

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE HELD WEDNESDAY, MARCH 22, 2006, AT 6:00 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ**

A regular meeting of the Board of Adjustment of the Town of Clarkdale was held on March 22, 2006, at 6:00 p.m. in the Men's Lounge.

**Board of Adjustments:**

Chairperson	Duane Norton	Absent
Vice Chairperson	Anita Simgen	Present
Board Members	Lee Daniels	Present
	Richard Dehnert	Absent
	Charles Bennett	Present

**Staff:**

Community Development Director	Sherry Bailey
Planner II	Normalinda Zuniga
Administrative Assistant	Charlene Stockseth

**Others in Attendance:** None

1. **CALL TO ORDER:** The Chair called the meeting to order at 6:00 pm.
2. **ROLL CALL:** The Administrative Assistant called roll.
3. **MINUTES:** Board member Daniels motioned to approve the minutes of February 22, 2006. Board member Simgen seconded the motion. The motion passed unanimously.
4. **REPORTS:**  
**Chairperson's Report:** None.  
**Staff Report:** None.
5. **PUBLIC COMMENT:** None.

**NEW BUSINESS**

6. **WORKSESSION:** Roll of the Board of Adjustment  
The Vice Chair requested the meeting due to a County Board of Adjustment and Appeals meeting she had recently attended. Issues were raised at that meeting she felt should be discussed at our Board.

Board of Adjustment, Article 17-2 and Sections 11-13 and 14 of the Zoning Code was distributed to the Board. Discussion included the role and responsibility of the Board and Staff.

The Community Development Director mentioned Chair and Vice Chair Training that will be held by the Town of Clarkdale on April 5<sup>th</sup>, 6:00 p.m.- 8:00 p.m., at the Men's Lounge, Clark Memorial Clubhouse. Topics covered will include: The role of the Chair, responsibilities of board/commission members, agendas, how to run public hearings, motions, minutes, running meetings effectively, ethics and specific issues brought up by those in attendance. She encouraged all members attend.

- 7. **FUTURE AGENDA ITEMS:** Variance Request.
- 8. **ADJOURNMENT:** Board member Bennett motioned to adjourn. Board member Daniels seconded the motion. The motion passed unanimously. The meeting adjourned at 6:30 p.m.

APPROVED BY:

SUBMITTED BY:

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Anita Simgen  
Vice Chairperson

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Charlene Stockseth  
Administrative Assistant