

**Minutes of a Regular Meeting of the Common Council of the Town of Clarkdale
Held on Tuesday, June 14, 2005.**

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 14, 2005 at 6:00 p.m. in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Town Council:

Mayor	Doug Von Gausig
Vice Mayor	Jerry Wiley
Councilmember	Frank Sa
	Patricia Williams
	Tim Wills

Town Staff:

Town Manager	Gayle Mabery
Town Clerk	Joyce Driscoll
Town Attorney	Robert Pecharich
Com. Dev. Director	Steven Brown
Finance Director	Coleen Gilboy
Police Chief	Pat Haynie
Building Official	Mike Baker

Others in Attendance: Robyn Prud’homme-Bauer, Anke Pitrella and others who did not sign in.

CALL TO ORDER - Mayor Von Gausig called the meeting to order at 6:10 p.m. and noted that all members were present.

PUBLIC COMMENT -

Anke Pitrella 570 Antelope, stated she had noticed 3 ½ to 4 inch yellow patches in the cemetery, which she understands is a parasite. Mayor Von Gausig noted that it is something called dodder, that is not really bad and does not spread quickly.

Without objection, Mayor Von Gausig moved Item 3, Employee Recognition, after Item 5, the Consent Agenda.

INFORMATIONAL REPORTS -

MAYOR’S REPORT - Mayor Von Gausig reported that he attended many water meetings. The Council held a strategic planning session on May 16th. He attended a worksession on West Nile Virus sponsored by Yavapai County. He attended a

Yavapai County Water Advisory meeting regarding doing a study on water. He attended a mayors and managers meeting where the main topics were water and wastewater. He attended an intergovernmental meeting where they discussed West Nile Virus and GIS. He met with Town Manager Mabery and Town Magistrate Dwyer regarding the new fine collection system initiated by the state. He attended a Natural Resources meeting. He was on the interview panel for the new Finance Director. He received a certificate of appreciation from the American Legion on Memorial Day.

TOWN MANAGER’S REPORT - Town Manager Mabery noted that there would be a Concert in the Park at 6 p.m. this Saturday. Events on the 4th of July will start at 6 a.m. with a 10K race. The pancake breakfast will be at 7 a.m. She welcomed Grant Hammill, who is with the Town’s investment banker.

With the end of the Town Manager’s Report, Town Attorney Pecharich excused himself from the Council meeting.

NACOG – A report regarding the Northern Arizona Council of Governments. No report.

NAMWUA – A report regarding the Northern Arizona Municipal Water Users Association – No report.

WAC – A report regarding the Yavapai County Water Advisory Committee – Mayor Von Gausig reported that stated the Committee is in the process of hiring a new director.

CATS – A report regarding the Cottonwood Area Transit System – No report.

COCOPAI – A report regarding the Coconino Yavapai Resource Conservation District – Councilmember Williams reported that she was not able to attend this meeting.

CONSENT AGENDA – The consent agenda portion of the agenda portion of the agenda is a means of expediting routine matters that must be

acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Sa pulled Item B. Vice-Mayor Wiley moved to approve Items A, C, D, E, F and G. Councilmember Williams seconded and the motion passed unanimously.

Councilmember Sa questioned the large credit card expenses in Item B. Finance Director Gilboy stated that one was new shelving for the library for \$2500. Another was a power sewer snake for Streets for \$3700. Another was for the volunteer appreciation event. Councilmember Sa moved to approve Item B. Councilmember Wills seconded and the motion passed unanimously.

- A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Special Meetings held April 27, 2005, and May 3, 2005 and the Regular Meetings held May 10, 2005 and May 24, 2005.
- B) **Claims** - List of specific expenditures made by the Town during the previous month.
- C) **Board and Commission Minutes** - Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
 Design Review Board, April 28, 2005
 Heritage Conservancy Board, April 27, 2005
 Library Advisory Board,
 May 12 and June 2, 2005.
 Planning Commission, April 18, 2005.
- D) **Reports** - Approval of written Reports from Town Departments and Other Agencies.
 Building Permit Report - May 2005.
 Community Development Report, May 2005
 Fire Department Report and Mutual Aid Responses Report - May 2005.
 Magistrate Court Report - April 2005.
 Police Department Report - May 2005.
 Verde Valley Humane Society -
 April and May 2005
 Verde Valley Transportation Planning Organization (VVTPO) - April 2005.

- E) **Resolution** - Adopting a resolution making changes to the Design Review board.
- F) **Agreement** - Approval of an Inter-governmental Agreement between the Town of Clarkdale and the State of Arizona Office of manufactured housing for inspections of Manufactured/Mobile Homes and Factory-build Building.
- G) **Agreement** - Approval of a contract accepting a Governor's Office of Highway Safety (GOHS) grant for a new fully equipped patrol car for traffic enforcement in the amount of \$35,000.00.

EMPLOYEE RECOGNITION - Recognition to Jim Collingsworth for 5 years of service to the Town of Clarkdale. No action.

