NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE
Tuesday, September 13, 2016 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, September 13, 2016, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on September 8, 2016 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.
CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.
NACOG - Northern Arizona Council of Governments.
NAMWUA - Northern Arizona Municipal Water Users Association.
VRBP – Verde River Basin Partnership.
VVLP – Verde Valley Land Preservation.
YC Advisory Board – A report from the Yavapai College Advisory Board representative.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 9, 2016.

B. **Claims** - List of specific expenditures made by the Town during the previous month. August, 2016 check log and PPE dated August 6, August 10, and August 20, 2016.

C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting August 24, 2016
Design Review Board minutes of the meeting held August 3, 2016
Planning Commission minutes of the meeting held August 16, 2016
Community Services Commission minutes of the meeting held August 10, 2016

D. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – July and August, 2016
Capital Improvements Report – July and August, 2016
Magistrate Court Report – May and June, 2016
Water and Wastewater Report – July, 2016
Police Department Report – June, July, and August, 2016
NAIPTA Transit Report – July, 2016

E. **Resolution Making Appointments to the Board of Adjustment** – Approval of Resolution #1522 amending Resolution #1501, making appointments to the Board of Adjustment.

F. **Resolution Making Appointments to the Design Review Board** – Approval of Resolution #1523, amending Resolution #1502, making appointments to the Design Review Board.

G. **Resolution Making Appointments to the Community Services Commission** – Approval of Resolution #1524, making appointments to the Community Services Commission.

H. **Resolution Making Appointments to the Planning Commission** – Approval of

Resolution #1525, amending Resolution #1503, making appointments to the Planning Commission.

I. **Resolution Making Appointments to the Public Safety Personnel Retirement Board** - Approval of Resolution #1526, amending Resolution #1504, making appointments to the Public Safety Personnel Retirement Board.

J. **Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** – Approval of the IGA for FY 2016-2017 in an amount not to exceed $50,000 between the Town of Clarkdale and Yavapai County Flood Control District IGA for County Flood Control.

K. **Special Event Liquor License** – Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the "Northern Arizona Blues Alliance" to be held on Saturday, October 8, 2016 from 1:00 p.m. to 6:00 p.m. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ.

L. **Special Event Liquor License** – Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the Made in Clarkdale to be held on Saturday, October 1, 2016 from 2:00 p.m. to 9:00 p.m. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ.

M. **Fair/Festival License** – Approval of a recommendation to the State Department of Liquor License and Control to approve three (3) Fair/Festival Licenses for the Made In Clarkdale Clarktoberfest event to be held on Saturday, October 1, 2016 from 2:00 p.m. – 9:00 p.m. on 900 – 1100 Main Street, Clarkdale, AZ.

NEW BUSINESS

5. **LEASE/PURCHASE OF A NEW BACKHOE BY THE PUBLIC WORKS DEPARTMENT** – Discussion and consideration regarding the Public Works Department entering into a Lease/purchase Agreement for a new John Deere backhoe.

6. **PROJECT MANAGEMENT SERVICES FOR THE UPPER TOWN WATER MAIN REPLACEMENT PROJECT PROPOSAL** – Discussion and consideration of a proposal from Southwestern Environmental Consultants (SEC) for Project Management Services for the Upper Town Water Main Replacement Project for the Town of Clarkdale.

7. **SEWER PIPE RELINING PROJECT BETWEEN VW BUG LANE AND WASTEWATER TREATMENT PLANT** – Discussion and consideration regarding the 12-inch sewer pipe running from VW Bug Lane to the wastewater treatment plant (WWTP).

8. **RESOLUTION DECLARING AND ADOPTING THE CANVASS OF THE AUGUST, 30, 2016 PRIMARY ELECTION** – Discussion and consideration of Resolution #1527 canvassing the results of the August 30, 2016 Primary Election.

9. **REPORT REGARDING THE 2016 LEAGUE OF ARIZONA CITIES AND TOWNS**

ANNUAL CONFERENCE – Discussion regarding information gathered at the 2016 League of Arizona annual conference.

10. FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda

11. ADJOURNMENT

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

Minutes of a Regular Session of the Common Council of the Town of Clarkdale Held on Tuesday, August 9, 2016

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, August 9, 2016, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:01 P.M. by Mayor Von Gausig.

Town Council:
Mayor Doug Von Gausig
Vice Mayor Richard Dehnert
Councilmember Scott Buckley
Councilmember Bill Regner
Councilmember Curtiss Bohall

Town Staff:
Town Manager Gayle Mabery
Town Clerk/Finance Director Kathy Bainbridge
Community Services/Human Resources Director Janet Perry
Utilities/Public Works Director Wayne Debrosky
Police Chief Randy Taylor
Economic/Community Development Director Jodie Filardo
Senior Planner Beth Escobar
Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

REPORTS
Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor Von Gausig's Report –

- 07/27/16 – Attended Police Officer Meeting – discussion with officers about their jobs and events around the country; recognition to Chief Taylor and staff for achieving the 2nd safest city in Arizona status;
- 08/02/16 – Participated in call-in meeting about story mapping program for Verde Front; participated in National Night Out in Clarkdale Park (including Dunk Tank)

Vice-Mayor Dehnert's Report –

- 08/02/16 – Participated in National Night Out in Clarkdale Park;
- 08/06/16 – Attended Clarkdale's Concert in the Park;
- 08/09/16 – United Verde Soil Program tested soil at his home – 8 weeks for results

Councilmember Bohall's Report –

- 07/23/16 – Attended Concert in the Park;
- 07/26/16 – Attended induction/merger of Clarkdale Fire District-Verde Valley Fire District;
- 07/27/16 – Attended VVTPO meeting; attended 70th wedding anniversary of Pat and Jerry Wiley;
- 07/27/16 – Attended Clarkdale Block Party;
- 08/02/16 – Attended National Night Out;
- 08/06/16 – Attended Concert in the Park

Councilmember Regner's Report –

- 07/13/16 – Chaired VVBAC meeting;
- 07/21/16 - Attended luncheon of Arizona City/Town Manager Association where Janet Regner was recognized with Gabe Zimmerman award for community building;
- 08/01/16 – Met with VVBAC Chair Paul Chevalier;
- 08/02/16 – Attended National Night Out;

Councilmember Buckley's Report –

- 07/29/16 – Attended Clarkdale Block Party;
- 08/02/16 – Participated in National Night Out (including Dunk Tank)

Town Manager Mabery's Report –

Thanked the Council and other participants in National Night Out's Dunk Tank. Extra food was purchased in Clarkdale when the food ran out due to large participation.

Upcoming event reminders:

- 08/11/16 – League of Women Voters of Verde Valley sponsoring Candidate Forum at St. Thomas Episcopal Church;
- 08/20/16 – Roman Buffalo Concert in the Park;
- 09/03/16 – Matchbox 22 Concert in the Park;
- 08/23/16 - Council meeting cancelled due to League Conference;
- 08/30/16 – Primary election

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall –

- VVTPO – presentation on forming an NPO on this side of the Verde Valley; more to come
- CAT – no report

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert –

- No report

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Buckley –

- No report

VRBP – Verde River Basin Partnership. Mayor Von Gausig –

- No report

VVLP – Verde Valley Land Preservation. Councilmember Regner –

- No report – presentation on coalition of protection of public lands

YC Advisory Board – A report from the Yavapai College Advisory Board representative. Councilmember Regner –

- 07/13/16 – Process of evaluating survey responses began. Committee passed a motion to recommend to the Governing Board to consider domicile in the Verde Valley as a preference when hiring for administrative positions. Discussion about importance of assessing post-secondary needs with Verde Valley communities. Dr. Barb Waak accepted interim position of Associate Dean for Verde Valley campus.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held July 12, 2016 and Special Meeting July 26, 2016.

B. **Claims** - List of specific expenditures made by the Town during the previous month. July, 2016 check log and PPE dated July 9 and July 23, 2016.

C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.

Board of Adjustments Notice of Cancellation of meeting July 27, 2016
Design Review Board minutes of the meeting held July 6, 2016
Planning Commission minutes of the meeting held July 19, 2016
Community Services Commission minutes of the meeting held July 13, 2016
Public Safety Personnel Retirement Board minutes of the meeting held May 25, 2016
Municipal Property Corporation minutes of the meeting held July 6, 2016

D. **Proclamation Proclaiming August 21 – 27, 2016 as Employer Support of the Guard and Reserve Week** – Approval of a Proclamation declaring August 21 – 27, 2016 as Employer Support of the Guard and Reserve Week.

E. **Intergovernmental Agreement for Police Dispatch Services** – Approval of the 2016-2019 Intergovernmental Agreement between the Town of Camp Verde and the Town of Clarkdale for Police Dispatch Services.

Councilmember Scott Buckley moved to accept Consent Agenda items A – E as presented. Vice Mayor Dehnert seconded the motion and the motion passed unanimously.

NEW BUSINESS

YAVAPAI ANTI-TOBACCO COALITION OF YOUTH PRESENTATION – A presentation by representatives from the Yavapai Anti-Tobacco Coalition of Youth (YATCY), a youth based group focused on educating communities on the harmful effects of smoking.

Yavapai Anti-Tobacco Coalition of Youth (YATCY) is a youth based group at Mingus Union High School whose focus is educating the community on the harmful effects of smoking. The members of the group include youth who began the program while in middle school and are now attending Mingus. Current President of the group is Sofia Rocha, a junior at Mingus, who states that the group's two major accomplishments include establishing designated smoking areas within the area's local parks and enactment of the Tobacco 21 ordinance, which increases the legal age to purchase tobacco products in the City of Cottonwood from 18 to 21 years.

Jen Mabery, and students from YATCY and Mingus Union High School presented information on the Anti-Tobacco Coalition and movement. The group asked the council to move forward to create on ordinance that raises the smoking age to 21.

Council discussed the proposal and asked questions regarding funding, source of statistical information, how violations would be handled and whether users of tobacco products under the age limit would have criminal penalties.

Councilmembers shared personal stories about their experiences with cigarette smoking.

No Council action is required. This is a presentation by YATCY to the Town of Clarkdale.

SPECTRUM OVERVIEW OF MOBILE CRISIS RESPONSE TEAM – Presentation by April Razo, Chief Executive Officer of Spectrum.

Spectrum is a non-profit organization providing support and services to residents of Clarkdale. Spectrum responds in situations where families or individuals are in crisis.

Police Chief Randy Taylor introduced April Razo who presented the information on this agenda item.

Council discussed the program and asked questions regarding how the efforts of the organization have helped to reduce the stigma of mental illness. Chief Taylor expressed gratitude to Spectrum for providing tools for providing more appropriate treatment of people. The solution prior to Spectrum's intervention would be to send people to jail which didn't have any useful purpose and was not a long term solution. Taylor stated that the program presented a complete paradigm shift not only with his staff but with the entire community as it was without charge for services, kept mentally ill in their own community, provided assessment and connection to services and freed up officers for other duties.

This is scheduled as a presentation only.

Steven, new resident of Clarkdale – Commented on the two previous presentations and expressed appreciation.

PUBLIC HEARING REGARDING AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE CREATING ARTICLE 8-8-1, BUSINESS REGULATIONS, MOBILE FOOD VENDOR/FOOD TRUCKS OF THE TOWN OF CLARKDALE TOWN CODE, ADOPTING A DEFINITION FOR MOBILE FOOD VENDORS AND ADOPTING REGULATIONS FOR MOBILE FOOD VENDORS/FOOD TRUCKS WITHIN THE TOWN OF CLARKDALE, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES – a hearing to gather information from the public regarding mobile food vendors/food trucks.

In response to requests from various Clarkdale businesses, staff is proposing an ordinance adopting regulations permitting Mobile Food Vendors within the Town of Clarkdale. Food trucks have always been a popular venue in urban areas and generated approximately $650 million in revenue in 2012 according to research done by the National Restaurant Association.

Council first reviewed this draft ordinance in July.

Staff has made the following changes based on input from that meeting:

- The ordinance has been separated into categories for clarity.
- Language has been added regarding amplified sound (Section 8-8-1-G)
- Language has been added regarding the Town's right to conduct inspections (Section 8-8-1-H)
- Penalty language has been added for non-compliance (Section 8-8-1-J)
- Language has been added addressing ice cream trucks and food trucks catering to construction sites. (Section 8-8-3).
- Mobile Food Vendors are prohibited from staying in place overnight except when associated with a Special Event Permit or Town-sponsored event. (Section 8-8-2-C)

In addition, language has been added per the request of the Fire Marshall, requiring an annual inspection and each unit be equipped with a K Fire Extinquisher. (Section 8-8-1-C & D)

There was discussion at the July meeting regarding allowing mobile food vendors to stay in place overnight on private property. Staff could not find any other municpalities that allow food trucks to stay in place overnight. Unlike brick and mortar stores and restaurants, mobile food vendors are not paying property tax. Allowing overnight or extended stays risks the mobile vendor becoming semi-permanent at a location without invoking site plan or design review requirements.

Revenue Implications
In addition to extra business license fees, additional sales taxes could be generated through mobile food vendors since, per the Arizona Department of Revenue, food sold by mobile vendors is subject to transaction privilege tax (TPT).

Review and Input
The draft ordinance has been distributed to the Community Services Department, the Clarkdale Downtown Business Alliance and other local businesses for review.

The Town Attorney has reviewed the latest draft of this ordinance and had no comments on the content.

Verde Valley Fire Deputy Chief/Fire Marshall Moore has provided comments regarding the draft ordinance.

Recommended Changes:
In staff's opinion, the above recommended changes ensure public health and safety issues are addressed while promoting mobile food vendors as an added value to the community and an additional revenue source. Allowing mobile food vendors can promote diversification of the local economy and entrepreneurial growth. Use of these units can be a benefit for existing businesses featuring food trucks in a promotional event.

Senior Planner Beth Escobar presented information on this agenda item.

Mayor Von Gausig opened the discussion to public comment.

Carol Chandler, owner of Street Slice Mobile Food Unit in Prescott Valley- stated she wants to run a mobile food unit in this part of Arizona but has experienced financial difficulty in following all the rules and regulations in the various regions. She listed three issues of major concern: Unification, simplification and elimination and provided comments and elaboration of these issues. She made various suggestions for the Town Code.

Dan Thomas, owner of Iron Horse Grille in Prescott – Spoke in support of Carol Chandler's comments; discussed the growing industry and hoping Clarkdale doesn't close its doors to food trucks and mobile food units. Difficulty with different sets of rules from community to community so simplification would be helpful. Believes Yavapai County has the most comprehensive plan that makes the most sense. Asked that we look at Yavapai County's model.

Public Hearing only, no action required.

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CLARKDALE CREATING ARTICLE 8-8-1, BUSINESS REGULATIONS, MOBILE FOOD VENDOR/FOOD TRUCKS OF THE TOWN OF CLARKDALE TOWN CODE, ADOPTING A DEFINITION FOR MOBILE FOOD VENDORS AND ADOPTING REGULATIONS FOR MOBILE FOOD VENDORS/FOOD TRUCKS WITHIN THE TOWN OF CLARKDALE, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, PROVIDING FOR SEVERABILITY AND PROVIDING FOR PENALTIES – Discussion and possible action regarding Ordinance #374, Mobile Food Vendor/Food Trucks.

In response to requests from various Clarkdale businesses, staff is proposing an ordinance adopting regulations permitting Mobile Food Vendors within the Town of Clarkdale. Food trucks have always been a popular venue in urban areas and generated approximately $650 million in revenue in 2012 according to research done by the National Restaurant Association.

Council first reviewed this draft ordinance in July.

Staff has made the following changes based on input from that meeting:

- The ordinance has been separated into categories for clarity.
- Language has been added regarding amplified sound (Section 8-8-1-G)
- Language has been added regarding the Town's right to conduct inspections (Section 8-8-1-H)
- Penalty language has been added for non-compliance (Section 8-8-1-J)
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- Mobile Food Vendors are prohibited from staying in place overnight except when associated with a Special Event Permit or Town-sponsored event. (Section 8-8-2-C)

In addition, language has been added per the request of the Fire Marshall, requiring an annual inspection and each unit be equipped with a K Fire Extinquisher. (Section 8-8-1-C & D)

There was discussion at the July meeting regarding allowing mobile food vendors to stay in place overnight on private property. Staff could not find any other municpalities that allow food trucks to stay in place overnight. Unlike brick and mortar stores and restaurants, mobile food vendors are not paying property tax. Allowing overnight or extended stays risks the mobile vendor becoming semi-permanent at a location without invoking site plan or design review requirements.

Revenue Implications

In addition to extra business license fees, additional sales taxes could be generated through mobile food vendors since, per the Arizona Department of Revenue, food sold by mobile vendors is subject to transaction privilege tax (TPT).

Review and Input

The draft ordinance has been distributed to the Community Services Department, the Clarkdale Downtown Business Alliance and other local businesses for review.

The Town Attorney has reviewed the latest draft of this ordinance and had no comments on the content.

Verde Valley Fire Deputy Chief/Fire Marshall Moore has provided comments regarding the draft ordinance.

Recommended Changes:
In staff's opinion, the above recommended changes ensure public health and safety issues are addressed while promoting mobile food vendors as an added value to the community and an additional revenue source. Allowing mobile food vendors can promote diversification of the local economy and entrepreneurial growth. Use of these units can be a benefit for existing businesses featuring food trucks in a promotional event.

Senior Planner Beth Escobar addressed the Council's questions and comments pertaining to previous item's public comment. Changes to ordinance were recommended and Council proceeded to the motion.

Mayor Doug Von Gausig moved to delay the adoption of Ordinance #374 until staff has a chance to bring back to the council with answers to the following questions/requirements: 1) Is there a way to standardize fire inspection through the County at the same time the health inspection is done by the County? 2) Can we change ordinance so that fire extinguishers need to be those 'as required by Fire Marshall' (County or District)? 3) Staff should conduct examination of vendor recommendations that were brought forward tonight to see if they would be necessary and would improve the ordinance; and 4) have staff look at County definitions of these vehicles to see if we can adopt those in a way that fits Clarkdale's sensibilities. Councilmember Regner seconded the motion. The motion carried unanimously.

AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, SETTING FORTH THE VALUATIONS OF PROPERTY IN THE TOWN OF CLARKDALE FOR THE YEAR #375 ALONG WITH ADOPTING THE TAX LEVY FOR SAID PROPERTY – Discussion and consideration of Ordinance #375, adopting the tax levy and setting the valuations of property in the Town of Clarkdale for fiscal year 2016-2017.

On July 26, 2016 the Council adopted the Property Tax Levy Resolution and the Fiscal Year 2016-2017 Budget. The Council now needs to adopt the property tax levy for the Town. The levy is placed on each one hundred dollars of assessed value of all property, both real and personal, within the corporate limits of the Town of Clarkdale, except property that the law exempts from taxation.

The tax levy for 2016-2017 is $1.7316 to raise $505,000.00 for primary tax purposes. A valuation as quoted by the Yavapai County Assessor's Office for primary taxes is $29,164,544. The following is a history of tax rates and the revenues raised with each tax rate:

FISCAL YEAR	*TAX RATE*	*TAXES*
2006-2007	1.1281	$327,383
2007-2008	.7100	$246,169
2008-2009	.7100	$288,949
2009-2010	.9121	$403,892
2010-2011	.9121	$412,724
2011-2012	1.0950	$412,395
2012-2013	1.3333	$412,391
2013-2014	1.6000	$438,220
2014-2015	1.5739	$442,083
2015-2016	1.7165	$490,000
2016-2017	1.7316	$505,000

Town Clerk/Finance Director Kathy Bainbridge presented information on this agenda item.

Councilmember Bohall moved to approve Ordinance #375, an Ordinance of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona, setting forth the valuations of property in the Town of Clarkdale for the year 2016-2017 along with adopting the tax levy for said property. Councilmember Buckley and Vice Mayor Dehnert provided a second and the motion passed unanimously.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 8:02 P.M.

APPROVED: ATTESTED/SUBMITTED:

_____ _____

Doug Von Gausig, Mayor Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 9th day of August, 2016. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2016. SEAL

_____

Kathy Bainbridge, Town Clerk

VENDOR SET: 01 Town of Clarkdale
BANK: * ALL BANKS
DATE RANGE: 8/01/2016 THRU 8/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	8/03/2016			074657		
C-CHECK	VOID CHECK	V	8/03/2016			074667		
C-CHECK	VOID CHECK	V	8/10/2016			074675		
C-CHECK	VOID CHECK	V	8/10/2016			074685		
C-CHECK	VOID CHECK	V	8/17/2016			074715		
C-CHECK	VOID CHECK	V	8/24/2016			074755		
C-CHECK	VOID CHECK	V	8/24/2016			074762		
C-CHECK	VOID CHECK	V	8/24/2016			074763		
C-CHECK	VOID CHECK	V	8/24/2016			074764		
C-CHECK	VOID CHECK	V	8/24/2016			074765		
C-CHECK	VOID CHECK	V	8/24/2016			074766		
C-CHECK	VOID CHECK	V	8/24/2016			074767		
C-CHECK	VOID CHECK	V	8/24/2016			074768		
C-CHECK	VOID CHECK	V	8/24/2016			074769		
C-CHECK	VOID CHECK	V	8/31/2016			074804		

* * T O T A L S * *	NO			INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0			0.00	0.00	0.00
HAND CHECKS:	0			0.00	0.00	0.00
DRAFTS:	0			0.00	0.00	0.00
EFT:	0			0.00	0.00	0.00
NON CHECKS:	0			0.00	0.00	0.00
VOID CHECKS:	15	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	15	0.00	0.00	0.00
BANK: * TOTALS:	15	0.00	0.00	0.00

VENDOR SET: 01 Town of Clarkdale
BANK: POOL POOLED CASH
DATE RANGE: 8/01/2016 THRU 8/31/2016

VENDOR I.D.		NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0001		ARIZONA STATE RETIREMENT SYSTE							
	I-ACRPPE 08062016	ACR STATE RETIREMENT	D	8/10/2016	29.27		000000		
	I-LTDPPE 08062016	STATE RETIREMENT	D	8/10/2016	154.86		000000		
	I-SR PPE 08062016	STATE RETIREMENT	D	8/10/2016	12,542.84		000000		
	I-SRBPPE 08062016	STATE RETIREMENT BUY BACK	D	8/10/2016	349.89		000000		13,076.86
0001		ARIZONA STATE RETIREMENT SYSTE							
	I-ACRPPE 082016	ACR STATE RETIREMENT	D	8/24/2016	21.15		000000		
	I-LTDPPE 082016	STATE RETIREMENT	D	8/24/2016	148.06		000000		
	I-SR PPE 082016	STATE RETIREMENT	D	8/24/2016	11,993.02		000000		
	I-SRBPPE 082016	STATE RETIREMENT BUY BACK	D	8/24/2016	349.89		000000		12,512.12
0074		INTERNAL REVENUE SERVICE							
	I-T1 PPE 08062016	FEDERAL TAXES	D	8/10/2016	5,901.30		000000		
	I-T3 PPE 08062016	FICA WITHHOLDING	D	8/10/2016	9,084.78		000000		
	I-T4 PPE 08062016	MEDICARE WITHHOLDING	D	8/10/2016	2,124.62		000000		17,110.70
0074		INTERNAL REVENUE SERVICE							
	I-T1 G GARD081016	FEDERAL TAXES	D	8/12/2016	675.53		000000		
	I-T3 G GARD081016	FICA WITHHOLDING	D	8/12/2016	465.10		000000		
	I-T4 G GARD081016	MEDICARE WITHHOLDING	D	8/12/2016	108.78		000000		1,249.41
0074		INTERNAL REVENUE SERVICE							
	I-T1 PPE 082016	FEDERAL TAXES	D	8/24/2016	5,620.17		000000		
	I-T3 PPE 082016	FICA WITHHOLDING	D	8/24/2016	8,900.06		000000		
	I-T4 PPE 082016	MEDICARE WITHHOLDING	D	8/24/2016	2,081.50		000000		16,601.73
0319		AMFLO COMPANY							
	I-123836	AMFLO COMPANY	R	8/03/2016	240.00		074630		240.00
0016		ARIZONA OFFICE TECHNOLOGIES							
	I-IN220722	ARIZONA OFFICE TECHNOLOGIES	R	8/03/2016	12.46		074631		12.46
0010		ARIZONA PUBLIC SERVICE							
	I-72216-4284	ARIZONA PUBLIC SERVICE	R	8/03/2016	32.36		074632		32.36
0010		ARIZONA PUBLIC SERVICE							
	I-72216-5284	ARIZONA PUBLIC SERVICE	R	8/03/2016	260.41		074633		260.41
0010		ARIZONA PUBLIC SERVICE							
	I-72216-7282	ARIZONA PUBLIC SERVICE	R	8/03/2016	5,589.47		074634		5,589.47
0010		ARIZONA PUBLIC SERVICE							
	I-72516-6287	ARIZONA PUBLIC SERVICE	R	8/03/2016	388.20		074635		388.20

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0010	ARIZONA PUBLIC SERVICE							
I-72616-5283	ARIZONA PUBLIC SERVICE	R	8/03/2016	11,218.49		074636		11,218.49
0931	AUTOZONE PARTS INC							
I-2781000011	AUTOZONE PARTS INC	R	8/03/2016	121.54		074637		
I-2781957325	AUTOZONE PARTS INC	R	8/03/2016	56.28		074637		177.82
0021	COTTONWOOD METAL PRODUCTS, INC							
I-3535	COTTONWOOD METAL PRODUCTS, INC	R	8/03/2016	161.00		074638		161.00
0803	FIREFIGHTERS AND POLICE OFFICE							
I-72916-CANCER INS	FIREFIGHTERS AND POLICE OFFICE	R	8/03/2016	400.00		074639		400.00
0227	GALLS							
I-005715704	GALLS	R	8/03/2016	169.50		074640		169.50
0932	GEORGIA REILLY							
I-71316	GEORGIA REILLY	R	8/03/2016	6.29		074641		6.29
0070	HILLYARD							
I-602170297	HILLYARD	R	8/03/2016	141.15		074642		141.15
0879	JONES FORD VERDE VALLEY							
I-101219	JONES FORD VERDE VALLEY	R	8/03/2016	114.88		074643		114.88
0718	KENZ & LESLIE OF ARIZONA INC							
I-2206125	KENZ & LESLIE OF ARIZONA INC	R	8/03/2016	48.79		074644		48.79
0176	LARRY GREEN CHEVROLET, INC.							
I-5031437	LARRY GREEN CHEVROLET, INC.	R	8/03/2016	156.51		074645		156.51
0744	MARY ELLEN DUNN							
I-71816-L & A TEST	MARY ELLEN DUNN	R	8/03/2016	25.47		074646		
I-AMCA - BASKET MATL	MARY ELLEN DUNN	R	8/03/2016	11.74		074646		37.21
0049	NICE JONS, INC							
I-16328	NICE JONS, INC	R	8/03/2016	71.50		074647		
I-16329	NICE JONS, INC	R	8/03/2016	82.50		074647		154.00
0789	NICK OF TIME PRODUCTIONS							
I-2016-687	NICK OF TIME PRODUCTIONS	R	8/03/2016	129.00		074648		129.00
0095	RDO EQUIPMENT CO							
I-P42181	RDO EQUIPMENT CO	R	8/03/2016	20.13		074649		20.13

