

**MINUTES OF A REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE TOWN OF CLARKDALE SCHEDULED ON MONDAY, SEPTEMBER 15, 2003 IN THE CLARK MEMORIAL LIBRARY, BASEMENT MEETING ROOM, 55 N. NINTH STREET, CLARKDALE, ARIZONA.**

A Regular Meeting of the Parks and Recreation Commission of the Town of Clarkdale scheduled on Monday, September, 2003 at 1:00 pm in the Clark Memorial Library,55 N. Ninth Street, Basement Meeting Room Clarkdale, Arizona.

Parks and Recreation Commission:

Chairperson:	Vacant Seat
Vice Chairperson:	Elizabeth Rose Augusto
Commissioners:	James Parsons
	Rodney Fielitz(absent)
	Amy Manhardt
Staff:	Joyce Driscoll, Town Clerk Katie Cannon, Administrative Assistant

Others in attendance: None

Vice Chairperson Augusto called the meeting to order at 1:00 pm and noted that Commissioner Fielitz was absent.

**MINUTES: Consideration of the minutes of the Regular Meeting held August 18, 2003.** Vice Chairperson Augusto stated that the minutes should include a sentence regarding her submitting a minority report to the Town Council regarding the approval of the minutes. Jim Parsons made motion to accept minutes as amended. The motion passed unanimously.

**REPORTS:** Town Clerk Driscoll introduced Katie Cannon as the new administrative assistant for Parks and Recreation. She stated that the finance report was not yet completed because of finance software upgrades. Staff will place the finance report in commissioner’s mail boxes at Town Hall.

**OLD BUSINESS:**

**CABALLERO PARK.** Discussion concerning possible placement of soccer goals, the need for a picnic table and the possible use of the monkey bars the town has in storage. It was noted that in addition to placing equipment, like monkey bars, there is a cost of creating the “fall” area. Chairperson Parsons made motion to table further discussion until all commissioners have completed a park tour, Commissioner Augusto seconded and motion passes unanimously.

**PARK EVENTS.** Discussion of current events held, the expense of the concerts and

the need for fund-raising events. Town Clerk Driscoll explained that at this time the Parks and Recreation donation account only has approximately \$400 in undesignated funds . Vice Chairperson Manhardt made motion that each member bring three good fund raising ideas to the next meeting. Chairperson Augusto seconded and motion carried unanimously.

## **NEW BUSINESS**

**VICE CHAIRPERSON RESIGNATION.** Chairperson Parsons made a motion to accept the resignation of Elizabeth Rose Augusto as Vice Chairperson of the Parks and Recreation Commission. Commissioner Manhardt seconded and passed unanimously.

**ELECTION OF CHAIRPERSON.** Commissioner Manhardt made motion to nominate Commissioner Parsons as Chairperson. The motion was seconded by Commissioner Augusto and the motion passed unanimously.

Chairperson Parsons chaired the remainder of the meeting.

**ELECTION OF VICE CHAIRPERSON.** Commissioner Manhardt nominated Commissioner Fieltz. Chairperson Parsons nominated Commissioner Manhardt. Commissioner Manhardt was voted Vice Chairperson with Chairperson Parsons and Augusto voting for Commissioner Manhardt and Commissioner Manhardt voting for Commissioner Fieltz

**SPECIAL EVENTS.** Chairperson Parsons volunteered to contact the Kiwanis Club, known as the Clarkdale-Cottonwood Club for help in events. Discussion turned to Hallowe'en as the closest special event and how the event might be able to include First North and First South Streets along with Main Street. Vice Chairperson Manhardt offered to find some glow in the dark chalk to make footprints on the sidewalk. Discussion followed regarding holding a special meeting to come up with other ideas.

**PARKS FACILITIES INVENTORY.** All members were given a copy of park inventory. Commissioner Augusto made a motion to take a picnic table from the pool and move it to Caballero Park, Vice Chairperson Manhardt seconded motion. After Discussion, Vice Chairperson Manhardt removed her second and Commissioner Augusto changed her motion to state that the picnic table from the pool be moved to Cabellero Park during the off-season of the pool. Vice Chairperson Manhardt seconded and motion passed unanimously.

Without objection, Chairperson Parsons combined items #8 and #9 regarding trails to discuss together

**TRAILS** Town Clerk, Driscoll explained on a map, existing trails, proposed trails according to the old General Plan, and existing easements. Discussion followed regarding trails uses and surfacing. At the request of the commission, Town Clerk, Driscoll described the steps in acquiring and improving trails and that funding is needed.

Commissioner Augusto made a motion to table discussion on trails until after all the commissioners toured the trails. Chairperson Parsons seconded, the motion carried unanimously.

**MEETING DATE AND TIME.** Commissioner Augusto made a motion to change the Park and Recreation Commission meeting to the 3<sup>rd</sup> Monday of the month at 6pm. Vice Chairperson Manhardt seconded and the motion passed unanimously.

**FUTURE AGENDA ITEMS**

- National Standard for Parks (Chairperson Parsons)
- Fund-raising
- Halloween
- Kiwanis Volunteers
- Items tabled on this agenda:
  - Cabellero Park

**ADJOURNMENT.** With no further business before the Commission, the meeting adjourned at 2:43 pm.

Approved:

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Jim Parsons, Vice Chairperson

Submitted:

\_\_\_\_\_  
Katie Cannon, Administrative Assistant

Attest:

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Joyce Driscoll, Town Clerk