

## Minutes of a Regular Meeting of the Heritage Conservancy Board of the Town of Clarkdale, Held on June 15, 2005 at 5:15 p.m. in the Clark Memorial Library, Clarkdale, Arizona.

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on June 15, 2005 at 5:15 p.m. in the Clark Memorial Library, 39 North ninth Street, Clarkdale, Arizona.

### Board Members:

Chairperson Drake Meinke  
Vice Chairperson Jerry Wombacher  
Linda McDonough  
Jesus Valdez

**Staff:** Administrative Assistant Charlotte Hawken

**Others in attendance:** Boardmember Valdez introduced Larry Blair.

**CALL TO ORDER** – Vice-Chairperson Meinke called the meeting to order at 5:20 p.m.

**PUBLIC COMMENT** – None.

### CONSIDERATION OF THE MINUTES -

**Consideration of approval of the minutes of the regular meeting held on March 16, 2005.**

Boardmember McDonough moved to approve the minutes of April 20 and May 18, 2005 and the special meeting held on April 27, 2005.

Boardmember Wombacher seconded and the motion passed unanimously.

**REPORTS** – Administrative Assistant Hawken stated that there would be another chair report scheduled at the Town Council meeting on June 28<sup>th</sup> and she would prepare a statement.

Vice Chairperson Meinke stated he would deliver the two Ladies Lounge light fixtures to Boardmember McDonough, who would get them welded and rewired.

**ARCHIVAL STORAGE, SHELVING AND ACCESSIONING** – **Consideration of the archival storage set-up for the town archives.** Boardmember McDonough has ordered metal journal shelving from Brodart. It could take a few weeks for delivery. Boardmember McDonough made a list of wire shelving for general archival storage for Vice-Chair Meinke to purchase at Ikea in Tempe.

Boardmember Valdez suggested that there are three duties for Heritage board members; first, participating in Town politics; second, doing Heritage projects; and third, doing personal

projects. It seems to him that Heritage project agendas drag out and things don't get done because members are not communicating enough. The Town wants a meeting called when decisions are to be made and there are many decisions to make in the archival rooms. He is beginning to think the board should have more than the regular monthly meeting. He requested that a 30-minute progress meeting be scheduled in the archive building. The members agreed that there was some work to be done by the Town staff, mainly electrical, before they could finish painting the archival rooms beige and light green and move items into them. They noted that the toilet in the jail works and that the original color of the exterior paint was a darker green and that they would like to see it returned to that color. The Board discussed the idea of off-site archival storage instead of a POD and mentioned checking out the Miller Warehouse building.

**LADIES LOUNGE** – **Consideration of requesting that the Ladies Lounge be returned to its historic appearance and not be used for meetings that require that it be rearranged.** Boardmember McDonough stated she would submit a photograph of the original arrangement in the Ladies Lounge, so they can see if they could continue the book sale in the space with that arrangement.

**HISTORIC MARKER SIGNS AND PLAQUES** – **Consideration of historic marker signs and plaques and National Register of Historic Places.**

Boardmember McDonough stated that she met with Lisa O'Neill from Verde Valley Railroad to give her information about the Historic District. She stated she would be editing an article Ms. O'Neill is writing about the District for their quarterly newsletter, The Rail. Boardmember McDonough stated she would then edit to the article to produce the wording for the plaque on the Historic District. Ms. O'Neill reduced the Historic District map to fit on an 8.5" by 11" page. She stated she would have to find out whether they could get a legible map on the plaque. It was noted that any District map needs to state that the contributing buildings shown on it were accurate as of 1998 and that changes to the exterior of buildings could cause them to be removed as contributors.

**ELECTION OF CHAIR AND VICE-CHAIR**

**Consideration of electing a chairperson and a vice-chairperson.** Boardmember McDonough nominated Vice-Chairperson Meinke as chairperson, Boardmember Wombacher seconded and the motion passed unanimously.  
Boardmember McDonough nominated Boardmember Wombacher as vice-chairperson, Chairperson Meinke seconded and the motion passed unanimously.

**APPROVED:**

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Drake Meinke, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Admin. Assistant

**HISTORICAL ISSUES EDUCATION -**

**Consideration of providing information regarding historical issues.** The members discussed the need to write a reminder to Town staff about preserving historic Town items. Chairperson Meinke stated he would write a draft letter to submit to the Board on June 22<sup>nd</sup>.

**HISTORIC RAILROAD BED - Consideration of a recommendation regarding the historic railroad bed located in the Cliffrose development.**

Administrative Assistant Hawken distributed a map and a satellite photo of the Cliffrose development and the board determined the railroad bed's location within the development. Boardmember McDonough noted there was a map including the Railroad in the book Verde Valley Railroads. The Board requested that Administrative Assistant Hawken submit the three maps to the Community Development Department to make them aware of the issue and that the Board would like to erect something to designate the remains of the tracks at that location.

**FUTURE AGENDA ITEMS -**

On June 22<sup>nd</sup> -

1. Identify artifacts in Clubhouse
2. Review letter to town staff regarding preserving Town artifacts.
3. Archival storage space.

**ADJOURNMENT -** With no further business, and without objection, the meeting adjourned at 7:00 p.m.