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0095	RDO EQUIPMENT CO							
I-P66703	RDO EQUIPMENT CO	R	8/03/2016	73.78		074650		73.78
0095	RDO EQUIPMENT CO							
I-P66913	RDO EQUIPMENT CO	R	8/03/2016	33.79		074651		33.79
0086	SAFETY-KLEEN							
I-70706773	SAFETY-KLEEN	R	8/03/2016	164.03		074652		164.03
0806	SKAGGS COMPANIES INC							
I-2711030 RI	SKAGGS COMPANIES INC	R	8/03/2016	30.25		074653		30.25
0907	SOUTHWEST HAZARD CONTROL INC							
I-36888P	SOUTHWEST HAZARD CONTROL INC	R	8/03/2016	1,800.00		074654		1,800.00
0299	SOUTHWEST WASTE SERVICES, INC							
I-44775	SOUTHWEST WASTE SERVICES, INC	R	8/03/2016	185.00		074655		185.00
0334	STAPLES ADVANTAGE, INC							
I-3308618173	STAPLES ADVANTAGE, INC	R	8/03/2016	55.09		074656		
I-3308618174	STAPLES ADVANTAGE, INC	R	8/03/2016	72.50		074656		
I-3308618175	STAPLES ADVANTAGE, INC	R	8/03/2016	275.87		074656		
I-3308618176	STAPLES ADVANTAGE, INC	R	8/03/2016	131.34		074656		
I-3308618177	STAPLES ADVANTAGE, INC	R	8/03/2016	5.32		074656		
I-3308618178	STAPLES ADVANTAGE, INC	R	8/03/2016	398.20		074656		
I-3308618179	STAPLES ADVANTAGE, INC	R	8/03/2016	113.61		074656		
I-3309226446	STAPLES ADVANTAGE, INC	R	8/03/2016	22.30		074656		
I-3309226447	STAPLES ADVANTAGE, INC	R	8/03/2016	45.64		074656		
I-3309226448	STAPLES ADVANTAGE, INC	R	8/03/2016	16.86		074656		1,136.73
0609	TASER INTERNATIONAL							
I-SI1445553	TASER INTERNATIONAL	R	8/03/2016	39.33		074658		39.33
0253	TYLER TECHNOLOGIES							
I-025-162368	TYLER TECHNOLOGIES	R	8/03/2016	767.60		074659		767.60
0253	TYLER TECHNOLOGIES							
I-025-162943	TYLER TECHNOLOGIES	R	8/03/2016	284.31		074660		284.31
0030	USA BLUEBOOK							
I-009184	USA BLUEBOOK	R	8/03/2016	73.59		074661		
I-009417	USA BLUEBOOK	R	8/03/2016	330.05		074661		403.64

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0305		VERDE FIRE & SAFETY, INC							
	I-5498	VERDE FIRE & SAFETY, INC	R	8/03/2016	958.00		074662		958.00
0930		VERDE VALLEY FIRE DISTRICT							
	I-1/2 PANCAKE BKFST	VERDE VALLEY FIRE DISTRICT	R	8/03/2016	1,151.68		074663		1,151.68
0182		WAYNE DEBROSKY							
	I-72716	WAYNE DEBROSKY	R	8/03/2016	41.53		074664		41.53
0904		WILLIAM STEELE							
	I-72516BUCKEYE	WILLIAM STEELE	R	8/03/2016	73.53		074665		73.53
0002		VERDE VALLEY HARDWARE							
	I-290135	VERDE VALLEY HARDWARE	R	8/03/2016	328.83		074666		
	I-290207	VERDE VALLEY HARDWARE	R	8/03/2016	9.28		074666		
	I-290422	VERDE VALLEY HARDWARE	R	8/03/2016	8.00		074666		
	I-290426	VERDE VALLEY HARDWARE	R	8/03/2016	6.53		074666		
	I-290497	VERDE VALLEY HARDWARE	R	8/03/2016	102.97		074666		
	I-290745	VERDE VALLEY HARDWARE	R	8/03/2016	12.01		074666		
	I-290763	VERDE VALLEY HARDWARE	R	8/03/2016	26.23		074666		
	I-290806	VERDE VALLEY HARDWARE	R	8/03/2016	49.31		074666		
	I-290840	VERDE VALLEY HARDWARE	R	8/03/2016	33.31		074666		
	I-290869	VERDE VALLEY HARDWARE	R	8/03/2016	15.37		074666		
	I-290897	VERDE VALLEY HARDWARE	R	8/03/2016	40.43		074666		
	I-291000	VERDE VALLEY HARDWARE	R	8/03/2016	13.76		074666		646.03
0006		AMERICAN FAMILY LIFE ASSURANCE							
	I-APRPPE 08062016	AFLAC	R	8/10/2016	132.75		074668		
	I-APSPPE 08062016	AFLAC POST TAX	R	8/10/2016	85.81		074668		218.56
0075		ARIZONA DEPARTMENT OF REVENUE-							
	I-T2 PPE 08062016	13-052014X	R	8/10/2016	2,011.57		074669		2,011.57
0072		ARIZONA PUBLIC EMPLOYERS HEALT							
	I-2HSPPE 08062016	HEALTH INSURANCE	R	8/10/2016	660.12		074670		
	I-HSAPPE 08062016	HEALTH SAVINGS ACCOUNT	R	8/10/2016	2,920.02		074670		3,580.14
0009		ARIZONA PUBLIC SAFETY RETIREME							
	I-PACPPE 08062016	SYSTEM 105	R	8/10/2016	522.64		074671		
	I-PSRPPE 08062016	SYSTEM 105	R	8/10/2016	7,228.40		074671		7,751.04
0017		ICMA RETIREMENT TRUST 457							
	I-ICMPPE 08062016	301912	R	8/10/2016	1,238.38		074672		1,238.38

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0895	NATIONWIDE TRUST CO. FBO NRS							
I-NRSPPE 08062016	ASRS SSDP 457 PLAN	R	8/10/2016	125.00		074673		125.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 08062016	HEALTH INSURANCE	R	8/10/2016	699.70		074674		
I-2EFPPE 08062016	HEALTH INSURANCE	R	8/10/2016	531.69		074674		
I-CECPPE 08062016	HEALTH INSURANCE	R	8/10/2016	528.93		074674		
I-CEFPPE 08062016	HEALTH INSURANCE	R	8/10/2016	804.00		074674		
I-CEOPPE 08062016	HEALTH INSURANCE	R	8/10/2016	1,281.24		074674		
I-CESPPE 08062016	HEALTH INSURANCE	R	8/10/2016	2,547.72		074674		
I-DECPPE 08062016	DENTAL INSURANCE	R	8/10/2016	191.10		074674		
I-DEFPPE 08062016	DENTAL INSURANCE	R	8/10/2016	345.73		074674		
I-DEOPPE 08062016	DENTAL INSURANCE	R	8/10/2016	271.46		074674		
I-DESPPE 08062016	DENTAL INSURANCE	R	8/10/2016	387.70		074674		
I-HECPPE 08062016	HEALTH INSURANCE	R	8/10/2016	1,552.60		074674		
I-HEFPPE 08062016	HEALTH INSURANCE	R	8/10/2016	3,544.56		074674		
I-HEOPPE 08062016	HEALTH INSURANCE	R	8/10/2016	2,358.40		074674		
I-HESPPE 08062016	HEALTH INSURANCE	R	8/10/2016	2,337.65		074674		
I-VECPPE 08062016	VISION INSURANCE	R	8/10/2016	24.12		074674		
I-VEFPPE 08062016	VISION INSURANCE	R	8/10/2016	77.04		074674		
I-VEOPPE 08062016	VISION INSURANCE	R	8/10/2016	49.70		074674		
I-VESPPE 08062016	VISION INSURANCE	R	8/10/2016	75.00		074674		
I-VLCPPE 08062016	LIFE INSURANCE	R	8/10/2016	0.32		074674		
I-VLEPPE 08062016	LIFE INSURANCE	R	8/10/2016	54.20		074674		
I-VLSPPE 08062016	LIFE INSURANCE	R	8/10/2016	4.60		074674		17,667.46
0407	ARCHITECTURE WORKS GREEN, INC							
I-73116	ARCHITECTURE WORKS GREEN, INC	R	8/10/2016	785.65		074676		785.65
0010	ARIZONA PUBLIC SERVICE							
I-80116--0286	ARIZONA PUBLIC SERVICE	R	8/10/2016	4,340.30		074677		4,340.30
0018	ARIZONA DEPARTMENT OF REVENUE							
I-JUL 16 TPT	ARIZONA DEPARTMENT OF REVENUE	R	8/10/2016	10,990.23		074678		10,990.23
0063	BAKER & TAYLOR							
I-4011661999	BAKER & TAYLOR	R	8/10/2016	38.06		074679		38.06
0020	BEYOND EXPRESS II							
I-072916	BEYOND EXPRESS II	R	8/10/2016	206.70		074680		
I-080516	BEYOND EXPRESS II	R	8/10/2016	248.04		074680		454.74
0081	BIG O TIRES							
I-69468	BIG O TIRES	R	8/10/2016	717.61		074681		717.61

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0056		BUG-ME-NOT PEST CONTROL							
	I-080316A	BUG-ME-NOT PEST CONTROL	R	8/10/2016	25.00		074682		
	I-080316B	BUG-ME-NOT PEST CONTROL	R	8/10/2016	100.00		074682		125.00
0058		CENTURY LINK							
	I-72516-249M	CENTURY LINK	R	8/10/2016	1,189.29		074683		1,189.29
0192		COTTONWOOD AUTO PARTS, INC.							
	C-087913	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	21.47CR		074684		
	I-087698	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	21.47		074684		
	I-087704	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	19.67		074684		
	I-088251	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	6.54		074684		
	I-088494	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	58.17		074684		
	I-088495	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	13.66		074684		
	I-088496	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	42.09		074684		
	I-090243	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	90.77		074684		
	I-090340	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	46.00		074684		
	I-090546	COTTONWOOD AUTO PARTS, INC.	R	8/10/2016	13.52		074684		290.42
0688		COTTONWOOD CHAMBER OF COMMERCE							
	I-VERDE RIVER DAYS	COTTONWOOD CHAMBER OF COMMERCE	R	8/10/2016	1,000.00		074686		1,000.00
0200		ELLEN YATES							
	I-ONCALL PHONE	ELLEN YATES	R	8/10/2016	24.50		074687		24.50
0181		FOUR-D,LLC.							
	I-580	FOUR-D,LLC.	R	8/10/2016	4,963.75		074688		4,963.75
0052		HANSON AGGREGATES INC.							
	I-1063524	HANSON AGGREGATES INC.	R	8/10/2016	129.62		074689		129.62
0153		JPS PAINT CENTER							
	I-00192094	JPS PAINT CENTER	R	8/10/2016	76.09		074690		76.09
0811		KELLER ELECTRICAL INDUSTRIES I							
	I-0195290	KELLER ELECTRICAL INDUSTRIES I	R	8/10/2016	5,132.73		074691		5,132.73
0108		KONICA MINOLTA, INC.							
	I-240880690	KONICA MINOLTA, INC.	R	8/10/2016	124.37		074692		
	I-240881113	KONICA MINOLTA, INC.	R	8/10/2016	139.65		074692		
	I-240957538	KONICA MINOLTA, INC.	R	8/10/2016	30.67		074692		294.69
0025		LEGEND TECHNICAL SVC OF AZ, IN							
	I-1610559	LEGEND TECHNICAL SVC OF AZ, IN	R	8/10/2016	515.50		074693		
	I-1610631	LEGEND TECHNICAL SVC OF AZ, IN	R	8/10/2016	612.50		074693		
	I-1610888	LEGEND TECHNICAL SVC OF AZ, IN	R	8/10/2016	288.00		074693		1,416.00

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1		MADE IN CLARKDALE							
	I-MIC 5-17-16	FD REF	R	8/10/2016	50.00		074694		50.00
0239		MCCARTHY INTEGRATED SYSTEMS, L							
	I-4457	MCCARTHY INTEGRATED SYSTEMS, L	R	8/10/2016	4,741.63		074695		4,741.63
0053		NACKARD PEPSI COLA							
	I-404608	NACKARD PEPSI COLA	R	8/10/2016	75.00		074696		75.00
0049		NICE JONS, INC							
	I-16469	NICE JONS, INC	R	8/10/2016	319.00		074697		319.00
0741		NRCD ED CENTER							
	I-H20 CONSERVE	NRCD ED CENTER	R	8/10/2016	4,550.00		074698		4,550.00
0260		PITNEY BOWES GLOBAL FINANCIAL							
	I-3100400714	PITNEY BOWES GLOBAL FINANCIAL	R	8/10/2016	181.15		074699		181.15
0624		PLATEAU ENGINEERING INC							
	I-5404	PLATEAU ENGINEERING INC	R	8/10/2016	8,639.75		074700		8,639.75
0646		PRAXAIR DISTRIBUTION INC							
	I-55458738	PRAXAIR DISTRIBUTION INC	R	8/10/2016	770.20		074701		
	I-55458791	PRAXAIR DISTRIBUTION INC	R	8/10/2016	117.02		074701		
	I-55470929	PRAXAIR DISTRIBUTION INC	R	8/10/2016	2,145.16		074701		3,032.38
0061		SEDONA RECYCLES, INC.							
	I-816	SEDONA RECYCLES, INC.	R	8/10/2016	300.00		074702		300.00
0581		SOUTHWESTERN ENVIRONMENTAL CON							
	I-70116-UPPER TOWN	SOUTHWESTERN ENVIRONMENTAL CON	R	8/10/2016	24,317.45		074703		24,317.45
0608		THAD CARD EXCAVATING LLC							
	I-4602	THAD CARD EXCAVATING LLC	R	8/10/2016	3,962.23		074704		3,962.23
0030		USA BLUEBOOK							
	I-022102	USA BLUEBOOK	R	8/10/2016	1,183.06		074705		1,183.06
0031		THE VERDE INDEPENDENT							
	I-73116-B	THE VERDE INDEPENDENT	R	8/10/2016	949.24		074706		949.24
0031		THE VERDE INDEPENDENT							
	I-7312016 ADS	THE VERDE INDEPENDENT	R	8/10/2016	1,415.88		074707		1,415.88

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0032	VERDE VALLEY HUMANE SOCIETY							
I-TC082016	VERDE VALLEY HUMANE SOCIETY	R	8/10/2016	668.75		074708		668.75
0026	VERDE VALLEY OUTDOOR POWER EQU							
I-400660	VERDE VALLEY OUTDOOR POWER EQU	R	8/10/2016	435.30		074709		435.30
0033	VERIZON WIRELESS							
I-9769230916	VERIZON WIRELESS	R	8/10/2016	474.54		074710		474.54
0043	WASTE MANAGEMENT							
I-001306315563	WASTE MANAGEMENT	R	8/10/2016	309.16		074711		309.16
0804	YAVAPAI COURIER SERVICE							
I-2528	YAVAPAI COURIER SERVICE	R	8/10/2016	650.00		074712		650.00
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 G GARD081016	13-052014X	R	8/12/2016	67.51		074713		67.51
0054	#1 FOOD STORE							
I-JUL 16 FUEL	#1 FOOD STORE	R	8/17/2016	2,676.34		074714		2,676.34
0034	1ST CLASS HOSTING LLC							
I-27670	1ST CLASS HOSTING LLC	R	8/17/2016	5.00		074716		5.00
0325	A BETTER CONNECTION							
I-51801308092016	A BETTER CONNECTION	R	8/17/2016	137.00		074717		137.00
0063	BAKER & TAYLOR							
I-4011674467	BAKER & TAYLOR	R	8/17/2016	16.31		074718		16.31
0020	BEYOND EXPRESS II							
I-081216	BEYOND EXPRESS II	R	8/17/2016	206.70		074719		206.70
0015	BOYLE, PECHARICH, CLINE, WHITT							
I-39726	BOYLE, PECHARICH, CLINE, WHITT	R	8/17/2016	1,323.18		074720		
I-39727	BOYLE, PECHARICH, CLINE, WHITT	R	8/17/2016	84.28		074720		
I-39728	BOYLE, PECHARICH, CLINE, WHITT	R	8/17/2016	77.50		074720		1,484.96
0523	CABLE ONE							
I-CAB1-LIB	CABLE ONE	R	8/17/2016	40.00		074721		40.00
0058	CENTURY LINK							
I-1383732832	CENTURY LINK	R	8/17/2016	77.07		074722		77.07

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0294		CROP PRODUCTION SERVICES							
	I-31102606	CROP PRODUCTION SERVICES	R	8/17/2016	352.62		074723		352.62
0915		DEREK JOHNSTON							
	I-NNO REPAY DERKE	DEREK JOHNSTON	R	8/17/2016	22.15		074724		22.15
0200		ELLEN YATES							
	I-OFC SUP	ELLEN YATES	R	8/17/2016	23.84		074725		23.84
0933		GEN-TECH							
	I-142549	GEN-TECH	R	8/17/2016	1,225.00		074726		1,225.00
0221		HEWLETT-PACKARD COMPANY							
	I-57480909	HEWLETT-PACKARD COMPANY	R	8/17/2016	755.63		074727		755.63
0093		HILL BROTHERS CHEMICAL CO.							
	I-4422824	HILL BROTHERS CHEMICAL CO.	R	8/17/2016	1,316.23		074728		1,316.23
0901		HIRE RIGHT LLC							
	I-P0588995	HIRE RIGHT LLC	R	8/17/2016	63.30		074729		63.30
0712		JUSTIFACTS CREDENTIAL VERIFICA							
	I-249822	JUSTIFACTS CREDENTIAL VERIFICA	R	8/17/2016	88.20		074730		88.20
0025		LEGEND TECHNICAL SVC OF AZ, IN							
	I-1611096	LEGEND TECHNICAL SVC OF AZ, IN	R	8/17/2016	52.00		074731		52.00
0049		NICE JONS, INC							
	I-16548	NICE JONS, INC	R	8/17/2016	148.50		074732		148.50
0149		OLSEN'S GRAIN, INC.							
	I-11481	OLSEN'S GRAIN, INC.	R	8/17/2016	10.18		074733		10.18
0918		RANDALL FRICKE							
	I-72616 MILEAGE	RANDALL FRICKE	R	8/17/2016	82.22		074734		82.22
0095		RDO EQUIPMENT CO							
	I-P67021	RDO EQUIPMENT CO	R	8/17/2016	124.28		074735		124.28
0809		RED ROCK AUTO GLASS							
	I-11129	RED ROCK AUTO GLASS	R	8/17/2016	230.00		074736		230.00
0886		RED ROCK COLLISION							
	I-33974	RED ROCK COLLISION	R	8/17/2016	3,307.00		074737		3,307.00

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0320	REESE & SONS TIRE							
I-5597	REESE & SONS TIRE	R	8/17/2016	230.14		074738		230.14
0611	SHI INTERNATIONAL CORP							
I-B05310911	SHI INTERNATIONAL CORP	R	8/17/2016	11,513.11		074739		11,513.11
0806	SKAGGS COMPANIES INC							
I-2632634RI	SKAGGS COMPANIES INC	R	8/17/2016	288.14		074740		
I-2679252RI	SKAGGS COMPANIES INC	R	8/17/2016	803.64		074740		1,091.78
0334	STAPLES ADVANTAGE, INC							
C-3310120715	STAPLES ADVANTAGE, INC	R	8/17/2016	136.66CR		074741		
I-3310120716	STAPLES ADVANTAGE, INC	R	8/17/2016	19.36		074741		
I-3310120717	STAPLES ADVANTAGE, INC	R	8/17/2016	200.62		074741		
I-3310966431	STAPLES ADVANTAGE, INC	R	8/17/2016	103.83		074741		187.15
0401	TOWN OF JEROME							
I-81016	TOWN OF JEROME	R	8/17/2016	27.00		074742		27.00
0164	VERDE VALLEY OCCUPATIONAL MEDI							
I-1385	VERDE VALLEY OCCUPATIONAL MEDI	R	8/17/2016	109.00		074743		109.00
0026	VERDE VALLEY OUTDOOR POWER EQU							
I-400739	VERDE VALLEY OUTDOOR POWER EQU	R	8/17/2016	17.01		074744		17.01
0033	VERIZON WIRELESS							
I-9769759749	VERIZON WIRELESS	R	8/17/2016	877.37		074745		877.37
0891	WESTERN TECHNOLOGIES INC							
I-25860171	WESTERN TECHNOLOGIES INC	R	8/17/2016	900.00		074746		900.00
0067	UNISOURCE ENERGY SERVICES							
I-81516-7 LOC	UNISOURCE ENERGY SERVICES	R	8/17/2016	151.13		074747		151.13
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 082016	AFLAC	R	8/24/2016	132.75		074748		
I-APSPPE 082016	AFLAC POST TAX	R	8/24/2016	85.81		074748		218.56
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 082016	13-052014X	R	8/24/2016	1,947.89		074749		1,947.89
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2HSPPE 082016	HEALTH INSURANCE	R	8/24/2016	660.12		074750		
I-HSAPPE 082016	HEALTH SAVINGS ACCOUNT	R	8/24/2016	2,920.02		074750		3,580.14

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0009		ARIZONA PUBLIC SAFETY RETIREME							
	I-PACPPE 082016	SYSTEM 105	R	8/24/2016	433.14		074751		
	I-PSRPPE 082016	SYSTEM 105	R	8/24/2016	7,087.41		074751		7,520.55
0017		ICMA RETIREMENT TRUST 457							
	I-ICMPPE 082016	301912	R	8/24/2016	1,238.38		074752		1,238.38
0895		NATIONWIDE TRUST CO. FBO NRS							
	I-NRSPPE 082016	ASRS SSDP 457 PLAN	R	8/24/2016	125.00		074753		125.00
0072		ARIZONA PUBLIC EMPLOYERS HEALT							
	I-2ECPPE 082016	HEALTH INSURANCE	R	8/24/2016	699.70		074754		
	I-2EFPPE 082016	HEALTH INSURANCE	R	8/24/2016	531.69		074754		
	I-CECPPE 082016	HEALTH INSURANCE	R	8/24/2016	528.93		074754		
	I-CEFPPE 082016	HEALTH INSURANCE	R	8/24/2016	804.00		074754		
	I-CEOPPE 082016	HEALTH INSURANCE	R	8/24/2016	960.93		074754		
	I-CESPPE 082016	HEALTH INSURANCE	R	8/24/2016	2,547.72		074754		
	I-DECPPE 082016	DENTAL INSURANCE	R	8/24/2016	191.10		074754		
	I-DEFPPE 082016	DENTAL INSURANCE	R	8/24/2016	345.73		074754		
	I-DEOPPE 082016	DENTAL INSURANCE	R	8/24/2016	252.07		074754		
	I-DESPPE 082016	DENTAL INSURANCE	R	8/24/2016	387.70		074754		
	I-HECPPE 082016	HEALTH INSURANCE	R	8/24/2016	1,552.60		074754		
	I-HEFPPE 082016	HEALTH INSURANCE	R	8/24/2016	3,544.56		074754		
	I-HEOPPE 082016	HEALTH INSURANCE	R	8/24/2016	2,358.40		074754		
	I-HESPPE 082016	HEALTH INSURANCE	R	8/24/2016	2,337.65		074754		
	I-VECPPE 082016	VISION INSURANCE	R	8/24/2016	24.12		074754		
	I-VEFPPE 082016	VISION INSURANCE	R	8/24/2016	77.04		074754		
	I-VEOPPE 082016	VISION INSURANCE	R	8/24/2016	49.70		074754		
	I-VESPPE 082016	VISION INSURANCE	R	8/24/2016	75.00		074754		
	I-VLCPPE 082016	LIFE INSURANCE	R	8/24/2016	0.32		074754		
	I-VLEPPE 082016	LIFE INSURANCE	R	8/24/2016	54.20		074754		
	I-VLSPPE 082016	LIFE INSURANCE	R	8/24/2016	4.60		074754		17,327.76
1		AARON S WALKSLER							
	I-8/18/16 WALKSLER	FD REFUND	R	8/24/2016	50.00		074756		50.00
0010		ARIZONA PUBLIC SERVICE							
	I-81616-0285	ARIZONA PUBLIC SERVICE	R	8/24/2016	1,521.86		074757		1,521.86
0020		BEYOND EXPRESS II							
	I-081916	BEYOND EXPRESS II	R	8/24/2016	531.06		074758		531.06
0523		CABLE ONE							
	I-81616-TW CABLE	CABLE ONE	R	8/24/2016	50.00		074759		50.00

