

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,
Held on April 18, 2007 at 4:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on April 18, 2007 at 4:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members:

Chairperson Drake Meinke
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Larry Blair (absent)

Staff: Admin. Assistant Charlotte Hawken

Others in attendance: Jennie Nelson and Maria Tester.

AGENDA ITEM - CALL TO ORDER –

Chairperson Meinke called the meeting to order at 4:05 p.m. and noted that Boardmembers McDonough and Blair were absent.

AGENDA ITEM - PUBLIC COMMENT –

Jennie Nelson and Maria Tester from Birmingham, Michigan introduced themselves as new residents in Clarkdale who are interested in historical issues.

AGENDA ITEM - CONSIDERATION OF THE MINUTES –

Consider approving the minutes of the regular meeting on March 21, 2007.

Without objection this item was tabled to the next meeting.

Boardmember McDonough arrived at 4:19 p.m.

AGENDA ITEM - REPORTS:

Chairperson Meinke reported that Assistant to the Town Manager Perry had notified him that the Fire Department was requiring the Town to clean out the area under the auditorium because of fire hazard and she requested assistance in determining those items that were historical.

AGENDA ITEM - ARCHIVAL STORAGE AREA, STORAGE, SHELVING AND

ACCESSIONING – Discuss and consider the archival storage area, storage, shelving and accessioning.

Administrative Assistant Hawken stated that the following work has been done on the museum archive building:

1. A lift has been rented to reach the eaves on the two story side of the building.
2. The eaves and gutters and roof are finished.
3. The porch dormers and fascia are being repaired.
4. HVAC is being installed upstairs.

Boardmember McDonough asked when the volunteers would be scheduled to do painting. No one knows yet.

AGENDA ITEM - BUDGET PLANNING FOR 2006-2007 – Discuss and consider projects for the 2006-2007 Heritage Conservancy Board funds in the town budget.

Administrative Assistant Hawken stated that the town orders things through Corporate Express and she is waiting to be able to search for the approved items on their website. She stated her goal was wait to order items so that they would not need to be stored. She will coordinate with Boardmember McDonough when she gets the information. She stated she plans to have costs before the next meeting so the board can make decisions on other equipment.

AGENDA ITEM - PLANE CRASH – Discussion and consideration of the location of the 1932 plane crash of William A Clark, III and the upcoming 75th anniversary of the crash.

Boardmember Valdez stated he began calling people who have permits from the Coconino National Forest to do the required site report. Ted Neff, who is associated with the Museum of Northern Arizona, at Environ Solutions in Flagstaff, told him that the Verde Valley Archeological Society has funds for project reports. Boardmember Valdez stated he plans to talk with Mr. Neff again. If he gets the information needed before the next regularly scheduled meeting, he stated he would like to call a special meeting to approve hiring them to do a site report.

WORKSESSION – A worksession to discuss a possible arrangement between the Town and the Clarkdale Heritage Center to loan artifacts for display.

Administrative Assistant Hawken stated that it now appears that there should be an agreement between the Town and the Clarkdale Heritage Center regarding the loaning of artifacts for display. The board members agreed that only copies of town archive photographs and documents should be loaned out, that some artifacts should be determined by the entire Board, that there should be a specified display time, and that the Town should verify the Center's insurance before loaning items to them.

AGENDA ITEM - FUTURE AGENDA ITEMS

1. Archive policies and procedures.
2. Plane crash.
3. Budget planning for 2006-07.
4. July 4th event or table.

AGENDA ITEM - ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 4:55 p.m.

APPROVED:

Drake Meinke, Chairperson

SUBMITTED:

Charlotte Hawken, Administrative Assistant