

**Minutes of a Regular Meeting of The Common Council of The Town of Clarkdale
Held on Tuesday, February 10, 2004 in the
Men's Lounge, Clarkdale Memorial Clubhouse, Clarkdale, Arizona.**

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, February 10, 2004 at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse.

Town Council:

Mayor	Michael Bluff (absent)
Vice Mayor	Ellie Bauer
Councilmember	David Leibforth
	Rex Williams
	Tom Groom

Staff:

Town Manager	Gayle Mabery
Police Chief	Pat Haynie
Fire Chief	Don Eberle
Finance Director	Coleen Gilboy
Admin. Assistant	Charlotte Hawken

Others in attendance: Robyn Prud'homme-Bauer, Pat Williams, Doug Von Gausig, Howard Beck, Mark Randall, Lee and Gail Daniels, Phil Sarkisian and others who did not sign in.

CALL TO ORDER - Vice Mayor Bauer called the meeting to order at 6:03 p.m.

PUBLIC COMMENT - *Mark Randall*, 102 S. Fifteenth Street, regarding the Biomass letter of support, noted that he is involved with alternative energy issues and that he is glad to see the Town encouraging development efforts.

INFORMATIONAL REPORTS

- 1) **MAYOR'S REPORT** - None
- 2) **TOWN MANAGER'S REPORT** - Town Manager Mabery stated that the Facilities Master Plan project has gone out to bid and a recommendation will go to the Council on March 9th. She noted that the gala opening for the play, Greater Tuna, would be on February 19th in the Clubhouse auditorium.
- 3) **NACOG** - A report regarding the Northern Arizona Council of Governments. Vice Mayor Bauer stated that one of its big projects was the Arizona Regional Skills Center at Yavapai College, Verde, which has just opened.
- 4) **NAMWUA** - A report regarding the Northern Arizona Municipal Water Users Association. Vice Mayor Bauer noted there would be a meeting in March.
- 5) **WAC** - A report regarding the Yavapai County Water Advisory Committee. No report.
- 6) **COCOPAI** - A report regarding the Coconino-Yavapai Natural Resource Conservation District. Councilmember Leibforth stated the Coconino Yavapai natural resources District Council works with granting areas of the federal government, coordinating granting efforts of all of the trail groups, which meet quarterly. The next meeting will concern soils and will be March 15 in Prescott Valley.
- 7) **VVTPO** - A report regarding the Verde Valley Transportation Planning Organization. Town Manager Mabery stated that Planning Director Brown would attend the Wednesday meeting regarding signage for the Mingus Avenue extension.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Councilmember Williams pulled Item G. Vice Mayor Bauer pulled Items E and F.

Councilmember Williams moved to approve Items A, B, C and D of the Consent Agenda. Councilmember Leibforth seconded and the motion passed unanimously.

Item E - Vice Mayor Bauer noted that the Patriotism Week was sponsored by the Elks Lodge.

Item F - She stated that the League of Women voters and Yavapai County supervisors requested the Water Awareness Month. The proclamation reads as follows:

PROCLAIMING MARCH AS "WATER AWARENESS MONTH" IN
YAVAPAI COUNTY.

Whereas, water is one of our most precious resources, without which neither human, animal nor plant life can be sustained; and

Whereas, Arizona is a desert state and as such receives little precipitation to replenish our watersheds; and

Whereas, water resources in Yavapai County are limited and the results of studies to determine the exact origins and quantities of water in our County are inconclusive and will not be available for several years; and

Whereas, the County's limited water resources are under constant pressure from explosive population growth and development; and Whereas, there is a need to provide for responsible growth and development that will ensure the sustainability of our water resources.

Now, therefore, the Yavapai County Board of Supervisors does hereby proclaim that March be known as "Water Awareness month" in Yavapai County, and encourages all citizens of the county to be aware of the fact that our water resource are limited, and to use water wisely not only during the month of March, but all year round.

Item G - Councilmember Williams asked what were the major changes in the Town's personnel policy. Town Manager Mabery stated they were the drug testing policy, a change in the Paid Time Off accumulation, and the appointment of the personnel board, which the Town has never used.

Councilmember Williams noted that the word meetings should be added after "The Personnel Board" in Section 12.4. Councilmember Leibforth requested that the word may be changed to shall in Section 11.4.E.

Without objection the Council approved Items E, F and G of the Consent Agenda, with changes as noted to Item G, the Personnel Policies and Procedures Manual.

