

Minutes of a Regular Meeting of the Library Advisory Board
Of the Town of Clarkdale, Held on October 2, 2003 at 7:00 p.m.,
In the Clark Memorial Library, Clarkdale, Arizona.

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on October 2, 2003 at 7:00 p.m. in the Clark Memorial Library, Clarkdale Arizona.

Board Members:

Sue Hill, Chairperson
Pat Harris, Vice Chairperson
Betty Lyall (absent)
Jean Stevens (absent)
Mary Loux
John Stevenson (absent)
Mary Lu Estlick

Staff: Library Manager Charlotte Hawken

CALL TO ORDER - Chairperson Hill called the meeting to order at 6:55 p.m. and noted that Board members Lyall, Stevens, and Stevenson were absent.

PUBLIC COMMENT - None.

CONSIDERATION OF THE MINUTES - Consideration of approval of the minutes of the regular meetings held August 7 and September 4, 2003. Boardmember Estlick moved to accept the minutes as corrected, Boardmember Loux seconded and the motion passed unanimously.

CHAIRPERSON'S REPORT - Chairperson Hill reported there is a balance in the donations account of \$2755.68.

LIBRARY MANAGER'S REPORT - Library Manager Hawken reported that she has copies available for the members to review of the 2002-2003 Annual Data Report for the Library District and the Arizona Library Statistics for 2000-2001. She reported that she attended the Library District's Annual Meeting where she was given a label printer and volunteer job descriptions.

LIBRARY PLANNING - Consideration of the library furnishings, arrangement and programs. Library Manager Hawken distributed a possible floor plan where all the book shelves are moved to the north and east of the room, leaving the south and east sides of the main room open. The northeast corner would be used as a children's room. Suggestions included placing a bell on the stairway door, using two small round tables in the children's area instead of one large table and placing a comfortable chair in that area for a parent to sit in with a child and add magazine subscriptions. The board agreed that any new shelving should be made of attractive wood, similar to the shelving in the entrance.

GAZEBO - Consideration of the gazebo refurbishing project. Library Manager Hawken updated the board on the scope of work that is being developed for the refurbishing of the gazebo.

BOOKS FOR HOMEBOUND PERSONS - Consideration of a book delivery service to homebound persons. The board agreed they had done all that was needed to develop this program.

PRE-SCHOOL BOOK PROGRAM - Consideration of establishing a book program for pre-school children. The board agreed the best place to distribute books would be the pre-school story hour at the library, which is being developed. Library Manager Hawken stated she would make a list and buy the books. She reported that a request for story hour volunteers was in the current town newsletter. Chairperson Hill stated that, if there was no response, she would put a notice in the Verde Independent. There was a suggestion to check if there was a child care class at the college, with students that might be interested.

DISCOVERY CONNECTION - Consideration of partnering with Discovery Connection in providing children's services in the library. *Heather Redden* explained the Discovery Connection after-school and summer program at the school and her ideas for increasing the use of the library by children. Discussion followed about library hours and possible services and programs that could be coordinated with the Discovery Connection. Ms. Redden will begin bringing some of the after-school children to the library each Friday at 3:30 p.m.

ADJOURNMENT - Boardmember Harris moved to adjourn, Boardmember Loux seconded, and the motion passed unanimously. The meeting adjourned at 8:20 p.m.

APPROVED:

Sue Hill, Chairperson

SUBMITTED:

Charlotte Hawken, Library Manager