

## Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, December 12, 2006

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, December 12, 2006 at 6:00 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale Arizona.

**Town Council:**

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Curtiss Bohall

**Town Staff:**

Town Manager	Gayle Mabery
Community Dev. Dir.	Sherry Bailey
Town Clerk	Joyce Driscoll
Deputy Town Clerk	Walt Good
Public Works Director	Steven Burroughs
Police Chief	Pat Haynie
Ass’t to Town Manager	Janet Perry
Planner II	Normalinda Zuniga
Finance Director	Carlton Woodruff

**AGENDA ITEM: CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all Council members were present.

**AGENDA ITEM: PUBLIC COMMENT –**

*Robyn Prudhomme-Bauer* reported that this year was the most successful Made in Clarkdale event, on its twentieth anniversary, and noted they held workshops for approximately 750 Verde Valley children. This is an opportunity for Clarkdale artists to sell their art. They had sales close to \$10,000.

*Ellie Bauer* thanked the town crew for their help in making this year’s Made in Clarkdale a great success. She stated perhaps it is time for the Council to consider forming a non-profit organization to work on renovation of the Clubhouse. She noted she received calls from people regarding the property main-tenance code and also noted her opposition to it.

**AGENDA ITEM: INFORMATIONAL REPORTS-**

**MAYOR’S REPORT** – A report from the Mayor on current events. Mayor Von Gausig reported that, in addition to all of his regular functions:

1. He made a presentation to the Prescott Valley Council about the Verde River Basin Partnership.
2. He attended the Verde River Basin partnership meeting.
3. During a trip to Alaska, he stated he was impressed that rural residents don’t have wells, so they have water shipped in and it is held in a tank. It costs about ten cents a gallon. If Clarkdale residents were paying ten cents a gallon, they would be paying \$1,100 a month. It also impressed him that a large portion of the state is ungoverned, with no local or county government. People take care of each other because they have to. He will be returning to Alaska on Thursday.
4. He attended a Mayor’s meeting, where they discussed passing ordinances before Proposition 207 went into effect. Clarkdale passed a property maintenance code and hillside grading ordinance while he was gone. They are imperfect, but it was critical to get done before 207 went into effect. One of the governor’s priorities was to give cities and towns that don’t own their water companies the ability to make planning decisions based on water.
5. He spoke with the director of the Arizona Department of Water Resources.

**TOWN MANAGER’S REPORT** – A report from the Town Manager on current events. Town Manager Mabery reported the following:

1. Rescheduled the Council’s December 26<sup>th</sup> meeting to an executive session and special meeting on Wednesday, December 20<sup>th</sup> at 2 p.m.
2. Staff has been meeting with Clarkdale-Jerome School who contacted the Dewey-

Humboldt School, which has worked out a volunteer program for developers to donate to the school district. There will be a joint worksession with the school board about this program at the January 23<sup>rd</sup> council meeting.

3. The town offices will be closed on December 25<sup>th</sup> and January 1<sup>st</sup>.

**NACOG** - A report regarding Northern Arizona Council of Governments. No report.

**NAMWUA** - A report regarding Northern Arizona Municipal Water Users Association. Mayor Von Gausig stated he attended the NAMWUA retreat where they discussed how to operate in the future, priorities and goals to provide water to member communities, which may include imported water, and reapportionment of the water in the Colorado River.

**WAC** - A report regarding Yavapai County Water Advisory Council. No report.

**CATS** – A report regarding Cottonwood Area Transit System. No report.

**COCOPAI** - A report regarding Coconino Yavapai Resource Conservation District. Councilmember Williams reported the Stewards of Public Lands has a \$5,000 grant from the County Board of Supervisors to use in their cleanups and they are considering surveillance cameras in the worst areas for illegal dumping. COCOPAI and the Cottonwood Library will partner to use grant funds to purchase books on water for a water study.

**VVLPI** – A report regarding Verde Valley Land Preservation Institute. Councilmember Williams reported the group is seeking grants and reviewed ways to improve their master proposal.

**Prescott/Coconino Management Plan** – No report.

**VVTPO** – A report regarding Verde Valley Transportation Planning Organization. Councilmember Bohall reported that there is no meeting in December. The January meeting will have a presentation about an ADOT program called Small Area Transportation Study, an important item requiring a 20% contribution from the study entity.