- A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held January 13, 2004 and the Special Meetings held January 6, and 27, 2004.
- B) **Claims** - List of specific expenditures made by the Town during the previous month.
- C) **Board and Commission Minutes**
 - Planning Commission Minutes of the meetings scheduled January 12, & 26, 2004.
 - Board of Adjustment Minutes of the meeting scheduled January 28, 2004.
 - Design Review Board Minutes of the meeting scheduled January 14, 2004.
 - Parks and Recreation Commission Minutes of the meeting scheduled January 20, 2004.
- 4) **Reports** - Approval of written Reports from Town Departments and Other Agencies

Building Permit Reports - January, 2004
Fire Department Report and Mutual Aid Responses Report - January, 2004
Police Department Report - January, 2004
Magistrate Court Report - December and January, 2004
Verde Valley Humane Society - December, 2004
Cottonwood Area Transportation System - December, 2003

- E) **Proclamation** - A proclamation declaring February 16-21 as National Patriotism Week.
- 6) **Proclamation** - A proclamation declaring March as Water Awareness Month in Clarkdale.
- 7) **Resolution** - A resolution updating the Town of Clarkdale Personnel Policies and Procedures Manual.

AUDIT - Presentation and consideration of the fiscal year 2002-2003 audit. Mr. Trbovich went through the audit report with the Council. He stated his firm has issued a letter of recommendation to the Town, with three minor corrections, as follows:

1. Building permit fee calculations.
2. Court posting.
3. Retirement payroll deductions.

Councilmember Williams moved to accept the audit as presented. Councilmember Groom seconded and the motion passed unanimously.

EAST MINGUS LAND EXCHANGE - A report from Rex Funk regarding the current status of the East Mingus Land Exchange Group.

Rex Funk noted that the name of the group is now the East Mingus Land Adjustment Task Force. He stated that the Prescott National Forest began holding meetings regarding a land exchange eighteen months ago. The exchange concerns three Mingus landowners, Ray Selna and Mongini, Ray Roles and Verde Exploration, with property south of 89A and Jerome. One year ago the forest service suggest the group form to keep the municipalities informed . They have been researching what Verde Valley lands would be suitable for an exchange. The landowners have stated they will consider trading with any property and also being bought out. Mescal Canyon, just south of Jerome, is favored for preservation. The group is now looking for possible trade land outside of the Verde Valley and it expects to make a recommendation to the forest service in about six months. It may take about ten years to complete the process. A buyout would probably involve a public entity, but this area is not the most valuable wildlife habitat. The view shed and watershed are the most valuable aspects.

LETTER OF SUPPORT - Consideration sending a letter to the Corporation Commission supporting Biomass energy production. Councilmember Williams noted the high cost of producing Biomass energy.

Mark Randall, 102 S. Fifteenth Street, stated he works with tribes on alternative energies. He stated that Biomass forest products are a small percentage of possible materials and he supports the Council sending this letter.

Councilmember Williams moved to send the letter. Councilmember Groom seconded and the motion passed unanimously.

ORDINANCE - Consideration of an Ordinance making changes to the town code of the Town of Clarkdale, by renumbering Sections 14-2-4 through Section 14-2-13; inserting new language for Section 14-2-4 regarding the use of motorized skateboards; and repealing any conflicting ordinances. Police Chief Haynie stated that Officers have no recourse now to complaints about skateboards. The ordinance

provides for parental consent and responsibility, the use of safety equipment and an education program.

Councilmember Leibforth moved to adopt Ordinance 259 making changes to the Town Code of the Town of Clarkdale, by renumbering Sections 14-2-4 through Section 14-2-13; inserting new language for Section 14-2-4 regarding the use of motorized skateboards; and repealing any conflicting ordinances. Councilmember Williams seconded.

Vice Mayor Bauer moved to open public comment. Councilmember Leibforth seconded and the motion passed unanimously. **Doug Von Gausig** asked if they had seats and Chief Haynie stated those are considered scooters and fall under state law. Without objection Vice Mayor Bauer closed public comment.

Councilmember Williams called for the question. The motion passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

1. Eco-tourism presentation by Doug Von Gausig.
2. Worksession on the Facilities Master Plan.
3. Report on board and commission attendance. Town Manager Mabery noted that she would give a staff report on this first.
4. Poultry ordinance.

ADJOURNMENT - With no further business before the Council Vice Mayor Bauer moved to adjourn, Councilmember Williams seconded and the motion passed unanimously. The meeting adjourned at 7:35 p.m.

APPROVED:

Michael Bluff, Mayor

SUBMITTED:

Charlotte Hawken, Admin. Assistant