

Minutes of a Regular Meeting of the Library Advisory Board of the Town of Clarkdale, Held on December 7, 2006 at 9:00 a.m. in the Clark Memorial Library, Clarkdale, Arizona

A regular meeting of the Library Advisory Board of the Town of Clarkdale was held on December 7, 2006 at 9:00 a.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Members: John Stevenson, Chairperson (absent)
Mary Lu Estlick, Vice Chair
Gloria Browne
Sue Hill
Roberta Peterson
Margaret Krznarich
Jean Stevens

Staff: Library Manager Hawken

Others in attendance: None.

AGENDA ITEM: CALL TO ORDER -Vice Chairperson Estlick called the meeting to order at 9:00 a.m. and noted that Chairperson Stevenson was absent.

AGENDA ITEM: PUBLIC COMMENT - None.

AGENDA ITEM: MINUTES- Consideration of the minutes of the regular meetings held on October 5 and November 2, 2006 and the special meeting held on November 9, 2006.

Boardmember Hill moved to approve the minutes as corrected. Boardmember Browne seconded and the motion passed unanimously.

AGENDA ITEM: REPORTS

CHAIRPERSON’S REPORT - None.

STAFF REPORT - Library Manager Hawken noted that, with a beginning balance of \$2,788.10 on October 30th, deposits of \$665.00 in memory of Vicki Madge with an expense of \$32.79 for her memorial plaque, and deposits of \$2,380.82 for the book sale, the donations account balance is now \$5171.42.

She stated that, in regard to the Council’s plan to update the Facilities Master Plan, town staff would be analyzing town staffing and space needs by February and investigating the use of temporary or remodeled space to meet the immediate needs of the town by July 2007. She stated she intends to apply for a state library construction grant in

September, if the library remains where it is, to repair and improve the appearance of the library.

She noted there will be a workshop on Assessing the Value of Books at the Flagstaff Library on January 4, 2007 from 9:00 to noon.

AGENDA ITEM: BOOK SALE - Consideration of the annual book sale.

The members agreed that Robyn Prud’homme-Bauer was always gracious and a pleasure to work with in setting up and conducting the joint book sale and art exhibit.

They discussed book storage, purchasing another cart and book ends, staffing the sale on Saturdays and Sundays, and thanking the town crew and other staff. They agreed on a tentative plan to host a staff luncheon on Thursday, February 15th in the library from 11:00 to noon. They noted that Gus Espolt, Tom Menges and Kevin Adams were especially helpful in setting them up the book sale. Boardmember Hill will send a report on the book sale to the newspaper.

AGENDA ITEM: ELECTION OF OFFICERS - Consideration of the election of officers.

Boardmember Peterson moved to keep John Stevenson as Chairperson and Mary Lu Estlick as Vice Chairperson. Boardmember Hill seconded and the motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS -

1. Book sale
2. Restoration of the Reading Room.
3. Library Open House.

AGENDA ITEM: ADJOURNMENT - Boardmember Hill moved to adjourn.

Boardmember Peterson seconded and the motion passed unanimously. The meeting adjourned at 10:30 a.m.

APPROVE:

Mary Lu Estlick, Vice Chair

SUBMIT:

Charlotte Hawken, Library Manager