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0935	CARVED IN STONE OF ARIZONA							
I-2295	CARVED IN STONE OF ARIZONA	R	8/24/2016	48.00		074760		48.00
0068	CHASE CREDIT CARD SERVICES							
C-04852500	CHASE: OSI INC	R	8/24/2016	92.60CR		074761		
C-5433833	CHASE: AMAZON	R	8/24/2016	1.12CR		074761		
C-DVD-REFUND	CHASE: AMAZON	R	8/24/2016	7.99CR		074761		
C-LEAGUE REFUND	CHASE: AZ LEAGUE	R	8/24/2016	25.00CR		074761		
C-REFUNDED	CHASE: WESTIN	R	8/24/2016	266.68CR		074761		
I-00546G	CHASE: OFFICE MAX	R	8/24/2016	227.67		074761		
I-01013193	CHASE: DIGICERT	R	8/24/2016	719.00		074761		
I-0112239	CHASE: AMAZON	R	8/24/2016	13.11		074761		
I-02106G	CHASE: TRACTOR SUPPLY	R	8/24/2016	174.95		074761		
I-02561141755	CHASE: ARCO	R	8/24/2016	20.26		074761		
I-04592G	CHASE: OFFICE MAX	R	8/24/2016	142.06		074761		
I-06199G	CHASE: DOLLAR GENERAL	R	8/24/2016	8.75		074761		
I-0761028	CHASE: AMAZON	R	8/24/2016	10.91		074761		
I-07637g	CHASE: GIS PLANNING INC	R	8/24/2016	99.00		074761		
I-07640G	CHASE: HOME DEPOT	R	8/24/2016	469.77		074761		
I-08864G	CHASE: OFFICE MAX	R	8/24/2016	142.06		074761		
I-0H535206GE767401S	CHASE: HOME DEPOT PAYPAL	R	8/24/2016	25.54		074761		
I-142749	CHASE: A & E REPROGRAPHICS	R	8/24/2016	328.01		074761		
I-14623	CHASE: SOUTH MOUNTAIN AUTO	R	8/24/2016	750.00		074761		
I-154757	CHASE: RITZ CARLTON	R	8/24/2016	286.38		074761		
I-15535	CHASE: LOCAL FIRST ARIZONA	R	8/24/2016	200.00		074761		
I-166431	CHASE: JOHN E REID AND ASSOC	R	8/24/2016	2,010.00		074761		
I-18933653	CHASE: MICHAELS	R	8/24/2016	182.56		074761		
I-203678	CHASE: NOTARY OF AMERICA	R	8/24/2016	77.95		074761		
I-229011	CHASE: OLSENS GRAIN	R	8/24/2016	25.00		074761		
I-2345042	CHASE: AMAZON	R	8/24/2016	7.65		074761		
I-279550	CHASE: LEXINGTON HOTEL	R	8/24/2016	201.54		074761		
I-3077025	CHASE: AMAZON	R	8/24/2016	28.94		074761		
I-3BE2653851722413R	CHASE: PAYPAL PENFACTORY	R	8/24/2016	112.50		074761		
I-40001030196	CHASE: DOLLAR GENERAL	R	8/24/2016	10.30		074761		
I-40001035524	CHASE: DOLLAR GENERAL	R	8/24/2016	286.72		074761		
I-40001036051	CHASE: DOLLAR GENERAL	R	8/24/2016	95.74		074761		
I-4129058	CHASE: AMAZON	R	8/24/2016	85.28		074761		
I-4129058-2	CHASE: AMAZON	R	8/24/2016	43.73		074761		
I-45740	CHASE: VERVE TENTS AND EVENTS	R	8/24/2016	327.15		074761		
I-4817802	CHASE: AMAZON	R	8/24/2016	27.33		074761		
I-49534	CHASE: HOME DEPOT	R	8/24/2016	54.64		074761		
I-5433833-2	CHASE: AMAZON	R	8/24/2016	389.79		074761		
I-56001163809	CHASE: SAFEWAY	R	8/24/2016	40.67		074761		
I-5661094	CHASE: INDEED	R	8/24/2016	11.31		074761		
I-60375126	CHASE: HOLIDAY INN EXPRESS	R	8/24/2016	112.14		074761		
I-6612857	CHASE: LITTLE AMERICA	R	8/24/2016	277.38		074761		
I-678742558	CHASE: ORIENTAL TRADING	R	8/24/2016	44.20		074761		
I-7064089	CHASE: PROVANTAGE	R	8/24/2016	1,050.41		074761		

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I-7081098	CHASE: HOME DEPOT	R	8/24/2016	76.50		074761		
I-74001163620	CHASE: SAFEWAY	R	8/24/2016	18.53		074761		
I-7477853	CHASE: AMAZON	R	8/24/2016	35.71		074761		
I-7721730	CHASE: PROVANTAGE	R	8/24/2016	479.35		074761		
I-779621	CHASE: FORESTRY SUPPLIERS	R	8/24/2016	218.60		074761		
I-805288	CHASE: WESTIN	R	8/24/2016	110.93		074761		
I-808703T	CHASE: AACOP	R	8/24/2016	125.00		074761		
I-8948230	CHASE: AMAZON	R	8/24/2016	22.99		074761		
I-92501	CHASE: VIOLETTES BAKERY	R	8/24/2016	25.00		074761		
I-B819E81B	CHASE: NATES COWBOY	R	8/24/2016	25.00		074761		
I-H48574	CHASE: OLSENS GRAIN	R	8/24/2016	8.81		074761		
I-KYNSG5VQ92W	CHASE: AZ LEAGUE	R	8/24/2016	135.00		074761		
I-LV388778	CHASE: LABEL VALUE	R	8/24/2016	29.88		074761		
I-REID TRAINING	CHASE: EXPEDIA	R	8/24/2016	967.32		074761		
I-TRP100085879	CHASE: GLOCK PROFESSIONAL	R	8/24/2016	250.00		074761		
I-V5NWVWW4S5Q	CHASE: AZ LEAGUE	R	8/24/2016	135.00		074761		
I-W506523345	CHASE: HOME DEPOT	R	8/24/2016	34.45		074761		
I-WD - TW REIMBURSE	CHASE: FRYS FUEL	R	8/24/2016	22.25		074761		11,447.33
0190	DEARBORN NATIONAL LIFE INSURAN							
I-9 - 11/2016	DEARBORN NATIONAL LIFE INSURAN	R	8/24/2016	572.74		074770		572.74
0270	ELECTIONS OPERATIONS SERVICES							
I-2016-036	ELECTIONS OPERATIONS SERVICES	R	8/24/2016	4,856.24		074771		4,856.24
0534	LC DISTRIBUTION LLC							
I-129098	LC DISTRIBUTION LLC	R	8/24/2016	31.75		074772		31.75
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1611646	LEGEND TECHNICAL SVC OF AZ, IN	R	8/24/2016	64.00		074773		64.00
0934	LOVEN CONTRACTING INC							
I-1631101	LOVEN CONTRACTING INC	R	8/24/2016	92,466.97		074774		92,466.97
0049	NICE JONS, INC							
I-16593	NICE JONS, INC	R	8/24/2016	71.50		074775		
I-16594	NICE JONS, INC	R	8/24/2016	82.50		074775		154.00
0789	NICK OF TIME PRODUCTIONS							
I-2016-708	NICK OF TIME PRODUCTIONS	R	8/24/2016	810.00		074776		810.00
0278	NICOLE FLORISI							
I-5664240	NICOLE FLORISI	R	8/24/2016	8.66		074777		
I-81516-DUI REGIST	NICOLE FLORISI	R	8/24/2016	95.00		074777		103.66

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0936	NORTHERN ARIZONA SAWCUTTING AN							
I-17220	NORTHERN ARIZONA SAWCUTTING AN	R	8/24/2016	275.00		074778		275.00
0670	O'REILLY AUTOMOTIVE STORES INC							
I-3492-480473	O'REILLY AUTOMOTIVE STORES INC	R	8/24/2016	8.86		074779		8.86
0590	OCEAN BLUE CAR WASH							
I-508929 CAR WASH	OCEAN BLUE CAR WASH	R	8/24/2016	122.00		074780		122.00
0528	OLD DOMINION BRUSH COMPANY							
I-0092577IN	OLD DOMINION BRUSH COMPANY	R	8/24/2016	252.60		074781		252.60
0646	PRAXAIR DISTRIBUTION INC							
I-55504384	PRAXAIR DISTRIBUTION INC	R	8/24/2016	1,806.51		074782		1,806.51
0095	RDO EQUIPMENT CO							
I-P67288	RDO EQUIPMENT CO	R	8/24/2016	28.86		074783		28.86
0809	RED ROCK AUTO GLASS							
I-083119	RED ROCK AUTO GLASS	R	8/24/2016	270.00		074784		270.00
0334	STAPLES ADVANTAGE, INC							
I-3311477987	STAPLES ADVANTAGE, INC	R	8/24/2016	42.86		074785		
I-3311477988	STAPLES ADVANTAGE, INC	R	8/24/2016	46.77		074785		89.63
0562	TOWN OF CAMP VERDE							
I-CFY17-1	TOWN OF CAMP VERDE	R	8/24/2016	35,000.00		074786		35,000.00
0157	WALMART							
I-000325	WALMART	R	8/24/2016	6.38		074787		
I-002369	WALMART	R	8/24/2016	99.25		074787		
I-005362	WALMART	R	8/24/2016	53.33		074787		
I-007131	WALMART	R	8/24/2016	11.59		074787		
I-009368	WALMART	R	8/24/2016	586.44		074787		
I-009789	WALMART	R	8/24/2016	112.32		074787		869.31
1	ADAMS, JAMES							
I-000201608242021	US REFUND	R	8/24/2016	61.79		074788		61.79
1	DORRIS, M. LEE							
I-000201608242023	US REFUND	R	8/24/2016	31.74		074789		31.74
1	VICKERS, JEAN							
I-000201608242022	US REFUND	R	8/24/2016	59.04		074790		59.04

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1		GRAY, REBECCA							
	I-000201608242025	US REFUND	R	8/24/2016	44.17		074791		44.17
1		MEI, ANN							
	I-000201608242024	US REFUND	R	8/24/2016	48.04		074792		48.04
1		BLACKHURST, KAREN							
	I-000201608242026	US REFUND	R	8/24/2016	100.00		074793		100.00
0902		ANIXTER POWER SOLUTIONS LLC							
	I-SE39925483.001	ANIXTER POWER SOLUTIONS LLC	R	8/31/2016	21.86		074794		21.86
0010		ARIZONA PUBLIC SERVICE							
	I-82316-4284	ARIZONA PUBLIC SERVICE	R	8/31/2016	30.05		074795		30.05
0010		ARIZONA PUBLIC SERVICE							
	I-82316-5284	ARIZONA PUBLIC SERVICE	R	8/31/2016	298.51		074796		298.51
0010		ARIZONA PUBLIC SERVICE							
	I-82316-7282	ARIZONA PUBLIC SERVICE	R	8/31/2016	5,980.65		074797		5,980.65
0019		ARIZONA STATE TREASURER							
	I-MAY 2016 ST & VIC	ARIZONA STATE TREASURER	R	8/31/2016	5,197.56		074798		5,197.56
0938		ASCAP							
	I-82416	ASCAP	R	8/31/2016	336.00		074799		336.00
0020		BEYOND EXPRESS II							
	I-082616	BEYOND EXPRESS II	R	8/31/2016	195.00		074800		195.00
0937		BROADCAST MUSIC INC							
	I-8242016BMI	BROADCAST MUSIC INC	R	8/31/2016	336.00		074801		336.00
0045		CLARKDALE MAGISTRATE COURT							
	I-MAY 2016 JCEF	CLARKDALE MAGISTRATE COURT	R	8/31/2016	49.00		074802		49.00
0039		CLARKDALE MUNICIPAL WATER UTIL							
	I-82416-B	CLARKDALE MUNICIPAL WATER UTIL	R	8/31/2016	115.03		074803		
	I-8242016-A	CLARKDALE MUNICIPAL WATER UTIL	R	8/31/2016	3,162.62		074803		3,277.65
0215		DANA KEPNER COMPANY, INC.							
	I-9000733-00	DANA KEPNER COMPANY, INC.	R	8/31/2016	462.51		074805		462.51

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0915		DEREK JOHNSTON							
	I-82516	DEREK JOHNSTON	R	8/31/2016	155.85		074806		155.85
0093		HILL BROTHERS CHEMICAL CO.							
	I-4423398	HILL BROTHERS CHEMICAL CO.	R	8/31/2016	1,206.55		074807		1,206.55
0108		KONICA MINOLTA, INC.							
	I-241095793	KONICA MINOLTA, INC.	R	8/31/2016	24.05		074808		24.05
0053		NACKARD PEPSI COLA							
	I-408379	NACKARD PEPSI COLA	R	8/31/2016	66.50		074809		66.50
0161		PATRIOT DISPOSAL, INC.							
	I-JULY 2016	PATRIOT DISPOSAL, INC.	R	8/31/2016	17,433.46		074810		17,433.46
0412		PREVENT CHILD ABUSE ARIZONA							
	I-LG2017-2	PREVENT CHILD ABUSE ARIZONA	R	8/31/2016	1,000.00		074811		1,000.00
0886		RED ROCK COLLISION							
	I-82416	RED ROCK COLLISION	R	8/31/2016	85.50		074812		85.50
0355		SHANNON CARPET CARE							
	I-82316	SHANNON CARPET CARE	R	8/31/2016	125.00		074813		125.00
0574		SHAW LAW FIRM PLLC							
	I-JUL 16 PUB DEF	SHAW LAW FIRM PLLC	R	8/31/2016	1,080.00		074814		1,080.00
0334		STAPLES ADVANTAGE, INC							
	I-3312201210	STAPLES ADVANTAGE, INC	R	8/31/2016	102.92		074815		
	I-3312201213	STAPLES ADVANTAGE, INC	R	8/31/2016	55.31		074815		158.23
0042		US POSTMASTER							
	I-82416	US POSTMASTER	R	8/31/2016	750.00		074816		750.00
0230		YAVAPAI COUNTY DEVELOPMENT SER							
	I-16-049 SSE	YAVAPAI COUNTY DEVELOPMENT SER	R	8/31/2016	805.00		074817		805.00
0158		YAVAPAI COUNTY FINANCE DEPARTM							
	I-MAY 2016 YC JAIL	YAVAPAI COUNTY FINANCE DEPARTM	R	8/31/2016	17.55		074818		17.55
0613		FELIX CONSTRUCTION COMPANY							
	I-72316-WATER MAIN	FELIX CONSTRUCTION COMPANY	R	8/31/2016	151,549.87		074819		151,549.87

VENDOR SET: 01 Town of Clarkdale
BANK: POOL POOLED CASH
DATE RANGE: 8/01/2016 THRU 8/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT

* * T O T A L S * *	NO		INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	175		550,053.77	0.00	550,053.77
HAND CHECKS:	0		0.00	0.00	0.00
DRAFTS:	5		60,550.82	0.00	60,550.82
EFT:	0		0.00	0.00	0.00
NON CHECKS:	0		0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00			
		VOID CREDITS 0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: POOL TOTALS:	180	610,604.59	0.00	610,604.59
BANK: POOL TOTALS:	180	610,604.59	0.00	610,604.59
REPORT TOTALS:	180	610,604.59	0.00	610,604.59

'T: ALL
'ROLL NO#: 01
' PERIOD BEGINNING: 7/24/2016
' PERIOD ENDING: 8/06/2016

P R E L I M I N A R Y

CALC. CT.: 2

*** G R A N D T O T A L S ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
:C	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
,	746.00	25,685.28			2EC	2EC	2.96	696.74	FED W/H	63,407.95	5,901.30	
'R	2,194.00	39,729.72			2EF	2EF	4.52	527.17	ST WH AZ	63,407.95	2,011.57	
	161.50	4,757.42			2HS	2HS	337.50	322.62	FICA	73,264.62	4,542.39	4542.39
	540.00	540.00			ACR	ACR		29.27	MEDI	73,264.62	1,062.31	1062.31
;	166.19	2,999.98			APR	APR	132.75					
I	54.00	1,978.25			APS	APS	85.81					
:K	20.72	378.29			CEC	CEC	73.02	455.91				
	6.00	0.00			CEF	CEF	169.29	634.71				
	75.84	0.00			CEO	CEO		1281.24				
					CES	CES	443.28	2104.44				
					DEC	DEC	26.16	164.94				
					DEF	DEF	73.50	272.23				
					DEO	DEO		271.46				
					DES	DES	67.80	319.90				
					HEC	HEC	66.84	1485.76				
					HEF	HEF	243.12	3301.44				
					HEO	HEO		2358.40				
					HES	HES	129.45	2208.20				
					HSA	HSA	808.27	2111.75				
					ICM	ICMA	1080.69	157.69				
					LTD	STLTD	77.43	77.43				
					NRS	NRS	125.00					
					PAC	PSACR		522.64				
					PSR	PSR	2029.67	5198.73				
					SR	STRET	6271.42	6271.42				
					SRB	STRBB	349.89					
					VEC	VEC	24.12					
					VEF	VEF	77.04					
					VEO	VEO	49.70					
					VES	VES	75.00					
					VLC	VLC	0.32					
					VLE	VLE	54.20					
					VLS	VLS	4.60					
'ALS:	3,964.25	76,068.94		0.00			12883.35	30774.09			13,517.57	5604.70

DEPARTMENT RECAP

'T NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	76,068.94	65,415.00	4,757.42	5,356.52	540.00	0.00	12,883.35	13,517.57	49,668.02
'ALS	76,068.94	65,415.00	4,757.42	5,356.52	540.00	0.00	12,883.35	13,517.57	49,668.02

REGULAR INPUT: 50 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 50

'T: ALL
'ROLL NO#: 01
' PERIOD BEGINNING: 8/10/2016
' PERIOD ENDING: 8/10/2016

P R E L I M I N A R Y

CALC. CT.: 1

*** G R A N D T O T A L S ***

-------EARNINGS-----------			----BENF/REIMB----		----------DEDUCTIONS----------				----------TAXES----------			
:C	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
;	225.80	3,666.99							FED W/H	3,750.77	675.53	
:K	83.78	83.78							ST WH AZ	3,750.77	67.51	
									FICA	3,750.77	232.55	232.55
									MEDI	3,750.77	54.39	54.39
'ALS:	309.58	3,750.77		0.00							1,029.98	286.94

----------DEPARTMENT RECAP----------

'T NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	3,750.77	0.00	0.00	3,750.77	0.00	0.00	0.00	1,029.98	2,720.79
'ALS	3,750.77	0.00	0.00	3,750.77	0.00	0.00	0.00	1,029.98	2,720.79

REGULAR INPUT: 1 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 1

'T: ALL
'ROLL NO#: 01
' PERIOD BEGINNING: 8/07/2016
' PERIOD ENDING: 8/20/2016

P R E L I M I N A R Y

CALC. CT.: 2

*** G R A N D T O T A L S ***

EARNINGS			BENF/REIMB		DEDUCTIONS				TAXES			
:C	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
,	716.00	25,696.83			2EC	2EC	2.96	696.74	FED W/H	62,232.53	5,620.17	
'R	2,171.75	39,302.08			2EF	2EF	4.52	527.17	ST WH AZ	62,232.53	1,947.89	
	88.00	2,493.85			2HS	2HS	337.50	322.62	FICA	71,774.70	4,450.03	4450.03
	506.00	506.00			ACR	ACR		21.15	MEDI	71,774.70	1,040.75	1040.75
:*	10.00	408.60			APR	APR	132.75					
;	77.87	1,596.80			APS	APS	85.81					
I	73.00	2,826.99			CEC	CEC	73.02	455.91				
:K	76.61	1,371.73			CEF	CEF	169.29	634.71				
,MI	14.00	376.14			CEO	CEO		960.93				
	9.01	0.00			CES	CES	443.28	2104.44				
	79.52	0.00			DEC	DEC	26.16	164.94				
					DEF	DEF	73.50	272.23				
					DEO	DEO		252.07				
					DES	DES	67.80	319.90				
					HEC	HEC	66.84	1485.76				
					HEF	HEF	243.12	3301.44				
					HEO	HEO		2358.40				
					HES	HES	129.45	2208.20				
					HSA	HSA	808.27	2111.75				
					ICM	ICMA	1080.69	157.69				
					LTD	STLTD	74.03	74.03				
					NRS	NRS	125.00					
					PAC	PSACR		433.14				
					PSR	PSR	1990.08	5097.33				
					SR	STRET	5996.51	5996.51				
					SRB	STRBB	349.89					
					VEC	VEC	24.12					
					VEF	VEF	77.04					
					VEO	VEO	49.70					
					VES	VES	75.00					
					VLC	VLC	0.32					
					VLE	VLE	54.20					
					VLS	VLS	4.60					
'ALS:	3,821.76	74,579.02		0.00			12565.45	29957.06			13,058.84	5490.78

DEPARTMENT RECAP

'T NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	74,579.02	64,998.91	2,493.85	6,171.66	914.60	0.00	12,565.45	13,058.84	48,954.73
'ALS	74,579.02	64,998.91	2,493.85	6,171.66	914.60	0.00	12,565.45	13,058.84	48,954.73

REGULAR INPUT: 55 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 55

========== FUND TOTALS ==========

01	GENERAL FUND	303,410.79
03	HURF (STREETS)	21,562.55
11	SEWER FUND	47,502.28
12	TRASH FUND	21,602.26
13	WATER FUND	249,187.78
16	GRANTS FUND	10,213.55
19	CEMETERY	2,911.74
24	CAPITAL IMPROVEMENT	753.25
25	CDBG GRANT	93,252.62
29	POLICE GRANTS	7,415.60
34	SCHOOL OFFICERS FUND	3,835.89
80	DONATION FUND	3,355.01
	GRAND TOTAL:	765,003.32

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statues, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for WEDNESDAY, AUGUST 24, 2016 at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 17th day of August at 3:25 p.m.

Dated this 17th day of August, 2016

TOWN OF CLARKDALE
By:

Stephanie Vocca
Stephanie Vocca
Community Development Technician

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, AUGUST 3, 2016, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, August 3, 2016, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Laura Jones	Present
Vice Chairperson	Robyn Prud'homme-Bauer	Present
Board Members	Mike Garvey	Excused
	Aaron Midkiff	Present

STAFF:

GIS/Planner II	Guss Espolt
Community Development Technician	Stephanie Vocca

Others in Attendance: None

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:28 p.m.

2. **AGENDA ITEM: ROLL CALL**: The GIS/Planner II called roll.

3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.

   No public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of July 6, 2016.** Vice Chair Prud'homme-Bauer motioned to approve the Regular Meeting Minutes of July 6, 2016. Board Member Midkiff seconded the motion. The motion passed unanimously.

5. **AGENDA ITEM: REPORTS:**

   Chairperson and Member Report: Vice Chair Prud'homme-Bauer informed the Board and staff that there will be a Candidates Forum for the Clarkdale Town Council next Thursday at 6:30 p.m. at St. Thomas Episcopal Church.

   Staff Report Updates: None

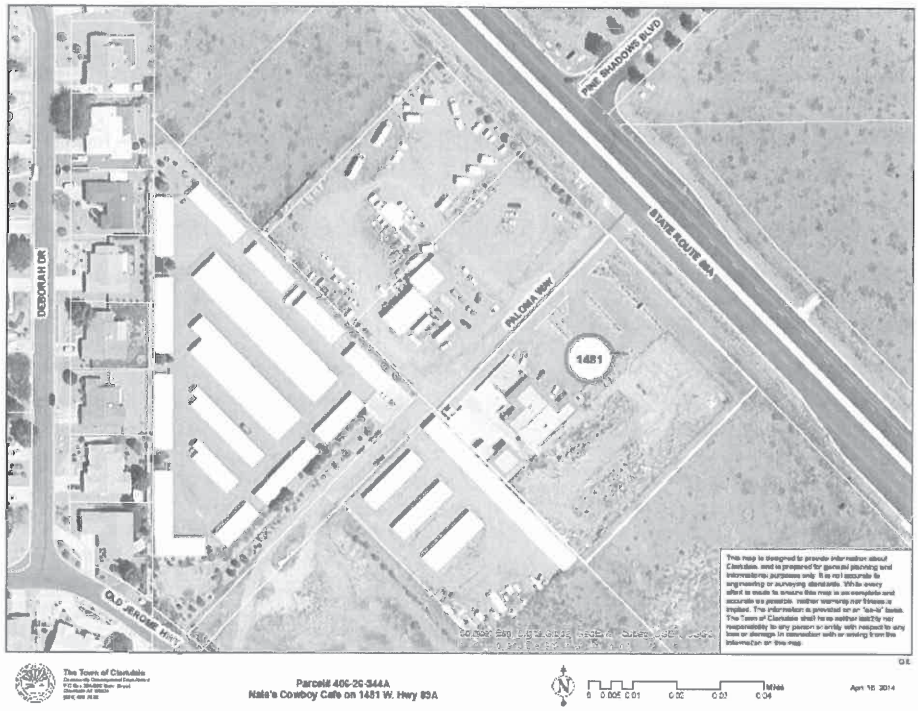
6. **NEW BUSINESS:**

   a. **CONSIDERATION AND POSSIBLE ACTION DRB #091305:** Discussion/possible action regarding an application for design review of proposed wall sign alterations, new monument inserts, and lighting for the south-facing wall at Nate's Cowboy Café & reJuice. The business is located at 1481 State Route 89A, further identified as parcel #406-26-344A.

STAFF REPORT

Background:

Mr. Nate Wagner has submitted an application to Design Review for wall sign alterations, new monument inserts and lighting for Nate's Cowboy Café & reJuice, a business located at 1481 State Route 89A and further identified as Assessor's Parcel Number 406-26-344A. The property is zoned Commercial.



The following topics are presented from the application.

Sign:

The two proposed wall signs will be located as follows: one sign will be located on the outer patio wall, 3' x 14' facing State Route Highway 89A. The proposed wall sign alteration will be located on the south wall visible from State Route Highway 89A. This sign will be connected to the existing Cowboy Café sign. Two 4' x 8' monument inserts will replace the inserts on the existing monument adjacent to State Route Highway 89A.

Colors:

Colored text consisting of "reJuice" will be black lettering in a lime green circle simulated lime. Text for "Coffee" "Smoothie" and "Juice" will be black in a white background. Text for "Gluten Free Eatery" will be black in the same white background. Text for "Nate's" will be black and set in a white cut out of a pig. Text for "Cowboy Café" will be white with a brown background. A green arrow will be on the outer patio wall sign to direct traffic to the mobile unit.

Font:

"Nate's" font will be Papyrus. "reJuice, Coffee, Smoothies, Juice" font will be Strawberry Muffins. "& Gluten Free Eatery" will be Arial.

Materials and Attachment:

Sign material will be 18 oz. industrial vinyl with UV rated ink used on commercial billboards. Average life span of material is 5 to 7 years.
Wall sign method of attachment will be 2" x ¼" lag bolts through brass grommets every 24" and will be attached directly to the building.

Lighting:

The proposed eight fully shielded down facing Gooseneck exterior light fixtures will be mounted from the eaves, at a distance of 5' apart. Lights will be mounted so all light will reflect against the building and ground. Low 12-watt incandescent bulbs will be used.

Staff Analysis

Purpose and Applicability of Design Review

Zoning Code Chapter 11, Section 11-1 Purpose and Applicability of Design Review.
A. This ordinance shall apply to new buildings and redevelopment as defined in this ordinance or the Town of Clarkdale Zoning Ordinance, except single family dwellings and accessory uses, and shall also apply to all public buildings and facilities. Structures (other than buildings), ***signs****, landscaping, parking areas, public facilities and enclosures will be reviewed by the Design Review Board if a part of new building development or building redevelopment.*

Code Review

Signs:

Zoning Code Chapter 7, Section 7-8 Permitted Signs. P. Wall Signs:

1. ***Maximum number equals one per approved wall area. An approved wall area, per Definitions, Chapter Two of the Town of Clarkdale Zoning Code is a wall facing a public street or containing***

the primary public access. The proposed wall signs will be visible from Paloma Way and State Route Highway 89A. Application complies.

2. ***Maximum height equals top of wall to which affixed.*** Application complies.

3. ***Maximum projection from wall surface equals 18 inches, with a minimum clearance of 9 vertical feet if located over a public right-of-way.*** The proposed signs do not project from the wall. Application complies.

Zoning Code Chapter 7, Section 7-9 Maximum Sign Square Footage for Commercial Uses: Zoning Code Chapter 7, Section 7-9 Maximum Sign Square Footage for Commercial Uses: The property's linear street frontage is 500' including the newly opened Paloma Way and street frontage on 89A. The size of the proposed signs per this application = 132 square feet.

Calculation of remaining allowed signage space:

500 total considered linear feet x 1.5 square feet allowed per linear foot = 750 total square feet of signage permitted.

750 permitted signage in square feet – 154 square feet of existing signage = 596 square feet.

