

Minutes of a Special Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, July 24, 2007

A Special meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 24, 2007 at 6:00 p.m. in Room M137 at Yavapai College, Black Hills Drive, Clarkdale, Arizona.

Town Council:

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Curtis Bohall

Town Staff:

Town Manager	Gayle Mabery
Ass't to the Town Manager	Janet Perry
Public Works Director	Steven Burroughs
Finance Director	Carlton Woodruff
Police Chief	Patrick Haynie
Deputy Town Clerk	Walt Good
Public Works Crew	KC Bailey
Water Utility Manager	Patsy Olsen
Admin Asst/ Water	Ellen Yates
Community Dev. Dir.	Sherry Bailey

Others Present: Robyn Prud'homme-Bauer, Drake Meinke, Carol Johnson, Phil Wright and Ellie Bauer.

AGENDA ITEM: CALL TO ORDER –

Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all members were present.

AGENDA ITEM: PUBLIC COMMENT

Robyn Prud'homme-Bauer, thanked everyone for their help on "The Signs of the Town," a \$50,000 tourism grant that included a new town entry sign, 11 copper light pole banners and Chamber signage on the caboose.

AGENDA ITEM - CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Consent Items A, C, E and F were pulled for discussion.

Vice Mayor Wiley moved to approve Items B and D. Councilmember Williams seconded and the motion passed unanimously.

Item A – Councilmember Williams stated she wants to ensure the rehearsal on February 16, 2008 is canceled as it is a Heritage Dance night. Mayor Von Gausig stated he would like the insurance section changed from "blanket insurance" to "comprehensive general liability policy."

Councilmember Williams moved the changes be noted and the agreement approved. Vice Mayor seconded and the motion passed unanimously.

Item C – Councilmember Sa stated he wants to know if the town could afford to do dispatching on its own. Chief Haynie said no. Councilmember Sa moved to approve Item C. Councilmember Bohall seconded and the motion passed unanimously.

Item E – Councilmember Sa asked who is Jan Boyd. Chief Haynie stated she is the new Administrative Assistant II in the Police Department and is a Clarkdale resident. Councilmember Sa moved to approve Item E. Vice Mayor Wiley seconded and the motion passed unanimously.

Item F – Vice Mayor Wiley stated his concern that if awarded this could cost the Town a lot because of the cost overrun statement. Public Works Director Burroughs explained this is only the application for a grant. If awarded, the Town would have to do an IGA with ADOT and the Town would control the work and cost. Vice Mayor Wiley moved to approve Item F. Councilmember Williams seconded and the motion passed unanimously.

A. FACULTIES USE AGREEMENT –

Approval of a 2007-2008 Reimbursement Agreement for the use of Town Facilities by the Verde Valley Theatre Group.

B. IMPOUND ANIMAL AGREEMENT –

Approval of a 2007-2008 Verde Valley Humane Society Agreement

C. POLICE DISPATCHING AGREEMENT –
Approval of the 2007-2008 Police Dispatching Services IGA with the City of Cottonwood.

D. RESIGNATION OF JOYCE DRISCOLL FROM THE PUBLIC SAFETY PERSONNEL RETIREMENT PENSION BOARD – Acceptance of letter of Resignation from Joyce Driscoll.

E. RESOLUTION #1232– Approval of a Resolution making appointment of Jan Boyd to the Public Safety Personnel Retirement Board.

F. RESOLUTION #1233– Approval of the TEA 21 Grant Application.

AGENDA ITEM: PUBLIC HEARING – A hearing to receive public input on the final budget for fiscal year 2007 – 2008.

Finance Director Woodruff presented the Final Budget Mayor Von Gausig opened the meeting for public comment on the budget. Carlton explained the \$8,700 decrease in the final budget from the proposed budget the Council had already approved.

Ellie Bauer, Clarkdale, stated that, even with the decrease in the Town Property Tax Levy, with the addition of the Clarkdale Fire District Tax Levy property owners will pay more than they have been.

