



JOB ANNOUNCEMENT  
**CLUBHOUSE AMBASSADOR**  
CLARKDALE AMBASSADOR PROGRAM

The Town of Clarkdale, Arizona (Pop. 4,100) seeks multiple Clubhouse Ambassadors as to join our Clarkdale Ambassador Program. Starting pay: \$11.00 per hour.

Under general direction of the Utilities/Public Works Director and direct supervision of the Public Works Superintendent, this position serves as a Town representative in support of the Clark Memorial Clubhouse during times when that facility, or any part of the facility, is rented for use. This position is responsible for establishing and facilitating positive relationships and rental experiences with users of Town facilities, ensuring safety and building function throughout an event. This liaison position will be available and/or on site as needed or determined during Town facility rentals or portions of rental periods and may perform light cleaning, setup and removal of equipment as part of a rental event. This is a part time (not to exceed twenty (20) hours per week), FLSA non-exempt, at-will position.

Applications and job descriptions are available at:

- Clarkdale Town Hall, 39 N. Ninth Street, Clarkdale, AZ 86324, 928.639.2400;
- Town website: [www.clarkdale.az.gov](http://www.clarkdale.az.gov).

A required and completed Clarkdale employment application and supporting information should be delivered to the address above, ATTN: Human Resources, or mailed to same at PO Box 308, Clarkdale, AZ 86324. Review of applications is immediate and ongoing through June 30, 2014; multiple positions open until filled. Faxed or electronic applications must be followed by original hard copies. While a resume is encouraged, they will not be accepted in lieu of a fully completed application. The Town of Clarkdale is an Equal Opportunity (EOE).