

## Minutes of a Special Meeting of the Common Council of the Town of Clarkdale Held on Tuesday, June 28, 2005.

A Special meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 28, 2005 at 6:00 p.m. in the Clarkdale-Jerome School Library, Main Street, Clarkdale, Arizona.

**Town Council:**

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Tim Wills

**Town Staff:**

Town Manager	Gayle Mabery
Town Clerk	Joyce Driscoll
Town Attorney	Robert Pecharich
Com. Dev. Director	Steven Brown
Building Official	Mike Baker
Finance Director	Coleen Gilboy
Police Chief	Pat Haynie

Others in Attendance: Angela DeWelles, Drake Meinke, Linda McDonough, Jerry Wombacher, Ellie Bauer, Jane Moore, Robyn Prudhomme-Bauer, Anita Simgen, Anke Pitrella, Chris Wylie and Linda Peterson.

**CALL TO ORDER** - Mayor Von Gausig called the meeting to order at 6:00 p.m. and noted that all members were present.

**PUBLIC COMMENT** - None.

**CONSENT AGENDA**

Councilmember Sa pulled Items B, E, and G. Vice-Mayor Wiley moved to approve Items A, C, D and F. Councilmember Williams seconded and the motion passed unanimously.

Item G - Councilmember Sa noted that he did not receive a copy. Councilmember Sa moved to approve Item G. Vice-Mayor Wiley seconded and the motion passed unanimously.

Item E - Councilmember Sa asked if there was a change in rate or terms. There was none. Councilmember Sa moved to approve Item E. Vice-Mayor Wiley seconded and the motion passed unanimously.

Item B - Councilmember Sa asked what is the shift rate for a Fire Captain? Town Manager Mabery stated that other rates presume a 40-hour week. Firefighters work different 24-hour shifts. The Town doesn't necessarily plan on having the Captain work a shift. Initially this

would be a 40-hour a week employee. Councilmember Sa moved to approve Item B. Councilmember Wills seconded and the motion passed unanimously.

- A. **Board and Commission Resignation** - Acceptance of resignation from Library Advisory Boardmember Jacqueline Stephens.
- B. **Resolution** - Approval of a resolution adopting a Salary Range Placement Table for the Town of Clarkdale.
- C. **Ordinance** - Approval of an ordinance making changes to Section 5-2-1 of the Town Code of the Town of Clarkdale regarding the Magistrate.
- D. **Agreement** - Approval of a 2005-2006 intergovernmental agreement between the City of Cottonwood and the Town of Clarkdale for police dispatching.
- E. **Agreement** - Approval of a 205-2006 intergovernmental agreement for the establishment of unified emergency management between Yavapai County and the Town of Clarkdale.
- F. **Agreement** - Approval of a 2005-2006 Reimbursement Agreement for the use of Town Facilities by the Clarkdale Chamber of Commerce.
- G. **Agreement** - Approval of a 2005-2006 Reimbursement Agreement for the use of Town Facilities by the Clarkdale-Jerome Lions Club.

Without objection, Item 7, Waiver of Fee, would be next.

**WAIVER OF FEE - A request by the Town of Jerome for waiver of the Final Plat filing fee.** Mayor Von Gausig stated that Jerome asked for a waiver of the \$545 fee for their Final plat application. Staff recommends that Jerome reimburse the Town for a waived fee upon the sale of the subdivision.

Vice-Mayor Wiley moved to approve the waiver of the Final Plat application fee, with the condition that the Town of Clarkdale be reimbursed \$545.00 upon the sale of the subdivision. Councilmember Sa seconded and the motion passed unanimously.

The attorney left at 6:42 p.m.

**BUDGET - Discussion and consideration of adopting**

**the preliminary budget for fiscal year 2005-2006.** Mayor Von Gausig noted that today was Finance Director Gilboy's last day at Clarkdale. She has been a fantastic finance director. Applicants for the position have been interviewed.

Finance Director Gilboy noted that the 2004-2005 budget was \$21,557,642. The 2005-2006 budget has a \$25,507,753 ceiling for expenditures. She noted that the Enterprise Fund has increased \$4,000,000 due to projected wastewater improvements. She explained development expenditures and that there are "cushions" developed into the budget.

Councilmember Sa requested a detailed printout of the gazebo project.

Councilmember Sa moved to adopt the preliminary 2005-2006 budget. Councilmember Williams seconded and the motion passed unanimously.

**REPORT – A report from the Board of Adjustments regarding accomplishment, goals, priorities and challenges.** Anita Simgen, Vice-Chair of the Board of Adjustment stated that the board's duties are to hear appeals, interpret zoning boundaries and hear variances. The board meets as needed, once this year. Town Manager Mabery noted that the Department of Commerce provides training for this board.

**REPORT – A report from the Heritage Conservancy Board regarding accomplishments, goals, priorities and challenges.** Drake Meinke, Chairperson, noted that the previous chairperson, George Benatz, had recently resigned. Jerry Wombacher is now Vice-Chair. Chairperson Meinke read the following report:

- A. Accomplishments of the Heritage Conservancy Board since it last met with the Council in December 2004:
  1. Sponsored three dances.
  2. Responded to requests for information and for documentation for downwinders claims.
  3. Got windows in the archival rooms working and glazed. Cleaned up and polished the brass hardware.
  4. Advised Town staff on the wording for the Gazebo plaque and on the original colors of the Gazebo. Received a photograph of the bandstand for the park plaque from Mike Rollins, Manager of the Jerome State Historic Park.
  5. Ordered shelving for preserving the Town ledgers and journals and for other artifacts.