NOTICE OF INTENT - Consideration of adopting a Notice of Intent to establish water fees. Town Manager Mabery gave the background, as follows: There is a precise procedure to adopt utility rates. The first step is to adopt a Notice of Intent. Upon adoption, staff will publish it in the newspaper. A hearing will occur on July 12th. On the same agenda will be a consideration to adopt. Rates go into effect 30 days later, on August 12th. Rates will not go into effect until the acquisition is complete. She has been working with consultants to study all facets of acquisitions to make recommendations on the rate structure. The rate structure takes into consideration various aspects, such as compliance with the new arsenic standards, debt service and capital improvements.

The well sites in Clarkdale today do not supply Clarkdale's needs; water is taken from the Cottonwood side of the system. \$1,500,000 of the capital improvements is for improvements to the well sites. \$380,000 is to replace water lines to meet fire flow standards. \$500,000 is to meet new arsenic standards capital cost only. The water rate structure proposed is a tiered rate to encourage water conservation. This structure is acceptable to the bonding community. It was noted that impact fees will be discussed in more detail at a later meeting. The setting of impact fees is a different process than setting the other fees. Impact fees are used to offset

capital improvement costs in the future. The rate structure today has not been increased in 20 years. It is admirable that the Council and the past Council have been up front that fees will go up. The City of Cottonwood went into the water company in 2004. The rate structure the Town is proposing is higher than Cottonwood's for several reasons. The Town has less customers to spread the cost over 1250 vs. 8000. The Town still realizes efficiencies in acquiring with Cottonwood. Cottonwood is issuing debt. It would be difficult for Clarkdale to get a rated bond because Clarkdale does not have a track record in a water company. Increased cost for Clarkdale to bond would be \$60,000 to \$70,000 more. Another cost savings is contracting with Cottonwood for operations and maintenance. The alternatives are in front of the Council. Staff recommends publishing both alternatives. Alternative Two establishes a lower rate structure knowing it would need to be increased in one year. Alternative One set a higher rate initially. There are a lot of unknowns to be figured out in the first year.

Residential 5/8" meter:

	Alternative One	Alternative Two
Base rate	23.50/month	19.55/month
1,001-10,000 gal	4.00 /1000	3.34 /1000
10,001-20,000 gal	5.60 /1000	4.67 /1000
20,001 + gal	7.84/ 1000	6.54 /1000

Today the average use is 11,000 gallons per month per household. The Town would like to see that reduced. Other fees include the following:

- 4.00 per month water resource development .
- .32 Yavapai County Water Advisory Committee.
- .41 Gila River adjudication.
- .25 Water conservation program.
- 500.00 Residential water connection charge.
- 100.00 deposit (returned after 1 year if no delinquencies on account.

- 25.00 Water turn on.
- 25.00 Emergency and construction turn on/off (non-business hours is 75.00)
- 25.00 Reconnections
- 25.00 Meter re-read
- 25.00 Account transfer
- 5.00 Past due
- 5% Subsequent past due
- Cost for account collection.
- 100.00 Civil penalties.

Vice-Mayor Wiley moved to adopt the Notice of Intent to Set Water Fees listing both Alternatives One and Two, and instruct staff to publish the Notice of Intent as required and schedule a Public Hearing on the proposed water fees on July 12, 2005. Councilmember Williams seconded and the motion passed unanimously.

ORDINANCE #272- Consideration of an ordinance amending Article 8-3 of the Town Code of the Town of Clarkdale adopting the 2005 changes to the Town Code. Mayor Von Gausig stated that the preparation of this ordinance was requested at a Council worksession on May 10th. The intent of the revisions is to provide specific authority for revocation of business licenses where just cause is evident and to specify the process to be used.

A typographical error was noted. There was discussion that the decision of the hearing officer is final. It was noted that there have not been any instances where the Town revoked a business license and it will probably be a very rare occurrence. A section of the Town Code is referenced on the license. Community Development Director Brown noted that they try to resolve problems by talking to offenders informally first.

Without objection, the item was opened to public comment. Robyn Prudhomme-Bauer stated that she owns and operates a business in Clarkdale. She appreciates the rewriting of the ordinance. She hopes the process will always be a friendly one, but the Town needs tools to use for repeat offenders.

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Vice-Mayor Wiley moved to adopt Ordinance #272, amending Chapter 8, Articles 8-3 and 8-4 of the Town Code of the Town of Clarkdale, by amending Sections 8-3-12 and 8-4-6 to clarify the revocation provisions of the Town’s business regulations; repealing conflicting ordinances; and declaring an emergency. Councilmember Williams seconded and the motion passed unanimously.

RESOLUTION #1146 – Consideration of a resolution adopting changes to the 2004-2005 annual budget for staffing changes made during the year. Finance Director Gilboy stated this resolution reflects changes made throughout the current year in staffing and transferring funds to cover restructuring cost not in the regular budget. She explained what funds comprise the contingency fund.

Councilmember Sa moved to approve Resolution #1146, making adjustments to the 200-2005 annual budget. Councilmember Wills seconded and the motion passed unanimously.

FUTURE AGENDA ITEMS –

Councilmember Sa asked for discussion on June 28 about speed humps on Main Street and a barking dog code worksession.

ADJOURNMENT - With no further business before the Council, and without objection, the meeting adjourned at 7:15 p.m.

APPROVE:

Doug Von Gausig, Mayor

ATTEST:

Joyce Driscoll, Town Clerk

SUBMIT:

Charlotte Hawken, Admin. Assistant