

Minutes of a Regular Meeting of The Common Council of The Town of Clarkdale
Held on Tuesday, June 10, 2003, in the
Men's Lounge, Clarkdale Memorial Clubhouse, Clarkdale, Arizona.

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, June 10, 2003, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse.

Town Council:

Mayor	Michael Bluff
Vice Mayor	Ellie Bauer
Councilmember	David Leibforth
	Rex Williams
	Tom Groom

Staff:

Town Attorney	Rob Pecharich
Town Manager	Gayle Mabery
Town Clerk	Joyce Driscoll
Planning Director	Lyle Richardson
Fire Chief	Don Eberle
Police Chief	Pat Haynie
Finance Director	Coleen Gilboy
Admin. Assistant	Charlotte Hawken

Others in attendance: Robyn Prud'homme-Bauer, Pat Williams, Crystal Turner and others who did not sign in.

CALL TO ORDER - Mayor Bluff called the meeting to order at 6:00 p.m. and noted that all Council members were present.

PUBLIC COMMENT - None.

RECOGNITION OF EMPLOYEES THAT HAVE WORKED 10 YEARS AND 15 YEARS FOR THE TOWN OF CLARKDALE. Police Chief Haney stated its been a pleasure to work with *Officer Chris Wiley*, that he has the best sense of humor in the department and presented him with a gift certificate. Mayor Bluff presented Officer Wiley with a plaque for his 15 years as a Police Officer for Clarkdale.

Town Manager Mabery commended *Town Clerk Joyce Driscoll* for having done a great job in many departments. Mayor Bluff presented Town Clerk Driscoll with a plaque for her 10 years with Clarkdale.

INFORMATIONAL REPORTS

MAYOR'S REPORT - Mayor Bluff reported that the Council has had several meetings with the City of Cottonwood Council regarding acquisition of a water company.

TOWN MANAGER'S REPORT - Town Manager Mabery reminded everyone that there is a picnic in Caballero Park on Saturday from 3 to 6 p.m. and that the Fourth of July events in the park are on a Friday this year.

REPORT FROM THE EAST MINGUS LAND EXCHANGE GROUP - Planning Director Richardson reported that three people from Clarkdale had been appointed to the Mingus Mountain Land Exchange Committee on January 28, 2003. It is now called the East Mingus Adjustment Task Force. He stated they have three groups, each working on assigned tasks. He stated the group may soon be approaching Phelps Dodge Corporation about their participation in the discussions.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Mayor Bluff without objection removed Item I and rescheduled it to a later agenda.

Vice Mayor Bauer requested that Item M be pulled. Town Attorney Pecharich requested Items K and L be pulled. Without objection, Mayor Bluff moved by unanimous consent to approve Items A through H and J.

Regarding Items K and L, Town Attorney Pecharich noted there was no change in Item K and that there is a change of the date on page one of the ordinance to June 10, 2003 for Item L. Mayor Bluff moved to adopt Items K and L as amended. Councilmember Groom seconded and the motion passed unanimously.

Regarding Item M, Vice Mayor Bauer noted July 8th might be a good time to meet with the Planning Commission regarding new 89A design factors. Mayor Bluff suggested meeting during a regular Planning Commission time slot. Planning Director Richardson noted that ADOT needs to be at that meeting. The Council agreed to meet on the Planning Commission schedule and to coordinate the date with ADOT. Mayor Bluff moved to adopt Item M. Councilmember Groom seconded and the motion passed unanimously.

- A) **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held May 12, 2003 and the Special meetings held May 27, 2003.
 - B) **Claims** - List of specific expenditures made by the Town during the previous month.
 - C) **Board and Commission Minutes**
Library Advisory Board - May 1, 2003.
Planning Commission - May 19, 2003.
Parks and Recreation Commission - May 19, 2003.
Design Review Board - May 14, 2003.
Board of Adjustment - May 28, 2003.
 - D) **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Reports - May, 2003
Fire Department Report - May, 2003
Police Department Report - May, 2003
Cottonwood Area Transportation System - April, 2003
Magistrate Court Report - May, 2003
Verde Valley Humane Society - April, 2003
 - E) **Agreement** - Approval of an Intergovernmental Agreement with the Town of Jerome regarding the Town Magistrate, Court Clerk and Courtroom.
 - F) **Agreement** - Approval of an Agreement with the Clarkdale-Jerome Lions Club which allows use of rental facilities in exchange for public service.
 - G) **Grievance Procedure/Applicant Certification** - Approval of grievance procedure for the 2003 State Special Project grant funding and adoption of Applicant Certifications.
- PUBLIC HEARING** - A public hearing to obtain

- H) **Resolution** - Approval of a Resolution adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.
- I) **Resolution** - Approval of a Resolution making an appointment to the Municipal Property Corporation Board of Directors.
- J) **Resolution** - Approval of a Resolution making an appointment to the Clarkdale On-Call Fire Fighter Pension Plan Advisory Committee.
- K) **Resolution** - Approval of a resolution declaring and adopting the results of the special election held on May 20, 2003.
- L) **Ordinance** - Approval of an ordinance granting in Citizens Utilities a franchise.
- M) **Cancellation of Meeting** - Approval of cancelling the regular Council Meeting scheduled for July 8, 2003.

