

**MINUTES OF A SPECIAL MEETING OF THE PARKS AND RECREATION  
COMMISSION OF THE TOWN OF CLARKDALE**

A Special Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 21st day of August 2006 at 6:00 p.m. Clark Memorial Library, 39 North 9<sup>th</sup> Street, Clarkdale, Arizona

Chairperson	Hilda Fish (Absent)
Vice Chairperson	Howard Beck
Commissioners:	Rodney Fielitz Maya Radoccia Lynda Zanolli

Town Staff:	
Parks and Recreation Supervisor	Pamela Ravenwood
Town Clerk	Joyce Driscoll

Others In Attendance: Sherry Bailey  
Robyn Prud'homme-Bauer  
Amy Bayless  
Duve Puzas  
Jorge Olguin

**AGENDA ITEM: CALL TO ORDER:** Meeting was called to order at 6:02 p.m. by Planning Commission Chairman Prudhomme-Bauer.

**WORKSESSION:** A work session with the Planning Commission on the Parks and Recreation Strategic Plan. Discussion ensued regarding the role of the Planning Commission and how the Parks and Recreation Commission can be of assistance in reviewing preliminary presentations and plot plans. Planning Commissioner Puzas stated that input on plans offer more information to the pieces of the puzzle before developers finish plans.

Parks and Recreation Commissioner Zanolli asked if there had been a process in the past to ask Parks and Recreation for input. Community Development Director Bailey responded that there has not been but this can be implemented.

Parks and Recreation Commissioner Fielitz commented on how the Mountain Gate Development park improvements did not go through the commission.

Discussion of the possibility of the Parks and Recreation Commission commenting on a new subdivision, Sienna Canyon. Planning and Zoning Chair Prudhomme-Bauer said discussion could have been made about sidewalks and that if a new review/checklist could be made up of who sees submissions, she thought that it would be important. She also commented that the more people who see it, the better and asked what the exceptions were.

Community Development Director Bailey said that with the new overlay districts and increased requirements including trails and landscape, she could see Parks and Recreation reviewing these too.

Planning Commissioner Olguin commented that by getting Parks and Recreation involved, each project will have a more holistic view. Planning Commissioner Puzas followed the comment with the fact he'd like to see the Parks and Recreation Commission sign off on everything before they proceed.

Administrative Services Director Driscoll reminded the Parks and Recreation Commissioners that just because they make a recommendation doesn't mean the developer must do it. She said there has to be room for negotiation on behalf of the Planning Commission. Planning Commission Chair Prudhomme-Bauer replied that this was true but they it is important that everyone is giving input and that council sees everyone has all looked at a project.

Parks and Recreation Commissioner Radoccia asked what other towns do? Community Development Director Bailey replied that what is being proposed is unique and that in most other cities or towns, the Parks and Recreation department is very autonomous.

Planning and Zoning Chair Prudhomme-Bauer stated that with everyone involved, it will show the applicant what each department wants and that we are truly representing what is best for Clarkdale at the beginning of the process.

Community Development Director Bailey said that the subdivision reviews for Jerome Subdivision is coming up and a condominium project and that as soon as they get a layout and send it to the various agencies, they will send it to the Parks and Recreation Commission to get it on their agenda.

Parks and Recreation Commissioner Zanolli asked how this process is made more formalized so it doesn't get dropped with a change of staff? Community Development Director Bailey said that when somebody comes in with a concept, the planning department will take it and start sending it out to various organizations that need to look at it and that because the Planning Commission has made this request it will automatically become an internal policy. She added that the process can also be integrated into the Parks and Recreation Strategic Plan.

Planning Commissioner Olguin suggested that the Parks and Recreation Commission develop more criteria in their Strategic Plan with long term and short term priorities and that by doing so, decisions would be made more defensible.

Parks and Recreation Supervisor Ravenwood stated that the existing Strategic Plan does not have Action Steps integrated within it yet. After gathering public input, staff will establish further criteria within the plan as they have under Objective 2:3. She remarked that having more criteria was a very good idea.

Community Development Director Bailey thanked commissioners of Parks and Recreation for coming.

**ADJOURNMENT** - With no further business before the Commission, the meeting adjourned at 7:10 p.m.

APPROVED:

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Lynda Zanolli,  
Chairperson

SUBMITTED BY:

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Pamela Ravenwood,  
Parks and Recreation Coordinator

ATTEST:

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Joyce Driscoll,  
Town Clerk