

Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, July 11, 2006

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, July 11, 2006 at 6:00 p.m. in the Yavapai College, Community Room M137, 601 Black Hills Drive, Clarkdale Arizona.

Town Council:

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Curtiss Bohall

Town Staff:

Town Manager	Gayle Mabery
Comm. Dev. Director	Sherry Bailey
Public Works Director	Steven Burroughs
Finance Director	Carlton Woodruff
Ass't to the Town Mgr	Janet Perry
Fire Chief	Jerry Doerksen
Town Crew	KC Bailey
Police Chief	Pat Haynie

AGENDA ITEM: CALL TO ORDER - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all Council members were present.

AGENDA ITEM: PUBLIC COMMENT -None.

AGENDA ITEM: INFORMATIONAL REPORTS-

MAYOR'S REPORT - A report from the Mayor on current events. Mayor Von Gausig reported that:

1. He attended a Verde Valley Basin Partnership meeting where they adopted their initial charter.
2. He met with Senator McCain's Northern Arizona liaison.
3. He attended a WAC and Yavapai County supervisors' joint meeting.
4. He helped coordinate and participated in the Town's community growth forums held in June.
5. He met with County Superintendent Davis Scott, Councilmember Roecker and Prescott

engineer Carol Johnson regarding VRBP.

6. He met with County Supervisor Davis and Cottonwood Mayor Jaurequi regarding road maintenance.
7. He toured the Phelps Dodge tailings reclamation project near Tuzigoot Monument.
8. He participated in the July 4th activities.

TOWN MANAGER'S REPORT - A report from the Town Manager on current events.

Acting Town Manager Driscoll reported that the next Concert in the Park will be August 5th, with Hank Levine. There will be storytelling in the library on Thursdays at 11 a.m. from July 13th to August 3rd. The pool will close on August 8th.

NACOG - A report regarding Northern Arizona Council of Governments. No report.

NAMWUA - A report regarding Northern Arizona Municipal Water Users Association.

Mayor Von Gausig reported that he and Public Works Director Burroughs attended the quarterly NAMWUA meeting in Flagstaff. We gave a presentation on the Clarkdale water company acquisition and current water projects. Similar reports on water status from Payson and Cottonwood.

WAC - A report regarding Yavapai County Water Advisory Council.

Mayor Von Gausig reported that the WAC and the Yavapai County Board of Supervisors held a joint meeting in Prescott. The main topic of discussion was clarification on the role of WAC in County water decisions, and whether the VRBP should have a WAC representative. As is normal, the Prescott-area representatives to WAC did not want WAC to participate in VRBP, and the Verde Valley-side representatives did want that representation. The Prescott-side continues to press the point that the

VRBP executive committee (which does not yet exist) should be dominated by elected officials. The VV side sees no such necessity.

CATS - A report regarding Cottonwood Area Transit System. No report.

COCOPAI - A report regarding Coconino Yavapai Resource Conservation District. No report.

VVLPI - A report regarding Verde Valley Land Preservation Institute.

Councilmember Williams reported that the group discussed submitting a statement to the Secretary of State in favor of bill #AR2045, Sonoran Institute, to be included in the publicity pamphlet. There was discussion on US Forest areas without access roads and an update on grant funds. A workshop is being held about the grant software available in the Cottonwood Library. They sent out fundraising letters.

AGENDA ITEM: CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Sa pulled Item B and F.

Councilmember Bohall pulled item A.

Councilmember Sa moved to approve Items C, D, E, G, H, I and J. Councilmember Bohall seconded and the motion passed unanimously.

Item A - Councilmember Bohall noted corrections to the council minutes for June 13th (on page 7 the engineer for Hidden Springs is Tom Pender and the subdivision is Hidden Springs, not Highlands) and June 27th (on page 1 delete Tim Wills and include Curt Bohall as a councilmember). Councilmember Bohall moved to approve Item A with the changes. Council member Sa seconded and the motion passed unanimously.

Item B - Councilmember Sa noted that a portion of his packet was missing. He inquired about \$30,000 to Wells Fargo and Finance Director Woodruff clarified that it was a debt payment. He noted that two of the town's water bills were over \$5,000 each.

