

## Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, August 9, 2005.

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, August 9, 2005 at 6:00 p.m. in the Clarkdale-Jerome School Library, 1615 Main Street, Clarkdale, Arizona.

**Town Council:**

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Tim Wills

**Town Staff:**

Town Manager	Gayle Mabery
Town Clerk	Joyce Driscoll
Town Attorney	Rob Pecharich
Town Attorney	Anna Young
Com. Dev. Director	Steven Brown
Public Works Manager	Steven Burroughs
Police Chief	Pat Haynie
Deputy Town Clerk	Janet Perry
Planner II	Normalinda Zuniga
Building Official	Mike Baker

Others in Attendance: Robyn Prud'homme-Bauer, Ellie Bauer, Curt Bohall, Amy Bayless, Charlie Scully, Harry Crockett, Brian Nicoll, Reynold P. Radoccia, and Gail Daniels.

**AGENDA ITEM: CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:01 p.m. and noted that all of the Council members were present.

**AGENDA ITEM: PUBLIC COMMENT** - None.

**AGENDA ITEM: INFORMATIONAL REPORTS**

**MAYOR'S REPORT** - Mayor Von Gausig reported the following:

1. He attended a meeting on Highway 260 and encouraged others to attend the public meetings.
2. He attended a meeting with town staff and representatives of Verde Highlands (formerly Cliffrose Village) development regarding the commercial part of their development.

3. He attended National Night Out and commended those involved in putting this together.
4. He attended a water work group meeting by telephone.
5. He met with Verde Valley Railroad and town staff regarding a Festival of Cities and Towns booth promoting Clarkdale.
6. He spoke to people about applying to be on a board or commission.
7. Cottonwood City Council approved the asset purchase agreement for Cottonwood Water Works. Transfer of ownership could take 60 days.

**TOWN MANAGER'S REPORT** - Town Manager Mabery stated that in addition to the Arizona Corporation Commission approval the municipalities need approval by the Arizona Department of Water Resources regarding the trust fund for the water company purchase. Once approvals are received it goes to the bond market. The town will be sending all customers a letter.

The preliminary plat for Verde Highlands will be on the Planning Commission agenda on August 15<sup>th</sup>.

The newsletter sent out by ADOT regarding the Highway 89A project. An ADOT paint truck lost its breaks coming down the hill from Jerome and crashed into the park. ADOT crews are repairing the landscaping.

**NACOG - A report regarding the Northern Arizona Council of Governments.** No report.

**NAMWUA - A report regarding the Northern Arizona Municipal Water Users Association -** Town Manager Mabery stated that the annual meeting was July 29<sup>th</sup>. They seated new officers and a major action item was awarding a contract for a program administrator. They reported on the participation of municipalities with NAMWUA.

**WAC - A report regarding the Yavapai County**

**Water Advisory Committee** – No report.

**CATS – A report regarding the Cottonwood Area Transit System** – No report.

**COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District** – Councilmember Williams reported that the Stewards of Public Lands made a presentation on the success of their program. They are working on Verde Valley trails and working to form a group to work in these. The water conservation group met and will be producing a final survey. They discussed grant opportunities for rural fire departments

**VVLPI – A report regarding the Verde Valley Land Preservation I** – Councilmember Williams stated that the VVLPI discussed an existing conditions map. They are working on a powerpoint presentation on the mission of VVLPI. They are proceeding on a regional plan and discussed a Wal Mart program called Acres for America, which would provide matching funds to buy 18 acres of open space and will be exploring this. They are in the process of forming a partnership with eight other entities.

**AGENDA ITEM: CONSENT AGENDA** – The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Sa pulled Item B, Claims. He stated he had a question regarding the vender listed as “800-551-4458” on page 6 and was concerned about the payment to Stantec. Town Manager Mabery stated she would look up vendor 800-551-4458 and give Councilmember Sa a copy of the Stantec statement.

Councilmember Sa moved to approve Item B. Vice-Mayor Wiley seconded and the motion passed unanimously.

Vice-Mayor Wiley moved to approve Items A, C, D, E, F, G, H, I, J, K, L, M and N. Councilmember Wills seconded and the motion passed unanimously.