Town Attorney Pecharich requested the Council take Item 9 next and without objection Mayor Bluff reordered the agenda.

AGREEMENT - Consideration of an agreement with the Arizona Public Entity NCFE Loss Recovery Coalition, Inc. regarding the insolvency and bankruptcy of National Century Financial Enterprises in which Clarkdale had pooled investment funds. Town Attorney Pecharich stated that it had been proposed to create a separate entity of all the involved entities who elect to participate to pursue a law suit to recover their losses. Clarkdale's proportionate share of out-of-pocket costs, which will be billed to the Town, are \$1654. Vice Mayor Bauer moved to approve the agreement and authorize the mayor to sign it with noted changes (from City of Chandler to Town of Clarkdale). Councilmember Leibforth seconded and the motion passed unanimously.

Town Attorney Pecharich left the meeting at 6:35 p.m.

input on the proposed Site Plan Review. Planning

Director Richardson summarized the actions taken so far in developing a three stage review process. The review function will be moved from the Planning Commission to the Design Review Board. There will be an opportunity for applicants to notify their neighbors, but the Town will not notify anyone. The public may speak at the Design Review Board meetings, which are public meetings.

Mayor Bluff opened the public hearing. *Robyn Prud'homme-Bauer*, chair of the Planning Commission, acknowledged the strong input from commercial and industrial property owners, the Council and the Planning Commission members. Mayor Bluff closed the public hearing relative to the site plan review process.

PUBLIC HEARING - A public hearing to obtain input on proposed grant projects to be considered for an application to the Arizona Department of Housing. Town Clerk Driscoll reported that staff identified CDBG of \$300,000. The next steps are to have public input and list possible projects. The projects must be ready to go upon application, with preplanning and environmental review completed. The grants are chosen by lottery. Mayor Bluff opened the public hearing. **Pat Williams**, 1130 Sunrise Drive, asked whether this grant was the one mentioned previously regarding the Clubhouse. Town Clerk Driscoll stated it was the same grant. Mayor Bluff closed the public hearing. The staff report for this item is attached as *Exhibit A*.

RESOLUTIONS MAKING APPOINTMENTS - Consideration of Resolutions making appointments to the following town boards and commissions:

Councilmember Leibforth suggested that, first, the Council limit the service of each applicant to one board or commission and, second, that future applicants be requested to prioritize their choices if they apply to more than one board.

1. Planning Commission - Councilmember Groom moved to appoint Gary Hansen, Robyn Prud'homme-Bauer and Dewey Reierson to the Planning Commission as Resolution #1068. Vice Mayor Bauer seconded and it passed unanimously.

2. Board of Adjustment - Councilmember Groom

moved to appoint Charles Bennett to the Board of Adjustment as Resolution #1069. Vice Mayor Bauer seconded and it passed unanimously.

3. Design Review Board - Vice Mayor Bauer moved to appoint David Gatchell, Ed knight, and Clara Addis to the Design Review Board as Resolution #1070. Councilmember Williams seconded and it passed unanimously.

4. Parks and Recreation Commission - Council member Groom moved to appoint Tom Evans, James Parsons and Amy Manhardt to the Parks and Recreation Commission as Resolution #1071. Councilmember Williams seconded and it passed unanimously.

5. Heritage Conservancy Board - Councilmember Leibforth moved to appoint Pat Williams, Linda McDonough and George Benatz to the Heritage Conservancy Board as Resolution #1072. Mayor Bluff seconded and it passed unanimously.

6. Library Advisory Board - Councilmember Leibforth moved to appoint Jean Stevens, Mary Loux, John Stevenson, and Mary Lu Estlick to the Library Advisory Board as Resolution #1073. Councilmember Groom seconded and it passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda. None.

ADJOURNMENT - With no further business before the Council and without objection, Mayor Bluff adjourned the meeting at 7:07 p.m.

APPROVED:

Michael Bluff, Mayor

SUBMITTED:

Charlotte Hawken, Admin. Assistant

ATTESTED:

Joyce Driscoll, Town Clerk