

**Minutes of a Regular Meeting of The Common Council of The Town of Clarkdale
Held on Tuesday, February 11, 2003, in the
Men's Lounge, Clarkdale Memorial Clubhouse, Clarkdale, Arizona.**

A Regular meeting of the Common Council of the Town of Clarkdale was held on Tuesday, February 11, 2003, at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse.

Town Council:

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| Mayor | Michael Bluff |
| Vice Mayor | Ellie Bauer |
| Councilmember | David Leibforth |
| | Rex Williams |
| | Tom Groom |

Staff:

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| Town Manager | Gayle Mabery |
| Town Attorney | Rob Pecharich |
| Public Works Dir | Kim Butt |
| Planning Director | Lyle Richardson |
| Planner | Steven Brown |
| Planner | Ryan Smith |
| Acting Police Chief | Pat Haynie |
| Admin. Assistant | Charlotte Hawken |

Planning Commission Members:

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| Chair | Robyn Prud'homme-Bauer |
| | Susan Sammarco |
| | Gary Hansen |

Others in attendance:, Bob Conlin, Hector Riojas, Alec and Debbie Smith, Sean Watson, Bob Backus, Rudy Sandoval, Erie and Vincent Randall, and Dean Strickland and others who did not sign in.

Mayor Bluff called the meeting to order at 6:00 p.m. and noted that all Council members were present.

PUBLIC COMMENT - Vincent Randall, 600 Randall Road, stated that the Clarkdale/Jerome School has been the host for the Arizona Small Schools Junior High Basketball Championship Tournament. He announced that rural schools from the entire state participate and this year the boys champions were the Clarkdale/Jerome "Mingus Rams". Mr. Randall stated he is the assistant coach of the boys team and Erie Randall is the Assistant Coach for the Clarkdale/Jerome girls team, who won all their games until the championship game

level.

Rudy Sandoval, coach of the boy's team, stated that the last state title was won by Clarkdale 24 years ago and that this is the fifth time Clarkdale has won the small schools championship. He asked if the town would approve a parade in honor of the Mingus Rams in Clarkdale on Friday, February 21st from 1:30 to 2:30 p.m. Mayor Bluff directed them to Town Manager Mabery and congratulated them on winning. Mr. Sandoval also requested that the town proclaim 2/21/03 as Mingus Rams' Day and thanked Vice Mayor Bauer for inviting them to the Council meeting.

Alex Smith, 315 So. Buckskin Circle, Cottonwood, stated he submitted a waiver for serving alcohol at his wedding reception in the Clubhouse and asked what he needs to do for the council to approve it?

Mayor Bluff stated that the waiver is currently on the consent agenda with a staff recommendation to deny it. He explained that the Town has had some bad experiences in the recent past with events serving alcohol.

Public comment was closed. The Council agreed to pull Consent Agenda Item H, request for waiver to serve alcohol, from the consent agenda and discuss it next.

It was noted that one reason staff recommended denial of the waiver was the unattended service of alcohol. The couple stated they would hire someone to attend to the alcohol service.

Vice Mayor Bauer moved to grant the waiver request. Town with the condition that an adult will be responsible for serving the alcohol for the entire event. Councilmember Groom seconded and the motion passed unanimously.

INFORMATIONAL REPORTS

MAYOR'S REPORT - the mayor had no report.

VICE MAYOR'S REPORT - Vice Mayor Bauer

reported that the Regional Economic Forum, to be hosted by the Yavapai College Arts and Technology Center in Sedona, will be held on April 22nd. The topic is 'Can the Verde Valley Afford Regional Economic Development?' She stated she attended the Legislative Day at the Capitol and spoke with Tom O'Halloran and Ken Bennet about rural areas acting regionally regarding water management. She stated she attended a meeting with Governor Napolitano in Prescott, and spoke with the Governor about regional approaches to water management and Senate Bill 122 on Urban Revenue Funds.

TOWN MANAGER'S REPORT - Town Manager Mabery requested moving her report to the end of the agenda and the Council agreed, without objection.

RECOGNITION OF AN OUTGOING

BOARDMEMBER - *Ed Knight*, Mingus View Estates, stated there are many fine volunteers on the Town's boards and commissions and suggested the Council consider recognizing their efforts occasionally before their terms end. Mayor Bluff presented a plaque to Mr. Knight recognizing his service on the Board of Adjustment.

CONSENT AGENDA - Vice Mayor Bauer requested that Item G be pulled. Without objection, the Council approved Items A, B, C, D, E and F. Mayor Bluff moved to adopt Item G, with the Town Clerk to insert the appropriate resolution number. There was an inaudible and unidentified second and the motion passed unanimously.

A. Approval of Minutes of the Common

Council - Approval of the minutes of the Regular Meeting held January 14, 2003 and the Special meeting held January 28, 2003.

B. **Claims** - List of specific expenditures made by the Town during the previous month.

C. Board and Commission Minutes

Planning Commission

January 6, 2003 and January 13, 2003.

Library Advisory Board

January 2, 2003 and January 25, 2003.

Heritage Conservancy Board

January 17, 2003 and January 22, 2003.

Parks and Recreation Commission

January 13, 2003 and January 22, 2003.

Design Review Board, January 8, 2003.

Board of Adjustment, January 22, 2003.