He requested a worksession on town conservation. It was noted that those bills are for parks and the ball field. Councilmember Sa moved to approve Item B. Councilmember Bohall seconded and the motion passed unanimously.

Item F - Councilmember Sa stated that he drove through the area and noticed only one fire hydrant. He expressed his desire to see more hydrants in that area. Community Development Director Bailey stated they would not normally require an applicant to address this issue in a minor subdivision. He stated the town needs to look at this from a water system aspect and she can come back to the council on this issue. Councilmember Sa moved to approve Item F. Councilmember Williams seconded and the motion passed unanimously.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held June 13, 2006 and the Special Meetings held June 13, 2006 and June 27, 2006.
- B. Claims** - List of specific expenditures made by the Town during the previous month.
- C. Board and Commission Minutes** - Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 - Planning Commission - June 19, 2006
 - Design Review Board - June 14, 2006
 - Library Advisory Board - June 1, 2006
 - Parks and Recreation Board - July 3, 2006
 - Heritage Conservancy Board - June 21, 2006
- D. Reports - Approval of written Reports from Town Departments and Other Agencies.**
 - Fire Department Report and Mutual Aid Responses Report - June 2006
 - Magistrate Court Report - June 2006
 - Building Permit Report - June 2006
 - Police Department Report - June 2006
 - Cottonwood Area Transit System (CATS) Operational Report - May 2006
 - Verde Valley Humane Society - May 2006
- E. ESTABLISHING ASSOCIATE MAGISTRATES** - Approval of an ordinance

amending Article 5 of the code of The Town of Clarkdale, establishing Section 5-2-4, Associate Magistrates.

- F. **HIAWATHA MINOR SUBDIVISION FINAL PLAT** - Approval of Final Plat for Hiawatha Minor Subdivision
- G. **TEA21 GRANT APPLICATION** - Approval of a Transportation Enhancement Grant application for the 89A roundabouts.
- H. **APPOINTMENTS TO VARIOUS REGIONAL ORGANIZATIONS** - Approval of a resolution appointing representatives to various regional organizations.
- I. **REGULAR COUNCIL MEETINGS** - Approval of an Ordinance amending Section 2-4-1 of the town Code, adding a provision for alternate locations and dates of regular Town Council meetings.
- J. **EMERGENCY PURCHASE** - Approval of an ordinance changing Section 3-4-6 of the Town Code authorizing the Town Manager to make purchases or secure services in the event of an emergency.

AGENDA ITEM: OATH OF OFFICE - Administration of Oath of Office to Town Magistrate Harry Cipriano.

Town Attorney Young administered the oath of office to Judge Cipriano.

AGENDA ITEM: VALVE CONTRACT - Discussion and consideration of an extension to an existing agreement with M. E. Simpson Company, Inc. for final mainline water valve location, exercising and documentation.

Public Works Director Burroughs reported that the original contract was for a set amount of hours, which has been depleted. There are more valves than was anticipated and they estimate 32 additional hours to complete the project. He noted that the information provided by Cottonwood Water Works showed a lower number of valves than what actually exists. The original contract was under \$14,000 and only two valves have had to be replaced. Functioning

valves are advantageous because sections of line can be shut down, rather than entire lines.

The money to fund the project is part of the bonded funds. The town will have as-built plans, diagrams of each valve and their GIS locations when the project is complete.

Councilmember Sa moved to award the extension of the agreement with M.E. Simpson Company, not to exceed the amount of \$6,240. Councilmember Williams seconded and the motion passed unanimously.

AGENDA ITEM: FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

- 1. Councilmember Sa requested a worksession on water conservation on town property.
- 2. Councilmember Sa requested a worksession on an ordinance requiring trucks to have covered loads.

AGENDA ITEM: ADJOURNMENT - With no further business before the Council and without objection the meeting adjourned at 8:09 p.m.

APPROVE:

Doug Von Gausig, Mayor

ATTEST:

Joyce Driscoll, Town Clerk

SUBMIT:

Charlotte Hawken, Admin. Assistant