A) **Approval of Minutes of the Common**

**Council** - Approval of the minutes of the Regular Meeting held July 12, 2005 and the Special Meetings held July 19, 2005 and July 26, 2005.

B) **Claims** - List of specific expenditures made by the Town during the previous month.

C) **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.

Board of Adjustment - July 27, 2005.

Design Review Board - June 8, 2005.

Heritage Conservancy Board -July 20, 2005 and July 27, 2005.

Parks and Recreation - July 11, 2005.

Planning Commission minutes of the meeting scheduled July 18, 2005.

D) **Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report - June 2005 and July 2005.

Fire Department Report and Mutual Aid Responses Report – July 2005.

Magistrate Court Report – June 2005.

Police Department Report – July 2005.

Verde Valley Humane Society – July 2005.

E) **Resignation** – Acceptance of a resignation from the Planning Commission received from Robert Noland.

F) **Board & Commission Appointment** – Approval of a Resolution making an appointment to the Library Advisory Board.

G) **Board & Commission Appointment** – Approval of a Resolution making appointments to the Design Review Board.

H) **Board & Commission Appointment** – Approval of a Resolution making appointments to the Planning Commission.

I) **Board & Commission Appointment** –

Approval of a Resolution making an appointment to the Public Safety Personnel Retirement Board.

- J) **Memorandum of Understanding** - Approval of a Memorandum of Understanding with the city of Sedona to receive information technology services.
- K) **Agreement** - Approval of an intergovernmental agreement for Water Resources Cooperation with Northern Arizona Municipal Water Users Association (NAMWUA).
- L) **Agreement** - Approval of a grant award agreement with Arizona Department of Public Safety (DPS) Criminal Justice Enhancement Fund (CJEF) for "Operation Hat Trick".
- M) **Resolution** - Adoption of a resolution setting salary ranges for town employees.
- N) **Agreement** - Approval of an agreement with BACK Construction, LLC for wastewater treatment plant upgrades.

**AGENDA ITEM: PERMIT EXTENSION** - A request for an extension of a Conditional Use Permit for Verde River Iron.

Community Development Director Brown stated the Council approved a Conditional Use Permit for Verde River Iron on April 13, 2004. It requires an extension due to issues related to the acquisition of Arizona Department of Environmental Quality permits. Town Attorney Young reviewed the staff report and advised that the Council cannot legally revisit the issue of hours of operation.

*Harry Crockett*, representing Verde River Iron, stated they consider themselves a corporate citizen and have invested a substantial amount of money. They are working diligently to meet the permit requirements. He explained what had delayed their progress.

Councilmember Williams stressed that the historic bridge may be in need of repair. Harry Crockett stated they are required to at least grade a dirt road over the land they own. They will not be able to

proceed with the road until the Town negotiates the right-of-way. They will meet their requirements in using the bridge. They are vested in the project and are proceeding.

Without objection, the item was opened to public comment. There were no comments. Public comment was closed.

Councilmember Williams noted there have not been any stipulations imposed on the operations. She urged the Planning Commission to address this with similar operations in the future.

Mayor Von Gausig clarified the location of the operation at the smelter property north of town and noted that they will still have to abide by the noise ordinance.

*Reynold Radoccia*, 1550 Abbey Road South, stated that a 24/7 operation is not construction. The construction of buildings will conform to the town's noise standard for construction.

Councilmember Sa moved to approve the one year extension of the Verde River Iron Conditional Use Permit to October 22, 2006. Councilmember Williams seconded and the motion passed unanimously.

**AGENDA ITEM: PLAT APPROVAL** - Discussion and consideration of Final Plat approval for the Mountain Gate development.

Community Development Director Brown presented the following staff report:

Background:

*The design and approval of a subdivision in accordance with the Town of Clarkdale Subdivision Regulations involves five (5) "Stages":*

- Stage I Pre-Application Conference
- Stage II Preliminary Plat
- State III Technical Review
- Stage IV Final Plat
- Stage V Recording and Post-Approval

*Stage I, Pre-Application is an investigatory period which precedes actual preparation of preliminary plans by the subdivider. During this stage the subdivider makes known his intentions to the Town and is advised of specific public objectives related to the subject tract and other details*

regarding platting procedures and requirements.