596 square feet – 132 square feet of requested signage per this application = 464 square feet remaining for additional signage. Application complies

Zoning Code Chapter 7, Section 7-8 S. 1. Permitted Signs. 89A Overlay District:

1. ***Signage shall be minimal and shall consist of either wall signs or monument signs. Wall signs shall not exceed eight feet in height and monument signs shall be no greater than four feet in height.*** Proposed wall sign and monument sign comply.

Lighting:

Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements: Proposed monument sign lighting and goose neck wall lighting complies with this code.

> ***N. Lighting used for all externally illuminated signs shall conform to all restrictions of this ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.*** Applicant indicated intention to comply.

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (3) fonts and does not exceed the suggested font counts. Application complies.

2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria. Application complies.

3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity. Application complies.

4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria. Application complies.

Staff Detailed Recommendations:

Staff has determined the Application complies with all code requirements and recommends approval of **DRB-091305 Nate's Cowboy Café & reJuice signs** with the following stipulations of approval:

1. All signage shall be installed as reviewed and approved by the Design Review Board.

2. All contractors shall have a current business license with the Town of Clarkdale.

3. Any changes to the design approved by DRB shall be reviewed and approved by the Director of Community Development prior to implementation who may determine the application needs to return to the Design Review Board for review and approval.

Possible Motions:

I move to approve application DRB-091305 with the stipulations proposed by staff.

I move to approve application DRB-091305 with the stipulations proposed by staff with the following changes/additions:

I move to postpone action on DRB-091305 until a specific date and direct staff and/or the applicant to provide the following:

I move to deny the application for DRB-091305 based on the following specific reasons:

END OF STAFF REPORT

Questions to Staff / Applicant: Vice Chair Prud'homme-Bauer asked if it would possible to ask the applicant not to use incandescent light bulbs. GIS/Planner II Espolt stated that he had talked to the applicant and they would not be using incandescent light bulbs. He also indicated that four years ago, the applicant was approved for four gooseneck lights but they were never installed so the project was brought back to Design Review Board with eight lights proposed. He also stated the applicant did receive a letter of approval from the property owner. Vice Chair Prud'homme-Bauer asked if the color of the fixture in the picture was the actual color and GIS/Planner II Espolt stated that it was. Board Member Midkiff pointed out that even a 60 watt incandescent light is pretty dim.

Chair Jones asked to see the monument sign and GIS/Planner II Espolt pointed out the applicant had added a thick black line that was suggested to separate the two signs. Vice Chair Prud'homme-Bauer asked if the applicant was going to do anything with the base of the sign such as painting it because it looked like it could use a new coat of paint. Board Member Midkiff asked if the sign was the same color as the building. Vice Chair Prud'homme-Bauer stated even if the base has to be the same color of the building, it could use some sprucing up but other than that the sign and colors looked fine. She also stated the arrow was a great choice so customers know where to find the reJuice location. She suggested fencing be installed to shield the waste receptacle near the reJuice food truck to ensure the ambiance of the facility was not hindered by the view of the trash receptacle.

Public Comment: None

BOARD ACTION: Vice Chair Prud'homme-Bauer moved to approve the application for Nate's Cowboy Café / reJuice with the following three recommendations by staff, plus one additional stipulation and one suggestion from the Board:

1. All signage shall be installed as review and approved by the Design Review Board.

2. All contractors shall have a current business license with the Town of Clarkdale.

3. Any changes to the design approved by DRB shall be reviewed and approved by the Director of Community Development prior to implementation. The Director of Community Development shall determine if the application needs to return to the Design Review Board for review and approval.

Stipulation:

4. The applicant shall paint the base of the monument sign. The paint color shall match the color of the building.

Suggestion:

5. The Board suggests that the applicant install fencing to shield the waste receptacle located near the reJuice entrance.

Board Member Midkiff seconded the motion to approve. The motion passed unanimously.

7. **FUTURE AGENDA ITEMS:**

8. **ADJOURNMENT:** Vice Chair Prud'homme-Bauer motioned to adjourn the meeting. Board Member Midkiff seconded the motion. The motion passed unanimously. The meeting adjourned at 6:48 p.m.

APPROVED BY: **SUBMITTED BY**:

Chairperson
Laura Jones

GIS/Planner II
Guss Espolt

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, AUGUST 16, 2016 IN THE MEN'S LOUNGE, CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, August 16, 2016 at 4:00 p.m., in the Men's Lounge, Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chair	Ida-Meri deBlanc	Present
Vice Chair	John Erickson	Present
Commissioners	Jorge Olguin	Present
	Craig Backus	Present
	Deborah Hunseder	Present

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar
Community Development Technician	Stephanie Vocca

Others in Attendance:
Robin Brean, Verde Canyon Railroad
Norela Harrington, Clarkdale business owner
Jane Henson, new Clarkdale resident
Brett Lindsay, Salt River Materials Group (SRMG)
Cliff Pollay, Wickenburg, Clarkdale property owner
Dave Williams, Planning Manager Yavapai County

1. **CALL TO ORDER:** Chair deBlanc called the meeting to order at 4:00 p.m.

2. **ROLL CALL:** Director Filardo called the roll.

3. **PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE MINUTES**.

   There was no public comment.

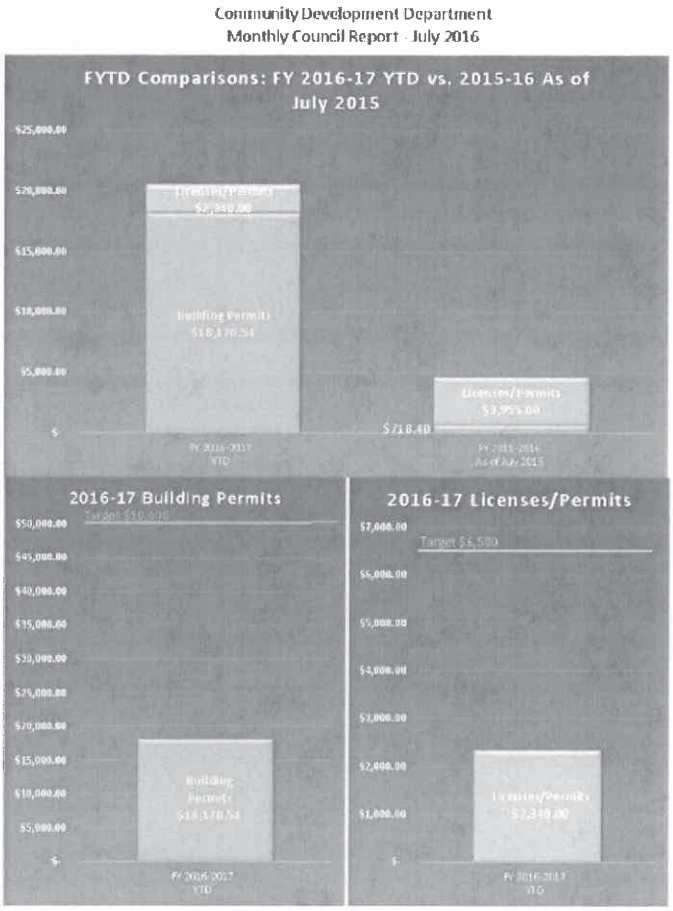
4. **MINUTES:**
   a. Consideration of the **Regular Meeting Minutes of July 19, 2016.**

      Commissioner Olguin moved to approve the Regular Meeting Minutes of July 19, 2016. Commissioner Hunseder seconded the motion. The motion passed unanimously.

5. **REPORTS:**
   Chairperson Report – Chair deBlanc had nothing to report but stated how happy she was to live in Clarkdale.

Director's Report – Community Development Director Filardo informed the Commission that Community Development Technician, Stephanie Vocca had created new graphs for the monthly reports. She pointed out the Community Development Department brought in over $18,000 in building permits for the month of July versus $700 in July of last year. Our goal for this year is $50,000 for building permits and $6,500 for applications and fees. The events in July and August such as the Block Party and National Night Out were a big hit. Stephanie passed her Permit Technician Certification test on July 18th. Community Development Director Filardo informed the Commission that she attended the Arizona Governor's Conference on Tourism where Teresa Propeck introduced her to many people in the marketing world and stated she would be moving forward with many marketing projects.

1. **Metrics as of July, 2016 –**



2. **Design Review Board Updates –**

On August 3, 2016 the Clarkdale Design Review Board approved the application DRB-091305 for Nate's Cowboy Café and reJuice. The Design Review Board's approval is effective immediately. The application was approved with the following stipulations and suggestions:

Stipulations proposed by staff:

1. All signage shall be installed as reviewed and approved by the Design Review Board.
2. All contractors shall have a current business license with the Town of Clarkdale.
3. Any changes to the design approved by DRB shall be reviewed and approved by the Director of Community Development prior to implementation who may determine the application needs to return to the Design Review Board for review and approval.

Board Stipulations: The applicant shall paint the base of the monument sign. The paint color shall match the color of the building.

Board Suggestions: The Board suggests that the applicant install fencing to shield the waste receptacle located near the reJuice entrance.

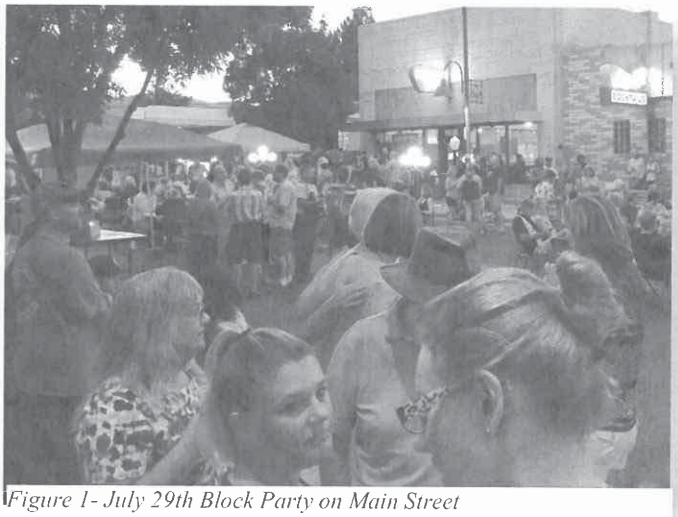


Figure 1- July 29th Block Party on Main Street

3. **Past Clarkdale Events** –
   29JUL16 – Final Block Party for this summer
   2AUG16 – National Night Out in Town Park
   6AUG16 – Concert in the Park

4. **Business License Renewals** – Business license renewals are still arriving. Thus far, 180 businesses have registered for this current fiscal year as compared with a total of 241 businesses registered during last fiscal year.

5. **Permit Technician**. Congratulations to Stephanie Vocca, our Community Development Technician. On July 14th, she successfully passed her examination to become a certified permit technician for the Town.

6. **Governor's Conference on Tourism.** What a lot of new information Jodie received at this conference! With the efforts Clarkdale is undertaking with the expansion of tourism offerings, the timing of this conference was perfect. In addition, Teresa Propeck from the Verde Canyon Railroad introduced Jodie to many key media marketing contacts who will be really helpful in crafting an integrated marketing plan to establish and promote Clarkdale's brand over the next year or so.

7. **Crossroads at Mingus**. Staff meet with the PTM Enterprises team to discuss development plans for the 19 town homes on the north end of the Crossroads at Mingus Subdivision. They have a contractor who is interested in building a duplex in this area and are preparing a submittal for the September Design Review Board meeting for review of this multi-family portion of the subdivision. Also

discussed were the 17 lots along the lower southern boundary of the subdivision. These are small lots, 50 feet x 80 feet, which PTM plans to develop as patio homes with an easement on alternate sides allowing encroachment into the four foot side setback for a garden area. This proposal would not require any re-platting of the subdivision since the homes will be built with the approved setbacks. The garden area encroachments will be achieved by overlay of an easement.

8. **Marketing Clarkdale**. In preparation for the Arizona Office of Tourism Media Trip to Vancouver, BC staff added highlights of the following Clarkdale attractions and/or businesses for use by Teresa Propeck, our Verde Valley representative on this trip based on the campaign highlighting a visitor's senses of sight, smell, hearing, taste, and feeling.

9. **Webinar.** Senior Planner Escobar attended a free webinar on On-line Citizen Engagement. The presentation provided tips and tools for developing social media sites which provide a good user experience. Many municipalities are using this tools to broaden community engagement outside of the same small slice of the community who shows up for meetings. An example of a successful site is: Aspen Community Voice | Homepage.

END DIRECTOR'S REPORT

6. OLD BUSINESS:

a. PUBLIC HEARING: An ordinance amending the Town of Clarkdale Zoning Code to revise Chapter Two – Definitions to add new definitions for agribusiness and Agricultural Uses; Chapter 3 – Zoning Districts, Sections 3-9, 3-10, 3-11, 3-12 and 3-14 to add agribusiness and agricultural uses as conditional uses and Chapter 5 – Conditional Use Permit adding Section 5-6-14 outlining the requirements for a conditional use permit for agribusiness and agricultural uses.

- **Staff Report**

Senior Planner Escobar gave a brief staff report:
Staff has made changes to the draft ordinance as directed by the Commission at the July 19, 2016 meeting. In addition, staff has made language changes to address concerns expressed by the public.

- The policy statement has been removed. The concepts in the policy statement are embedded in the draft ordinance.
- The wording for Agribusiness has been revised to clarify sales may occur outside of a structure.
- Section 5-6-14.h has been added requiring compliance with state regulations.

The revised draft has been reviewed and approved by our Town Attorney.

A copy of the revised draft was sent to Mr. Joseph Sigg, Arizona Farm Bureau, who had submitted comments read into the record at the July 19th meeting. A copy of the revised ordinance was also emailed to Mr. Mark Killian, Director of the Arizona Department of Agriculture, who had expressed interest, via email, regarding the draft regulations. A hard copy of the ordinance and this staff report was mailed to Ms. Kacie Tomerlin who spoke at the July meeting.

➢ Below is an email from David Seldon that was read by Senior Planner Escobar.

From: Selden, David [mailto:dselden@cavanaghlaw.com]
Sent: Tuesday, August 16, 2016 2:57 PM
To: 'jodi.filardo@clarkdale.az.gov' <jodi.filardo@clarkdale.az.gov>; Beth Escobar

<Beth.Escobar@clarkdale.az.gov>
Subject: Arizona Farm Bureau's Concerns Regarding Town of Clarkdale Agricultural Zoning Proposal

Jodi and Beth,

Thank you very much for your phone call this afternoon. I have consulted with the Arizona Farm Bureau after our conversation and the Farm Bureau continues to have concerns that the proposed zoning ordinance would place restrictions on farming activities in Clarkdale that do not exist in other Arizona communities and that are inconsistent with Arizona State law, including provisions that preempt local regulation of agricultural pesticide use, dust from agricultural uses, and other matters. The Chair of the Yavapai County Farm Bureau spoke of some of these concerns at the July meeting.

The Farm Bureau requests that the Planning and Zoning Commission have a further dialogue with representatives of the vitally important Arizona agricultural industry (three of Arizona's five "C's" are agricultural) that is the backbone of many small towns and rural areas in Arizona and is a major contributor to the economic health of the entire State.

Rather than taking action this afternoon that would cause the issues to have to be addressed at the next stage before the Town Council, it would be preferable to have this issue considered further at the September Planning and Zoning Commission meeting so that there will be fewer issues to be dealt with at the Council level.

Thank you very much for your consideration.

Dave

David A. Selden | The Cavanagh Law Firm | Responsive, Creative, Results.

1850 North Central Avenue, Suite 2400 | Phoenix, Arizona 85004 | direct: 602.322.4009 | fax: 602.322.4101 | mobile: 602.702.0974 web: www.cavanaghlaw.com

- **Questions to Staff**
  - Chair deBlanc wanted to be clear that any farmland or agricultural uses that are outside of the Town limits have nothing to do with the ordinance and it would not affect them in any way. Senior Planner Escobar confirmed this.
  - Commissioner Olguin stated the email from Mr. Selden contained many generalities and not specifics. Community Development Director Filardo stated the main point is the attorney expressing concern that anything Clarkdale puts into place may set a precedent and the Farm Bureau is concerned about that spreading to other areas of the state. Commissioner Olguin asked to confirm that a Town lawyer had reviewed the ordinance and saw no issues with it. Commissioner Backus asked why the Farm Bureau is getting involved. Senior Planner Escobar explained it is a land use issue versus a business issue and since we currently don't allow this use, we are purposely being restrictive because we are unsure of future ramifications.
  - Senior Planner Escobar confirmed the Town plans to be very sensitive with the water budget

which is why a water plan will be required from applicants. She stated the first priority is having water for existing residents.

- Commissioner Olguin stated he was having difficulty differentiating between a legal precedent and a best practice and the way the email was reading, there was no legal precedent in the ordinance change the Commission is making. Senior Planner Escobar stated the regulations adopted would be for the Town only and some neighbors may look at what was incorporated into the ordinance. Community Development Director Filardo stated the Commission would be best served by letting the Farm Bureau speak on the issue. Chair deBlanc stated the Commission wants to be clear they are considering the citizens and how they can make it possible for them to participate.

- **Open Public Hearing**

  - Norela Harrington, Clarkdale business owner. Mrs. Harrington stated she was astounded by the ordinance and objected to it. She stated she had a working ranch within Town limits, however she was corrected that the land is not within Town limits. Senior Planner Escobar clarified the Commission is not proposing she couldn't have produce or livestock, they are proposing that in order to do that, she would need a Conditional Use Permit. Senior Planner Escobar also stated this ordinance and the CUP are being put in place so the Town is aware of what citizens are doing with land and any issues can be mitigated. It was discussed whether or not the Harrington's land in the Town had an established use. Mrs. Harrington clarified she wanted to make sure this ordinance wouldn't restrict or make it difficult for business owners to put things in place.

- **Close Public Hearing**

b. **DISCUSSION/POSSIBLE ACTION:** Regarding an ordinance amending the Town of Clarkdale Zoning Code to revise Chapter Two – Definitions to add new definitions for agribusiness and Agricultural Uses; Chapter 3 – Zoning Districts, Sections 3-9, 3-10, 3-11, 3-12 and 3-14 to add agribusiness and agricultural uses as conditional uses and Chapter 5 – Conditional Use Permit adding Section 5-6-14 outlining the requirements for a conditional use permit for agribusiness and agricultural uses.

Discussion:
Commissioner Olguin stated if the Commission sent the ordinance to Council, the Farm Bureau would try to make their points at that level and he asked if it would be worthwhile to have a meeting with a representative from the Bureau. Chair deBlanc stated in the interest of being cooperative, the Commission should give them the change to what they think we haven't heard and there could possibly be something the Commission does not know or isn't aware of. Senior Planner Escobar stated she wasn't sure what additional information they might want to share with the Commission but staff would be willing to schedule someone from the Farm Bureau for the September meeting where they could provide comments.

Commission Action:
Commission Olguin moved to continue the public hearing to the next regular scheduled Planning Commission meeting on September 20th and directed staff to invite a representative from the Farm Bureau to the September meeting to address their concerns. Commissioner Backus seconded the motion. The motion passed unanimously.

c. **DISCUSSION/POSSIBLE ACTION:** Regarding the Focus Area Plan for the Bitter Creek Industrial Area

Senior Planner Escobar gave a PowerPoint Presentation on the Focus Area Plan for the Bitter Creek Industrial Area.

Discussion:
Commissioner Olguin asked if staff had considered ancillary industries such as cast making or quartz producers and stated there are many niches that can be taken advantage of. Senior Planner Escobar stated staff is considering all options and there are many things that would support that kind of industry and the Town wants to encourage those kinds of business.

Commissioner Olguin asked what staff meant when they stated "long-term". Senior Planner Escobar stated we will see some development in the area within 5 years, possibly vineyards within 2 years. She stated the main issue will be access and getting funding for that.

Chair deBlanc opened public comment.

Public Comment:
Cliff Pollay, Wickenburg, Clarkdale business owner. Mr. Pollay stated as a property owner in Clarkdale he was attending the meeting to see the direction that Commission and Staff are going with the project. He stated he is looking forward to businesses and industries coming to the area that would keep business in Clarkdale after customers finished at the train. Mr. Pollay stated he has served on several Town Councils and Planning Commissions and he believes the time is coming for Clarkdale, being the last undeveloped Town in the Verde Valley.

Jane Hensen, new Clarkdale resident.

- Ms. Hensen asked who exactly was interested in growing grapes in Clarkdale. Community Development Director Filardo stated because we do not have contractual relationships, we cannot give out the names but they are people who are existing in the Verde Valley who are vintners, wine producers, and own wine tasting facilities.
- Ms. Hensen stated you can't just grow grapes anywhere and she is not convinced the location that has been identified would be the best area for grapes to grow.
- The topic of the bridge and the road extension were discussed. Mrs. Hensen asked if the bridge could be replaced because it is a historic bridge and Senior Planner Escobar stated the Town wouldn't support it. Senior Planner Escobar clarified the road extension to Cement Plant Road would be for heavy industrial traffic, not for tourists or customers.
- Ms. Hensen suggested the Bitter Creak area would be a great site for a STEAM (Science, Technology, Engineering, Arts, and Mathematics) organization. In the past, Mrs. Hensen worked for Fresno Idea Works, a STEAM organization.

  Information regarding what a STEAM organization is:
  - Opportunities to create things in an innovative and dynamic space.
  - Can be for profit or non-profit.
  - Contains wood shops, machine shops, bicycle shops, machine cutters, plasma cutters, laser cutters, 3D printers, ceramics, glass blowing, and fine arts.
  - Classes are set up where members can come in and use the equipment to create things.
  - Most of the equipment can be donated.
  - Key point: awareness surrounding a STEAM organization would need to be created. Coordinating with Verde Valley Sci-Tech would be a great opportunity.

Brett Lindsay, Salt River Materials Group (SRMG). Mr. Lindsay extended thanks for the invite and stated the proposed road be on a parcel owned by SRMG which would affect their Ambient Meteorological System (air quality system). He stated the system would have to be relocated when the road is constructed and wanted to make sure that information was still on the record. Mr. Lindsay asked about the future annexation area in the 2012 General Plan land use map and Senior Planner Escobar stated it was included in the General Plan in case the Town would like to annex it in the future but it is not currently something that is being pursued. Mr. Lindsay asked if it was annexed what it would be zoned as and Senior Planner Escobar stated it would be zoned as residential with two acre minimums on the lots.

Dave Williams, Planning Manager Yavapai County. Mr. Williams clarified the standard holding pattern for zoning land annexation is residential with two-acre lot minimums and in order for the zoning to be changed it would go through a public hearing process, governed under state law. He also commended Clarkdale on looking forward to the future and identifying that this is a growth area and stated it was nice to see planning activities taking place. Senior Planner Escobar asked Mr. Williams if there would be a way to join any access roads in the area to county roads and he stated he didn't see anything that stands out at this point but over time it's something Yavapai County may look at. Mr. Williams referred Community Development Director Filardo to Yavapai County Public Works when she asked about updates to road improvements in the Sycamore Canyon/Tuzigoot area.

Norela Harrington, Clarkdale business owner. Mrs. Harrington stated the road has been a challenge and it would be fantastic to see improvements and/or an expansion. Mrs. Harrington expressed her thoughts on making sure the Town facilitates business instead of discouraging it or making it difficult for business owners to set up shop. She also stated her business (Bent River Machine) had thought of adding a "maker space" because they have C&C machines and other learning opportunities. She stated they have often thought about pursing solar and the creation of solar polar. She commended the Commission and staff on being willing to talk about the area and what can be done because the area offers something very unique with its power and utilities.

Robin Brean, Verde Canyon Railroad. Mrs. Brean addressed workforce housing and its importance in the area, especially if the Bitter Creek area is going to be developed. She expressed concern regarding affordable housing as well. Senior Planner Escobar stated the Town is looking into tiny home developments and apartments and it would be very beneficial to have these housing options in Clarkdale.

Commission Action:

Commission directed staff to take the comments received and incorporate them into the draft Bitter Creek Focus Area Plan for the September meeting.

7. FUTURE AGENDA ITEMS

Future agenda items will include agricultural uses and the Bitter Creek Industrial Area Plan.

8. ADJOURNMENT

a. **Vice Chair Erickson moved to adjourn the meeting. Commissioner Hunseder seconded the motion. The meeting was adjourned at 5:21 p.m.**

APPROVED BY:

_____

Ida deBlanc
Chairperson

SUBMITTED BY:

_____

Beth Escobar
Senior Planner

MINTUES OF A REGULAR MEETING
OF THE COMMUNITY SERVICES COMMISSION
OF THE TOWN OF CLARKDALE

A Regular Meeting of the Community Services Commission of the Town of Clarkdale was held on Wednesday, August 10, 2016, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson:	**Peter Curé**
Vice Chairperson:	**Ben Kramer (arrived at 6:27 pm)**
Commissioners:	**Krysta Dehnert**
	Carol Engert
	Trish Gomez
	Lynda Zanolli
	Vacant

Town Staff:

Community Services Supervisor	**Dawn Norman**
Community Services Administrative Assistant II	**Joni Westcott**
HR/Community Services Dir.	**Janet Perry**

AGENDA ITEM: CALL TO ORDER – Chairperson Peter Curé called the meeting to order at 6:00 pm.

AGENDA ITEM: PUBLIC COMMENT – There was no public comment.

AGENDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT- A report from the chairperson on current events.
There was no information to report.

STAFF REPORT – A report from the Community Services staff on current events.

Community Services Supervisor Dawn Norman reported the following:

- **Concerts in the Park**:
  - Come Back Buddy was a huge hit. This concert had one of the largest crowds. The 50/50 raffle generated $473.
  - The next concert is scheduled for Saturday, August 20th and will feature Romen Buffalo & The Loyal Order. Commissioner Zanolli is scheduled to volunteer but staff would like to recruit an additional volunteer due to the increasing number of attendees.
  - After all band expenses for the season, the current balance for the Concert in the Park fund is approximately $8,500.

- **River Yoga Class** - One of the permitted river outfitters, The Center Focus, is working on offering a SUP (stand up paddle) Yoga Class. They anticipate offering the SUP yoga during their 8 am launch time. They have presented a couple of different class options to the Town and will be submitting an addendum to their operations plan for both the Town and Arizona

State Parks to review and approve. This is in the beginning stages and as the program develops, staff will keep the Commission updated.

Administrative Assistant Joni Westcott reported the following:

- **Verde Front Volunteerism**-Administrative Assistant Westcott recently attended a Verde Front Volunteerism workshop which is a collaboration of organizations brought together by the Verde Watershed Restoration Coalition (VWRC) and Central AZ Sustainable Recreation Coalition. The primary goal of these organization is to better support existing volunteer programs in the Verde Watershed by building a volunteer network. Representatives from the Arizona Conservation Corporation, U.S. Forest Service, Friends of the Forest, Sedona Parks and Recreation, Camp Verde Library and Friends of the Verde River Greenway were also present and many other organizations will be involved. The workshop discussions included the strength, challenges and needs of each organization's volunteer programs as well as the development of an ongoing volunteer network that would help the collective efforts. Future meetings will bring additional organizations to the table and develop specific goals and an action plan for this newly formed coalition.

