

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on February 5, 2004 at 7:00 p.m. in the Clark Memorial Library, 39 North Ninth Street, Clarkdale Arizona.

Board Members:

Sue Hill, Chairperson  
Pat Harris, Vice Chairperson  
Betty Lyall  
Jean Stevens (absent)  
Mary Loux (absent)  
John Stevenson  
Mary Lu Estlick (absent)

Staff: Library Manager Hawken  
Finance Director Gilboy  
Fire District Formation Coordinator Escobar

**CALL TO ORDER** - Chairperson Hill called the meeting to order at 7:05 p.m. and noted that Boardmembers Estlick and Harris and Loux were absent.

**PUBLIC COMMENT** - None.

**CONSIDERATION OF THE MINUTES** -  
**Consideration of approval of the minutes of the regular meeting held December 4, 2004.** Vice Chair Harris moved to approve the minutes of the regular meeting held December 4, 2003. Boardmember Stevenson seconded and it passed unanimously.

**CHAIRPERSON'S REPORT** - Chairperson Hill reported that the board made \$420 on the book sale.

**LIBRARY MANAGER'S REPORT** - Library Manager Hawken delayed her report until after the presentations.

**FINANCIAL REPORT** - Chairperson Hill reported a balance in the donations account of \$3191.22.

**BOOK SALE** - Consideration of the December book sale. Chairperson Hill noted there would need to be an adjustment in the arrangement of the tables next year to improve the space needed for circulation and an area for purchasing the books.

**PRESENTATION - Presentation by Beth Escobar, the Clarkdale Fire District Formation Coordinator.** Ms. Escobar handed out fliers containing facts about the Fire District formation and gave a short presentation. She stated the advantages of a Fire District include the following issues:

- A better level of service through improved staffing levels, training and safety procedures.
- The ability to provide career growth opportunities and retain trained employees.
- The district board is a public, elected body, required to hold public meetings and maintain records for public inspection and is directly responsible to the taxpayers.
- The district allows revenue for the Town of

Clarkdale to be allocated in other critical areas.

- The district has the ability to meet the service needs of the community as it grows.

The impact on the community would include the following issues:

- There would be an increase in property taxes. The levy for the Fire District would be 1.634%. The Town levy might decrease.
- Control of the fire and emergency services would shift from the Town to a locally elected board
- Liability exposure would shift from the Town to the Fire District.

Ms. Escobar stated that the proposal went before the Council on January 13, 2004 and the Council approved the ordinance to form the Fire District. The proposal now goes before the County Board of Supervisors for their approval.

**PRESENTATION - Presentation on the budget by Coleen Gilboy, Clarkdale Finance Director.** Finance Director Gilboy explained the library's budget summary for 2003-2004. She noted that budget requests for the 2004-2005 fiscal year are due by April 23<sup>rd</sup> and they should be prioritized.

**GRANT WISH LIST - Consideration of items to put on a wish list for grants.** The one suggestion was for hiring someone to conduct a preschool program.

**LIBRARY MANAGER'S REPORT** - Library Manager Hawken reported that the fiction and non-fiction shelves have all been moved closer together and closer to the north and east walls of the library. The lounge furniture is on loan from the Clubhouse compliments of the Heritage Conservancy Board. The large plant that was in front of the east window is now at public works.

**FUTURE AGENDA ITEMS** - Budget and grants.

**ADJOURNMENT** - Vice Chair Harris moved to adjourn, Boardmember Lyall seconded, and it passed unanimously. The meeting adjourned at 8:15 p.m.

**APPROVED:**

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Sue Hill, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Library Manager