Stage II, Preliminary Plat includes detailed subdivision planning, submittal, review and approval of the Preliminary Plat. The applicant carefully provides the Town with all information essential to determine the character and general acceptability of the proposed development.

Stage III, Technical Review is designed for the Town Engineer to approve all details of the engineering plans and specifications for public improvements before recommending that the subdivider proceeds with Final Plat procedures.

Stage IV, Final Plat includes the approval of the final design of the subdivision and the approval of the public improvements plans, including the submittal of the Final Plat for review and action by the Council.

Stage V, includes assurances that shall be required and approved by the Council before recording of the plat and the terms for the release of assurances and acceptance of improvements.

Prior to the consideration by the Town of Clarkdale of a subdivision for Mountain Gate, Empire Companies received approval by the Council of a Planned Area Development (PAD), which was basically a Zoning Change. The Preliminary Plat for Mountain Gate was approved by the Council in 2004, and Empire Companies, the Developers of Mountain Gate have spent the past several months preparing Improvement Plans as part of the Stage III Technical Review, which they have successfully completed. Empire Companies has now submitted their Final Plat, which has been determined by the Town Engineer to meet all of the Town's Design Standards for infrastructure and roads. Empire Companies is seeking approval for a Final Plat that covers the entire six hundred six (606) units of Mountain Gate, which will be developed in three (3) Units or Phases.

Staff has been working with Empire Companies on the text of a Subdivision Agreement, which will stipulate the terms for the placement of assurances for the construction of the improvements for each of the three (3) Units of Mountain Gate Subdivision. Prior to the issuance of construction permits for any of the Units, financial assurances shall be provided by Empire Companies to cover the total estimated cost of the improvements that are a part of that Unit. The Town and Empire Companies shall jointly execute this

agreement prior to the recording of the Final Plat, and the agreement stipulates the terms for release of assurances as well.

Recommendation:

Staff recommends that if the Council approve the Final Plat for Mountain Gate, that they consider the following stipulation as a part of that approval:

1. Prior to recording of the Final Plat for Mountain Gate Subdivision, Empire Companies shall enter into a Subdivision Agreement with the Town of Clarkdale that stipulates the terms for the provision and release of assurances to cover the cost of improvements that are a part of the subdivision.

Councilmember Sa noted that he had discussed some questions with the town attorney. He noted that the town does not have enforcement power of CC&R's. He clarified that lots #1-116 are designated as town homes. He questioned the zero lot lines. Community Development Director Brown noted that the development would be required to have walls meet applicable fire standards.

Councilmember Sa referred to lots #144-210, adjacent to the wash, and asked as to the pricing of the lots and noted extensive engineering would be required. Community Development Director Brown noted that the Community Development Department is aware of this and will be looking at the grading permits carefully.

Town Attorney Young recommended a condition that Empire, Yavapai Flood control and the Town's engineer sign the final plat prior to the mayor signing it.

Vice-Mayor Wiley moved to approve the Final Plat for Mountain Gate, with the following conditions:

1. That prior to recording of the Final Plat for Mountain Gate Subdivision, Empire Companies shall enter into a Subdivision Agreement with the Town of Clarkdale that stipulates the terms for the provision and release of assurances to cover the cost of improvements that are a part of the subdivision

- 2. That Empire Companies, Yavapai County Flood Control and the Town's engineer sign the final plat prior to the mayor signing it.

Councilmember Wills seconded and the motion passed unanimously.

**AGREEMENT** - Discussion and consideration of Subdivision Agreement with Empire Companies stipulating the terms under which construction of improvements for Mountain Gate Subdivision will be completed.

Community Development Director Brown presented the staff report, as follows:

Background:

Staff has been working with Empire Companies on the text of a Subdivision Agreement, which will stipulate the terms for the placement of assurances for the construction of the improvements for each of the three (3) units of Mountain Gate Subdivision. Prior to the issuance of construction permits for any of the units, financial assurances shall be provided by Empire companies to cover the total estimated cost of the improvements that are a part of that unit. The Town and Empire Companies shall jointly execute this agreement prior to the recording of the Final Plat, and the agreement stipulates the terms for release of assurances as well.

Recommendation:

Staff recommends that Council authorize the Mayor to enter into the Subdivision Agreement for Mountain Gate Subdivision.