- **Verde Valley Imagination Library**- The Clark Memorial Library is hosting the Verde Valley Imagination Library Free Books for Kids under 5 kickoff event on Saturday, August 20th from 10 am-12 noon. Volunteers from the local rotary clubs will be present and Commissioner Gomez and her team of Cottonwood Head start teachers will be onsite to do a craft project with the children who attend.

AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on July 13th, 2016.

Commissioner Zanolli motioned to approve the Regular Meeting minutes for July 13, 2016, with an addition to Verde River Programs, Page 5, paragraph 7 to include recognition of the Verde Natural Resource Conservation District Education Center that provides the specific river education programs that she mentioned. These programs include Clarkdale Kids Conserve for grades K-5th and Environmental Stewardship for grades 6th-8th. Commissioner Gomez seconded the motion. The motion passed unanimously.

NEW BUSINESS:

AGENDA ITEM: VERDE RIVER @ CLARKDALE – An update and review of June reports for the Verde River @ Clarkdale.

Supervisor Norman reviewed the Verde River @ Clarkdale reports and called for questions. There was an open discussion regarding the portable toilets and trash issues that repeatedly come up on the Ambassador reports. Commissioners questioned the frequency of trash removal and service of the portable toilets and if both services could be increased to avoid the overflow. Supervisor Norman explained that she would need to look into the item due to several departments overseeing the different aspects of operations of the site.

AGENDA ITEM: NORTHERN ARIZONA BLUES ALLIANCE BLUES COMPETITION – A review of and discussion on the 2nd Annual Northern Arizona Blues Alliance Blues Competition.

Supervisor Norman reported that the Town of Clarkdale and Northern Arizona Blues Alliance (NAZBA) have partnered again to host the 2nd Annual NAZBA International Blues Competition on Saturday, October 8th, 1pm-5pm, in the Clarkdale Town Park. This is a free event for the public to experience a variety of blues performed by local and statewide bands. There will also be a beer and wine garden, food vendors, and a 50/50 raffle. Last year's inaugural event was well-attended and the reviews received were outstanding. It is anticipated that due to a longer promotion period for this year's event, the attendance should increase dramatically.

NAZBA has completed the Special Event Permit and State Liquor License applications required for the event. They will be organizing the competition portion of the event, including the bands, judges and sound. Community Services staff will be responsible for the park operations of the event, including recruiting and coordinating the beer/wine/food vendors, volunteers and the event set up/take down which will include a larger, more inclusive area for alcohol. A pendent style barrier will be used this year to mark off the designated alcohol area. Volunteers are needed to help with ticket sales, I.D. checks, barrier set up and take down.

AGENDA ITEM: HALLOWEEN – A review and discussion on the 2016 Halloween Event.

Supervisor Norman updated the Commissioners on the plan for the 2016 Halloween event. The event will take place on October 31st with the safe Trick or Treating scheduled for 5pm - 7pm and the costume contest at 5:30pm in the Town park. A call out to volunteers to assist is in progress. APS has donated 1200 reflective flashers that can be handed out to each child adding a safety measure to the event. Important dates regarding need for volunteers are as follows:

Resident Packets to be delivered – October 6th and 7th
Candy purchasing – week of October 17th
Candy sorting – October 26th
Candy delivery – October 31st (morning)

AGENDA ITEM: WORKSESSION: PARK RULES – A worksession to discuss smoking in the Town parks.

Supervisor Norman began with revisiting a discussion that was brought up at a previous meeting regarding a Commission field trip to Clarkdale parks in order to determine parking and occupancy for each park. She explained that this is not in the scope of the Commission's responsibilities. Town staff will have qualified individuals who have the experience and knowledge develop those determinations.

Supervisor Norman reviewed the layouts of all Clarkdale town parks, signage and receptacle examples and other park designated smoking or non-smoking area examples with the Commission. She explained that there are various ways to set up designated smoking areas. There are four parks that will need to be assessed individually when considering smoking area designations due to the various facilities offered at each:

Clarkdale Town Park (Upper Clarkdale)
Selna/Mongini Park (Lower Clarkdale)

Caballero Park (Patio Park Subdivision)
Centerville Park (Centerville Subdivision).

Supervisor Norman explained that the next step will be for staff to schedule site trips to each of the parks with the Commission so that possible areas for designation can be identified.

She shared that the Yavapai Anti-Tobacco Coalition of Youth made a special presentation to the Town Council at their last meeting about underage smoking and the ordinance Cottonwood recently adopted increasing the legal age to possess tobacco to 21 years of age. She commended the Commission for being a step ahead of these conversations with the process of determining designated smoking areas in Clarkdale town parks.

AGENDA ITEM: WORKSESSION: VERDE RIVER PROGRAMMING AND RESOURCE CENTER – A worksession to discuss the conceptual Verde River Programming and Resource Center.

At the request of the Commission, Supervisor Norman began the conversation about the Verde River Programming and Resource Center by explaining that much work and thought needed to happen prior to the actual development. The original concept was developed by Administrative Assistant Westcott at the Library Institute, however, it is important to consider the fact that the resource center could be a stand-alone Community Services program/center. Programming is already a responsibility of the Community Services Department, nonetheless, there are no staff resources to begin the planning process. Development of this program would need to include research of grant resources, creating a business plan, including a budget, determination of services to offer, location, as well as staffing and material needs. Prior to moving forward the Commission needs to consider priorities of Community Services and how this would fit into those already determined priorities.

There was open discussion. Commissioner Zanolli encouraged Administrative Assistant Westcott to continue attending the Verde Front Volunteerism meetings. She expressed that it is important to foster that relationship with organizations that share the same goals and that if the decision is made to move forward with the Verde River Programming concept, it will be necessary to form partnerships with these groups.

AGENDA ITEM: WORKSESSION: COMMUNITY SERVICES DEPARTMENT PRIORITIZATION LIST WITH FOCUS ON THE FUTURE OF LIBRARY OPERATIONS – A worksession to discuss the Community Services Department Prioritization List with focus on the future of library operations.

At the request of the Commission, Supervisor Norman prepared a presentation on library operations, including budget/costs to operate the library, and the priorities of the department determined by the Commission.

Supervisor Norman reviewed the top 10 Community Services Department priorities determined by the Commission:

1. Concerts in the Park
2. Old-Fashioned 4th of July
3. Verde River @ Clarkdale

4. Halloween
5. NAZBA Blues Competition
6. Movies in the Park
7. Volunteer Program
8. Holiday Light Display
9. Santa Comes to Clarkdale
10. Caroling in the Park

Supervisor Norman reviewed the top 3 activities the community was interested in being offered generated from the Community Services Survey:

- Additional Town Park Events 70.49%
- Adult Programs/Activities 67.76%
- River Access Point Programs 63.39%

In addition, Supervisor Norman reviewed the 2016-17 Library Budget which encompasses the salaries and benefits for: one part-time Library Aide, 50% of the Community Services Administrative Assistant's salary, and 25% of the Community Services Supervisor's salary. She explained that the time allotted in the budget for her position and Administrative Assistant Westcott's position was not accurate. In reality, the actual time spent in the library for both positions is close to double, even when a part-time library aide is on staff. She continued that regardless of the number of hours the library is open to the public, the costs/budget and the amount of staff time to operate the library remains the same. This is due to the time involved with book and materials ordering and processing, book mending, cataloging, patron account management, etc.

Reviewing the annual operational costs of the library, Supervisor Norman noted there was a total of 5,416 visits to the library in FY15-16 bringing the total cost per visit to $14.56. She noted that these visits could have been generated by 30 people, 100 people or 5,000 people, however, it has been determined by extensive data collection that the majority of the 5,416 visits are generated by a small number of patrons who visit the library regularly. Staff took a 3 month sampling of library users and analyzed actual patrons who visited and how often they visited. Those who visited 5 or more times in a three month period, an average of 1 visit per 2 ½ weeks, resulted in 70 people generating 69.7% of the total visits, 50 users were Clarkdale residents. In going a step further, those who visited 9 or more times during the three month period, an average of 1 visit per 1 1/3 weeks, resulted in a total of 36 people generating 51% of the total visits, 20 users were Clarkdale residents.

Taking a closer look at the budget, Supervisor Norman explained that of the total library budget of $78,856.73, $36,901.75 is funded from the Yavapai Library District Distribution and $41,954.98 is funded from town's general fund. At the last Commission meeting, the question of if there was no library and no Library District funding, how that would affect the town and department. Supervisor Norman reviewed the breakdown, removing all costs related to library operations including the part-time library aide, but keeping the salaries for the Community Services Staff, resulting in $41,796.62 in salaries and benefits to cover. The Town of Clarkdale general fund allocation of $41,954.98 would cover the salaries and benefits of the 2 Community Services staff positions.

There was an open discussion regarding the budget of salaries for the library. Commissioner Dehnert questioned the need for the Town of Clarkdale allocation of funds, posing if there were no library why would those funds for salaries be needed. There was an open discussion on how the salaries and staff

time could be used elsewhere. The consensus of the Commission was that those funds could be reallocated to Community Services staff salaries for other programs, events and services offered by the department, including the Verde River @ Clarkdale operations.

A 2014 extensive Community Services Survey asked, "Library services offered that are not used and why?" The survey results reflected that a high percentage of library services are not used particularly because they are services the community does not need. All services resulted in 64.1% or higher as a service that was not needed.

Contributing factors:

- The area libraries are no longer stand alone libraries. All are members of the Yavapai Library Network which allows patrons to use any of the libraries in the network;
- Library resources are available 24/7 online via the internet; and
- Multiple surrounding libraries offering the same services available to patrons, 2 within 3.5 miles.

There was open discussion involving the comparison of the cost of Town events per user verses the library cost per visit. Commissioner Dehnert questioned the comparison and Supervisor Norman explained that the same formula was applied to the events and the library. Ultimately, each is calculated per visit as the majority of events offered are one day only, with the exception of concerts.

Library (5,416 visits)	$14.56/visit
Santa (178 people)	$ 6.96/user
4th of July (1,000 people)	$ 4.55/user
Blues Comp (300 people)	$ 2.54/user
Halloween (1,825 people)	$ 2.17/user
Caroling (70 people)	$ 2.11/user
Concerts (3,150 people)	$ .59/user

There was an open discussion on:

- Library services offered and use of services - Commissioner Dehnert expressed that libraries are an educational institution. Commissioner Engert shared that the Clark Memorial Library is not being used for education, it is being used for entertainment purposes. Vice Chairperson Kramer added that with the number of surrounding libraries, there is no need to duplicate services already being offered and that it was not a good use of resources.
- The library was not included in the top 10 of the Commission's priority list.
- There should be more focus on the fact that the library does not fit into the ultimate goals of moving forward with the priorities the Commission agreed upon.

The general consensus of the Commission was to take the discussion to Council. The Commission requested staff to schedule a worksession with the Town Council to discuss the Community Services priorities and the future of library operations.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.
Facility Use of Parks
Worksession with Council to discuss the future of the Clark Memorial Library

AGENDA ITEM: ADJOURNMENT

With no objection, meeting adjourned at 7:12 p.m.

APPROVED:

_____

Peter Curé, Chairperson

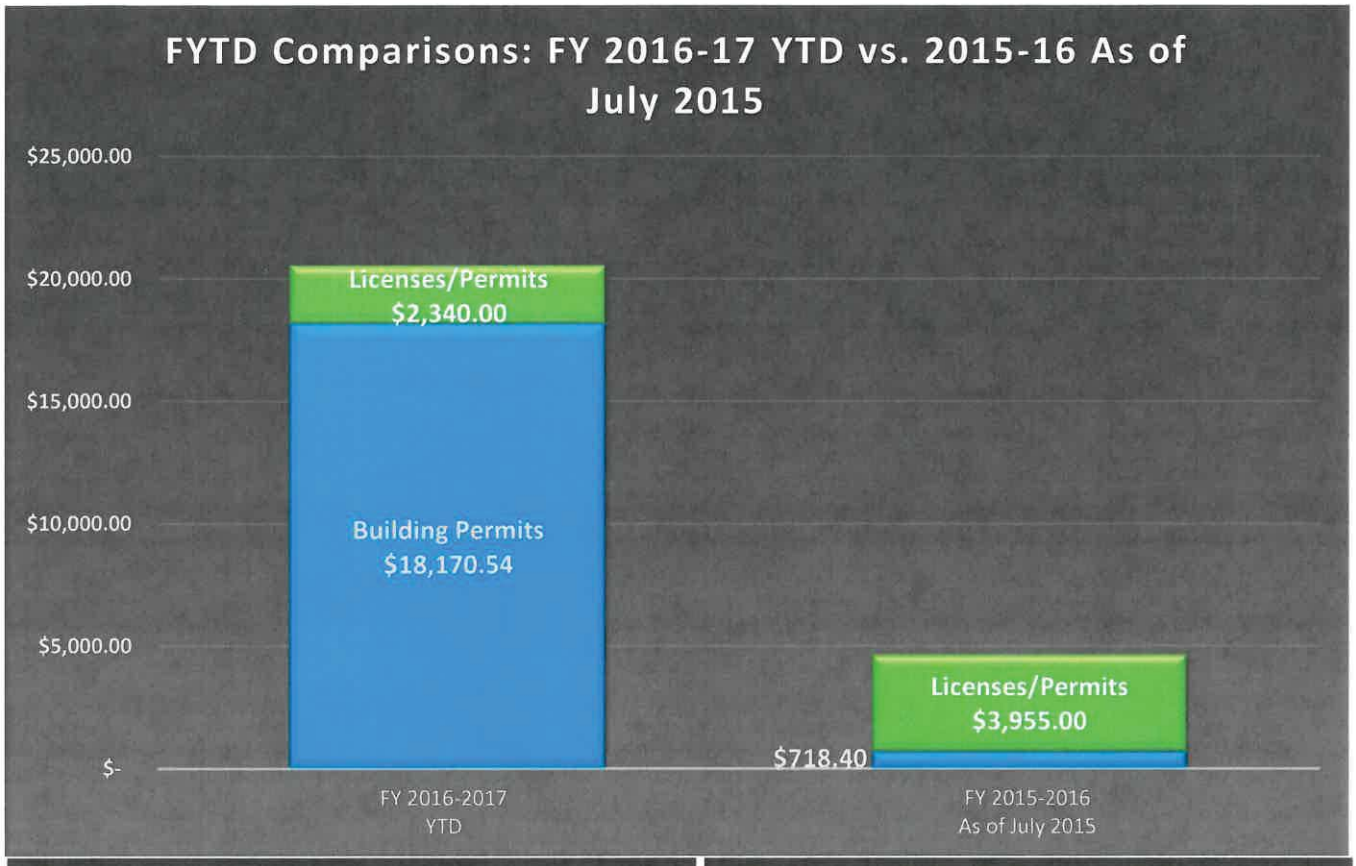
SUBMITTED BY:

_____

Administrative Assistant II, Joni Westcott

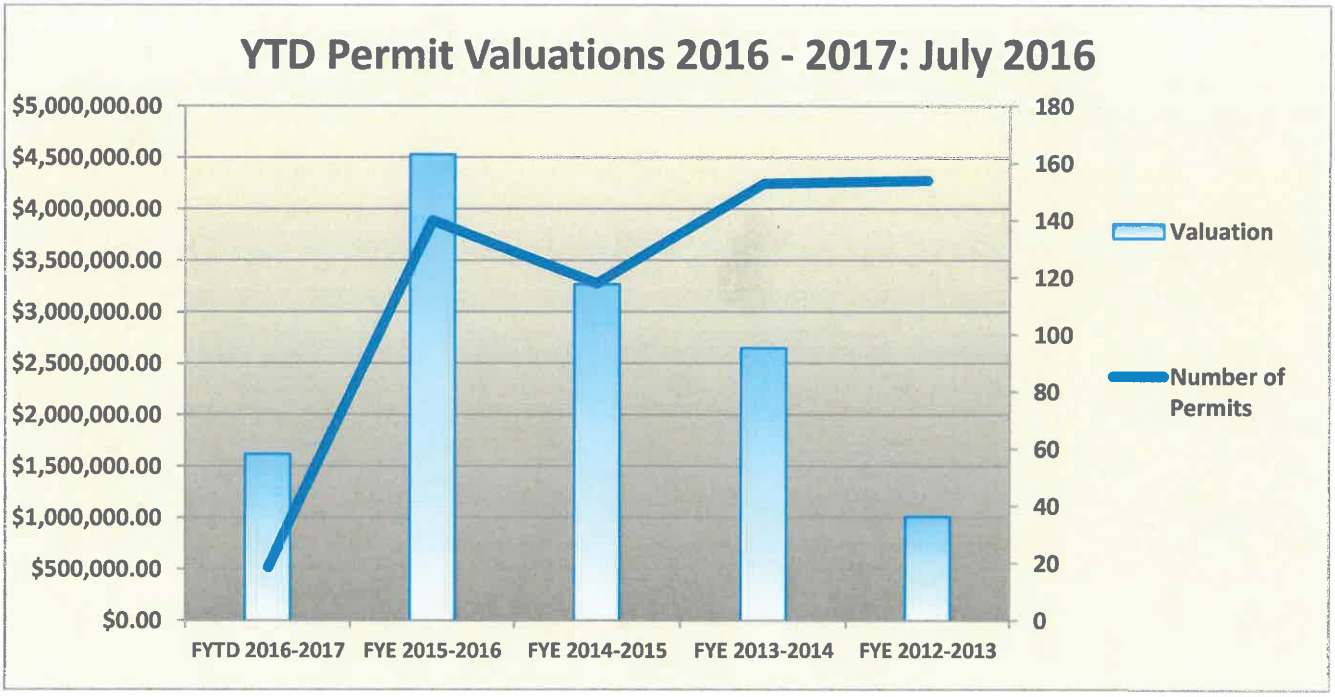
DRAFT

Community Development Department
Monthly Council Report - July 2016



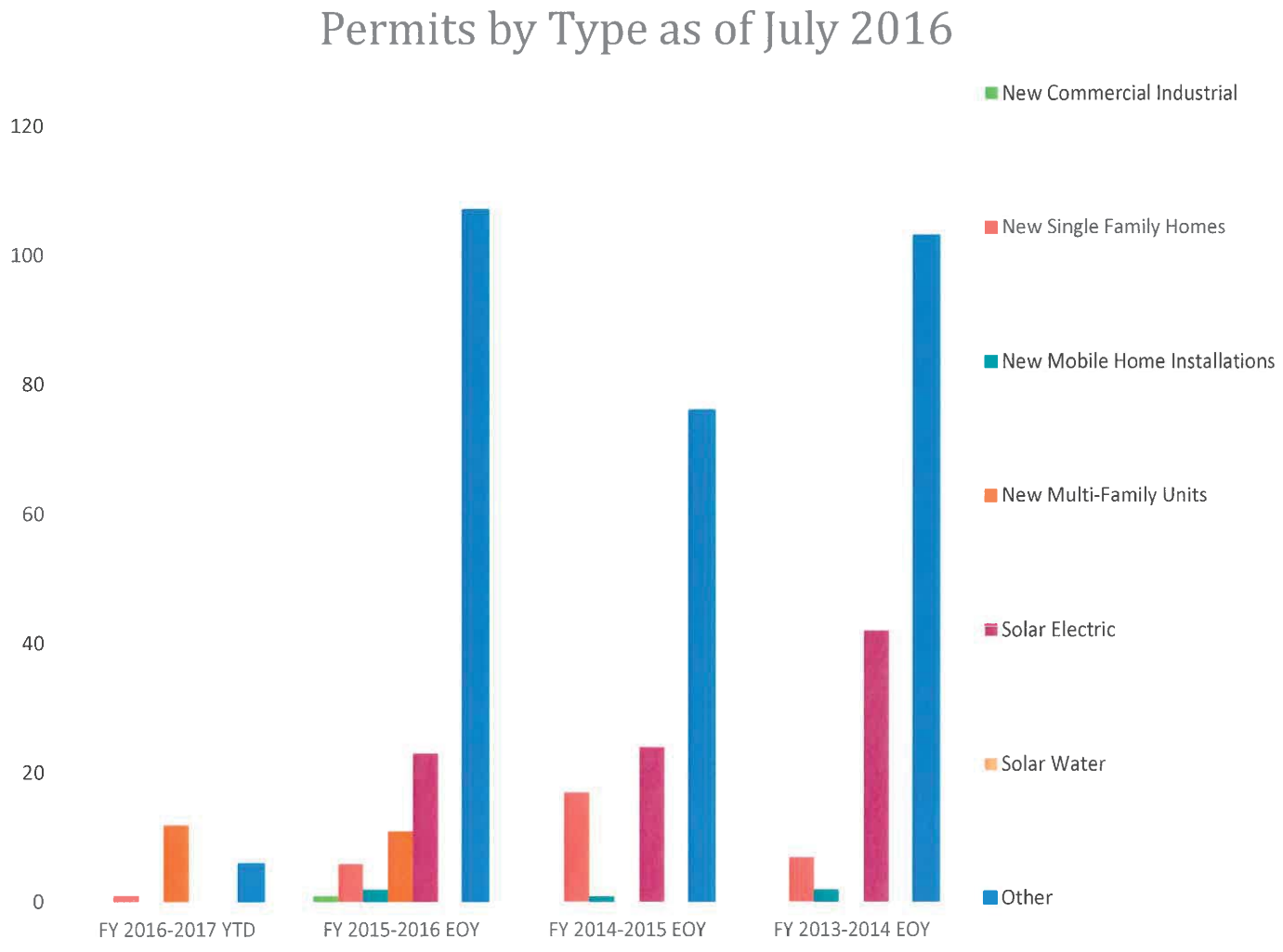
Community Development Department
Monthly Council Report - July 2016

Year	Valuation All Building Permits	Total Number Building Permits
FYTD 2016-2017	**$1,622,118.00**	**19**
FYE 2015-2016	$4,532,435.00	140
FYE 2014-2015	$3,271,773.67	118
FYE 2013-2014	$2,650,844.70	153
FYE 2012-2013	$1,013,578.00	154

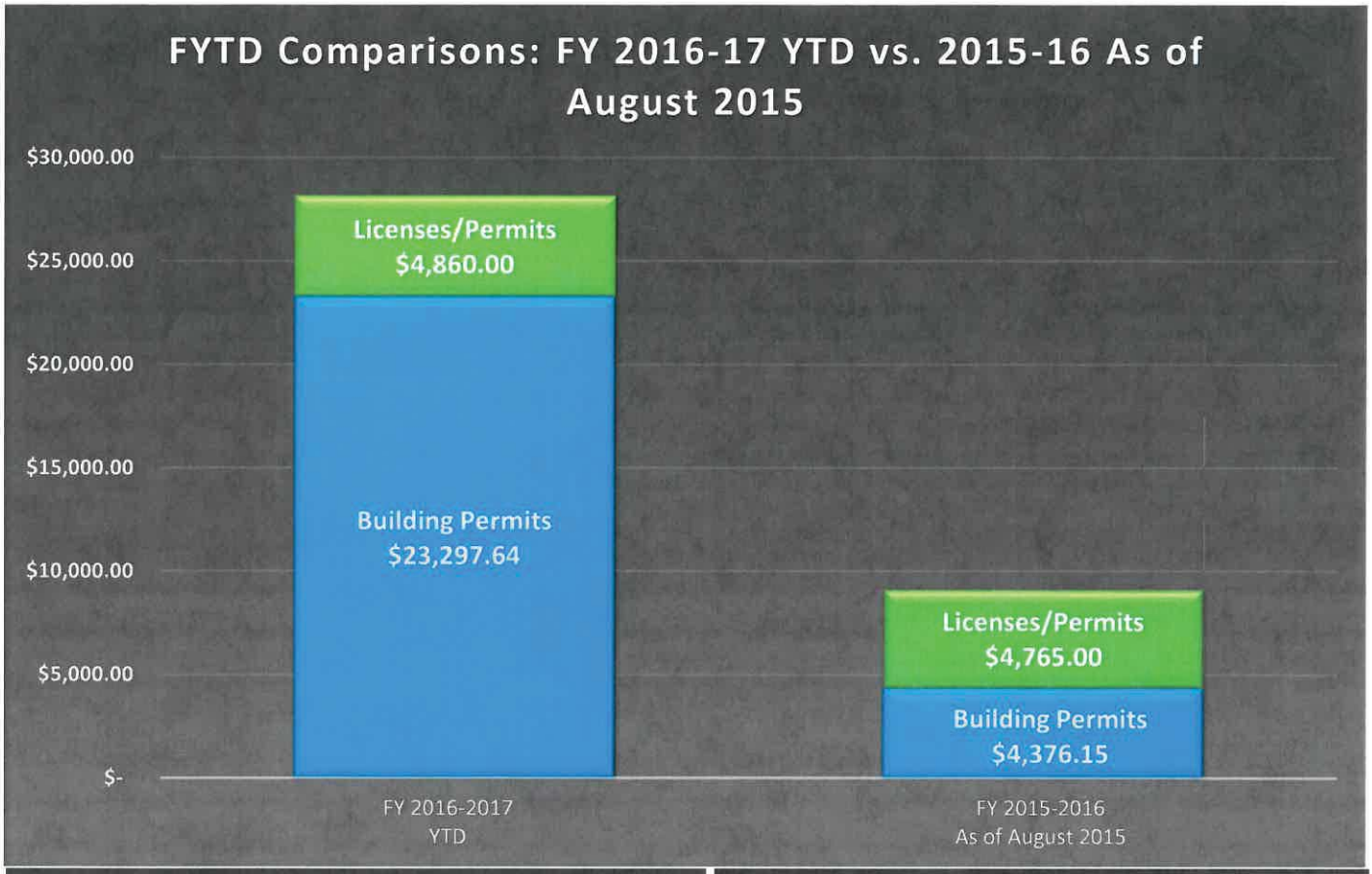


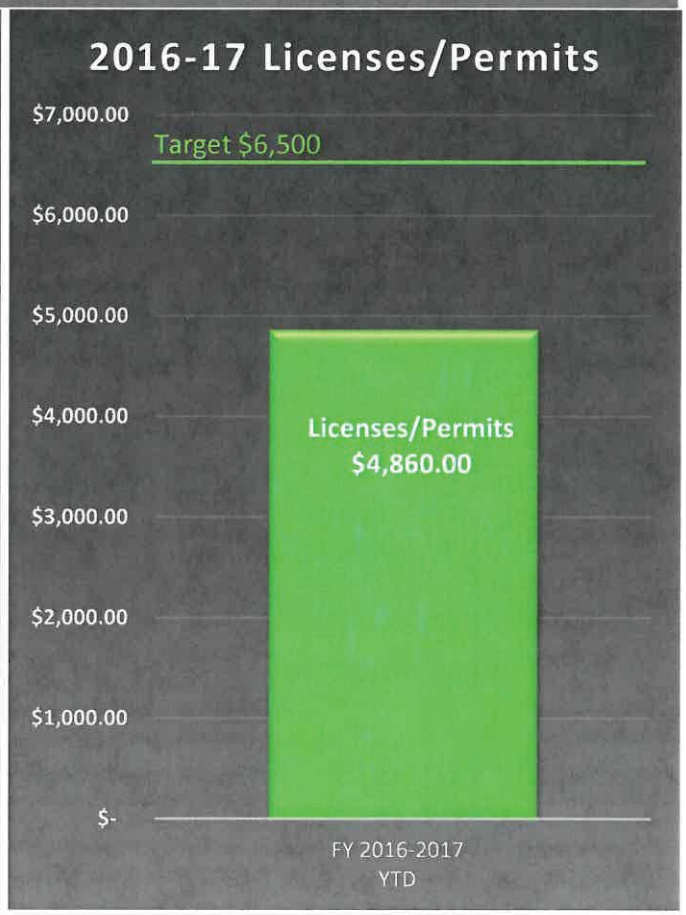
Community Development Department
Monthly Council Report - July 2016

