

**Minutes of a Regular Meeting of the Heritage Conservancy Board  
Of the Town of Clarkdale, Held on January 22, 2003 at 5:15 P.m.,  
In the Clark Memorial Library, Clarkdale, Arizona.**

A Regular meeting of the Heritage Conservancy Board of the Town of Clarkdale was held on January 22, 2003 at 5:15 p.m. in the Clark Memorial Library, Clarkdale Arizona.

Board Members:

Chairperson Pat Williams  
Vice Chair Normalinda Zuniga  
Linda McDonough  
Flora Safford  
Jess Valdez

Staff: Admin. Assistant Charlotte Hawken

Chairperson Williams called the meeting to order at 5:15 p.m. and noted that all Board members were present.

**CONSIDERATION OF THE MINUTES -**

**Consideration of approval of the minutes of the regular meeting held December 18, 2002 and the Special Meeting held December 9, 2002.** Without objection, the minutes were approved.

**PUBLIC COMMENT - None.**

**CHAIRPERSON'S REPORT-**

**BOARDMEMBER REPORTS** - Boardmember McDonough stated that John Sherman, a carpenter with community service time, has done measurements and drawings, which she took to Phoenix and got the approval of Michael McColgin, the Conservation Officer at the History and Archives division of the Arizona State Library, Archives and Public Records. The shelves will be made from a laminated material.

Each of the three largest and heaviest of the ledgers will be on top of a shelving unit. Each unit will have three shelves that pull out and a shelf at the bottom for smaller ledgers.

**STAFF REPORT** - Administrative Assistant Hawken reported that there have been some changes to the Heritage donation account over the past few months and that the current balance is \$6015.34, up from \$5674.07. She stated the Library Advisory Board will hold a meeting on Friday.

**WEBSITE SLIDE SHOW - Consideration of the**

**historical slide show.** Boardmember McDonough moved that the board pursue the slide show presentation for computer and website with Dick Kenney. Chairperson Williams seconded, and the motion passed unanimously.

**CENTERVILLE/TOWN PATH - Consideration of Boardmember Valdez giving a talk on the historic paths and highways between Centerville and Clarkdale at the Parks and Recreation Commission meeting scheduled for February 10, 2003 at 1:00 p.m.** Boardmember Valdez requested that Boardmember McDonough share in the presentation. She showed the board an aerial photograph in order to show the members what paths and roads they have been hiking and will discuss. Without objection, the board approved a presentation by Boardmember Valdez and Boardmember McDonough.

**MEDIA PERSON - Consideration of appointing a member to be in charge of updating the website and submitting articles to newspaper and town newsletter.** Boardmember Zuniga volunteered to be the media person. Without objection, the board appointed Boardmember Zuniga to be the media person.

**FUTURE AGENDA ITEMS-**

- 1) Archival care workshop.
- 2) Reports
  - Shelving.
  - Chandeliers.
  - Parks and Rec presentation.
- 3) Story times.

**ADJOURNMENT** - With no further business before the Board, and without objection, the meeting adjourned at 6:20 p.m.

**APPROVED:**

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Pat Williams, Chairperson

**SUBMITTED:**

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Charlotte Hawken, Admin. Assistant