

### Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, October 10, 2006

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, October 10, 2006 at 6:00 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 North Ninth Street, Clarkdale Arizona.

**Town Council:**

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Curtiss Bohall

**Town Staff:**

Town Manager	Gayle Mabery
Community Dev. Dir.	Sherry Bailey
Town Clerk	Joyce Driscoll
Deputy Town Clerk	Walt Good
Public Works Director	Steven Burroughs
Police Chief	Pat Haynie
Ass’t to Town Manager	Janet Perry
Planner II	Normalinda Zuniga
Finance Director	Carlton Woodruff

**AGENDA ITEM: CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all Council members were present.

**AGENDA ITEM: PUBLIC COMMENT –**

*Robyn* stated that the snakes that were in her yard have been reunited in sycamore Canyon. She invited the Council and anyone else who is interested to the Verde Valley Economic forum.

*Ellie* invited the Council to attend the Verde Art Faculty Show at Yavapai College.

**AGENDA ITEM: INFORMATIONAL REPORTS-**

**MAYOR’S REPORT** – A report from the Mayor on current events. Mayor Von Gausig reported that in addition to all of his regular functions:

1. He attended a 50<sup>th</sup> Anniversary Committee meeting.
2. He attended a Verde Valley Water Resources meeting.

**TOWN MANAGER’S REPORT** – A report from the Town Manager on current events.

Town Manager Mabery stated that Governor Napolitano would be at Yavapai College Verde at 12:30 p.m. on October 16<sup>th</sup> to congratulate the Town on receiving an Arizona Rural Tourism Development grant for the museum/archive building renovation and to present the check for \$50,000. She noted the final Concert in the Park for 2006 will be this Saturday. She stated the Board of Supervisors approved the formation of the Fire District and she is starting to work with the Fire Department on a transition plan.

**NACOG** - A report regarding Northern Arizona Council of Governments. No report.

**NAMWUA** - A report regarding Northern Arizona Municipal Water Users Association. No report.

**WAC** - A report regarding Yavapai County Water Advisory Council. Mayor Von Gausig stated he attended a WAC meeting where they discussed a draft water conservation plan. They decided to spend \$65,000 to have a USGS studies numerical model created. He also attended a WAC retreat to discuss a pilot program.

**CATS** – A report regarding Cottonwood Area Transit System. No report.

**COCOPAI** - A report regarding Coconino Yavapai Resource Conservation District. They discussed dues, working on a slate of nominees, and an overview of projects in Prescott, including the Big Chino pipeline. There is a possibility of holding a conference on illegal dumping in Winkleman.

**VVLPI** – A report regarding Verde Valley Land Preservation Institute. Councilmember Williams reported about their meetings.

**VVTPO** – A report regarding Verde Valley Transportation Planning Organization. Councilmember Bohall reported that they discussed the following issues:

1. Jacks Canyon Road project

2. A multi-use path in Cornville being constructed with a \$500,000 grant
3. Camp Verde is having problems with the intersection at I-17
4. Large trucks losing their brakes
5. Cottonwood is chip sealing 6<sup>th</sup> Street
6. The Willard extension to Mesquite Road to be improved and opened next year. Uptown Sedona businesses are not happy. Project is 75% complete
7. 25-30 seat bus going back and forth to Sedona and Cottonwood
8. A feasibility study for a light at Airport Road.
9. Bike lanes
10. Highway 260
11. ADOT bidding schedules for specific projects.

**AGENDA ITEM: CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Mayor Von Gausig pulled Item F and Councilmember Sa pulled Items B and H.

Councilmember Williams moved to approve Items A, C, D, E and G. Councilmember Sa seconded and the motion passed unanimously.

Item B – Councilmember Sa questioned the emergency management item. It was confirmed that the Back Construction payment was the final payment. It was clarified that the cost of a bench is high and that the funds were donated by a private individual and it will be installed near the park playground equipment. Councilmember Sa moved to approve Item B. Vice Mayor Wiley seconded and the motion passed unanimously.