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
FY 2016-2017 YTD	0	1	0	12	0	0	6	**19**
FY 2015-2016 EOY	1	6	2	11	23	0	107	**150**
FY 2014-2015 EOY	0	17	1	0	24	0	76	**118**
FY 2013-2014 EOY	0	7	2	0	42	0	103	**154**



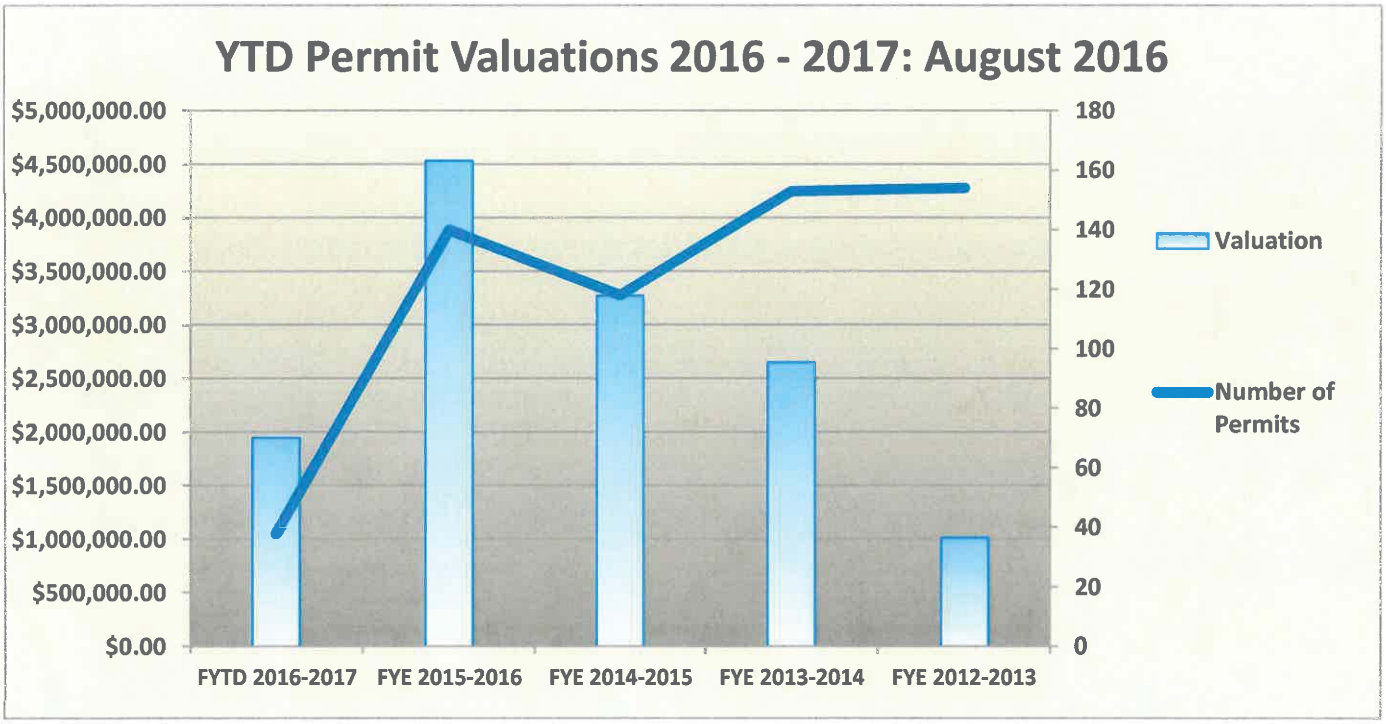
Community Development Department
Monthly Council Report - August 2016





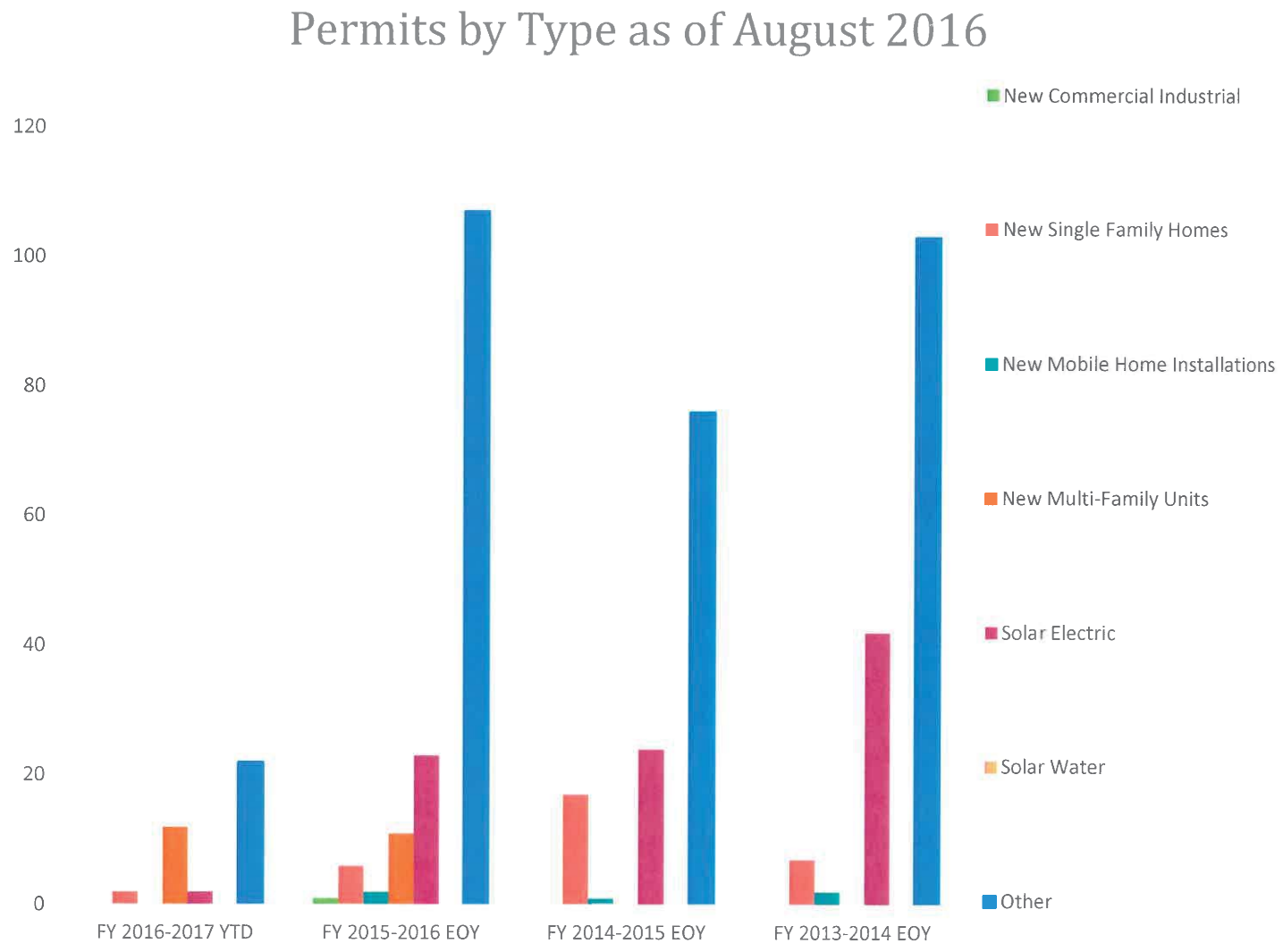
Community Development Department
Monthly Council Report - August 2016

Year	Valuation All Building Permits	Total Number Building Permits
FYTD 2016-2017	**$1,948,718.00**	**38**
FYE 2015-2016	$4,532,435.00	140
FYE 2014-2015	$3,271,773.67	118
FYE 2013-2014	$2,650,844.70	153
FYE 2012-2013	$1,013,578.00	154



Community Development Department
Monthly Council Report - August 2016

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
FY 2016-2017 YTD	0	2	0	12	2	0	22	**38**
FY 2015-2016 EOY	1	6	2	11	23	0	107	**150**
FY 2014-2015 EOY	0	17	1	0	24	0	76	**118**
FY 2013-2014 EOY	0	7	2	0	42	0	103	**154**



Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

7-01-15 – The purchase of aeration/mixer systems for the two effluent lagoon has been put on-hold. Staff will investigate various funding options for these aeration systems.

8-01-15 – No new capital improvements are scheduled for the wastewater treatment system. Staff will continue efforts to reduce electrical costs, and investigate processes for aerating/mix the effluent holding ponds.

9-01-15 – No new capital improvements are scheduled for the wastewater treatment system. Staff will continue efforts to reduce electrical costs, and investigate processes for aerating/mix the effluent holding ponds.

10-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

11-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

12-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

1-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

3-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

4-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

5-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

7-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

9-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

2016 – No further progress on the reclaimed water master plan. Staff recommends that the Town's Reclaimed Water Master Plan be a discussion item during the Town's 2016 Strategic Planning.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well		Utilities	

9-01-15 The Town of Clarkdale is using a Technical Assistant Grant from the Water Infrastructure Finance Agency (WIFA), in the amount of $35,000, for part of the design of the Upper Town Water Main Replacement Project. The balance of the design costs for this project will be paid out of water depreciation designated funds. Southwestern Environmental Consultants (SEC) was approve by the Town Council at the 7/28/15 Town Council Meeting to provide professional services for the design of this project. Staff has entered into contract discussions with SEC for an agreement to provide those design services. A Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The Amended CAP Trust Fund Agreement has been approved by the Town Council and signed by the Mayor. At the 8/25/15 Council Meeting the Town Council approved the 89A Booster Pump System Project and directed the PW/Utilities Director to negotiate an agreement with Felix Construction to design /build the project for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount

is $231,264.30. The Arizona Department of Water Resources (ADWR) has given a determination that the"89A Booster Pump System Project will meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of $186,000 for this project.

10-01-15 Staff continues contract discussions with SEC for an agreement to provide the design services for the Upper Town Water Main Replacement Project. A Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The PW/Utilities Director is negotiating an agreement with Felix Construction for the design /build the project for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount is $231,264.30. The Arizona Department of Water Resources (ADWR) has indicated via e-mail that it will release the Central Arizona Project (CAP) Trust Funds" in the amount of $186,000 for the 89A Booster Pump System Project.

11-01-15 Discussions with SEC for an agreement to provide the design services for the Upper Town Water Main Replacement Project

Continue with staff requesting a review of Section 1.3.2 of our standard agreement for professional services by the Town Attorney. After that review and comment by the Town Attorney a Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The PW/Utilities Director has negotiated an agreement with Felix Construction for the design /build the project for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount is $231,264.30. Staff is preparing a formal request and associated paperwork for the release the Central Arizona Project (CAP) Trust Funds" in the amount of $186,000 for use with the 89A Booster Pump System Project.

12-01-15 The agreement between the Town and SEC to provide the design services for the Upper Town Water Main Replacement Project has been signed by the Town and SEC and is currently before the Town's Attorney for signature and final approval.

The Town has entered into an agreement with Felix Construction for the design /build of the 89A Booster Pump System for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount is $231,264.30. The project design is in the final stages and once design work is completed the project will be submitted to AZDEQ for approval.

The Town has received approval of our request for the release the Central Arizona Project (CAP) Trust Funds" in the amount of $186,000 for use with the 89A Booster Pump System Project. The money is available as a draw against project expenses up to the total amount of $186,000.

1-01-16 The Town has entered into an agreement with SEC to provide the design services for the Upper Town Water Main Replacement Project. SEC plans to start the design work in January 2016.

The Town has entered into an agreement with Felix Construction for the design /build of the 89A Booster Pump System for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount is $231,264.30. The project design is in the final stages and once design work is completed the project will be submitted to AZDEQ for approval. The project schedule calls for submittals to AZDEQ for approval by the end of January 2016 and construction to be finished in March 2016.

The Town has received approval of our request for the release the Central Arizona Project (CAP) Trust Funds" in the amount of $186,000 for use with the 89A Booster Pump System Project. The money is available as a draw against project expenses up to the total amount of $186,000.

3-01-16 SEC continues work on the design of the Upper Town Water Main Replacement Project. In February 2016 SEC worked with Utilities staff to mark out the existing water and sewer infrastructure in the project area. The Blue Stake mark-outs should be done in March 2016.

The Town contracted with Felix Construction for the design /build of the 89A Booster Pump System for a cost $210,240.37 with a $21, 024.03 contingency fund. Total amount is $231,264.30. The project design has been submitted to AZDEQ for review and approval. The project schedule called for submittals to AZDEQ for approval by the end of January 2016 and construction to be finished in March 2016. Due to comments and requests for additional information by AZDEQ Felix Construction and Fred Goldman are in the process of revising the project schedule. It is the intention of the Town and Felix Construction to complete construction and put this new booster pump system on-line before the high usage/warmer weather months.

4-01-16 SEC, Inc. is at the 36% design plans for the Upper Town Water Main Replacement Project. Public Notice for the Construction Manager At Risk (CMAR) RFQ was advertised in the Verde Independent on April 1, 2016. The CMAR RFQ was also advertised in The Blue Book and Plan1 plan rooms. A pre-submittal meeting for the RFQ is scheduled for April 13, 2016 with the RFQ submittals due on April 20, 2106 at 3:00pm. This CMAR procurement process is qualification based.

Felix Construction has completed the design of the 89A Booster Pump System with the project design submitted to, and approved for construction, by AZDEQ. The project schedule originally called for submittals to AZDEQ for approval by the end of January 2016 and construction to be finished in March 2016. The regulatory design and submittal process has delayed that original schedule. It is now the intention of the Town and Felix Construction to complete construction and put this new booster pump system on-line, by the end of May 2016, before the high usage/warmer weather months. The Town has been using draws on the Central Arizona Project (CAP) Trust Funds for the current project expenses for the 89A Booster Pump System Project. The money that is available as a draw against project expenses up to the total amount of $186,000.

5-01-16 SEC, Inc. is at the 47% design plans for the Upper Town Water Main Replacement Project. Public Notice for the Construction Manager At Risk (CMAR) RFQ was advertised in the Verde Independent on April 1, 2016. This CMAR procurement process is qualification based. The CMAR RFQ submittals were due on April 20, 2106 at 3:00pm and we received seven (7) submittals. The Selection Committee reviewed and scored the submittals and identified the three firms with the highest scores for further consideration. For the three firms identified for further consideration staff checked references, conducted past performance surveys, and checked the Registrar of Contractors for claims against any of the firms. Interviews with each of these firm have been scheduled for early May 2016.

Felix Construction is schedule to start construction by the beginning of May 2016, and have this new booster pump system on-line, by the end of May 2016. The Town is using draws on the Central Arizona Project (CAP) Trust Funds to pay for the 89A Booster Pump System Project. The money that is available as a draw against project expenses up to the total amount of $186,000.

7-01-16 The 2006 Loan for the purchase of the water system has been refinanced by WIFA at a 1.9% interest rate.

SEC, Inc. has completed and submitted to Yavapai County for project review 100% design plans for the Upper Town Water Main Replacement Project (UTWMRP). May 24, 2016 Town Council approved Arizona Northern Equipment (ANE) as the Construction Manager At Risk (CMAR) contractor for the UTWMRP. ANE will provide their Guaranteed Maximum Price (GMP) and SEC will provide an Engineer's Cost Estimate for the UTWMRP in July 2016. The GMP will be presented to Council for review and possible approval at the last Council Meeting in July 2016. The tentative start date for the project is in September 2016, and the project is slated to end in June 2017.

Felix Construction started construction by the beginning of May 2016, and had the new booster pump system on-line by June 8, 2016. The Town and Felix Construction are in the process of generating a punch lists and completing operator training on the operation of the new equipment.

The Town has used draws on the Central Arizona Project (CAP) Trust Funds to pay for the 89A Booster Pump System Project. The money that is available as a draw against project expenses up to the total amount of $186,000.

9-01-16 SEC, Inc. has received the Approval To Construction from Yavapai County for the Upper Town Water Main Replacement Project (UTWMRP). Arizona Northern Equipment (ANE), as the Construction Manager At Risk (CMAR) contractor for the UTWMRP, has executed an agreement to construct the project with the Town of Clarkdale. ANE has submitted the bond and insurance certifications to the Finance Department, and a Notice To Proceed was issued to ANE on August 30, 2016 by the Public Works/Utilities Director. The tentative start date for the project is in September 2016, and the project is now slated to take ten months ending in July 2017.

Felix Construction had the new 89A Booster Pump System on-line by June 8, 2016. The system was operated in-hand until the control system work could be completed and tested. The Town and Felix Construction generated a punch list of construction related issues to resolve, all of which were resolved or finished by July 4, 2016. Operator training on the operation of the new equipment was completed in July 2016. The Town did not accept the new system until August 24, 2016 due to the control system issues which resulted in alarms and call-outs to on-call operators. These issues were resolved the week of August 15, 2016 and the Public Works/Utilities Director accepted the system on August 24, 2016. There is a one-year warrantee on the system starting that date. The Town has used draws on the Central Arizona Project (CAP) Trust Funds to pay for the 89A Booster Pump System Project. The money that was available as a draw against project expenses was $186,000. August 29, 2016 we received the final draw on that fund for the amount $120,301.55.

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT Report Month/Year: May 2016

CRIMINAL TRAFFIC	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	20	3	24	47
Filed	3	1	0	4
Transferred In	0	0	0	0
SUBTOTAL	23	4	24	51
Transferred Out	0	0	0	0
Other Terminations	0	0	2	2
TOTAL TERMINATIONS	0	0	2	2
Statistical Correction	0	0	0	0
Pending End of Month	23	4	22	49

***A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.**

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
33	0	0	33	0	0	0	0	33

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judg-ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
76	63	0	139	0	0	27	27	0	112

Civil Traffic Hearings Held: 0

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04
(Part of Civil Traffic Above)

Filed 0 Trans In 0 TOTAL 0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1348 **Page 2 Processing**

County: CLARKDALE MAGISTRATE COURT Report Month/Year: May 2016

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	200	12	0	**212**	0	10	10	*0*	**202**
Failure to Appear (Non-Traffic)	1	0	0	**1**	0	0	0	*0*	**1**
TOTAL	201	12	0	**213**	0	10	10	0	**203**

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0** Misdemeanor/FTA Jury Trials Held: **0**

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	**0**	**0**	0	**0**	**0**	0	0	**0**

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **1**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	**0**	**0**	0	**0**	0	**0**
Non-Parking	**0**	**0**	0	**0**	0	**0**
TOTAL	0	0	0	0	0	**0**

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT Report Month/Year: May 2016

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0

Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0

Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0	0
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0

Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0

Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0

Search Warrants Issued: 0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT

Report Month/Year: May 2016

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	41
Serious Violations	2
All Other Violations	62
TRAFFIC TOTAL	**105**

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	113
CRIMINAL TOTAL	**113**

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Signature of the Judge/Magistrate (or designee)

Veronica Pineda (Interim Court Supervisor)
Name of Preparer

Aug. 19.2016
Date of Preparation

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 1 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT Report Month/Year: June 2016

CRIMINAL TRAFFIC

	D.U.I. (a)	Serious* Violations (b)	All Other Violations (c)	TOTAL (d)
Pending 1st of Month	23	4	22	49
Filed	3	1	11	15
Transferred In	0	0	0	0
SUBTOTAL	26	5	33	64
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	26	5	33	64

***A.R.S. 28-661 (if misdemeanor), -662,-663,-664,-665,-693,-708. See Instructions.**

TRAFFIC FAILURE TO APPEAR**

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
33	0	0	33	0	0	0	0	33

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held: 0 Criminal Traffic/FTA Jury Trials Held: 0

CIVIL TRAFFIC

Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judg-ment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
112	51	0	163	0	5	53	58	0	105

Civil Traffic Hearings Held: 0

VIOLATIONS OF A.R.S. 28-702.01 AND 28-702.04
(Part of Civil Traffic Above)

Filed 0 Trans In 0 **TOTAL** 0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Court ID: 1348 **Page 2 Processing**

County: CLARKDALE MAGISTRATE COURT Report Month/Year: June 2016

MISDEMEANOR

	Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Tran Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
Misdemeanor (Non-Traffic)	202	16	0	**218**	0	6	6	*0*	**212**
Failure to Appear (Non-Traffic)	1	0	0	**1**	0	0	0	*0*	**1**
TOTAL	203	16	0	**219**	0	6	6	0	**213**

TRIALS HELD

Misdemeanor Court/FTA Trials Held: **0** Misdemeanor/FTA Jury Trials Held: **0**

FELONY

Pending 1st of Month (a)	Filed (b)	Trans In (c)	SUB TOTAL (d)	Trans Out (e)	Other Term (f)	TOTAL TERM (g)	Stat. Corr. (h)	Pending End of Month (j)
0	**0**	**0**	0	**0**	**0**	0	0	**0**

Felony Preliminary Hearings Held: **0** Felony, Misdemeanor, Criminal Traffic Initial: Appearances: **1**

LOCAL NON-CRIMINAL ORDINANCES

	Pending 1st of Month	Filed	SUB-TOTAL	Terminated	Stat. Corr.	Pending End of Month
Parking	**0**	**0**	0	**0**	0	**0**
Non-Parking	**0**	**0**	0	**0**	0	**0**
TOTAL	0	0	0	0	0	**0**

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 3 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT Report Month/Year: June 2016

CIVIL COMPLAINTS

	Small Claims (a)	Forcible Detainer/ Eviction Action (b)	Other Civil (c)	TOTAL (d)
Pending 1st of Month	0	0	0	0
Filed	0	0	0	0
Transferred In	0	0	0	0
SUBTOTAL	0	0	0	0
Transferred Out	0	0	0	0
Other Terminations	0	0	0	0
TOTAL TERMINATIONS	0	0	0	0
Statistical Correction	0	0	0	0
Pending End of Month	0	0	0	0

Small Claims Hearings Held/Defaults: 0

Civil Court Trials Held: 0

Small Claims Hearings Held/Defaults Before Volunteer Hearing Officer: 0

Civil Jury Trials Held: 0

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	0	0	0	0
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION INJUNCTION AGAINST HARASSMENT

Order of Protection: 0

Injunction Against: 0

SPECIAL PROCEEDINGS/ACTIVITIES

Peace Bond Complaints Filed: 0

Fugitive Complaints Filed: 0

Juvenile Hearings Held: 0

Search Warrants Issued: 0

LIMITED JURISDICTION COURTS MONTHLY STATISTICAL REPORT

Page 4 Processing

Court ID: 1348

County: CLARKDALE MAGISTRATE COURT

Report Month/Year: June 2016

WARRANTS OUTSTANDING

TRAFFIC WARRANTS OUTSTANDING

D.U.I.	41
Serious Violations	2
All Other Violations	61
TRAFFIC TOTAL	**104**

CRIMINAL WARRANTS OUTSTANDING

Felony	0
Misdemeanor	112
CRIMINAL TOTAL	**112**

MAIL BY THE 20TH WORKING DAY OF MONTH:

Arizona Supreme Court
Administrative Office of the Courts
1501 W. Washington St., Suite 410
Phoenix, AZ 85007-3327

ATTN: Research/Statistics Unit
(602) 542-9376

Signature of the Judge/Magistrate (or designee)

Veronica Pineda, Interim Court Supervisor

Name of Preparer

Aug. 19.2016

Date of Preparation

JULY, 2016

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

Water System

YEARS BASED ON CALENDAR YEARS

WATER WELLS	PRODUCTION GALLONS	SAME MO. LAST YEAR	YTD PRODUCTION	89A BOOSTER	89A BOOSTER YTD	STORED WATER	DEPTH TO WATER LEVEL		DEPTH TO WATER LEVEL SAME MO. LAST YEAR	
							STATIC	*DYNAMIC*	*STATIC*	*DYNAMIC*
89A RESERVOIR TANK	n/a		0			550,000				
HASKELL SPRINGS WELL	6,722,542	8,296,000	50,709,498	2,907,523	4,088,713	1,200,000				
MESCAL WELL										
MOUNTAIN GATE WELL	14,759,000	9,407,000	71,290,498	(2,907,523)	(4,088,713)	750,000				
CITY OF COTTONWOOD										
TOTAL PRODUCTION	**21,481,542**	**17,703,000**	**121,999,996**	**-**		***2,500,000***				

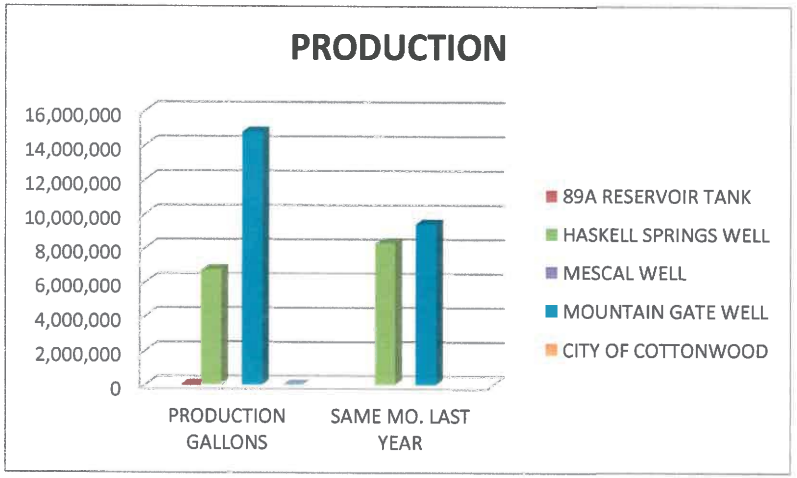
WATER USE	# ACCOUNTS	SAME MO. LAST YEAR	YTD			LAST YEAR RESIDENTIAL GPCD*	YTD RESIDENTIAL GPCD**	TOTAL LAST YEAR WATER GPCD***	% NON-REVENUE WATER	NON-REVENUE GALS
# RESIDENTIAL ACCTS	1,471	1,441				71	73	77	**30%**	
# MULTI-UNITS	286	297								
# COMM ACCTS	29	29								
# GOV ACCTS	25	25								
# OTHER ACCTS	8	8								
# INDUSTRIAL	5	4								
TOTAL ACCTS	**1,824**	**1,804**								
RESIDENTIAL USE	8,969,339	7,488,148	**49,531,745**							
MULTI USE	2,660,849	1,561,895	**13,445,786**							
COMM USE	388,608	314,088	2,418,024							
GOV USE	982,746	658,374	3,581,653							
OTHER USE	42,823	27,582	301,266							
INDUSTRIAL USE	77,375	63,190	265,285							
TOTAL CLARKDALE USE	**13,121,740**	**10,113,277**	**69,543,759**							
COTTONWOOD RANCH	0	1,660,000	**1,437,000**							
TOTAL USE	**13,121,740**	**11,773,277**	**70,980,759**							
Non Revenue - Backwash	**245,500**	160,200	**1,374,800**							
Non Revenue - flushing		9,250	**23,100**							
Fire Dept Usage			**6,250**							
TOTAL USE	**13,367,240**	**11,942,727**	**72,384,909**							