- D) **Reports** - Approval of written Reports from Town Departments and Other Agencies
 Building Permit Reports - January, 2003
 Fire Department Report - January, 2003
 Police Department Report -
 Year End, 2002 & January, 2003
 Magistrate Court Report - January, 2003
 Verde Valley Humane Society -
 December, 2002
- E) **Proclamation** - Approval of a proclamation designating February 9-15, 2003 as Career and Technology Education Week.
- F) **Proclamation** - Approval of a proclamation designating March 8, 2003 as Girl Power Day.
- G) **Resolution** - Approval of a resolution declaring a state of emergency due to the mortality of insect and disease infested, drought impacted and fire damaged trees in the County's forest, woodlands, and associated rangelands located on private, State, Federal and Tribal Lands.
- H) **Request for a Waiver** - Denial of a request for a waiver from Town policy regarding the serving of alcohol in the Clark Memorial Clubhouse.

WORKSESSION - A worksession to discuss traffic issues and speeding complaints in residential neighborhoods. Planning Director Lyle Richardson noted that a speed hump is different from a speed bump in that it is about 3" high and about four feet

deep. For a speed hump the town does not have to purchase more right of way and they are easy to install. He stated he thinks speed humps would work on Lanny Lane as it is relatively flat. He noted that if the Council approves humps on Lanny Lane, that is likely they will get requests to install them on other streets.

Acting Police Chief Haynie stated that officers are patrolling Lanny Lane more during peak hours. He noted that it is usually residents who are speeding, rather than visitors. He suggested a letter to area residents that they are the problem and that humps will be installed if it doesn't get better. He noted that the problem with road humps is that they slow down and may damage emergency vehicles. He stated that there are signs warning of the dip on that road, but that the signage could be changed or increased, although signage becomes invisible to regular traffic.

Mayor Bluff opened public comment. Mr. Backus, a resident of that area, thanked Acting Chief Haynie for increased police presence.

Council directed staff to send a letter to residents that they need to slow down or speed humps will be installed on Lanny Lane.

Another resident stated there is one 25 mph speed sign and that he is concerned about children getting hit.

Council directed staff to look into placing more signs.

PUBLIC HEARING - A public hearing to obtain public input on a proposed franchise agreement with Citizens Utilities Company. Town Attorney Pecharich noted that the agreement needs to be filed as a public record and be available to the public.

Mayor Bluff opened the public hearing. There was no public comment and he closed the public hearing.

RESOLUTION - A resolution deeming the granting of a franchise to Citizens Utilities company beneficial to the Town, and directing that

a special election be called to submit the question to the qualified electors as to whether or not the franchise shall be granted. A mail ballot will be held on May 20, 2003, with the costs to be born by Citizens Utilities.

Mayor Bluff moved to approve Resolution 1059, deeming the granting of a franchise to Citizens Utilities Company beneficial to the Town and directing that a special election be called by the town to submit the question to the qualified electors as to whether or not the franchise shall be granted. Councilmember Leibforth seconded and the motion passed unanimously.

REPAYMENT AUTHORIZATION -

Consideration of a repayment authorization for reimbursing the Yavapai County HURF Fund for money that was incorrectly distributed to the Town of Clarkdale. Town Manager Mabery explained that the county made an error and they could only go back two years to figure the amount of correction needed. She stated the county agreed to extend the payback to five years.

Vice Mayor Bauer moved to approve the repayment of HURF for a period of 60 months. Councilmember Groom seconded and the motion passed unanimously.

Town Attorney Pecharich requested to be excused from the meeting. He was excused and left the meeting at 6:55 p.m.

DIRECTION TO TOWN STAFF - Consideration of directing Town Staff to advertise for bids for workman's compensation services. There was a consensus on the Council for staff to request proposals for workers compensation.

WORKSESSION - A worksession with the Planning Commission on the Site Plan Review Process. Planning Director Lyle Richardson summarized the issue and noted that part of the development process is soliciting public comment and seeking peer review from the Cottonwood and Sedona planning departments. Robyn Prud'homme

Bauer, chair of the Planning Commission, suggested the Council hear from property owners and requested how the Council wants the Commission to proceed.

Bob Conlin, 1117 main Street, stated that he first heard of the Site Plan Review in a letter he received in early December about a hearing with the Planning Commission. He stated he is reading a different instrument than was being described at this meeting. He stated he thinks it is too subjective in depending on the planning director for approval and he does not want to go to the Council for a building permit. He stated he could see not major community development until the sewer issue is settled. He stated he wants concrete tasks that must be accomplished in order to obtain a building permit for small builders and a more comprehensive process for large developers. He suggested the Council empower the Design Review Board by training them in the technicalities. He stated he is concerned with giving them responsibility for review because they are not technically competent.

Dean Strickland, 2026 Austin Way, stated it cost him three months and \$8000 to find out that a project was totally wrong in Cottonwood. He stated that the process is too much and that he needs a synopsis or checklist that refers to code sections.

Bob Backus, stated he wants something written that says what he has to do.

Bob Conlin stated that it looks like seven weeks from completed application to going to the Planning Commission and four months minimum to get a building permit because it requires two public hearings and they are scheduled once a month.

Planning Director Lyle Richardson stated it takes two to three months to get a building permit now.

It was agreed that the Planning Commission would make the current changes, then distribute the document and a worksession would be scheduled with the Council before the end of February to go through it page by page.

ADJOURNMENT - With no further business before the Council and without objection, Mayor Bluff adjourned the meeting at 7:00 p.m.

APPROVED:

Michael Bluff, Mayor

SUBMITTED:

Charlotte Hawken, Admin. Assistant