

**Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale,  
Held on January 18, 2006 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on January 18, 2006 at 5:15 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

**Board Members:**

Chairperson Drake Meinke  
Vice Chairperson Gerald Wombacher  
Linda McDonough  
Jesus Valdez  
Larry Blair

**Staff:** Administrative Assistant Charlotte Hawken

**Others in attendance:** Elita Rinehart of the Cornville Museum, who used to access items at the Camp Verde Historical Society.

**AGENDA ITEM: CALL TO ORDER -**

Chairperson Meinke called the meeting to order at 5:20 p.m. and noted that all board members were present.

**AGENDA ITEM: PUBLIC COMMENT -** None.

**AGENDA ITEM: REPORTS -**

Chairperson Meinke distributed a draft letter to Verde Highlands and requested changes be submitted to him by the board members.

Administrative Assistant Hawken stated there is an Arizona Office of Tourism grant workshop next week that Chairperson Meinke will attend. This is the office that the construction grant for the archive/museum building was submitted to and this workshop is required in order to submit further applications.

**AGENDA ITEM: CONSIDERATION OF THE MINUTES -** Consideration of approval of the minutes of the regular meeting held on December 14, 2005. Vice-Chairperson Wombcher moved to approve the minutes. Boardmember McDonough seconded and the motion passed unanimously.

**AGENDA ITEM: ARCHIVAL STORAGE, SHELVING AND ACCESSIONING -** Consideration of the archival storage, shelving and accessioning.

Boardmember Valdez stated that the work in the archive room goes slowly. He got the brackets for the brass light fixtures that go in the closets. Chairperson Meinke stated he would polish them to match the fixtures, which he has already polished. He also polished the ceiling light fixtures for the archive rooms. He will clear coat all of the brass fixtures.

Boardmember Valdez noted that the archive windows currently function, but need to be reglazed, the windows secured in the frame, painted and wrought iron security grates (which are ready) put up. Chairperson Meinke stated he would get an estimate from Central Glass for the reglazing.

**AGENDA ITEM: BUDGET PLANNING FOR 2005-2006 -** Consideration of projects for the 2005-2006 budget funds.

The Board has funds in a town account that must be spent before June 30<sup>th</sup>. The board considered their list of possible purchases, including the following:

1. Training
2. Archive security - Larry will look into this
3. Digital camera
4. Furniture repair
5. Computer (laptop?)
6. Microsoft Access
7. Telephone service and cordless phone
8. Color copier/printer/scanner/fax
9. Fire proof file cabinets - letter and legal
10. UV film for the windows - hire someone?
11. Window blinds

Boardmember McDonough stated she needs a digital camera immediately to document areas that are about to be developed. Chairperson Meinke moved to purchase a digital camera for up to \$600.00. Vice-Chairperson Wombcher seconded and the motion passed unanimously.

The board discussed other ideas that they would research before the next meeting.

**CLARKDALE CHAMBER OF COMMERCE PROJECT -** Consideration of suggestions for the design of new signs in Clarkdale.

The board members agreed on the following designs and stated they could provide photographs for many of them:

1. Founding and incorporation celebration banners.
2. Burro
3. Profile of William Clark.
4. Two belching smelter stacks.
5. One belching smelter stack.
6. Historical VT&S train and molly.
7. VT&S ore car.
8. Town seal.
9. Bandstand.
10. One-lane bridge.
11. Old Verde River bridge.
12. Grandstand at Clarkdale school field.
13. Indian village (Hogan & wikiup).
14. Five flagpoles in uptown area (patriotism).
15. Hospital.
16. Old school building (now owned by Drake Meinke).
17. High school graduation (education).

**APPROVED:**

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Drake Meinke, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Administrative Assistant

**AGENDA ITEM: FUTURE AGENDA ITEMS –**

1. Chairperson Meinke report on grant workshop and letter to Verde Highlands L.L.C. requesting board member access to the abandoned railroad bed on their property.
2. Budget.
3. Archive.
- 4.

**AGENDA ITEM: ADJOURNMENT –** With no further business, and without objection, the meeting adjourned at 6:50 p.m.