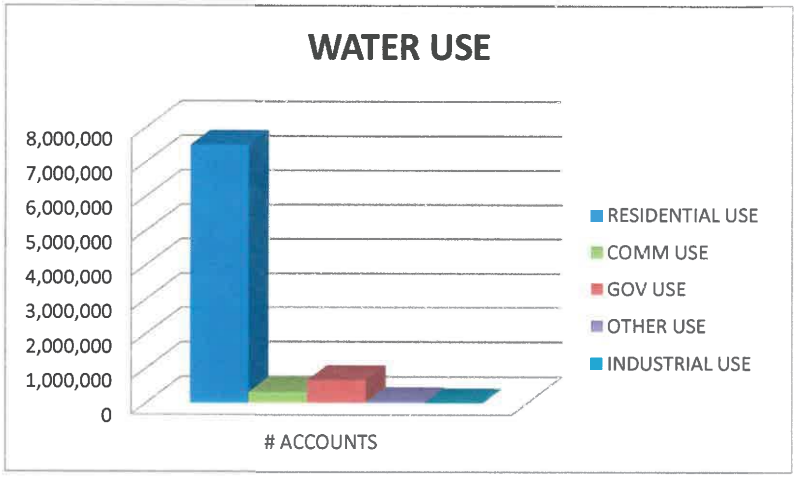
YTD Calculations
**103,595,517/1,729/365/2.3*
***62,977,531/1,757/213/2.3*
****115,349,511/1,796/365/2.3*

COMMENTS: Water Call Outs: 6
Water Main Repairs: 2
Water Service Repairs: 3

Wastewater	LAST MO.	SAME MO. LAST YEAR	YTD	LAST YTD	
# ACCOUNTS	**1,061**	**1,050**			
WASTEWATER (INFLUENT)	**5,089,871**	**4,341,168**	**32,959,002**	**30,251,293**	***Note: Influent is the wastewater coming into the plant before treatment***
WASTEWATER (EFFLUENT)	**3,675,828,**	**3,641,623**	**26,992,997**	**24,924,170**	***Effluent is the wastewater after treatment***

JULY, 2016


PRODUCTION
16,000,000
14,000,000
12,000,000
10,000,000
8,000,000
6,000,000
4,000,000
2,000,000
0
PRODUCTION GALLONS
SAME MO. LAST YEAR
89A RESERVOIR TANK
HASKELL SPRINGS WELL
MESCAL WELL
MOUNTAIN GATE WELL
CITY OF COTTONWOOD


WATER USE
8,000,000
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
0
ACCOUNTS
RESIDENTIAL USE
COMM USE
GOV USE
OTHER USE
INDUSTRIAL USE

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
* Primarily Level of Effort Activities	Jul 2016	Jun 2016		Jan-Jul 2016	Jan-Jul 2015	
Traffic						
Collision - Property Damage	4	3	25%	18	15	17%
Collision - Injury/Fatal	0	1	-100%	4	5	-25%
DUI Arrests *	4	1	75%	16	10	38%
Citations *	56	43	23%	381	261	31%
Written Warnings *	5	9	-80%	184	158	14%
Traffic Stops *	61	54	11%	561	367	35%
Parking *	0	0	0%	5	5	0%
Total Traffic	130	111	15%	1,169	821	30%

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0%	0	0	0%
Sexual Assault	0	0	0%	3	5	-67%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	1	1	0%	6	4	33%
Total Violent Crimes	1	1	0%	9	9	0%
Burglary	1	1	0%	10	12	-20%
Theft	4	2	50%	22	25	-14%
Auto Theft	2	0	200%	0	2	-200%
Arson	0	0	0%	0	0	0%
Total Property Crimes	7	3	57%	32	39	-22%
Crime Rate						
Index Crimes	8	4	50%	41	48	-17%
Index Crime Rate (per 100,000)	0.3278	0.1639	50%	1.6798	1.9666	-17%
Town Population	4,097	4,097	0%	4,097	4,097	0%

Other Crimes						
Assault	7	3	57%	21	12	43%
Criminal Damage	3	2	33%	33	35	-6%
Disorderly Conduct	2	3	-50%	28	37	-32%
Domestic Violence	5	8	-60%	27	29	-7%
Drug Offenses *	2	4	-100%	12	25	-108%
Neighbor Disputes	0	0	0%	2	2	0%
Trespass	1	1	0%	16	9	44%
Juvenile Disturbance	4	2	50%	38	15	61%
Harassment	1	0	-100%	14	13	7%
Animal Offenses *	27	9	67%	152	159	-5%
Other Town Ordinances *	4	1	75%	15	12	20%

All Other Offenses	38	30	21%	180	194	-8%
Total Other Crimes	94	63	33%	538	542	-1%

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Jul 2016	Jun 2016		Jan-Jul 2016	Jan-Jul 2015	
Other Activities						
Alarms	5	8	-60%	33	37	-12%
Doors/Windows Open	2	1	50%	10	11	-10%
Suspicious Persons/Vehicles	44	24	45%	253	199	21%
Weapon Offenses	4	0	400%	5	3	40%
Citizen Assists	25	39	-56%	455	189	58%
Serve Papers	0	0	0%	8	8	0%
EMS/Rescue/Fire Calls (Clarkdale)	0	3	-300%	29	5	83%
Assist Other LE Agencies	32	22	31%	253	258	-2%
Suicide	0	0	0%	1	0	100%
Total Other Activities	112	97	-15%	1,047	710	32%

Total All Categories Above	344	325	6%	2,795	2,121	24%

House Watch						
House Watch (Total Houses Per Month)	4	10	-150%	30	12	60%

Arrests						
Adult	14	14	0%	71	73	-3%
Juvenile	1	0	100%	8	2	75%
Total Arrests	15	14	7%	79	75	5%

Reserve Time	10	70	-600%	556	789	-42%
Ambassador Time	343	304	11%	1,256	845	33%
Volunteer Time	9	9	0%	39	59	-51%

Traffic

Traffic stops are up 35% from 2015. Citations are up 31% and written warnings are up 14% for the year. DUI arrests are up 38%.

Crime

All major crime reporting indexes are impresively below last years numbers with the exception of assaults. We will be working towards means to reduce these crimes.

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
* Primarily Level of Effort Activities	Aug 2016	Jul 2016		Jan-Aug 2016	Jan-Aug 2015	
Traffic						
Collision - Property Damage	3	4	-33%	21	22	-5%
Collision - Injury/Fatal	0	0	0%	4	8	-100%
DUI Arrests *	0	4	-400%	16	11	31%
Citations *	59	56	5%	440	296	33%
Written Warnings *	58	5	91%	242	170	30%
Traffic Stops *	126	61	52%	687	416	39%
Parking *	0	0	0%	5	6	-20%
Total Traffic	246	130	47%	1,415	929	34%
Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0%	0	0	0%
Sexual Assault	1	0	0%	4	5	-25%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	1	1	0%	7	8	-14%
Total Violent Crimes	2	1	50%	11	13	-18%
Burglary	0	1	-100%	10	12	-20%
Theft	4	4	0%	26	34	-31%
Auto Theft	0	2	-200%	0	2	-200%
Arson	0	0	0%	0	0	0%
Total Property Crimes	4	7	-75%	36	48	-33%
Crime Rate						
Index Crimes	6	8	-33%	47	61	-30%
Index Crime Rate (per 100,000)	0.2458	0.3278	-33%	1.9256	2.4992	-30%
Town Population	4,097	4,097	0%	4,097	4,097	0%
Other Crimes						
Assault	1	7	-600%	22	15	32%
Criminal Damage	4	3	25%	37	43	-16%
Disorderly Conduct	4	2	50%	32	41	-28%
Domestic Violence	3	5	-67%	30	30	0%
Drug Offenses *	1	2	-100%	13	34	-162%
Neighbor Disputes	0	0	0%	2	2	0%
Trespass	1	1	0%	17	12	29%
Juvenile Disturbance	3	4	-33%	41	18	56%
Harassment	2	1	50%	16	13	19%
Animal Offenses *	26	27	-4%	178	177	1%
Other Town Ordinances *	4	4	0%	19	21	-11%
All Other Offenses	28	38	-36%	208	247	-19%
Total Other Crimes	77	94	-22%	615	653	-6%

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Aug 2016	Jul 2016		Jan-Aug 2016	Jan-Aug 2015	
Other Activities						
Alarms	5	5	0%	38	53	-39%
Doors/Windows Open	4	2	50%	14	15	-7%
Suspicious Persons/Vehicles	39	44	-13%	292	273	7%
Weapon Offenses	0	4	-400%	5	8	-60%
Citizen Assists	40	25	38%	495	222	55%
Serve Papers	1	0	100%	9	14	-56%
EMS/Rescue/Fire Calls (Clarkdale)	0	0	0%	29	5	83%
Assist Other LE Agencies	36	32	11%	289	298	-3%
Suicide	0	0	0%	1	0	100%
Total Other Activities	125	112	-12%	1,172	888	24%

Total All Categories Above	454	338	26%	3,249	2,531	22%

House Watch						
House Watch (Total Houses Per Month)	3	4	-33%	33	15	55%

Arrests						
Adult	4	14	-250%	75	99	-32%
Juvenile	0	1	-100%	8	4	50%
Total Arrests	4	15	-275%	83	103	-24%

Reserve Time	39	10	74%	595	789	-33%
Ambassador Time	312	343	-10%	1,568	845	46%
Volunteer Time	0	9	-900%	39	59	-51%

Traffic

Traffic stops went up went up tremendously this last month while citations had a slight rise of 5%. Warnings were up 91% due, in part, to Officer Fricke working to educate drivers around the school zone.

Crime

Our index crime rate is down 30% over last year. These are the numbers that get reported to the State. There was an appreciable drop in assaults and weapons offenses last month, as well.

End of Report

CAT Fixed Route

Weekday - Fixed Route	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	YTD
Passenger Totals	6,229												6,229
Avg Passengers per Day	296.62	-	-	-	-	-	-	-	-	-	-	-	
Avg Passenger per Hour	8.24	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
Vehicle Revenue Hours	756												756
Vehicle Revenue Miles	11,555												11,555
Vehicle Service Hours	819												819
Vehicle Service Miles	11,853												11,853
Deadhead Miles	298	-	-	-	-	-	-	-	-	-	-	-	298
Service Days (Weekdays)	21	21	22	22	20	21	20	21	23	21	22	22	256

	July		
	Total Trips	Daily Trips	
Red Route	1,055	50.24	16.94%
Blue Route	331	15.76	5.31%
Green Route	2,569	122.33	41.24%
Yellow Route	2,274	108.29	36.51%

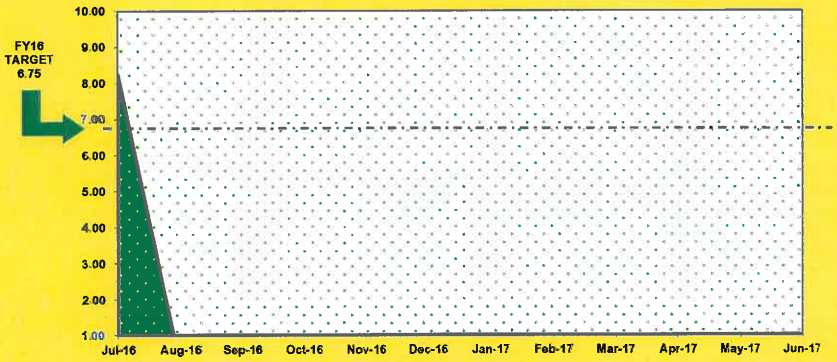
check *6,229* *should match total*

Fixed Route Monthly Passenger Totals - July

Ridership Comparison by Month
FY15 to FY17

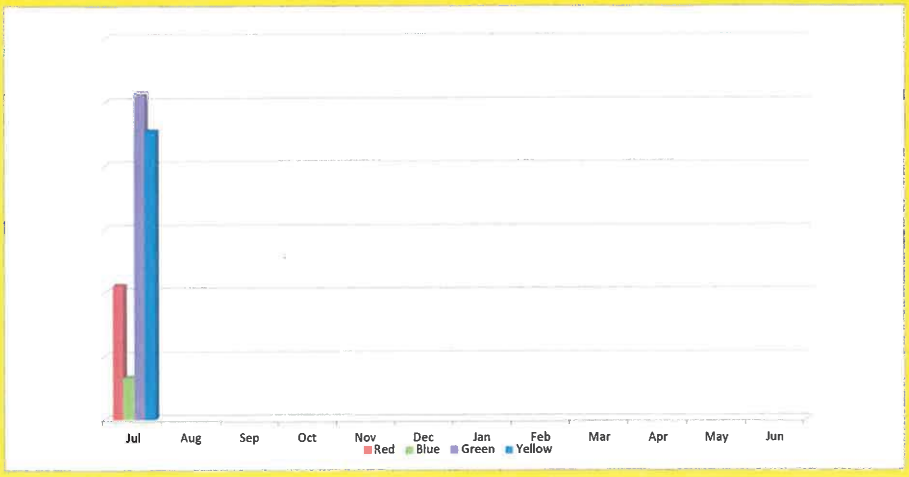
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 15	6,192	5,775	6,193	6,631	5,622	5,864	5,970	5,999	6,276	6,548	5,476	7,052
FY 16	6,986	6,908	7,045	7,196	5,905	6,137	5,735	6,605	6,989	6,129	6,274	6,060
FY 17	6,229	0	0	0	0	0	0	0	0	0	0	0

Monthly Passengers per Hour



Ridership Comparison by Route
Fiscal Year 2017

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Red	1,055											
Blue	331											
Green	2,569											
Yellow	2,274											



CAT DEMAND RESPONSE

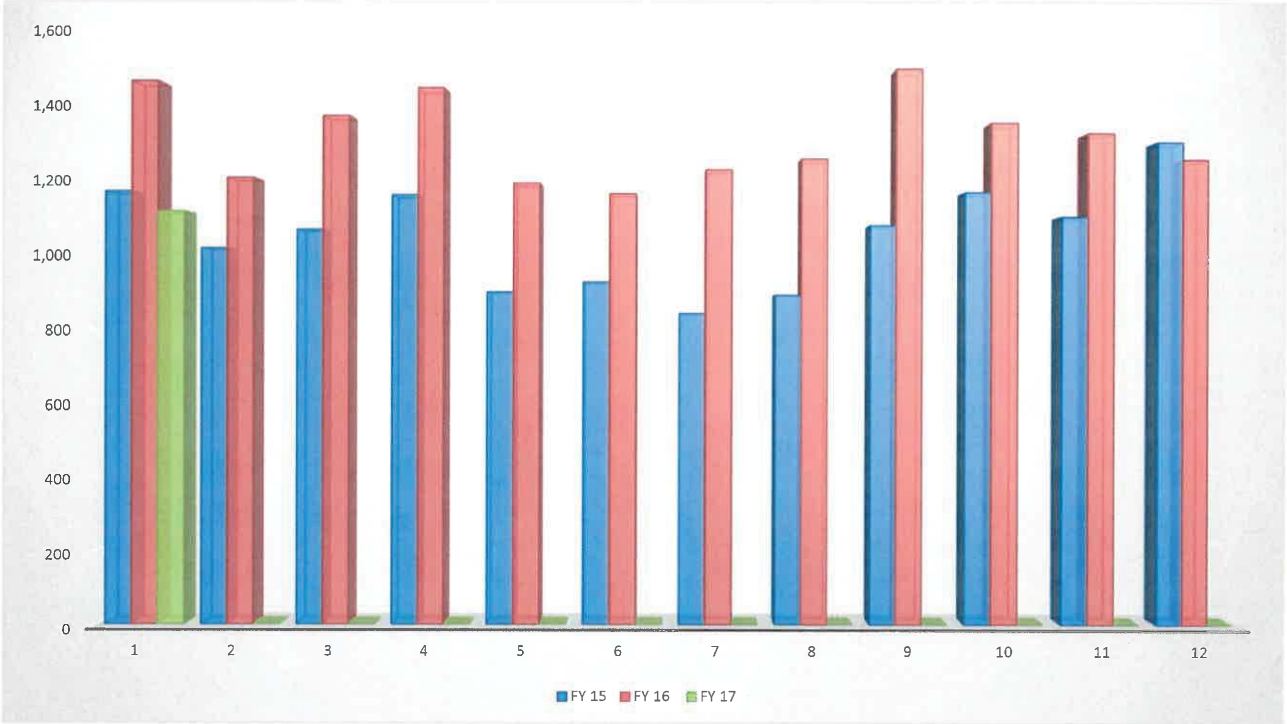
Weekday - Demand Response	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16
Passenger Totals	1,121								
Avg Passengers per Day	53.38	-	-	-	-	-	-	-	-
Avg Passenger per Rev. Hour	2.02	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	554								
Vehicle Revenue Miles	6,500								
Vehicle Service Hours	631								
Vehicle Service Miles	7,482								
Deadhead Miles	982								
Service Days	21	21	22	22	20	21	20	21	23

ADA Paratransit Ridership Trends - July

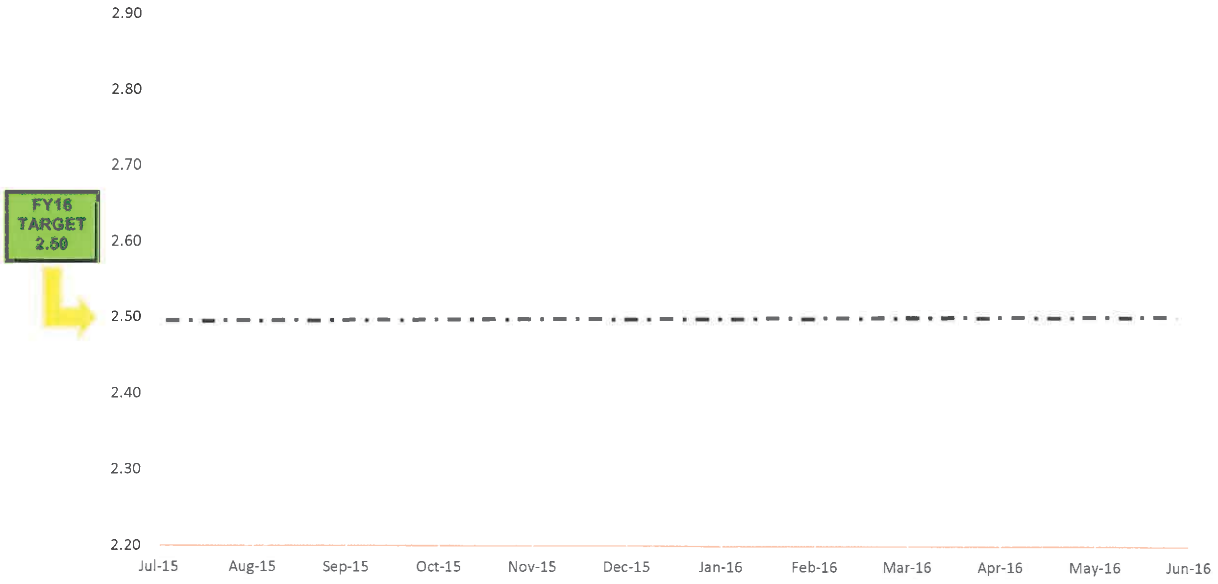
Ridership Comparison by Month

FY15 to FY17

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 15	1,175	1,021	1,071	1,166	902	929	844	894	1,084	1,174	1,108	1,312
FY 16	1,475	1,212	1,381	1,457	1,198	1,169	1,235	1,265	1,510	1,363	1,335	1,264
FY 17	1,121	0	0	0	0	0	0	0	0	0	0	0



Monthly Passengers Per Hour



Verde Lynx by Month	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTALS
Passenger Totals	4,255												**4,255**
Avg Passengers per Day	137.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.72
Avg Passenger per Hour	8.72	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	8.72
Vehicle Revenue Hours	488												488
Vehicle Revenue Miles	14,139												14,139
Vehicle Service Hours	545												545
Vehicle Service Miles	14,671												14,671
Service Days (Total)	31	31	30	31	29	30	30	29	31	30	31	30	363
CAT Fixed Route by Month													
Passenger Totals	6,229												**6,229**
Avg Passengers per Day	296.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.24
Avg Passenger per Hour	8.24	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	8.24
Vehicle Revenue Hours	756												756
Vehicle Revenue Miles	11,555												11,555
Vehicle Service Hours	819												819
Vehicle Service Miles	11,853												11,853
Service Days (Weekdays)	21	21	22	22	20	22	20	21	23	21	22	22	257
CAT Paratransit by Month													
Passenger Totals	1,121												**1,121**
Avg Passengers per Day	53.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.36
Avg Passenger per Hour	2.02	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.02
Vehicle Revenue Hours	554												554
Vehicle Revenue Miles	6,500												6,500
Vehicle Service Hours	631												631
Vehicle Service Miles	7,482												7,482
Service Days	21	21	22	22	20	22	20	21	23	21	22	22	257
Selected Totals													
Passengers	11,605	0	0	0	0	0	0	0	0	0	0	0	**11,605**
Revenue Hours	1798	0	0	0	0	0	0	0	0	0	0	0	1,798
Revenue Miles	32,194	0	0	0	0	0	0	0	0	0	0	0	32,194
Service Hours	1,995	0	0	0	0	0	0	0	0	0	0	0	1,995
Service Miles	34,006	0	0	0	0	0	0	0	0	0	0	0	34,006

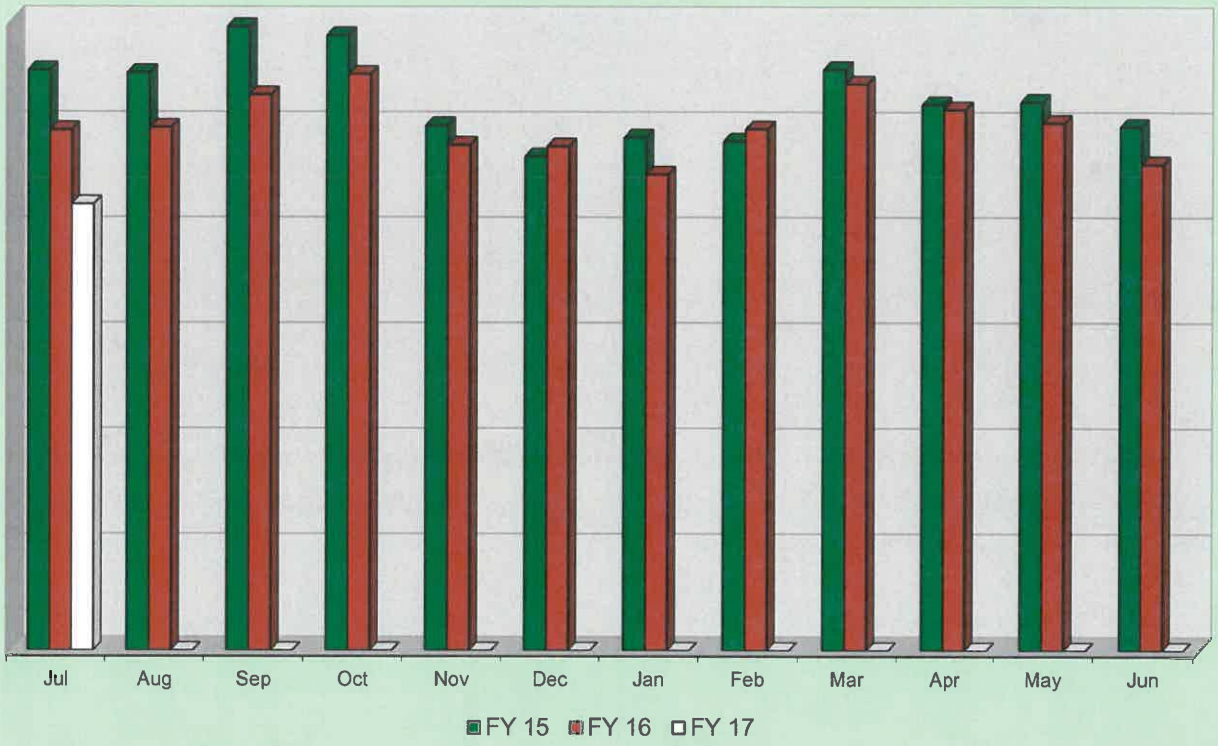
Verde Lynx Commuter

Weekday	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Passenger Totals - A Route	2,387											
Passenger Totals - B Route	756											
Avg Passengers per Day	149.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg Passenger per Hour	6.23	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	383											
Vehicle Revenue Miles	11,074											
Vehicle Service Hours	425											
Vehicle Service Miles	11,432											
Service Days (Weekdays)	21	21	22	22	20	22	20	21	23	21	22	22
Saturday/Holiday												
Passenger Totals	654											
Avg Passengers per Day	130.8	0	0.00	0	0	0	0	0	0	0	0	0
Avg Passenger per Hour	10.90	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	60											
Vehicle Revenue Miles	1,751											
Vehicle Service Hours	70											
Vehicle Service Miles	1,827											
Service Days (Weekend)	5	5	4	5	4	4	5	4	4	5	4	4
Sunday												
Passenger Totals	458											
Avg Passengers per Day	91.6	0	0	0	0	0	0	0	0	0	0	0
Avg Passenger per Hour	10.18	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	45											
Vehicle Revenue Miles	1,314											
Vehicle Service Hours	50											
Vehicle Service Miles	1,412											
Service Days (Weekend)	5	5	4	4	5	4	5	4	4	4	5	4
Weekday/Weekend Combined												
Total Riders	4,255	0	0	0	0	0	0	0	0	0	0	0
Avg Passengers per Day	137	0	0	0	0	0	0	0	0	0	0	0
Avg Passenger per Hour	8.72	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	488	0	0	0	0	0	0	0	0	0	0	0
Vehicle Revenue Miles	14,139	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Hours	545	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Miles	14,671	0	0	0	0	0	0	0	0	0	0	0
Deadhead Miles	532	0	0	0	0	0	0	0	0	0	0	0
Service Days (Total)	31	31	30	31	29	30	30	29	31	30	31	30

