

## **MINUTES OF A SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION OF THE TOWN OF CLARKDALE**

A Special meeting of Parks and Recreation Commission of the Town of Clarkdale held on the 3rd day of January, 2005 at 6:00 p.m. In the Community Development Conference Room, 890 Main Street, Clarkdale, Arizona.

Chairperson: Jim Parsons  
Commissioners: Crystal Turner  
Rodney Fielitz  
Peg Sarkisian  
Hilda Fish

Town Staff:  
Administrative Assistant: Chris Keller  
Parks & Rec Coordinator: Chris Prats

Others in attendance: None

**CALL TO ORDER:** Chairperson Parsons called to order at 6:00 p.m. Chairperson Parsons noted that Commissioner Fielitz was absent. A quorum was present.

**PUBLIC COMMENT** - The public is invited to provide comments at this time. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law.

Commissioner Fielitz arrived to the meeting.

1. **PARKS & RECREATION MEETING DAY AND TIME:** Consideration of changing the day and time of regular meetings. Commissioner Fielitz requested that this item be placed on the agenda for consideration of change due to other meetings that are scheduled for Monday evenings. It was the consensus of the commission to change the time for Parks and Recreation commission meetings to 1 p.m. on the second Monday of each month. This item may be placed on a future meeting agenda for further consideration.
2. **GALA DINNER:** Consideration and discussion of preparation for the February 2005 Gala Dinner Theater event. Parks & Rec Coordinator Prats stated that the play scheduled for February is called: "Play On". He provided a worksheet for each commissioner, to assign specific areas that they would be able to assist. Discussion continued on how past gala dinners were handled. Commissioner Fielitz noted that depending on what is being served for dinner, depends on how

dinner is served, either cafeteria or sit down style. Commissioner Turner added that there should be different tickets if a guest is attending for dinner or the show only. Each commissioner agreed to sell 20 tickets each. Commissioner Turner stated that she will do the press release for the gala dinner. Commissioner's Sarkisian and Fish agreed to work on flyers distributed for advertisement. Commissioner Sarkisian stated that she will pick up donated food items and other donated items from Fry's. The commissioners agreed that there should be a pitcher of water for each table. Commissioner Fielitz noted that a new coffee pot should be purchased. Discussion continued on doing a silent auction, it was agreed that the silent auction was successful, Parks & Rec Coordinator Prats noted he will solicit area business's for donations. The consensus of the commission was to ask Chairperson Parson's wife to do the centerpiece's for the tables.

3. **5K FUN RUN:** Consideration of the 5K Fun Run to held in February, 2005. Parks & Rec Coordinator Prats distributed worksheets, showing a breakdown of duties, each commissioner was asked to look over and volunteer where they could. Parks & Rec Coordinator Prats noted that he will have prizes for the different categories. 1<sup>st</sup> place in each category will receive a trophy, 2<sup>nd</sup> and 3<sup>rd</sup> place will receive a medallion. Larry Green is donating 2 bicycle's for the junior's category. Each participant will receive a t-shirt. Walkers are welcome. Parks & Rec Coordinator Prats noted that he does not yet have the exact trail that the run/walk will be. The trail will be marked with reflector tape and or arrows, etc. Water will be available for participants also.
4. **2005 SUMMER CONCERT SERIES:** Consideration and discussion of 2005 Concerts in the Park series event and funding. Parks & Rec Coordinator Prats reviewed the bands that so far have been scheduled. Discussion continued on other bands that the commission suggested. This item will be discussed further at a future regular meeting.

**ADJOURNMENT:** With no further business before the commission, the meeting adjourned at 7:20 p.m.

APPROVED:

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Jim Parsons, Chairperson

SUBMITTED BY:

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Chris Keller, Administrative Assistant