- 6. Three members attended a daylong museum workshop in Jerome.
  - 7. Partnered with the Clarkdale Heritage Center to present Heritage dances.
- B. The Heritage Conservancy Board intends to focus for the next year on the following activities:
    1. Getting the archival space in the basement of the museum building ready and moving the archives and artifacts from storage in the library and various other locations into that space. The major challenge will be organizing the archival space to effectively preserve as many items as possible.
    2. Updating accessioning procedure and establishing research procedures.
    3. Establishing a working relationship with the Clarkdale Heritage Center.
    4. Processing the backlog of research requests, some of which have been postponed until the archives are accessible.
    5. Advising the Town Council on the historic aspects of projects and issues.
    6. Developing policies and guidelines for the proper care and use of the Town archives and artifacts.
    7. Seeking additional storage space for Town artifacts.
    8. Advising Town of historic uses of land submitted for development.
    9. Restoring the Ladies Lounge and Reading Room to their original appearance and recommending policies to the Town for their use.
    10. Restore and install two light fixtures from the exterior of the Ladies Lounge.
    11. Continue the Heritage dance.
    12. Continue to submit articles and photographs to the local publications as the opportunities arise.
    13. Putting a plaque in the park showing and explaining the Historic District.
    14. Continue to do historical research for the Town and for individuals as requests are submitted.
    15. Submit photos to the town clerk to go on the Town website.

Chairperson Meinke explained that downwinders claims involve people who lived in the area in the early fifties when residents were downwind of nuclear tests conducted in the area. He noted the Board members

assist in completing the paperwork for applying for benefits, by providing documents that substantiate residency.

Town Manager Mabery strongly urged the board to continue the discussion with the council on the item regarding restoring the Ladies Lounge and Reading Room to their original appearance and recommending policies to the Town for their use, because it would affect the use of the rooms.

Chairperson Meinke noted that the board has also considered updating and printing the Town’s historic walking tour. Mayor Von Gausig offered his services to enlarge any photographs.

Chairperson Meinke noted that members are also purchasing Clarkdale memorabilia off the Internet. Mayor Von Gausig discussed digital degradation and stated he could give all of his Clarkdale photographs to the board once a year.

Councilmember Williams noted that William Clark’s granddaughter was in town recently and toured the town buildings.

**RESOLUTION #1148- Consideration of a resolution setting fees for the Town of Clarkdale.** Mayor Von Gausig stated that this resolution was suggested by Pool Manager Cannon and involves selling pool passes to town employees and volunteers for one half price.

Councilmember Sa moved to adopt Resolution #1148, setting fees for the Town of Clarkdale. Councilmember Wills seconded and the motion passed unanimously.

**ORDINANCE #275 - Consideration of an ordinance making changes to Article 7-3 Plumbing Code, Article 7-4 Mechanical Code and Article 7-9 Energy Conservation Code of the Town Code regarding water conservation measures.** Building Official Baker stated that they took the most practical water saving methods and devices and added them to the plumbing, mechanical and energy conservation codes. The proposed revisions make the following changes, which apply to new construction and remodels:

- Allows approved waterless urinals, composting toilets and other low water toilet fixtures.
- Requires all hot water piping to be insulated.
- Manifold distribution systems or recirculating pumps are to be used in new construction and remodels.
- Automatic flushing fixtures are disallowed.
- Lavatory faucets in public restrooms must be

spring loaded and close automatically.

- Pool covers are required on new pools and spas.
- New evaporative coolers are required to be equipped with a recirculating device, if approved by the manufacturer.

Building Official Baker noted that most houses being constructed are air-conditioned. The requirement for evaporative coolers to have a recirculating device would primarily apply to commercial uses. There was discussion about the quantity of water that evaporative coolers use on commercial buildings.

Mayor Von Gausig noted that the wording for water distribution system design criteria is open enough to allow the building official some discretion.

There was discussion of water conservation measures regarding landscaping.

Councilmember Wills moved to adopt Ordinance #275, making changes to Article 7-3 Plumbing Code, Article 7-4 Mechanical Code and Article 7-9 Energy Conservation Code of the Town Code regarding water conservation measures. Vice-Mayor Wiley seconded and the motion passed unanimously.

**FUTURE AGENDA ITEMS**

1. Vice-Mayor Wiley requested an item on volunteers and community volunteerism.
2. Councilmember Wills requested an item on the slope grade.
3. Councilmember Sa requested an item on the Main Street traffic.

**ADJOURNMENT** - With no further business before the Council, and without objection, the meeting adjourned at 7:11 p.m.

**APPROVE:**

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Doug Von Gausig, Mayor

**ATTEST:**

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Joyce Driscoll, Town Clerk

**SUBMIT:**

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Charlotte Hawken, Admin. Assistant