

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION
COMMISSION OF THE TOWN OF CLARKDALE SCHEDULED ON MONDAY, JUNE
14, 2004 IN THE PLANNING AND ZONING CONFERENCE ROOM, 907 MAIN
STREET, CLARKDALE ARIZONA**

Parks and Recreation Commission:

Chairperson: James Parsons
Vice Chairperson: Amy Manhardt
Commissioners: Elizabeth Rose Augusto
Rodney Feilitz
Crystal Turner

Staff: Katie Cannon, Administrative Assistant

Others in Attendance John Sherman

Minutes: Consideration of the minutes of the regular meeting held March 15, 2004 and the Special Meeting held on April 14, 2004 and the Regular meeting held on May 10, 2004.

Call to Order: Chairperson Parsons called the meeting to order at 6:00 p.m., having noted all were present.

Commissioner Augusto made a motion to accept the March 15, 2004 minutes. Commissioner Manhardt seconded, the motion passed unanimously.

Commissioner Augusto made revisions to the April 14, 2004 Minutes She stated that the Town Park Master Plan should be changed to Parks and Recreation master Plan. She also had a question regarding the sentence on page 2 of the April 14th minutes: "If the Fire District goes through , there is a possibility that more funds may be available for Parks and Recreation." She asked Administrative Assistant Cannon where this information came from and was told that Planner 11 Escobar had made this statement during her explanation of the Fire District at another meeting.

Commissioner Augusto made a motion to accept the April 14 and May 10, 2004 minutes, with the changes, Vice Chairperson Manhardt seconded the motion and the motion passed unanimously.

Public Comment: John Sherman, 571 Fiesta Street, delivered a cost estimate and offered to rebuild the gazebo. Commissioner Augusto noted an email from Robyn Prud'homme Bauer of the Clarkdale Chamber of Commerce. This email is regarding the million dollar TEA grant that the town has received. This grant will be used to revitalize the street scape on Main Street from 9th Street to 11th Street and is going out to bid June 14 and construction beginning August. The Email stated that there will be new sidewalks, trash receptacles, paving, curb and gutter, stripping, benches and lights.

Fourth of July: Consideration and planning for the Fourth of July celebration:

It was noted that Vice Chairperson Manhardt is going to be gone that day, and that volunteers are needed Many volunteers are needed. Commissioner Augusto has volunteered to be a judge. Jim and Joyce Parsons will work at the Town Sales table. Commissioner Fielitz will be in the parade with his kids, but should be able to help with the childrens games. Discussion continued on where volunteers are needed the most. Mayor Von Gausig will be "grand marshal" in the parade. Obsidian Blues will be playing on the 4th of July from 6pm until 8pm.

Concerts: Consideration and planning for the 2004 Summer Concert Series

Administrative Assistant Cannon stated that the concert series is going well so far, letters were sent asking for donations to assist in funding the series. She noted that she has been receiving donations from various business's in Town. Discussion continued on the fees the bands charge.

Commissioner Parsons asked if more donations were needed. Administrative Assistant Cannon noted that she has paid 2 bands so far, for a total of \$900. There was \$1800 total from the gala's, which was never specifically allocated for the concerts. The donation's account has \$400 total, she noted several more bands are scheduled, so yes, more donations are needed and asked the commissioner's help with asking donations. Discussion followed and Administrative Assistant Cannon stated that in some cases, more than a request letter is necessary.

Town Park Master Plan: Discussion of formulating an outline for a master plan.

Commissioner Augusto moved to table the discussion of the Town Park Master Plan until the next regular meeting, and invite Planning Director Brown and Planner Escobar to attend the meeting. Commissioner Turner seconded and the motion carried unanimously.

Worksession: Discussion of a proposal by Centerville Neighborhood Watch Group to build a skate board Pad at the Centerville Park location.

Commissioner Augusto introduced a letter dated April 30, 2004, to the commission as secretary of the neighborhood watch group in brief requesting permission to voluntarily build a concrete pad for the children to skate on at the park. At their May 31st meeting, the Centerville Neighborhood Watch group decided not to build after learning that the Town's insurance policy specifically does not cover skateboard accidents. Now the Neighborhood Watch group is asking for Town signs which state: "The Town of Clarkdale insurance will not cover skateboard accidents." The commissioner's agreed no further discussion was needed, as this was considered a "non-issue".

Worksession: A discussion of the status of the Gazebo project and the current scope of work. (The Commission may choose to reconvene the meeting to the town park for this item). Chairperson Augusto explained that she requested this item be placed on the agenda for informational purposes, and wanted to understand fully the scope of work, so if approached with questions from residents, she could answer their questions correctly. She noted that she was shocked at the appearance of the Gazebo. After reviewing the scope of work she received from public works, Commissioner Augusto noted that the project is going well. The lead based paint has been successfully removed, the next phase should start soon. This item should be on the agenda for the next Town Council meeting in June.

Discussion continued on the time frame involved. The Commission encouraged Mr. Sherman to write up a proposal, with a new materials list to submit ASAP. Commissioner Manhardt suggested also that he list the names of those who are willing to donate materials with his bid proposal. Administrative Assistant Cannon explained when there is donated and gifted funds involving grants, the entire bid process must be specific.

Commissioner Augusto stated she had a conversation with Finance Director Gilboy and Town Manager Mabery in town hall recently, Town Manager Mabery explained that now that the Commission has made their recommendation to the Town Council concerning the Gazebo, it was not appropriate to be an agenda item. Commissioner Augusto stated she agreed and she feels satisfied with the reading of the scope of work in this meeting's agenda packet. All she wanted was information. She asked the commission what their position was. The Commissioners agreed they are now out of the decision making process.

Pool fees, Discussion and possible recommendation with regard to pool fees. Commissioner Augusto stated that she volunteers for Big Brothers/Big Sisters, it came to her attention that they had to cancel a pool party due to the fees charged Administrative Assist. Cannon explained the rental charge for the pool, the charge for 3 lifeguards, at \$8 per hour and a deposit is required which is refundable. Liability issues were discussed, lifeguards must be on duty at all times when the pool is open. Pool passes are available, cutting the cost down a little, \$2 adult, \$1 for children. Chairperson Parsons inquired if the fees charged cover the pool cost. Administrative Assist. Cannon stated the fees charged for swimming and swim lessons do not cover the cost to keep the pool open. Commissioner Augusto noted that she requested this agenda item to be informed, not to make any changes.

Adjournment.

Commissioner Manhardt made a motion to adjourn the meeting, Chairperson Parsons seconded and the motion carried unanimously. With no further business before the Commission, the meeting adjourned at 8:00 p.m.

Approved:

Jim Parsons, Chairperson

Submitted:

Chris Keller, Administrative Assistant