

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,
Held on March 21, 2007 at 4:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on March 21, 2007 at 4:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members:

Chairperson Drake Meinke (absent)
Vice Chairperson Gerald Wombacher
Linda McDonough
Jesus Valdez
Larry Blair (absent)

Staff: Admin. Assistant Charlotte Hawken
Town Clerk Joyce Driscoll

Others in attendance: No one.

AGENDA ITEM - CALL TO ORDER – Vice Chairperson Wombacher called the meeting to order at 4:00 p.m. and noted that Chairperson Meinke and Boardmember Blair were absent.

AGENDA ITEM - PUBLIC COMMENT – None.

AGENDA ITEM - CONSIDERATION OF THE MINUTES – Consideration of approving the minutes of the regular meeting on February 21, 2007.

Boardmember McDonough moved to approve the February 21, 2007 minutes. Boardmember Valdez seconded and the motion passed unanimously.

AGENDA ITEM - REPORTS: None.

AGENDA ITEM - ARCHIVAL STORAGE AREA, STORAGE, SHELVING AND ACCESSIONING – Discussion and consideration of the archival storage area, storage, shelving and accessioning.

Administrative Assistant Hawken stated that the following work has been done on the museum archive building:

1. The roof has been stripped, sheeted and reroofed.
2. The electrical has been changed to 200 amp service.
3. The gutter contract has been awarded.

AGENDA ITEM - BUDGET PLANNING FOR 2006-2007 – Discussion and consideration of projects for the 2006-2007 Heritage Conservancy Board funds in the town budget.

The group is still researching costs for the approved items. Town Clerk Driscoll noted that some items might be purchased at a discount on the state contract.

The Board agreed to see what was left after the approved purchases to decide on further items.

AGENDA ITEM - DISPLAYS – Discussion and consideration of providing a display for the following events:

- a. Arizona State Parks celebration in Jerome on April 21st.
- b. Clarkdale Chamber of Commerce Downtown Block Party on May 19th.

The Board agreed to work with Pat Williams and the Clarkdale Heritage Center board to participate in these events.

AGENDA ITEM - MEMBERSHIPS – Discussion and consideration of renewing the National Trust Forum and American Association for State and Local History (AASLH) memberships.

Boardmember McDonough moved to approve renewal of the National Trust Forum and American Association for State and Local History (AASLH) memberships. Boardmember Valdez seconded and the motion passed unanimously.

AGENDA ITEM - ARCHIVE POLICIES AND PROCEDURES – Discussion and consideration of the archive policies and procedures.

The Board reviewed and discussed sample policies and procedures and agreed to submit suggestions for changes at the next meeting.

Chairperson Meinke arrived at 5:15 pm.

AGENDA ITEM - PLANE CRASH – Discussion and consideration of the location of the 1932 plane crash of William A Clark, III and the upcoming 75th anniversary of the crash.

The Board agreed to wait for a response from Mr. Bone before proceeding. Boardmember Valdez noted

that Jim Byrkit is interested in writing an article about the crash site.

AGENDA ITEM - FUTURE AGENDA ITEMS

1. Archive policies and procedures.
2. Plane crash.
3. Budget planning for 2006-07.

AGENDA ITEM - ADJOURNMENT – With no further business, and without objection, the meeting adjourned at 5:50 p.m.

APPROVED:

Gerald Wombacher, Vice Chairperson

SUBMITTED:

Charlotte Hawken, Administrative Assistant