Community Development Director Brown noted that the Council was provided with a revised agreement changing the percentage for administrative fees.

Councilmember Wills moved to authorize the Mayor to enter into the Subdivision Agreement for Mountain Gate Subdivision. Vice-Mayor Wiley seconded and the motion passed unanimously.

**AGENDA ITEM: REPORT** - A report from the Planning Commission regarding accomplishments, goals, priorities and challenges.

Curt Bohall, a Planning Commission member, gave

the report.

There was request by the Planning Commission to have a joint worksession with the Council to discuss a proposed overlay district.

**AGENDA ITEM: ORDINANCE** - Consideration of an ordinance setting forth the valuation of property in the Town of Clarkdale and adopting the tax rate for year 2005-2006 (property tax levy).

Finance Director Woodruff presented the staff report, as follows:

Background: On July 26, 2005 the Council adopted the Truth in Taxation and the fiscal year 2005-2006 budget. The Council now needs to adopt the Property Tax levy for the Town. The levy is on each One Hundred Dollars of assessed value of all property, both real and personal, within the corporate limits of the Town of Clarkdale, except property that the law exempts from taxation.

The Tax levy for 2005-2006 is 1.1134 to raise \$294,317 for primary purposes. A valuation as quoted by the Yavapai County Assessor's Office for primary taxes is \$26,434,123. The following is a five year history of tax rates and the revenues raised with each tax rate:

<u>FISCAL YEAR</u>	<u>TAX RAT</u>	<u>TAXES</u>
2001-2002	1.1829	\$228,873
2002-2003	1.1631	\$243,502
2003-2004	1.1384	\$257,776
2004-2005	1.1526	\$283,368
2005-2006	1.1134	\$294,317

Recommendation: To approve Ordinance #\_\_\_\_\_ adopting the valuations of property in the Town of Clarkdale for the year 2005-2006, also the tax rate for said property.

Vice-Mayor Wiley moved to approve Ordinance #278, adopting the tax levy, setting forth the valuations of property in the Town of Clarkdale for the year 2005-2006, also the tax rate for said property. Councilmember Sa seconded and the motion passed unanimously with a roll call vote, as follows:

Councilmember Sa: Aye  
Vice-Mayor Wiley: Aye

Councilmember Williams: Aye

Councilmember Wills: Aye

Mayor Von Gausig: Aye

**AGENDA ITEM: ORDINANCE** – Discussion and consideration of an Ordinance making changes to Article 17-4 of the Town Code of the Town of Clarkdale regarding the Design Review Board.

Community Development Director Brown presented the following staff report:

Background:

*At its May 10, 2005 meeting, the Town Council directed staff to prepare recommendations that would address problems with the processing of Design Review Applications and Site Plan Review Applications by the Design Review Board. Part of what the Council specifically directed staff to do, is as follows:*

*1) Staff will prepare ordinance amendments that will eliminate the Liaison process from both Design Review and Site Plan Review, and require full Board review of all proposals requiring review.*

*2) Direct staff to prepare amendments to the Site Plan and Design Review regulations to require that an application be brought before the Board within sixty (60) days of the submittal of the application.*

*The Council has before them tonight a document that details the amendments that are suggested to accomplish the two items above.*

*Recommendation: To adopt Ordinance # \_\_\_\_\_ making changes to Chapter 17 of the Town Code of the Town of Clarkdale regarding the Design Review Board.*

Mayor Von Gausig stated a liaison was created to streamline the process. The Town’s attorney has advised that the arrangement is not advisable. Town Manager Mabery noted that not every application would require the new time frame of 60 days.

Vice-Mayor Wiley moved to approve Ordinance #279, amending Article 17-4 of the Town Code regarding the Design Review Board. Councilmember Sa seconded and the motion passed unanimously.

**AGENDA ITEM: ORDINANCE** – Discussion and consideration of an Ordinance making changes to

Article 7-14 of the Town Code of the Town of Clarkdale regarding hours of construction.

Building Official Baker stated the town has had problems with contractors starting construction before construction hours. He discovered that only the owner could be cited for violating the construction noise ordinance. This ordinance gives the police authority to give citations to those who are violating the law. Police Chief Haynie stated that subcontractors are the biggest offenders.

