monthly and they send payment to be held in trust until the next July payment. This will continue until the Bond is paid off.

- Town projected growth of 3.5% or 40 customers; Town actually had 151 new accounts.
- Water consumption in the Town was at the projected 10% reduction. The debt and infrastructure cost will not reduce, so even if there is significant consumption reduction of water there will not be a reduction in the base rate.
- Revenues for tap fees was below estimate because most new hookups were on new lines (Mountain Gate) that did not require a tap fee.
- Most of the revenue generated in Other Fees is late fees. This amount in the beginning of this fiscal year was approximately \$20,000.00 a month in Accounts Receivable and that is now down to about \$7,000.00 a month. The \$23,144.24 is the projected amount of late fees collected in this fiscal year.

Director Woodruff presented the Water CIP section of the budget clarifying these items to Council:

- The leaks and minor problems that the City of Cottonwood has performed for the Town were expensed as maintenance. Items that actually made changes to the system (\$78,000.00) were posted to the CIP and so noted in the current budget.
- The amounts shown on the Draft Budget are the amounts available for Capital Improvements cash carryover for next year. The Town does not have to spend the full amount and it can be carried over to the next year. If a well went down and it cost more than was in the budget the amount would have to be paid from other budget lines. Any excess income will be put back into the Wells, Storage, Booster Pumps, and Valves section of the budget. If the Council approves the proposed Water Impact Fee those funds would then also be booked into funds available for capital improvements.
- These items will be adjusted before the Preliminary Budget is approved by Council; cash carryover for water resource development, adjudication, and water conservation.

¶ The Town needs to plan on replacement of pumps, booster pumps, and lines. The existing equipment has already exceeded its expected life span.

¶ The staff conclusion is that the rate structure is on line for funding of the water company and servicing the bond. At the present rates staff does not anticipate a need for a rate adjustment next year.

¶ The need for a Water Attorney in the future is expected and the Town will need to put that into future budgets.

¶ Global Water Works, an alternate bidder for Cottonwood Water Works, said that they also would have had to plan for the obsolete equipment replacement and also a return on investment for its shareholders.

¶ Next fiscal year the Town will take over reading and billing water accounts from the City of Cottonwood. The Town will add a billing clerk, meter reader and Water Manager.

**AGENDA ITEM: AGREEMENT WITH ARIZONA DEPARTMENT OF TRANSPORTATION -**  
Discussion of proposed IGA with ADOT for Roundabout Lighting and Maintenance.

Public Works Director Burroughs presented the proposed ADOT roundabout lighting and maintenance agreement for the Councils review. The discussion points were:

¶ This IGA just covers lighting electrical maintenance and roundabout island landscape maintenance section.

¶ The lighting will be for pedestrians and set at about 3 foot in height assisting pedestrian transversal of the roundabout.

¶ Center height of the roundabout is approximately six feet not allowing the entering vehicle to see the vehicle in the opposite direction, forcing the driver to concentrate on what is to the left. This is the design ADOT has used in Payson and Prescott with no reported accidents at either location.

¶ Clarkdale Parkway/Cement Road/Hwy 89A roundabout will require the Clarkdale Parkway's roadbed being raised about 4 feet. The increase will be tapered back to the Mountain Gate entrance, thus making a flatter surface in the roundabout for the trucks. This is also the only roundabout that will be

single lane the other four are double lane in each direction.

¶ The existing roadway lighting on the APS poles will remain. They will need to be relocated, but they will remain in the same proximity.

¶ Existing businesses will retain their current ingress and egress.

¶ Section II. Scope of Work, Item 2, b - states that "The Town shall: Grant the State, at no cost, a temporary construction easement for work outside to the State's right-of-way." As this could be private property and outside the control of the town to grant an easement this section needs to be reworked.

¶ Section III. Miscellaneous Provisions, Item 8 Non-Availability of Funds refers only to this lighting and maintenance IGA not to the project.

¶ Section II. Scope of Work, Item 2, d - refers to delays caused by the Town changes. Council wanted to know if the State not being able to work within the construction hours listed in Town Code might incur this penalty. Director Burroughs said he had informed ADOT that to gain a variance to the Town's construction hours they would have to appear before the Town Council to request said variance.

**AGENDA ITEM: FUTURE AGENDA ITEMS -**  
Listing of items to be placed on a future council agenda. None.

**AGENDA ITEM: ADJOURNMENT -**  
Councilmember Bohall moved for adjournment, seconded by Councilmember Williams. The motion passed unanimously. - Adjourned at 10:40 AM.

**APPROVED:**

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Doug Von Gausig, Mayor

**ATTESTED:**

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Walt Good, Deputy Town Clerk

**SUBMITTED:**

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Charlotte Hawken, Admin. Assistant