

Minutes of a Regular Meeting of The Common Council of The Town of Clarkdale
 Held on Tuesday, May 13, 2003, in the
 Men's Lounge, Clarkdale Memorial Clubhouse, 19 N. Ninth St., Clarkdale, Arizona.

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday May 13, 2003 at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Town Council:

Mayor	Michael Bluff
Vice Mayor	Ellie Bauer
Council Member	David Leibforth
	Rex Williams
	Tom Groom

Town Staff:

Town Manager	Gayle Mabery
Town Clerk	Joyce Driscoll
Finance Director	Coleen Gilboy
Town Foreman	Mick McCullough
Town Crewman	Tom Menges
Admin. Assistant	Chris Keller
Fire Chief	Berry VanHook
Police Chief	Pat Haynie
Fire Dept. Personnel	R. Homberg

Others in Attendance: Robyn Prud'homme Bauer, Charlotte and Stephen Kling; R. Brean, Sandy Booth and others who did not sign in.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Mayor Bluff. He noted that all Council members were present.

PUBLIC COMMENT - Robyn Prud'homme Bauer, 1750 Cholla, invited everyone to come to the Clarkdale Chamber of Commerce Block Party.

RECOGNITION OF EMPLOYEES THAT HAVE WORKED 10 YEARS FOR THE TOWN OF CLARKDALE. Town Clerk Driscoll complimented *Administrative Assistant Chris Keller* on her service to the Town and presented her with a gift. Mayor Bluff presented her with a plaque.

Town Foreman McCullough complimented **Town Crewman Tom Menges** on his service to the Town and presented him with a gift certificate. Mayor Bluff
 Item D - It was clarified that the number of Animal Control calls on the April Police Department Report includes all calls responded to, not just

presented him with a plaque.

INFORMATIONAL REPORTS

MAYOR'S REPORT - No report

VICE MAYOR'S REPORT - A report on a meeting attended with the Northern Arizona council of Governments and a report regarding the Clarkdale Water Advisory Group. Vice Mayor Bauer reported that she attended a NACOG meeting regarding several different topics and deferred the remainder of her report to Sandy Booth in the audience. **Ms. Booth**, a member of the Water Advisory Group, reported on a workshop she attended regarding water management.

COUNCILMEMBER LEIBFORTH'S REPORT - A report on the Gray Wolf Solar Landfill project. Councilmember Leibforth reported that Vice Mayor Bauer and he attended the Gray Wolf Solar Landfill project dedication. He stated that the facility is off grid because of its remote location. They previously used diesel fueled generators and have converted to solar trackers. There were also exhibits. He reported that it was a very interesting event.

TOWN MANAGER'S REPORT - Town Manager Mabery reminded everyone of the Relay for Life event. She also reported that Saturday a group is going to paint the "C" on the hill, Tuesday, May 20th is election day, Thursday May 22nd at 7 p.m. is the intergovernmental meeting and that Saturday, May 24th is the Clarkdale Pool Opening.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items approved with one motion. Any items may be removed for discussion at the request of any Council Member.

Without objection, items D, E, K, and N were pulled from the consent agenda and the remaining items were approved.

impoundments.

Item E - It was clarified that with the merger members do not have to participate in both the

workers compensation and risk retention pool programs. Vice Mayor Bauer made a motion to approve items D and E on the consent agenda. Councilmember Williams seconded and the motion carried unanimously.

Item K - Town Manager Mabery stated that Camp Verde may not be participating in the regional contract which could effect the cost to the other participants, however she requested that the council give approval to participate up to the amount listed in the contract, \$7,334. Mayor Bluff made a motion to approve participation in a water sub-flow IGA up to the amount of \$7,334. Councilmember Leibforth seconded and the motion passed unanimously.

Item N - Questions were asked of the Arizona Municipal Risk Retention Pool representatives regarding the manual rates, use of different classification codes between the bids and differences of classifications. Vice Mayor Bauer called for the question. Vice Mayor Bauer made a motion to approve the selection, through a request for proposal process, of the State Compensation Fund of Arizona to provide workman's compensation insurance to the Town. Councilmember Leibforth seconded. The motion passed 4-1 with Vice Mayor Bauer, Councilmembers Leibforth, Williams and Groom voting in favor and Mayor Bluff voting against.

A) Approval of Minutes of the Common Council - Approval of the minutes of the Regular meeting held April 8, 2003 and the Special meeting held April 22, 2003.