Councilmember Sa moved to adopt Ordinance #280 amending Article 7-14 of the Town code regarding property maintenance during construction. Councilmember Wills seconded and the motion passed unanimously.

**AGENDA ITEM: ORDINANCE** – Discussion and consideration of an Ordinance making changes to Section 7-1-1 of the Town Code of the Town of Clarkdale regarding fire suppression requirements.

Building Official Baker stated that the Council passed the sprinkler ordinance and then he discovered that there was no discretion on the part of the fire code official. This ordinance gives the fire code official the power to make exceptions within the scope of the intent of the code. An example is the existing water lines not being sized to accommodate sprinklers.

Fire Marshall Fulmer stated he was asking for the ability to make common sense exceptions in a handful of circumstances. He clarified the process to be used when exceptions are approved. He confirmed that all exceptions would be documented.

Councilmember Sa relayed a conversation he had with a person alleging that a building received a variance before this ordinance has come to the Council and wanted clarification as to this being true. Town Manager Mabery stated she did not believe it was the intent of the Council to be black and white.

Councilmember Sa stated his concern that persons will find ways to obtain variances and stated that he likes the ordinance as it was, black and white. The water utility is responsible to provide lines to the meter. So if a larger line is needed it is the water

company's responsibility to provide it and it won't be a burden to the homeowner. The fact remains that a variance was granted before this ordinance passed.

Councilmember Wills stated he feels that if a use is going from more hazardous to less hazardous he agrees it may not need to add fire suppression. If the opposite is true, then yes it needs sprinklers. He noted that if water flow is a problem at a residence, an on-site system could be installed. Commercial systems are more expensive.

Fire Marshall Fulmer stated that 99.9% of discretion authority would be on existing structures. He does not see exceptions being granted on new construction, but he wants some latitude. He stated that he is a big proponent of fire sprinklers and he is not going to grant exceptions easily.

Discussion included the following issues:

1. Agreement would give professionals some latitude for gray areas.
2. The first 6 minutes are crucial in fighting fires.
3. Wanting the ordinance razor sharp, not as vague as this ordinance.
4. Examples of exceptions.
5. The intent of the ordinance.
6. The appeal process from the fire code official's decisions.
7. The ordinance is too gray and needs to be revisited.
8. This might also be accomplished through a policy.

Town Attorney Young stated that it might be a good idea to write out how exceptions are processed and documented.

Building Official Baker noted that the fire code official could only interpret the code, not waive requirements of the code. The Board of Adjustment or board official appeals also don't have the power to waive requirements of the code.

It was the consensus of the Council to direct staff to

revise the ordinance so it is not quite so open. There was a suggestion to look at Scottsdale who has had such an ordinance.

Councilmember Williams moved to table this item to the October regular meeting.

Town Manager Mabery recommended not to table, instead to direct staff to revisit the issue. The motion failed.

**AGENDA ITEM: RESOLUTION** - Discussion and consideration of a Resolution authorizing the Town Clerk to conduct elections in 2006 as all "mail ballot" elections.

Town Clerk Driscoll described issues concerning this election cycle and reviewed the following staff report:

Background: Town Staff anticipates holding elections in March and May 2006 for Mayor and Councilmember seats. Town Staff would like the Council's permission to hold elections in 2006 as all mail ballot elections.

The March 2000 election was the first election in which Clarkdale held an all mail ballot election and has been approved by subsequent councils for the 2002 and 2004 elections. Every year more people take advantage of early voting by mail with each election since it was made available. The mail ballot election goes a step farther by sending ballots to ALL registered voters. Voters may mail their ballots to Yavapai County Elections Department, or they may drop their ballot off to Clarkdale Town Hall in a locked ballot box no later than the day of the election. This process seems to have gained popularity and will continue to be utilized by more cities and towns across the state. This is especially true with the coming election season due to the new changes to election laws created by the passage of Proposition 200.