**AGENDA ITEM: CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Bohall pulled Item D. Vice Mayor Wiley moved to approve Items A, B, C, E and F. Councilmember Sa seconded and the motion passed unanimously.

Item D – Councilmember Bohall read the following statement as an addendum to the Police Report: “Many thanks to Sgt. Wylie and his Police Department helpers for the successful block party held on Saturday, December 9<sup>th</sup> on Third North Street. 75+ hotdogs were served and the crowd stayed right to the end. Chris and John Christensen provided entertainment with a game requiring great skill and dexterity, basically a bean bag toss. There were between four and eight players going at it all afternoon. Normalinda Zuniga, from community Development and a Third North resident, made sure we didn’t run out of ice cream. All in all a great time and thanks again to our Police Department.”

Councilmember Bohall moved to approve Item D. Vice Mayor Wiley seconded and the motion passed unanimously.

- 1. Approval of Minutes of the Common Council** – Approval of the minutes of the Regular Meeting held 11/14/06 and the Special Meetings held 11/28/06 & 11/30/06.
- 2. Claims** – List of specific expenditures made by the Town during the previous month.
- 3. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
 Planning Commission– 11/20/06  
 Board of Adjustments -11/29/06  
 Design Review Board– 11/8/06  
 Library Advisory Board – 11/9/06  
 Parks and Recreation Board– 11/6/06  
 Heritage Conservancy Board -11/15/06
- 4. Reports – Approval of written Reports from Town Departments and Other Agencies.**

Fire Department Report and Mutual Aid Responses Report - November 2006  
Magistrate Court Report – November 2006  
Building Permit Report - November 2006  
Police Department Report – November 2006  
Verde Valley Humane Society - October 2006  
Capital Project Report – November 2006

**5. RESOLUTION REGARDING TOWN OF CLARKDALE TAX CODE** – Approval of a resolution declaring as a public record that certain document filed with the Town Clerk entitled “The 2007 Amendments to the Tax Code of the Town of Clarkdale”.

**6. ORDINANCE REGARDING TOWN OF CLARKDALE TAX CODE** – Approval of an ordinance relating to the privilege license tax; adopting “The 2007 Amendments to the Tax Code of the Town of Clarkdale” by reference; changing Article 8-2 of the Town Code.

**AGENDA ITEM: WORKSESSION REGARDING COUNCIL STRATEGIC GOALS** – Update of objectives and dates for strategic goals from council with possible direction to staff.

Councilmember Sa wanted Town Attorney Young’s opinion on the effects of Proposition 207 on some of the goals. Town Manager Mabery stated that objectives were put together by town staff for the goals the Council set at the Strategic Planning worksession. Staff would like direction on the objectives and priorities, if the Council has them for their goals.

Mayor Von Gausig noted that he felt the time frames for the objectives were aggressive. Town Manager Mabery noted the goals that she feels may be affected by Proposition 207. Workforce housing and priorities were discussed.

Mayor Von Gausig felt that goals #2 (Create and implement a Clarkdale branding Campaign), #4 (Promote and support the establishment of a Clarkdale Main Street Program) and #8 (Research, develop and implement the plan for zoning the Town as a Planned Area Development [PAD] ) could be moved to the end. Town Manager Mabery suggested extending the time frames one year later

for those three goals.

**AGENDA ITEM: NON-PROFIT FUNDING** – Review of recommendations for council approval regarding the awarding of funds to government agencies, non-profit and not-for-profit organizations that provide services and/or projects that benefit Clarkdale citizens.

After Town Clerk Driscoll gave a report, as follows:

Background:

*Every year the Town is contacted by various agencies requesting funds for their programs or projects. In the 2004-2005 budget, Town Council began setting aside funds for such requests, and a process was developed by which these requests are now being reviewed for funding consideration annually. The funds are set aside in a “Council Projects” account. The 2005-2006 budget allocated \$5,000 to this account. This year \$25,000 was allocated to this account through the budget process. In addition to non-profit funding, the Council can use these funds for other projects.*

*This year’s Applicants were reviewed by a committee consisting of: Councilmember Pat Williams, Library Advisory Board Member Mary Lu Estlick, and Administrative Services Director Joyce Driscoll.*

*The committee considered the applications and discussed rating criteria including:*

- *Program benefit for the community*
- *Number of Clarkdale residents serviced*
- *Program history/sustainability*

*There were eight applications received.*

*Staff called the applicants to discuss the Committee’s recommendations. At the time of the writing of the Staff report (12-4-06), not all applicants had returned our calls.*

Recommendation: *To award funding and in-kind items to the above applicants as recommended by the review committee.*

Town Manager Mabery requested that the use of the auditorium for Relay for life be pulled.