Item F – Mayor Von Gausig asked about the project site zoning, adjacent zoning and recommended screening. It was clarified that the design of the screening will go to the Design Review Board and

that the applicant has been asked to screen areas where outside events may be held. Exact areas will be discussed during the design review process. It was noted that the noise requirements already exist in the Zoning Code. Storage areas will have to be enclosed. There is a requirement that the owner correct drainage problems on the property. It was noted the hours of operation are 6 am to 10 pm which applies to events.

Vice Mayor Wiley moved to approve Item F Councilmember Williams seconded and the motion passed unanimously.

Item H – Councilmember Sa expressed concern over the amount of money being paid to Stantec Engineering. It was clarified that they are administering the project. Because the engineers must be accountable to ADEQ, town staff cannot perform the administration internally. The cost of the monitoring well is approximately \$15,000. ADEQ has certain monitoring requirements for the installation of the well. It was clarified that Stantec was procured as the Town’s wastewater engineer and there is a base contract that specifies hourly rates and specific projects over \$10,000 go to the Council for specific approval. Vice Mayor Wiley expressed concern over the hourly rates.

Councilmember Bohall moved to approve Item H. Vice Mayor Wiley seconded and the motion passed unanimously.

- A. Minutes of the Common Council –**  
Approval of the minutes of the Regular Meeting held 9/12/06 and the Special Meeting held 9/12/06, 9/26/06.
- B. Claims –** List of specific expenditures made by the Town during the previous month.
- C. Board and Commission Minutes –**  
Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments minutes of the meeting held 9/27/06  
Library Advisory Board minutes of the meeting held 9/7/06  
Parks and Recreation Board minutes of the meeting held 9/11/06

Heritage Conservancy Board minutes of the meeting held 9/20/06, 9/27/06

**D. Reports – Approval of written Reports from Town Departments and Other Agencies.**

- Fire Department Report and Mutual Aid Responses Report – September 2006
- Magistrate Court Report – September 2006
- Building Permit Report - September 2006
- Police Department Report - September 2006
- Cottonwood Area Transit System (CATS) Operational Report – August 2006
- Capital Project Report - September 2006

**E. CITIES AND TOWNS WEEK – Approval of a resolution declaring October 15 through October 21, 2006, as Arizona Cities and Towns Week.**

**F. CONDITIONAL USE PERMIT FOR 600 FIRST NORTH STREET – Approval of a conditional use permit for a Country Inn at the old school, 600 First North Street.**

**G. DRIVE AGAINST METH WEEK – Approval of a proclamation declaring the week of October 8-14, 2006, as *Drive Against Meth Week*.**

**H. MONITORING WELL SITE – Approval of a contract with Stantec Consulting, Inc. for administration of design, documentation and driller selection for a proposed monitoring well at the effluent use site.**

**AGENDA ITEM: FINAL PLAT APPROVAL FOR LAS VISTAS MINOR SUBDIVISION -** Discussion and consideration of Final Plat approval for Las Vistas Minor Subdivision, Los Gatos, L.L.C. applicant, a 10 lot minor subdivision located near Moon Light Lane and Minerich Road.

Community Development Director Bailey stated that the applicant previously requested the Council to table this item. Staff suggests it be tabled until the applicant can be prepared. It was noted the problem has to do with an access easement.

Vice Mayor Wiley moved to table this item until the applicant is prepared. Councilmember Williams seconded and the motion passed unanimously.

**AGENDA ITEM: SUBDIVISION AGREEMENT FOR LAS VISTAS MINOR SUBDIVISION -** Discussion and consideration of a Subdivision Agreement for Las Vistas Minor Subdivision.

Community Development Director Bailey stated that the applicant previously requested the Council to table this item. Staff suggests it be tabled until the applicant can be prepared. It was noted the problem has to do with an access easement.

Vice Mayor Wiley moved to table this item until the applicant is prepared. Councilmember Williams seconded and the motion passed unanimously.

