

Minutes of a Regular Meeting of the Library Advisory Board
Of the Town of Clarkdale, Held on August 7, 2003 at 7:00 p.m.,
In the Clark Memorial Library, Clarkdale, Arizona.

A Regular meeting of the Library Advisory Board of the Town of Clarkdale was held on August 7, 2003 at 7:00 p.m. in the Clark Memorial Library, Clarkdale Arizona.

Board Members:

Sue Hill, Chairperson
Pat Harris, Vice Chairperson (absent)
Betty Lyall
Jean Stevens
Mary Loux
John Stevenson (absent)
Mary Lu Estlick

Staff: Admin. Assistant Charlotte Hawken

CALL TO ORDER - Chairperson Hill called the meeting to order at 7:02 p.m. and noted that Vice Chair Harris and Boardmember Stevenson were absent.

CONSIDERATION OF THE MINUTES - Consideration of approval of the minutes of the regular meeting held March 6, 2003. Boardmember Loux moved to accept the minute, Boardmember Lyall seconded and the motion passed unanimously.

PUBLIC COMMENT - None.

LIBRARY MANAGER'S REPORT - Library Manager Hawken had no report.

FINANCIAL REPORT - Chairperson Hill reported there is a balance in the donations account of \$2742.53, with the addition of \$326.00 from the 4th of July Ice Cream Social.

ICE CREAM SOCIAL REPORT - Consideration of the Ice Cream Social at the 4th of July celebration. Chairperson Hill reported that the Board made \$326.00, compared to last year's \$277.00. She stated there was some ice cream and cake left over, which she gave to the summer program at the school.

BOOKS FOR HOMEBOUND PERSONS - Consideration of a book delivery service to homebound persons. Jean distributed a letter to the Board members for them to take to the pastors at their churches to inform their congregations about the book

After we have some public input, we should start rearranging the library, reducing the

delivery for Clarkdale residents. Boardmember Loux and Boardmember Estlick volunteered to deliver the books. The Board agreed to drop the requirement of getting a doctor's statement and see how that works out. An announcement will be in the paper and mailed to other churches.

PRE-SCHOOL BOOK PROGRAM - Consideration of establishing a book program for pre-school children.

The Board agreed the cost of the Dollywood program, \$27.00 per child per year, was too high for the Board to provide to the estimated 185 preschool children in Clarkdale. Boardmember Estlick noted that giving a book to registering kindergartners was too late in their lives, that they need to get the books at a younger age.

The idea of giving books to the Head Start children at the Yavapai College location was discussed. Also discussed was coordinating a book give-away with a story hour program at this library, thus keeping the book program inside the library. It was suggested that the Head Start class or Joani Westcott's preschool class at the Methodist Church might be invited to attend the story hour.

LIBRARY PLANNING - Consideration of the library furnishings, arrangement and programs. Library Manager Hawken read the following report:

During the facilities deliberations by the Council, several suggestions were made regarding the operations of the library. They focused mainly on having more programs, especially pre-school story hours, and extending the hours the library is open. There was also a suggestion that the computers be less visible and that there be a lounge area. This is part of a message I recently received from Town Clerk Driscoll :

I'd like you to do a public input process on how the library should look, i.e. be arranged, what should be available or??? We could put a questionnaire in the newsletter. I think it may also be helpful to ask if they are aware of the existing book delivery program and what programming they recommend.

collection, etc. and work on preschool programming for next summer, maybe sooner.

We also need to incorporate some of the volunteer ideas we discussed, i.e. computer classes, minimum hours, etc...

SUBMITTED:

Charlotte Hawken, Library Manager

There is a library survey in the current town newsletter. Recently Town Clerk Driscoll became aware that the library has funds built up in the Board Donations and Library Fines accounts and suggested they be used to pay the town crew to rearrange the library. When you thought the library might be moved, you discussed purchasing new shelving and otherwise sprucing up the library. Perhaps now is a good time for the Board to consider the library furnishings, arrangement and programs and how the accumulated funds could be used.

Possible projects discussed included the following:

- Toy check-out
- Shelving for Southwest books
- Mini-scholarships
- Children's program furniture
- Books to give to preschool children

Members agreed to submit their ideas about the arrangement of the library at the next meeting.

It was suggested that there be a book group focused on the favorite books of local public persons.

GAZEBO - Discussion of the gazebo project. It was noted that the Board had voted to contribute to the gazebo project in 1998. The Board agreed to reconsider this issue next month.

ROUTE 89A PROJECT - Discussion of the worksession presentation of the Arizona Department of Transportation State Route 89A widening project and proposed improvements. There was some discussion on this topic.

FUTURE AGENDA ITEMS -

- Gazebo
- Library furniture, arrangement and programs
- Preschool book giveaway

ADJOURNMENT - Boardmember Stevens moved to adjourn, Boardmember Estlick seconded, and the motion passed unanimously. The meeting adjourned at 8:07 p.m.

APPROVED:

Sue Hill, Chairperson