Among other things, the Proposition 200 changes require that voters must show identification to vote at the polls, however the law does not specify what this "identification" is. Currently the Secretary of State, Department of Justice and Attorney General are trying to determine, and agree upon, what types of identification will meet this requirement. Persons will not be able to vote if they do not have proper identification. One form of identification being considered is a driver's license issued after October 1,

1996. Jessica Funkhouser of the Attorney General's Office has said that if driver's licenses are used, the address printed on the driver's license must be 'substantially' the same as the address listed on the voter registration list. She pointed out that if this is the case, then persons with post office box addresses on their drivers license that are registered to vote under their residence address may not be able to use their driver's license as valid identification.

Another issue for elections with polling places, as opposed to the Mail Ballot option, is providing training to poll workers as to what identification is acceptable.

Neighborhood pool workers may be placed in awkward positions by having to tell persons they cannot vote because the identification provided does not meet the requirements.

Since mail ballot elections do not have poll workers, the verification of identification required by Proposition 200 will not apply.

The advantages of mail ballot elections include:

- *Convenience, voters will have approximately two weeks to turn in their ballot.*
- *No poll workers are needed for election day.*
- *Early ballots are not necessary.*
- *In many cases, voter participation improves considerably.*
- *Election results are received in about the same time frame.*
- *Some Proposition 200 requirements do not apply.*

The disadvantages of mail ballot elections include:

- *Candidates may need to alter their campaign strategy since mail ballots can get mailed out as much as 33 days prior to election day.*

*We have 1 or 2 persons every election that do not like having their signature on the outside of the ballot envelope.*

Another issue that does not affect the use of mail ballots, but will be important this election season, is the registration of voters. Persons who are already registered to vote are 'grandfathered', however new registrations will need to comply with the Proposition 200 law. Effective May 6, 2005 new voter registration forms require 'proof of citizenship'. The new registration forms request a driver's license number and date of issue. Persons who do not have a driver's license will need to include a photocopy of other types of identification with their registration, i.e. birth certificate (and possibly marriage certificate if married name), passport, naturalization documents, etc.) Staff will be coordinating with Yavapai County Voter Registration Office to promote awareness of these new voter registration requirements.

The election history is outlined on the following page.

Staff Recommendation: To approve resolution # \_\_\_ authorizing the Town Clerk to conduct 2006 elections by mail ballot.

Councilmember Williams commented she received her last mail ballot late. Vice-Mayor Wiley commented that he likes to have polling places. Councilmember Sa relayed a problem he had with the mailing address the county had.

Mayor Von Gausig moved to approve Resolution #1163 authorizing the Town Clerk to conduct elections in 2006 as all "mail ballot" elections. The motion failed due to lack of a second.

**Election History**

Election Date	Type of Election	Ballot Issues	# of Reg. Voters	#of Ballots Cast	% Voter Turnout
Mar. 1986	Primary	Town Council	626	226	36%
Mar. 1992	Primary	Town Council	1487	668	44%
Mar. 1994	Primary	Town Council	1535	647	42%
Mar. 1996	Primary	Town Council	1674	672	38.1%
May, 1996	General	Crash Gate	1738	320	18%
Mar. 1998	Primary	Town Council; School District Consolidation	1984	1004	50.6%
May, 1998	General	Town Council; Home Rule	2030	467	23%
May, 1999	Special	Downtown bond	2012	509	25.3%
Mar. 2000	Primary Mail Ballot	Town Council; Water Utility; Direct Election of Mayor	1809	898	49.64%
Mar. 2002	Primary Mail Ballot	Town Council; Home Rule	1687	1115	66.09%
Nov. 2002	Yavapai County Presidential Ballot	General Plan	1739	1256	72.22%
May, 2003	Special Mail Ballot	Utility Franchise Question	1753	762	43.47%.
March 2004	Primary Mail Ballot	Mayor, Councilmembers	1827	1160	64.4%
May, 2004	General Mail Ballot	Councilmembers (mayor & one council member elected outright in primary)	1830	1040	56.83%

**AGENDA ITEM: FUTURE AGENDA ITEMS -**

Listing of items to be placed on a future council agenda.

A worksession with the Planning Commission (at one of their regular meeting.)

**AGENDA ITEM: ADJOURNMENT -** With no further business before the Council, and without objection, the meeting adjourned at 8:19 p.m.

**APPROVE:**

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Doug Von Gausig, Mayor

**ATTEST:**

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Joyce Driscoll, Town Clerk

**SUBMIT:**

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Charlotte Hawken, Admin. Assistant