Jerry moved to award funding and in-kind items as recommended by the review committee, as follows:

1. \$1,000 to Guardian Angel Program for 10 units for Clarkdale residents.
2. \$3,500 to Verde Valley Land Preservation Institute for preserving open space.
3. \$2,000 to Buena Vista Children’s Services for a portion of field trip costs for low-income Clarkdale students.
4. \$3,000 to Verde Valley Veterans Van for their expenses for Clarkdale residents.
5. \$2,000 to Clarkdale Chamber of Commerce for economic development and tourism activities.
6. \$350 to Verde Valley Birding and nature Festival for a Critterman presentation to the Clarkdale-Jerome School students.
7. \$4,800 to Clarkdale Heritage Museum for display cases and museum filing supplies.
8. Waiver of facilities usage fees to Relay for Life, American Cancer Society for tents.

Councilmember Sa seconded and the motion passed unanimously.

**AGENDA ITEM: WORKSESSION REGARDING RECYCLING PROGRAM -**  
Worksession on the Recycling Program and its location.

Public Works Director Burroughs gave a report, as follows:

*The Town of Clarkdale currently provides 3 recycling containers: one trailer and two roll off bins.*

*They are located on property west of the elementary school’s soccer field. Pick up for the recycle trailer occurs biweekly on Thursday. The bins are serviced weekly for the magazines and monthly for the cardboard container. Sedona Recycles currently check the site on Mondays for loose debris.*

*The following shows the amount of charges we have paid to Sedona Recycles from August through October:*

*October - \$525 total for the month (7 pick-ups)*

*September - \$300 total for the month (4 pick-ups)*

*August - \$450 total for the month (6 pick-ups)*

*Average monthly service charge for this quarterly period was \$425.*

*Kate Blevins from Sedona Recycles was asked about the amounts of complaints coming into her office. She acknowledged that complaints are very typical for this time of year due in part to the increased usage. In addition, she emphasized that the Town’s bins are usually the cleanest and have the least amount of complaints received by her office (mainly because of the care provided by our Public Works guys). She stated the regular complaints primarily come from: 1) Rim Rock 2) Cornville and 3) Verde Valley in this order.*

Public Works Director Burroughs noted that the crew spends about 45 minutes a day on cleaning the area. There is a problem of large items left behind the dumpsters, such as appliances and furniture.

Vice Mayor Wiley noted some of his experiences in using the site. The process for pulling trailers was discussed.

Public Works Director Burroughs stated he thought about moving the bins closer to the road or putting fencing on three sides as possible solutions to the illegal dumping and the trash debris on the ground.

Town Manager Mabery stated she is concerned about the amount of staff time being used to monitor the site. She noted the contract coming up soon which may be an opportunity to discuss the issues and get more pick-ups. She also noted the town is going out to bid on trash service.

Depending on how the bids come back the Council may have to consider dropping curb-side service or changing the rates. She explained how the funding is derived for these services. Vice Mayor Wiley stated that the City of Cottonwood decided years ago to charge higher rates at the transfer station for non-Cottonwood customers and it prompted illegal dumping. Councilmember Bohall stated his frustrations about the recycle site with people not putting the correct items in the bins.

Town Manager Mabery stated that staff will make changes and monitor it for six months.

**AGENDA ITEM: FUTURE AGENDA ITEMS –**

Listing of items to be placed on a future council agenda. None.

**AGENDA ITEM: ADJOURNMENT** - With no further business before the Council and without objection the meeting adjourned at 7:21 p.m.

**APPROVE:**

\_\_\_\_\_  
Doug Von Gausig, Mayor

**ATTEST:**

\_\_\_\_\_  
Joyce Driscoll, Town Clerk

**SUBMIT:**

\_\_\_\_\_  
Charlotte Hawken, Administrative Assistant