B) Claims - List of specific expenditures made by the Town during the previous month.

C) Board and Commission Minutes

- Library Advisory Board - April 3, 2003.
- Planning Commission - January 6, 13,
February 24, March 17, April 21, 2003.
- Parks and Rec Commission - April 21, 2003.
- Design Review Board - April 9 and 30, 2003.
- Board of Adjustment - April 23, 2003.

D) Reports - Approval of written Reports from Town Departments and Other Agencies

M) Selection of Financial Services Firm -

Building Permit Reports - April, 2003
 Fire Department Report - April, 2003
 Police Department Report - April, 2003
 Cottonwood Area Transportation System -
 March, 2003
 Magistrate Court Report - April, 2003
 Verde Valley Humane Society - March,
 2003

E) AMWCP and AMRRP Merger - Approval of a merger of the Arizona Municipal Workers Compensation Pool into the Arizona Municipal Risk Retention Pool.

F) Proclamation - Approval of a Proclamation declaring May, 2003 as Small Business Month.

G) Proclamation - Approval of a Proclamation declaring the week beginning the 1st Sunday in May as Youth Week.

H) Proclamation - Approval of a Proclamation declaring May 18-24, 2003 as Public Works Week.

I) Liquor License - Recommendation of Approval of an Application For Extension of Premises/Patio Permit submitted by the Moose Lodge, #1449 to the Arizona Department of Liquor Licenses and Control for 1051 S. Broadway, Clarkdale.

J) Liquor License - Recommendation of Approval of an Application for Liquor License (Series 08), which if approved would have the result of conveying License #08131001 from Arizona Central Railroad, Inc. to Verde Canyon Railroad, located at 300 N. Broadway, Clarkdale.

K) Intergovernmental Agreement - Approval of an Intergovernmental Agreement with Verde Valley municipalities and Yavapai County for the purpose of establishing a Coordinating Committee and provide legal and technical resources as necessary to address issues presented in pending adjudication affecting the Gila River water system.

L) Intergovernmental Agreement - Approval of an Intergovernmental Agreement with Verde Valley Fire District for Clarkdale Fire Department Administrative Services.

Approval of the selection, through a request for

proposal process, of a firm to provide Financial Services to the Town.

N) Selection of Workman’s Compensation

Insurance Provider - Approval of the selection, through a request for proposal process, of a firm to provide workman’s compensation insurance.

WORKSESSION - A worksession to discuss the 2003-2004 town budget.

Finance Director Gilboy stated that a different approach was used this year for the budget, instead of reviewing the budget line by line an overview was given. She discussed the following aspects of the budget:

- Staff will not be laid off, and existing programs will not be cut.
- The health insurance premium went up 20%, not the 24-25% that was anticipated. Health insurance coverage will change to a \$1500 out of pocket for family, prescriptions will be on a three tier fee schedule rather than a two tier, and as of January 1, 2004 the deductible will go to \$250 and there will be an in network/out of network out-of-pocket maximum.
- State Retirement will increase by 160% which effects the town and the employee contributions. i.e. A \$10 per hour employee now pays \$19 per paycheck for retirement, as of July 1st, it will be \$45 per pay check.
- Public Safety Retirement will also see some changes. This fund cost varies by Police Department and its history.
- Finance staff has had open and involved conversations with department heads in order to accurately determine funds yet to be spent in this fiscal year, and the amount needed to function in next fiscal year.
- Built into the budget is the employees paying a larger share of dependent coverage, from 25% this year to 30% for 2003-2004.
- The Fire Chief Position was figured in at full-time even though a contract for these

services has been approved for six months.

- Two senior police officers will be coming out of grant funding.
- Built into the proposed budget is a 1% COLA and 2% merit raise.
- The Planner 1 full-time position recently vacated will stay vacant, however a part-time parks and recreation person is proposed.
- The Public Works Director position was not filled, however an interim Director has been contracted through the Town Engineer. Responsibilities are being shifted in the Public Works Department.

Discussion followed of changes taking places in the departments, which will not have an enormous impact on revenues. Councilmember Williams thanked Town Manger Mabery and Finance Director Gilboy for a great job.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

1. Putting a bid in to move the state mining museum to Clarkdale.

ADJOURNMENT - With no further business before the Council, and without objection, the meeting adjourned at 7:15 p.m.

APPROVED:

Michael Bluff, Mayor

SUBMITTED:

Joyce Driscoll, Town Clerk