

NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, October 25, 2016 at 3:00 P.M.
Clarkdale Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, October 25, 2016, at 3:00 p.m.** in the **Clarkdale Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street**, Clarkdale, Arizona.

Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk’s Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on October 20, 2016 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

CALL TO ORDER – Meeting was called to order at 3:08 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley

Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry

Community Development/Economic Director Jodie Filardo
Utilities/Public Works Director Wayne Debrosky
Police Chief Randy Taylor
Town Attorney Jonathan Millet
Deputy Town Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

PRESENTATION OF AWARD - Presentation of a Program Excellence Award in the Community Sustainability from the International City/County Management Association.

No official action is required by the Town Council.

MATFORCE PRESENTATION – A presentation by MATForce.

This is a presentation only. No Council action is required.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
 - Building Permit Report – September, 2016
 - Magistrate Court Report – July, August, 2016
 - Water and Wastewater Report – August, September, 2016
 - Police Department Report – August, September, 2016
 - RICO Quarterly Report – July, August, September, 2016
 - NAIPTA Transit Report – July, August, 2016
- B. **Governor’s Office of Highway Safety STEP Enforcement Grant** - Acceptance of non-match, Governor’s Office of Highway Safety federal grant totaling \$4,000 from 10-01-2016 to 09-30-2017.
- C. **Governor’s Office of Highway Safety DUI/Impaired Driving Enforcement Grant** - Acceptance of non-match, Governor’s Office of Highway Safety federal grant totaling \$4,000 from 10-01-2016 to 09-30-2017.
- D. **Town Manager annual evaluation process** – Approval of the review process for the Town Manager Annual Evaluation.
- E. **Resolution Amending the Number of Members on the Community Services**

Commission – Approval of Resolution #1530, amending the number of members on the Community Services Commission to five (5) members.

- F. **Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for “Made in Clarkdale Artists’ Showcase” event to be held Friday, December 2, 2016 from 6:00 P.M. to 9:00 P.M. and Saturday, December 3, 2016 from 4:00 P.M. to 7 P.M. at the Clark Memoria Clubhouse at 19 N. Ninth St., Clarkdale, AZ.
- G. **Election of the Town Council to waive bid procedures with respect to the purchase of a used 2014 Ford Interceptor for the Clarkdale Police Department** – Approval of waiving bid requirements for used equipment per Town Code Section 3-4-9, upon recommendation of the Town Manager.

Vice Mayor Dehnert moved to approve Consent Agenda items A – G as presented. Councilmember Bohall seconded the motion. The motion passed unanimously.

NEW BUSINESS

A RESOLUTION OF THE MAYOR AND THE TOWN COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, DECLARING AS A PUBLIC RECORD THAT CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED: “PENALTY AND ENFORCEMENT CODE” – Discussion and consideration of Resolution #1529 declaring the “Penalty and Enforcement Code” as a public record.

Councilmember Bohall moved for the approval of Resolution 1529, a Resolution declaring the “Penalty and Enforcement Code” as a public record. Vice Mayor Dehnert provided a second and the motion carried unanimously.

AN ORDINANCE OF THE TOWN OF CLARKDALE, ARIZONA, MAKING CHANGES TO THE TOWN CODE AND TOWN ZONING CODE BY ADOPTING BY REFERENCE THAT CERTAIN DOCUMENT ENTITLED THE “PENALTY AND ENFORCEMENT CODE ” REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY – Discussion and consideration of Ordinance #376, an ordinance adopting by reference Chapter 1-1-8; Penalty, along with various penalties and enforcement actions throughout the Town Code and Zoning Code of the Town making reference to that chapter, “Penalty and Enforcement Code”.

Councilmember Regner moved to adopt Ordinance #376, An Ordinance of the Town of Clarkdale, Arizona, Making Changes to the Town Code and Town Zoning Code by Adopting by Reference that Certain Document Entitled the “Penalty and Enforcement Code” Repealing Conflicting Ordinances and Providing For Severability and Declaring an Emergency. Councilmember Bohall seconded the motion which moved to a roll call vote:

Voting Member	Aye/Nay
Council Member Curtiss Bohall	Aye
Council Member Scott Buckley	Aye
Vice Mayor Richard Dehnert	Aye
Council Member Bill Regner	Aye

Mayor Doug Von Gausig

Aye

A JOINT WORKSESSION TO DISCUSS PRIORITIZING COMMUNITY SERVICES DEPARTMENT'S OPERATIONS, PROGRAMS AND EVENTS.

The following persons addressed council in public comment:

Ida deBlanc, Clarkdale resident

Robyn Prud'homme-Bauer, Clarkdale resident

This item is scheduled as a discussion only, and no official action is requested from Council.

SMOKING IN PARKS AND RECREATION FACILITIES – A discussion on smoking in Town parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of Town of Clarkdale, Arizona (“Parks and Recreation Facilities”).

This item is scheduled for discussion and direction to staff. No formal action is required.

FISCAL YEAR 2016-2017 BUDGET UPDATE – A worksession to discuss the first quarter of the 2016-2017 FY budget.

This item is scheduled as a worksession only, and no official action is necessary from the council.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – **Without objection Mayor Von Gausig adjourned the meeting at 6:02 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.