AGENDA ITEM: FINAL BUDGET – Discussion and consideration of a resolution adopting the FY2007-2008 Budget per A.R.S. § 42-17105 (B) to consider, finally determine and adopt estimates of the proposed expenditures for the purposes stated in the published budget of the Town.

Finance Director Woodruff presented the final budget for consideration. Vice Mayor Wiley moved to approve Resolution #1234, adopting the final budget for fiscal year 2007-2008. Councilmember Sa seconded and the motion passed unanimously.

AGENDA ITEM: RESOLUTION ON PRIMARY PROPERTY TAX RATE – Discussion and consideration of a resolution acknowledging that, as a result of the proposed primary tax levy, property tax collections in the Town of Clarkdale will decrease in the 2007-2008 fiscal year.

Finance Director Woodruff presented the Primary

Property Tax Rate for consideration and explained the decrease. Vice Mayor Wiley moved to approve Resolution #1235, acknowledging the decrease in property tax collections in the Town of Clarkdale for the 2007-2008 fiscal year. Councilmember Williams seconded.

Role Call Vote:

Councilmember Bohall: Aye

Councilmember Sa: Aye

Mayor Von Gausig: Aye

Vice Mayor Wiley: Aye

Councilmember Williams: Aye

The motion to approve Resolution #1234 passed unanimously.

AGENDA ITEM: CONTRACT - Discussion and consideration and possible approval of a contract for the services to develop a Reclaimed Water Master Plan, by Stantec.

Public Works Director Burroughs presented the Reclaimed Water Master Plan contract for consideration. Discussion was held and the item was tabled until Stantec can appear before the Council and inform the Council on the scope of the work.

AGENDA ITEM: CONTRACT – Discussion and consideration and possible approval for rate adjustment of contracted services provided by Stantec.

Public Works Director Burroughs presented the adjusted Stantec contract for consideration and explained the increase to the Council. The last increase on the Stantec contract was about 2 ½ years ago. This increase reflects about a 9½% increase. Civil Engineer and Civil Designer were added to the list.

Vice Mayor Wiley moved to approve the rate adjustment to Stantec’s contract and authorize the Mayor to execute the contract for these services or direct staff to make any needed changes or modifications. Councilmember Bohall seconded and the vote was 4-1, with Councilmember Sa dissenting.

AGENDA ITEM: WORKSESSION ON WATER CODES –A worksession to discuss Clarkdale’s draft Water Code.

Carol Johnson presented information that the Council had requested and reviewed portions of the draft ordinance that has been presented to the Council for discussion. Suggested changes from Council included the following:

1. 19-1 Definitions – add “Bulk water “
2. 19-3-1-E – change “non-town” to read “contracted” and add “Council” after Town.
3. 19-3-5-B – Change “only” to “not” and end the sentence after construction.
4. 19-3-6 – remove “used for drinking water for human consumption”
5. 19-3-7 – edit the paragraph identifying letters (change the second A and others, as misidentified). Paragraph C will need more discussion on who is responsible for cost and who will remove.
6. 19-10-5 – needs to be returned to committee for reworking.
7. 19-10-7-A-a – add “, and;” at end.
8. 19-10-7-F – strike.
9. 19-11-1 – Definition – “Actual cost” needs to be italicized and capitalized.
10. 19-11-2 – Verbiage change at end of paragraph.
11. 19-11-4-A – Both items c and d need to go back to committee for review.

Mayor Von Gausig closed the worksession.

AGENDA ITEM: FUTURE AGENDA ITEMS -

Listing of items to be placed on a future council agenda.

1. Worksession to discuss Town’s engineering services and requirements.
2. Worksession on League of Arizona Cities and Towns Resolutions.
3. Worksession on the Reclaimed Water Master Plan with the Town Engineer.

AGENDA ITEM: ADJOURNMENT - With no further business before the Council and without

objection the meeting adjourned at 9:16 p.m.

APPROVED:

Doug Von Gausig, Mayor

ATTESTED:

Walt Good, Deputy Town Clerk

SUBMITTED:

Charlotte Hawken, Admin. Assistant