

Minutes of a Special Meeting of the Library Advisory Board  
Of the Town of Clarkdale, Held on November 13, 2003 at 7:00 p.m.,  
In the Clark Memorial Library, Clarkdale, Arizona.

A Special meeting of the Library Advisory Board of the Town of Clarkdale was held on November 13, 2003 at 7:00 p.m. in the Clark Memorial Library, Clarkdale Arizona.

Board Members:

Sue Hill, Chairperson  
Pat Harris, Vice Chairperson  
Betty Lyall  
Jean Stevens  
Mary Loux  
John Stevenson  
Mary Lu Estlick

Staff: Library Manager Charlotte Hawken

**CALL TO ORDER** - Chairperson Hill called the meeting to order at 7:00 p.m. and noted that all Board members were present.

**PUBLIC COMMENT** - None.

**MINUTES - Consideration of approval of the minutes of the regular meetings held September 4, 2003, October 2, 2003 and the special meeting held November 6.** Boardmember Stevens moved to accept the minutes as corrected. Boardmember Estlick seconded and the motion passed unanimously.

**CHAIRPERSON'S REPORT** - Chairperson Hill reported there is a balance in the donations account of \$2759.68.

**LIBRARY MANAGER'S REPORT** - Library Manager Hawken reported that she purchased some inexpensive Scholastic giveaway books through Finance Director Gilboy and shared them with the Board. She requested the Board's help with planning the moving of bookshelves as she has run into some snags in her original plan.

**BOOK SALE - Consideration of the December Book Sale.** Chairperson Hill stated she sent news releases asking for donations for the book sale beginning Friday, December 5<sup>th</sup> at 6 p.m. to the local newspapers. Vice Chair Harris stated that she has raised the prices on the books after getting comments about it from various people. Discussion followed about pricing and marking the books, a card table and lighting, signs, a cashbox and name tags. Chairperson Hill submitted a plan for setting up the sale by the Town crew. The sale will be staffed on Friday evening, then a can will be left for self-serve payments.

**FUTURE AGENDA ITEMS** - There were none.

**ADJOURNMENT** - Boardmember Stevenson moved to adjourn, Boardmember Harris seconded, and the motion passed unanimously. The meeting adjourned at 8:48 p.m.

**APPROVED:**

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Sue Hill, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Library Manager