

**Minutes of a Special Meeting of The Common Council of The Town of Clarkdale  
Held on Tuesday, June 24 2003, in the  
Basement of the Clark Memorial Library, Clarkdale, Arizona.**

A Special meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 24, 2003 at 6:00 p.m. in the Basement of the Clark Memorial Library.

**Town Council:**

Mayor	Michael Bluff
Vice Mayor	Ellie Bauer
Councilmember	David Leibforth Rex Williams Tom Groom

**Staff:**

Town Attorney	Jeff Coughlin
Town Manager	Gayle Mabery
Public Works	Allison Pujari
Public Works	Mick McCullough
Planning Director	Lyle Richardson
Acting Police Chief	Pat Haynie
Finance Director	Coleen Gilboy
Admin. Assistant	Charlotte Hawken

**Others in attendance:** Robyn Prud'homme-Bauer, Guinda Reeves, Elizabeth Rose Augusto, Pat Williams, and Michael Turner.

**CALL TO ORDER** - Mayor Bluff called the meeting to order at 6:04 p.m. and noted that all Council members were present.

**PUBLIC COMMENT** - *Town Manager Mabery* noted that she received a call from Cottonwood Water Works, who told her that the water situation in Clarkdale is critical. Mayor Bluff closed public comment.

**CONSENT AGENDA** - Vice Mayor Bauer pulled Items A, B, C, G and D. Without objection the Council adopted Items E, F, H, I, J, K and L.

Item A - It was noted that APS has started paying the Town through sales tax instead of franchise fees making one rise and the other drop in the budget. The revenue from the Yavapai Apache fire agreement has dropped because it is a percentage tied to the population. The rate of growth in the Town is higher than on the Reservation. Without objection the Council adopted Item A.

Item B - Mayor Bluff requested that Items B and C be tabled to a Worksession with staff.

Item D - Allison Pujari, Arizona Engineering Company, stated that Public Works received good

L. **League Resolutions** - Approval to not put forth a

bids for chip seal and has worked out a rotation schedule for the work. Without objection the Council adopted Item D.

Item G - It was noted that Camp Verde was not participating, requiring changes in the agreement. Without objection the Council adopted Item G.

- A. **Preliminary budget** - Adoption of the preliminary budget for fiscal year 2003-2004.
- B. **Resolution** - Adoption of a resolution making the document entitled "Section 17. W. Site Plan and Design Review Process" a public record.
- C. **Ordinance** - Adoption of an ordinance adopting changes to the Zoning Code by adopting by reference that document entitled "Section 17. W. Site Plan and Design Review Process" and repealing conflicting ordinances.
- D. **Chip Seal Bids and Contract** - Approval of a successful bidder and authorizing staff to enter into a contract for this service.
- E. **Resolution** - Adoption of a resolution making appointments to the Municipal Property Corporation Board of Directors.
- F. **Agreement** - Approval of an Intergovernmental Agreement with the City of Cottonwood for Police Dispatching.
- G. **Agreement** - Approval of an Intergovernmental Agreement regarding Sub-Flow Water and rescinding approval of previous version of this agreement.
- H. **Agreement** - Approval of an Intergovernmental Agreement for the Establishment of Unified Emergency Management with Yavapai County.
- I. **Agreement** - Approval of a Library Service Agreement with the Yavapai County Library District.
- J. **Agreement** - Approval of an amendment to the agreement with Stantec Engineering for wastewater engineering services.
- K. **Agreement Amendment** - Approval of an amendment to an agreement dated October 22, 2002 with Architecture Works for architectural services.

resolution to be considered by the League of

Arizona Cities and Towns 2004 Resolutions Committee.

**STATE MINE MUSEUM - Consideration of taking measures to promote the moving of the State Mine Museum to Clarkdale.** The State Mine Museum received a budget for two years and is trying to maintain its present location. The Council may need to revisit the issue later.

Without objection the Council moved Item 8, Regional Road Projects, to be taken next.

**REGIONAL ROADS PROJECTS - Consideration of prioritization of fiscal year 2007 and fiscal year 2008 Regional Roads Projects.** Town Foreman McCullough stated that NACOG prioritizes road projects for the entire area. The Council agreed to authorize the staff recommendations for Clarkdale projects: first, alternate access to the industrial area and, second, the Broadway/Main intersection. It was noted that the Council would support the City of Cottonwood's only choice, the realignment of Black Hills Drive, if Clarkdale's priorities are denied.

**PRESENTATION - A presentation on the new Verde Valley Senior Center project.** There was no Center representative at the meeting.

**PUBLIC HEARING - A hearing in order to obtain public input on proposed grant projects to be considered for an application to the Arizona Department of Housing.** Town Manager Mabery read the staff recommendation, attached as *Exhibit A*, to apply for the removal of architectural barriers in Town buildings. Mayor Bluff opened the public hearing. *Elizabeth Rose Augusto*, 940 Calle Tomallo, stated that as a Parks and Recreation Commission member she recommends Caballero and Mongini Park improvements and development of the Orrantia Trail, a historic path that goes from Centerville to the Clarkdale Fire Station. Mayor Bluff closed the public hearing.

**RESOLUTION - Consideration of a resolution authorizing the submission of a grant application to the Arizona Department of Housing.** Town Manager Mabery noted there are special provisions for CDBG projects: they are specifically identified as a low/moderate income area or the population serviced is special (handicapped, senior), the planning must be completed before the grant period begins and they must be completed within one year. The applicants

appear in person and are chosen by lottery. Mayor Bluff moved to approve Resolution #1075 submitting an application to the Department of Housing for the removal of architectural barriers in Town buildings. Councilmember Williams seconded and the motion passed unanimously.

**AUDITOR BIDS AND CONTRACT - Consideration of selecting a successful bidder and authorizing staff to enter into a contract with an accounting firm for audit services.** Finance Director Gilboy corrected some of the proposal figures. Councilmember Groom stated he received poor recommendations from references for two of the bidders and the third bidder overlooked a major component of the work when they prepared their bid. He stated he sees no reason to change from the current auditor, although there is value in having a fresh set of eyes. Councilmember Groom moved to enter into a one year contract with Cronstrom and Trbovich, C.P.A. with the option to renew annually up to four more years. Councilmember Leibforth seconded and the motion passed unanimously.

**WORKSESSION - A worksession to discuss possible commercial development incentive packages.** Planning Director Richardson outlined a request for incentives for developers. The Council agreed to have staff look into commercial development incentive packages.

**ADJOURNMENT -** With no further business before the Council, without objection, Council member Bluff adjourned the meeting at 6:57 p.m.

**APPROVED:**

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Michael Bluff, Mayor

**SUBMITTED:**

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Charlotte Hawken, Admin. Assistant