

Minutes of a Special Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on December 14, 2005 at 5:00 p.m. in the Clark Memorial Library, Clarkdale, Arizona.

A Special meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on December 14, 2005 at 5:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale, Arizona.

Board Members:

- Chairperson Drake Meinke
- Vice Chairperson Gerald Wombacher
- Linda McDonough
- Jesus Valdez
- Larry Blair (absent)

Staff: Administrative Assistant Charlotte Hawken

Others in attendance: No one.

AGENDA ITEM: CALL TO ORDER -

Chairperson Meinke called the meeting to order at 5:10 p.m. and noted that Boardmember Blair was absent.

AGENDA ITEM: PUBLIC COMMENT - None.

AGENDA ITEM: REPORTS - None.

AGENDA ITEM: CONSIDERATION OF THE MINUTES - Consideration of approval of the minutes of the regular meeting held on November 16, 2005. Vice-Chairperson Wombcher moved to approve the minutes. Boardmember Valdez seconded and the motion passed unanimously.

ELECTION OF OFFICERS - Election of a chairperson and vice-chairperson.

Boardmember McDonough moved to nominate Drake Meinke as chairperson. Vice Chairperson Wombacher seconded and the motion passed unanimously. Boardmember McDonough nominated Jerry Wombacher as vice-chairperson. Chairperson Meinke seconded and the motion passed unanimously.

AGENDA ITEM: ARCHIVAL STORAGE, SHELVING AND ACCESSIONING - Consideration of the archival storage, shelving and accessioning.

Boardmember Valdez reported that Jeff, on the town crew, is completing electrical in the archive

rooms. Boardmember Valdez and Vice Chairperson Wombacher are planning the electrical with him and providing the conduit. The goal is for it to be as original as possible with two additional outlets to be added. Boardmember McDonough stated that it looks good.

Boardmember Valdez stated that they need to get a catalog for old electrical fixtures and order whatever is missing. Chairperson Meinke stated that once they have identified what is needed, the best place to get them is on Ebay. The center light fixture on the ceiling in the center room is okay, but needs a globe/shade. The closet fixture is burned out. Boardmember McDonough suggested using the other closet fixture and replacing the broken one later. It was noted that the closet fixtures require special screw-in shades. Chairperson Meinke stated he will look at the fixtures and look on Ebay. He stated he can rewire the sockets, if needed. The new push-button switches look like the old ones and are up to the current code. Boardmember McDonough stated she has some original switch plates.

Boardmembers Valdez and McDonough will make a list of what's needed. They requested a worksession at the archive to specify fixtures on January 3rd at 1 pm.

Chairperson Meinke noted that the Center had applied for non-profit funding from the town for security for the museum building. Boardmember McDonough stated she is wary to put the archives in the building before the security of the entire building is dealt with.

AGENDA ITEM: DIGITIAZTION - Consideration of digitizing historic town records.

The board agreed that putting the postcards on the website with current photos to match them would be a good place to start. Boardmember McDonough stated she would see if she can access the original photographs and correct the information on the postcards for captions.

AGENDA ITEM: BUDGET PLANNING FOR 2005-2006 - Consideration of projects for the 2005-2006 budget funds.

The Board has \$3500 in town account that must be spent before June 30th. The board made a list of possible purchases, including the following:

1. Training
2. Archive security - Larry will look into this
3. Digital camera
4. Furniture repair
5. Computer (laptop?)
6. Microsoft Access
7. Telephone service and cordless phone
8. Color copier/printer/scanner/fax
9. Fire proof file cabinets - letter and legal
10. UV film for the windows - hire someone?
11. Window blinds

AGENDA ITEM: CEMETERY TURNSTILE -
Consideration of the cemetery turnstile.

Boardmember Valdez stated there is a turnstile in the cemetery exactly like the ones in old photographs of the front entrance of the park and he thinks it came from the park. He thinks it would be useful to move it to its original location or somewhere nearby in the park.

The board agreed to recommend that the turnstile in the cemetery be relocated to the park, to its historical location or as nearby as possible.

AGENDA ITEM: FUTURE AGENDA ITEMS -
None.

AGENDA ITEM: ADJOURNMENT - With no further business, and without objection, the meeting adjourned at 6:50 p.m.

APPROVED:

Drake Meinke, Chairperson

SUBMITTED:

Charlotte Hawken, Administrative Assistant