**AGENDA ITEM: PRESENTATION ON SEDONA-RED ROCK NATIONAL SCENIC AREA –** Presentation by Barbara Litrell, Keep Sedona Beautiful, on designating parts of the national forest surrounding the Sedona-Red Rock area as a National Scenic Area.

*Barbra Litrell*, member of Keep Sedona Beautiful, discussed the following issues:

1. Working to designate a certain area, 160,000 acres in Coconino national Forest, as a National Scenic area.
2. The goal of the presentation was to share facts, review drafted bill, answer questions and ask Clarkdale to pass a resolution in support.
3. the purpose of the designation.
4. Makes a statement about a “sense of place”
5. Tool to make provisions of Amendment 12 permanent.
6. Permanently addresses the land trade issue.
7. Serves as a catalyst for obtaining grants.
8. Complete the process begun in the 1990’s.
9. The unique characteristics of the area include the following:
  - a. Plants, wildlife, soil, air and water/ecosystem.
  - b. Red rock landscape/scenic values.
  - c. Prehistoric and historic archaeology.

d. Wilderness.

- 10. Information about Amendment 12 of the Forest Management Plan.
- 11. Other National Scenic Areas in the U.S.
- 12. A NSA designation requires legislation.
- 13. The designation would permanently restrict land trades.
- 14. Effect of the NSA designation on Forest Service planning policies, local government discretion and surrounding land.

Ms. Littrell clarified that the NSA has not gone before the current Sedona City Council and noted objections that she has heard about the designation.

**AGENDA ITEM: APPOINTMENT OF ASSOCIATE MAGISTRATE** – Discussion and possible appointment of an Associate Magistrate for the Town of Clarkdale.

Judge Cipriano stated he was nominating James Bond to be the associate magistrate. He noted that, if he needed someone to fill in for him, Judge Bond is a pro-tem judge for the county.

Vice Mayor Wiley moved to appoint James G. Bond as the Associate Magistrate for the Town of Clarkdale Magistrate Court, at a rate of \$50.00 per hour. Councilmember Sa seconded and the motion passed unanimously.

**AGENDA ITEM: CHIP SEAL PROJECT** – Discussion of bids received for the 2006 Chip Seal Project, and consideration of a staff recommendation to reject all bids.

Public Works Director Burroughs presented the staff report, as follows:

**BACKGROUND INFORMATION:** The Town offered for bid a chip seal project requesting bidders to submit pricing for 71,000 square yards of single layer chip seal.

The bidding went to public September 13, 2006 with a pre-bid scheduled for September 20, 2006 and a bid closing of September 27, 2006.

Four Firms requested bid packages, only one was returned on September 27, 2006.

Cactus Transport Inc., 8211 W. Sherman St. Tolleson, AZ. 85353 - submitted a bid of \$1.98 per

Square Yard.

**RECOMMENDATION:** Due to the timing of the season and temperature needed to apply the chip seal, staff recommends council to reject the bid from Cactus Transport Inc. or direct staff accordingly.

Public Works Director Burroughs stated he is requesting that the Council reject all of the bids. There was discussion of communicating with the bidders as to the possibility of rebidding in the spring.

Councilmember Williams moved to reject all of the bids and direct staff to rebid the project in spring 2007. Vice Mayor Wiley seconded and the motion passed unanimously.

**AGENDA ITEM: FUTURE AGENDA ITEMS** – Listing of items to be placed on a future council agenda.

Councilmember Sa requested a property maintenance code.

Councilmember Bohall requested discussion about supporting the NSA designation to be on an intergovernmental agenda.

Councilmember Williams stated she would like to discuss litter on Eleventh Street.

**AGENDA ITEM: ADJOURNMENT** - With no further business before the Council and without objection the meeting adjourned at 8:00 p.m.

**APPROVE:**

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Doug Von Gausig, Mayor

**ATTEST:**

\_\_\_\_\_  
Joyce Driscoll, Town Clerk

**SUBMIT:**

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Charlotte Hawken, Administrative Assistant