

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a REGULAR Meeting on Wednesday, January 6, 2016, at 6:30 p.m., in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.**

All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 28th day of December 2015 at 8:30 a.m.

Dated this 28th day of December, 2015 by:

Beth Escobar
Senior Planner

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER:** The Chair called the meeting to order at 6:35 p.m.
2. **ROLL CALL:** The GIS Planner II called roll.
3. **PUBLIC COMMENT** – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.

There was not public comment.

4. **MINUTES:** Consideration of the Regular Meeting Minutes of December 2, 2015. Board Member Prud’homme-Bauer motioned to approve the Regular Meeting Minutes of December 2, 2015. Board Member Garvey seconded the motion.
5. **REPORTS:** None
6. **NEW BUSINESS:**
 - a. **DISCUSSION & POSSIBLE ACTION CONSIDERATION AND POSSIBLE ACTION:** DRB-091186 – Discussion/possible action regarding a sign and lighting application for Violette’s Bakery Café, a new business located at 900 Main Street, parcel number 400-03-178.

Board Member Snyder recused herself from this application.

ACTION: Board Member Prud’homme-Bauer motioned to approve DRB-091186 – regarding a sign and lighting application for Violette’s Bakery Café, a new business located at 900 Main Street, parcel number 400-03-178 with the recommendation the applicant add a border to the monument sign and with the following Staff recommended stipulations:

1. Chapter 7 Sign Code Section 7-2 H. General Provisions: Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.
2. One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk. Applicant shall ensure minimum 5-foot ADA isle width is maintained.
3. Applicant must comply with Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements: Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.
4. Applicant will leave the existing address numbers which are located on the caboose fascia facing Main Street to remain in compliance with 2012 IPMC (International Property Maintenance Code): Section 304 Exterior Structure 304.3 Premises Identification. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numbers or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch.

Board Member Midkiff seconded the motion. The motion passed unanimously.

Board Member Snyder rejoined the meeting.

7. FUTURE AGENDA ITEMS:

8. ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 7:00 p.m.

Reasonable accommodations may be requested by contacting Town Hall at (928) 634-9591 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.