

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale was held on the 13th day of March 2006 at 5:30 p.m. in the Men's Lounge, 39 N. Ninth Street, Clarkdale, Arizona.

Chairperson	Hilda Fish (absent)
Vice Chairperson	Howard Beck
Commissioners:	Rodney Fielitz Maya Radoccia (absent) Lynda Zanolli

Town Staff:	
Parks and Recreation Coordinator	Pamela Ravenwood
Town Clerk	Joyce Driscoll

Others in Attendance: Jerry Wiley, Henry Prud'homme.

AGENDA ITEM: CALL TO ORDER: Vice Chair Person Howard Beck called the meeting to order at 5:50 p.m.. It was noted that a quorum was present.

AGENDA ITEM: PUBLIC COMMENT – None.

AGENDA ITEM: MINUTES-Approved January and February minutes. Commissioner Zanolli moved to approve the January and February minutes. Rodney Fielitz seconded the motion. The motion passed unanimously.

AGENDA ITEM: REPORTS- Chairperson's Report – None
Staff Report – Town Clerk Driscoll introduced the new Parks and Recreations Coordinator, Pamela Ravenwood.

OLD BUSINESS

AGENDA ITEM: POOL: Joyce Driscoll reported that she has not yet found someone to be the pool manager and that the pool opens Memorial Day Weekend.

AGENDA ITEM: FUNDRAISING PROJECT: Henry Prud'homme and Jerry Wiley from the Clarkdale Foundation discussed that they would like to partner with the Clarkdale Parks and Recreation Commission to help fund a project. They asked what project had the most public support. Discussion was held regarding the Dorothy Benatz Trail and what the cost would be for that project. The Commission asked staff to research the details on that project to bring back for further discussion. Vice Chairperson Beck made a motion to focus on the Benatz Trail and Commissioner Zanolli seconded it. Motion passed unanimously.

NEW BUSINESS:

AGENDA ITEM: STRATEGIC PLAN: Parks and Recreation Coordinator Ravenwood discussed the need to organize a Parks and Recreation Strategic Plan starting with the input from council, the planning department and input from various community organizations. She suggested the integration of the Parks and Recreation Master Plan into the Strategic Plan and the development of a mission statement to give the department direction. The Commission unanimously approved of moving forward with developing a Strategic Plan.

AGENDA ITEM: CAPITAL IMPROVEMENT PLAN- Town Clerk Driscoll reviewed the Parks and Recreation items in the CIP. No changes or suggestions were made in regards to the Capital Improvement Plan.

AGENDA ITEM: BUDGET REQUEST- Town Clerk Driscoll made the following recommendations: Within the General Fund, the Christmas Fund be reduced from \$400 to \$300, the Halloween Fund be increased from \$400 to \$500, \$3,000 for pool heating and that the part-time Parks and Recreation Coordinator position be increased to a full-time position. For the Donations Account, she recommended \$4,000 for the Concert Fund. The Commission agreed with staff's recommendations.

AGENDA ITEM: FINANCE REPORT – The finance report was reviewed. It was noted that calendar sales have been low and that there is an outstanding refund due from a printing company.

AGENDA ITEM: FUTURE AGENDA ITEMS- Listing of items to appear on future agendas. The following items were listed:

Youth Count

Pool

Concerts in the Park

Strategic Plan

Dorothy Benatz Trail

OTP Gala

Clarkdale Foundation Project

ADJOURNMENT - With no further business before the Commission, the meeting adjourned at 7:25 p.m.

APPROVED:

Howard Beck, Co-Chair

SUBMITTED BY:

Pamela Ravenwood, Parks and Recreation Coordinator

ATTEST:

Joyce Driscoll, Admin. Services Director/Town Clerk