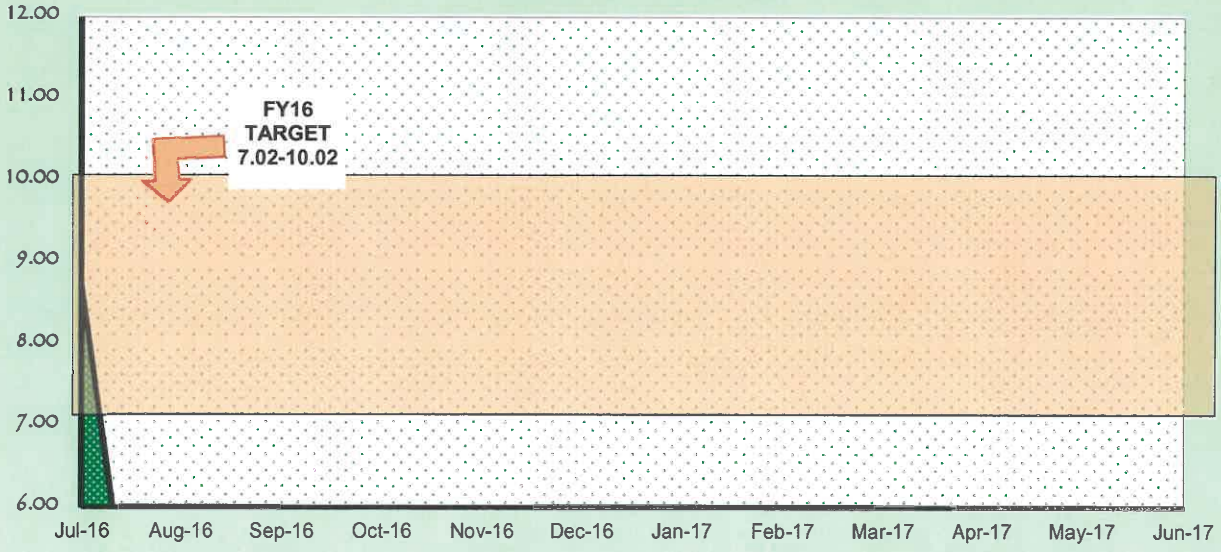
Monthly Passenger Totals - July

Ridership Comparison by Month
FY-15 to FY-17

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 15	5,525	5,500	5,938	5,856	5,001	4,708	4,887	4,851	5,533	5,201	5,224	4,990
FY 16	4,959	4,983	5,293	5,486	4,817	4,803	4,537	4,969	5,395	5,153	5,026	4,635
FY 17	4,255	0	0	0	0	0	0	0	0	0	0	0



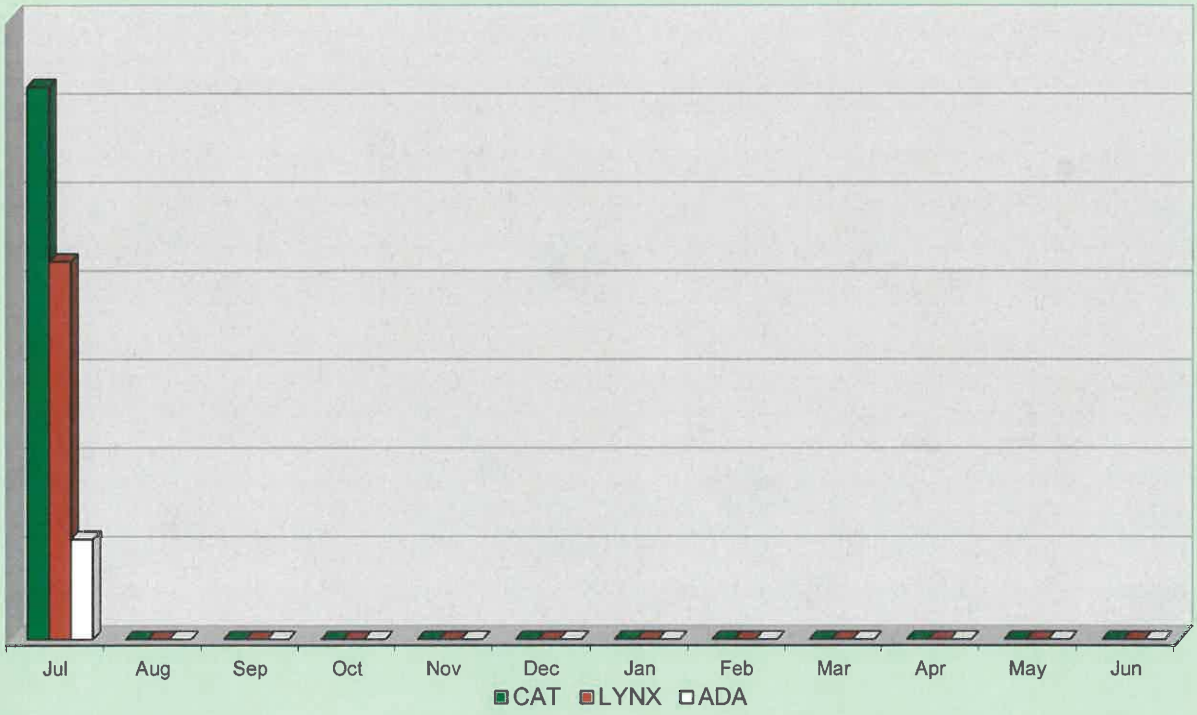
Monthly Ridership Per Hour



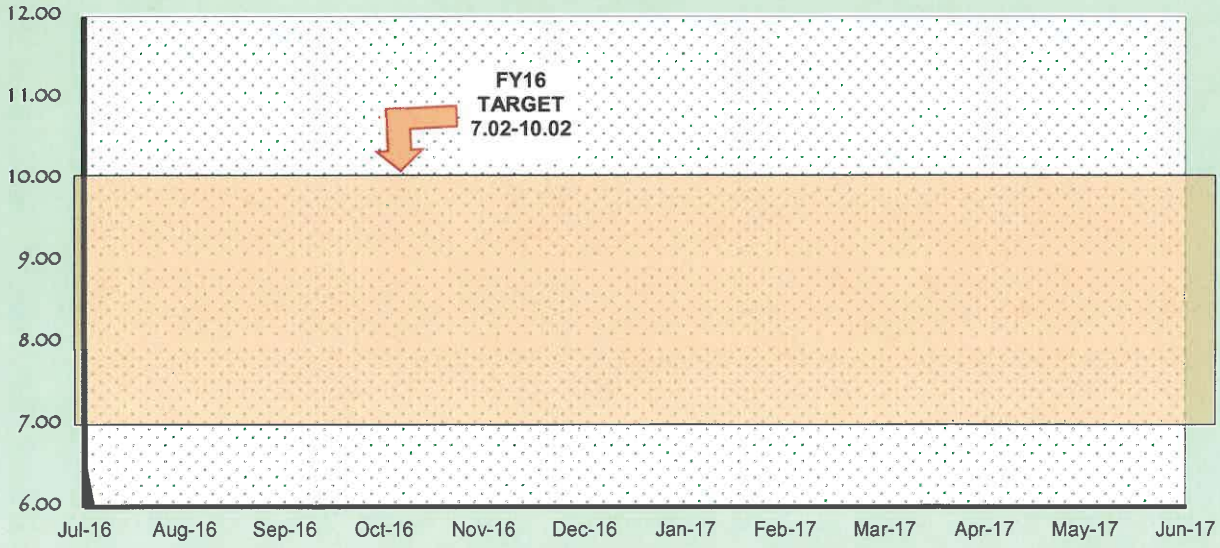
Composite Monthly Passenger Totals - July

Ridership Comparison by Month
Fiscal Year 2017

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
CAT	6,229	0	0	0	0	0	0	0	0	0	0	0
LYNX	4,255	0	0	0	0	0	0	0	0	0	0	0
ADA	1,121	0	0	0	0	0	0	0	0	0	0	0



Monthly Ridership Per Hour



Verde Lynx

Commuter - Weekday/Weekend	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Passenger Totals	4,255											
Avg Passengers per Day	137.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg Passenger per Hour	8.72	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	488											
Vehicle Revenue Miles	14,139											
Vehicle Service Hours	545											
Vehicle Service Miles	14,671											
Service Days	31	31	30	31	29	30	30	29	31	30	31	30
CAT - Fixed												
Passenger Totals	6,229											
Avg Passengers per Day	296.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg Passenger per Hour	8.24	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	756											
Vehicle Revenue Miles	11,555											
Vehicle Service Hours	819											
Vehicle Service Miles	11,853											
Service Days (Weekend)	21	21	22	22	20	22	20	21	23	21	22	22
ADA/Paratransit												
Passenger Totals	1,121											
Avg Passengers per Day	53.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Avg Passenger per Hour	2.02	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	554											
Vehicle Revenue Miles	6,500											
Vehicle Service Hours	631											
Vehicle Service Miles	7,482											
Service Days (Weekend)	21	21	22	22	20	22	20	21	23	21	22	22
Combined Totals												
Total Riders	11,605	0	0	0	0	0	0	0	0	0	0	0
Avg Passengers per Day	374	0	0	0	0	0	0	0	0	0	0	0
Avg Passenger per Hour	6.45	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	1,798	0	0	0	0	0	0	0	0	0	0	0
Vehicle Revenue Miles	32,194	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Hours	1,995	0	0	0	0	0	0	0	0	0	0	0
Vehicle Service Miles	34,006	0	0	0	0	0	0	0	0	0	0	0
Deadhead Miles	1,812	0	0	0	0	0	0	0	0	0	0	0
Service Days (Total)	31	31	30	31	29	30	30	29	31	30	31	30

Staff Report

Agenda Item: **Resolution Making Appointments to the Board of Adjustment** – Discussion and consideration of Resolution #1522, amending Resolution #1501, making appointments to the Board of Adjustment.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: September 13, 2016

Background: The Board of Adjustment has three (3) terms expiring September 30, 2015.

Robert Ingulli and Winnie Bohall applied for the positions. Howard Beck applied for Design Review Board however stated he would be interested in serving wherever needed. All applicants were interviewed by the Interview Committee.

The Review Committee put forward their recommendation that Robert Ingulli, Winnie Bohall, and Howard Beck be appointed for two year terms on the Board of Adjustment.

Recommendation: Approval of Resolution #1522, amending Resolution #1501, making appointments to the Board of Adjustment.

RESOLUTION #1522

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1501, MAKING APPOINTMENTS TO THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE.

WHEREAS, there are three terms expiring September 30, 2016 on the Board of Adjustment; and

WHEREAS, the following people are currently seated as members of the Board of Adjustment with terms ending as follows:

Name	Term Ends
Peter de Blanc	September 30, 2017
Charles Christensen	September 30, 2017
Lee Daniels	September 30, 2016
Rick Morris	September 30, 2016
John Kinnamon	September 30, 2016

BE IT RESOLVED that the following people are hereby appointed to fill the expiring terms on the Board of Adjustment of the Town of Clarkdale with terms to expire as follows:

Name	Term Ends
Winnie Bohall	September 30, 2018
Howard Beck	September 30, 2018
Robert Ingulli	September 30, 2018

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 13th day of September, 2016.

APPROVED **ATTEST**

_____ _____

Doug Von Gausig, Mayor Kathy Bainbridge, Town Clerk

Staff Report

Agenda Item: **Resolution Making Appointments to the Design Review Board** – Discussion and consideration of Resolution #1523, amending Resolution #1502, making appointments to the Design Review Board.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: September 13, 2016

Background: The Design Review Board has one (1) term expiring September 30, 2015 and one (1) vacancy.

Laura Jones (incumbent), Howard Beck, and Bill Snyder applied and were interviewed by the Committee.

The Review Committee put forward their recommendation that Laura Jones and Bill Snyder be appointed for two year terms on the Design Review Board.

Recommendation: Approval of Resolution #1523, amending Resolution #1502, making appointments to the Design Review Board.

RESOLUTION #1523

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1502 MAKING APPOINTMENTS TO THE DESIGN REVIEW BOARD AND SETTING TERMS OF OFFICE.

WHEREAS, there are currently one expiring term and one vacancy on the Design Review Board with terms expiring September 30, 2016; and

WHEREAS, the following people are currently seated as members of the Design Review Board with terms ending as follows:

Name	**Term Ends**
Aaron Midkiff	September 30, 2017
Robyn Prud'homme-Bauer	September 30, 2017
Mike Garvey	September 30, 2017
Laura Jones	September 30, 2016
VACANT	September 30, 2016

BE IT RESOLVED that the following persons are hereby appointed to fill the expiring terms on the Design Review Board of the Town of Clarkdale with terms ending as follows:

Name	**Term Ends**
Laura Jones	September 30, 2018
Bill Snyder	September 30, 2018

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 13th day of September, 2016.

APPROVED	**ATTEST**
_____	_____
Doug Von Gausig, Mayor	Kathy Bainbridge, Town Clerk

Staff Report

Agenda Item: **Resolution Making Appointments to the Community Services Commission** – Discussion and consideration of Resolution #1524, making appointments to the Community Services Commission.

Staff Contact: Dawn Norman, Community Services Supervisor

Meeting Date: September 13, 2016

Background: The Community Services Commission has three (3) terms expiring September 30, 2016 and one (1) vacancy.

Carol Engert (incumbent), Lynda Zanolli (incumbent), Peter Cure (incumbent), and Ida-Meri deBlanc applied and were interviewed by the Interview Committee.

The panel put forward their recommendations that Carol Engert, Lynda Zanolli and Peter Cure be appointed for two years terms on the Community Services Commission.

Recommendation: Approval of Resolution #1524, making appointments to the Community Services Commission.

RESOLUTION #1524

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, MAKING APPOINTMENTS TO THE COMMUNITY SERVICES COMMISSION OF THE TOWN OF CLARKDALE.

WHEREAS, there are currently three (3) expiring terms on the Community Services Commission; and

WHEREAS, the following people are currently seated as members of the Community Services Commission with terms ending as follows:

Name	**Term Ends**
Trish Gomez	September 30, 2017
VACANT	September 30, 2017
Ben Kramer	September 30, 2017
Krysta Dehnert	September 30, 2017
Peter Cure	September 30, 2016
Carol Engert	September 30, 2016
Lynda Zanolli	September 30, 2016

BE IT RESOLVED that the following persons are hereby appointed to fill the expiring terms as a member of the Community Services Commission of the Town of Clarkdale with terms to expire as follows:

Name	**Term Ends**
Peter Cure	September 30, 2018
Carol Engert	September 30, 2018
Lynda Zanolli	September 30, 2018

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 13th day of September, 2016.

APPROVED

_____

Doug Von Gausig, Mayor

ATTEST

_____

Kathy Bainbridge, Town Clerk

Staff Report

Agenda Item: **Resolution Making Appointments to the Planning Commission** – Discussion and consideration of Resolution #1525, amending Resolution #1503, making appointments to the Planning Commission.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: September 13, 2016

Background: The Planning Commission has two (2) terms expiring September 30, 2016.

Ida-Meri de Blanc (incumbent), Craig Backus (incumbent), Peter Cure, and Robert Ingulli applied and were interviewed by the Interview Committee.

The Review Committee put forward their recommendation that Ida-Meri deBlanc and Craig Backus be appointed for two year terms on the Planning Commission.

Recommendation: Approval of Resolution #1525, amending Resolution #1503, making appointments to the Planning Commission.

RESOLUTION #1525

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1503 MAKING APPOINTMENTS TO THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE.

WHEREAS, there are currently three expiring terms on the Planning Commission; and

WHEREAS, the following people are currently seated as members of the Planning Commission with terms ending as follows;

NAME	TERM ENDS
Jorge Olguin	September 30, 2017
John Erickson	September 30, 2017
Debbie Hunseder	September 30, 2017
Ida-Meri deBlanc	September 30, 2016
Craig Backus	September 30, 2016

BE IT RESOLVED that the following persons are hereby appointed to fill the expiring terms as members of the Planning Commission of the Town of Clarkdale with terms to expire as follows:

NAME	TERM ENDS
Ida-Meri deBlanc	September 30, 2018
Craig Backus	September 30, 2018

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 13th day of September, 2016.

APPROVED

_____

Doug Von Gausig, Mayor

ATTEST

_____

Kathy Bainbridge, Town Clerk

Staff Report

Agenda Item: **Resolution Making an Appointment to the Public Safety Personnel Retirement Board** – Approval of Resolution #1526, amending Resolution #1504, making an appointment to the Public Safety Personnel Retirement Board.

Meeting Date: September 13, 2016

Prepared By: Mary Ellen Dunn, Local Board Secretary

Background: The term for Ben Kramer, Citizen Member of the Public Safety Personnel Retirement Board, will expire September 30, 2016. There is also one vacancy on the Board (see email from Ida deBlanc who submitted her resignation on August 22, 2016 effective September 30, 2016). Ben Kramer, Tommy Nester, and Carol Engert have submitted applications and been interviewed by a panel formed for that purpose. The panel has put forward its recommendation that Ben Kramer and Tommy Nester be appointed to the Public Safety Personnel Retirement Board with terms expiring September 30, 2018 and September 30, 2017 respectively.

Sergeant Troy Smith was re-elected for an Officer Member position on the Board by the Police Officers in a secret ballot election for a term ending September 30, 2018.

Recommendation: Staff recommends Council approval of Resolution #1526, amending Resolution #1504, making appointments to the Public Safety Personnel Retirement Board and ratifying the election of Sergeant Troy Smith.

Mary Ellen Dunn

From: Ida-Meri deBlanc <ida@deblanc.net>
Sent: Monday, August 22, 2016 1:31 PM
To: Mary Ellen Dunn
Subject: PSPRS Resignation Notification

Mary Ellen – Regarding the PSPRS Board

I am resigning my place on the Board of the PSPRS effective September 30, 2016.
It has been an honor to serve our town in this way. Please let me know if you need anything further from me in this regard.

Thank you, Ida-Meri de Blanc
Office: 928.634.0932 | Mobile: 302.740.2907 |Skype: ida-meri

*** Town of Clarkdale office hours are Monday – Thursday from 8:00 a.m. to 5:30 p.m. and Friday 8:00 a.m. to 12:00 p.m. (noon). ***

All messages created in this system belong to the Town of Clarkdale and should be considered a public record subject to disclosure under the Arizona Public Records Law (A.R.S. 39-121). Town employees, Town public officials, and those who generate email to them, should have no expectation of privacy related to the use of this technology.

In addition, to ensure compliance with the Open Meeting Law, Council or Board/Commission members who are recipients of this message should not forward it to other members of the Council or Board/Commission of the Town of Clarkdale. Council Members or Board/Commission Members may reply to a staff member regarding this message, but they should not send a copy of a reply to other Council or Board Members.

RESOLUTION #1526

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1504 TO MAKE APPOINTMENTS TO THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD AND SETTING TERM OF OFFICE.

WHEREAS, there is currently one seat on the board with the term expiring on September 30, 2016; and

WHEREAS, the State of Arizona Public Safety Personnel Retirement System requires the Local Pension Board to consist of the Mayor or Mayor's designee, two citizens appointed by the Mayor and two members elected by the Police Department with the approval of the Town Council; and

WHEREAS the following people are currently seated as members of the Public Safety Personnel Retirement System Local Pension Board with terms ending as follows:

Name	Term Ends
Ida-Meri deBlanc (Citizen)	September 30, 2017
Mike Brundridge (Police Officer)	September 30, 2017
Troy Smith (Police Officer)	September 30, 2016
Ben Kramer (Citizen)	September 30, 2016
Curt Bohall (Chair)	Mayor's Designee

BE IT RESOLVED THAT the following persons are hereby appointed/approved by the Mayor and ratified by the Common Council to fill the expiring seats on the Public Safety Personnel Retirement System Local Pension Board with a term to expire as follows:

Name	Term Ends
Ben Kramer (Citizen)	September 30, 2018
Tommy Nester (Citizen)	September 30, 2017
Sergeant Troy Smith (Police Officer)	September 30, 2018

PASSED AND ADOPTED this 13th day of September, 2016 by the Mayor and Common Council of the Town of Clarkdale, Arizona.

APPROVED

_____

Doug Von Gausig, Mayor

ATTEST

_____

Kathy Bainbridge, Town Clerk/Finance Director

Staff Report

Agenda Item: **Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** – Approval of the IGA for FY 2016-2017 in an amount not to exceed $50,000 between the Town of Clarkdale and Yavapai County Flood Control District IGA for County Flood Control.

Meeting Date: September 13, 2016

Prepared By: Wayne Debrosky, Public Works/Utilities Director

Background: FY 16-17 - This agreement provides for a financial contribution from the Yavapai County Flood Control District to the Town of Clarkdale in an amount not to exceed $50,000.00. This funding is used annually to support Town of Clarkdale drainage improvement projects. In FY 16-17 the Town staff has identified improvements to the Deception Wash crossing on the Old Jerome Highway as the best use of this money.

All design, engineering, bidding, contracts, inspection and project management will be the sole responsibility of the Town of Clarkdale. The Yavapai County Flood Control District's involvement in the project(s) is limited to the financial contribution as approved by the Board of Directors.

Recommendation: To approve the Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District for FY 16-17 in an amount not to exceed $50,000.00 with an effective date of September 13, 2016.

INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND
THE TOWN OF CLARKDALE
FOR THE FISCAL YEAR 2016/2017 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENTS

THIS INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND THE TOWN OF CLARKDALE, FOR THE FISCAL YEAR 2016/2017 FINANCIAL CONTRIBUTION TO THE TOWN FOR FLOOD CONTROL IMPROVEMENTS (the "Agreement") is entered into, effective this _____ day of _____, 2016 between the Yavapai County Flood Control District, a political subdivision of the State of Arizona (the "DISTRICT"), and the Town of Clarkdale, Arizona, a municipal corporation of the State of Arizona (the "TOWN"). The District and the Town are sometimes collectively referred to as the "Parties" or individually as the "Party."

RECITALS

WHEREAS:

A. The DISTRICT is a special taxing district legally created in the State of Arizona and organized by Yavapai County to include and govern its jurisdiction.

B. The DISTRICT administers the Federal Emergency Management Agency ("FEMA") Regulations under the National Flood Insurance Program.

C. The Yavapai County Board of Supervisors is the Board of Directors of the DISTRICT.

D. A portion of the TOWN lies within the legal boundaries of the DISTRICT.

E. The DISTRICT, the TOWN, and the County are separate and distinct political subdivisions, but each can provide for the benefit of the other(s), for the benefit of public health, safety, and welfare, and other public purposes.

F. The DISTRICT and the TOWN have authority to enter into Intergovernmental Agreements pursuant to Arizona Revised Statutes ("A.R.S.") §§11-952, 48-3603, and 9-240, and TOWN's Code.

G. Among other things, the DISTRICT receives tax proceeds as general funding for the planning, construction, and maintenance of flood control improvements.

H. Under the budgeting process for the DISTRICT, a category of "Contributions" (hereinafter "Funds") has been established, setting aside monies that may be utilized by the various political subdivisions located within the boundaries of Yavapai County.

I. The DISTRICT has approved and budgeted Funds to provide funding assistance for flood mitigation work and is authorized to expend such Funds for flood control projects (including storm water control) to political subdivisions for projects so long as the projects are flood or drainage related, cost-effective, a benefit to the County, the DISTRICT, and the political subdivision and are in accordance with FEMA regulations.

J. The TOWN has experienced storm water control and flooding problems for a number of years in various locations and seeks to mitigate such problems to increase safety and protect public and private property and persons within the TOWN.

K. The TOWN seeks to improve its storm water control, make drainage improvements, and/or mitigate flooding problems by constructing Improvements to Deception Wash Low Water Crossing at Old Jerome Highway (hereinafter the "Project").

L. The TOWN desires to receive DISTRICT Funds for the 2016/2017 fiscal year to be used for its Project.

M. The DISTRICT has budgeted Funds to support the Project in an amount not to exceed Fifty Thousand Dollars ($50,000) for fiscal year 2016/2017 which begins on July 1, 2016.

AGREEMENTS

NOW THEREFORE, for good and valuable consideration, including consideration of the mutual promises, terms, and conditions hereinafter set forth, including the mutual promises and obligations to be performed by the Parties hereto, IT IS AGREED BETWEEN THE TOWN AND THE DISTRICT AS FOLLOWS:

I. PURPOSE

The purpose of this Agreement is to authorize the DISTRICT to pay and contribute to the TOWN Funds in support of the TOWN's Project. Such funding for fiscal year 2016/2017 shall not exceed Fifty Thousand Dollars ($50,000).

II. COMMENCEMENT, DURATION, AND TERMINATION

The effective date is as set forth on page one (1) of this Agreement. Performance under this Agreement shall commence following the effective date and shall terminate upon the earliest of:

A. The completion of the Project as determined by the TOWN;
B. The exhaustion of the Funds allocated to the TOWN for the Project;
C. The end of the fiscal year 2016/2017; or
D. The mutual agreement of the Parties.

III. RESPONSIBILITIES OF PARTIES

A. The TOWN shall:

1. Be solely responsible for the design, engineering, bidding, right-of-way acquisition, supervision, construction, inspection, administration. and project management of the Project and for contracting directly for all Project work.
2. If plans are used to bid, provide the DISTRICT a copy of the final Project plans.
3. Use the Funds for the Project in fiscal year 2016/2017.
4. Use the Funds exclusively for costs associated with the Project described above.
5. When requesting Funds from the DISTRICT, provide detailed invoices with supporting documentation for the request(s).
6. Request Funds from the DISTRICT on or before July 31, 2017 (for work completed in fiscal year 2016/2017).
7. Be responsible for the proper disbursement of the Funds provided by the DISTRICT.
8. Be responsible for maintaining the Project and the resulting improvements.

B. The DISTRICT shall:

1. Make Funds available to the TOWN for the Project as approved by the Board of Directors.
2. Provide funding as available and appropriate upon proper request(s) by the TOWN.
3. Pay properly invoiced requests monthly or on an alternate schedule as agreed to by the TOWN and DISTRICT.
4. Pay properly invoiced requests for work completed by the TOWN in fiscal year 2016/2017 so long as TOWN's requests are received by the DISTRICT on or before July 31, 2017.

C. The DISTRICT and TOWN mutually agree:

1. That they recognize the Funds to be used by Parties pursuant to this Agreement are tax funds. The agreements herein for funding are based upon projected tax funds to be received. In the event the projected income is not received, there is the possibility that some or all of the Funds anticipated by this Agreement and set forth herein will not be available. All monetary obligations under this agreement shall be subject to annual budget approval of the respective governing bodies of the parties. A failure of either party's governing body to approve funding for payment of any obligation hereunder shall constitute grounds for termination of this agreement.

2. The Project is the sole responsibility of the TOWN, and not of the DISTRICT or the County. All real property upon which the Project work will occur is within the TOWN limits and not owned or under the control of the DISTRICT or County.

VII. INDEMNIFICATION

The TOWN agrees to defend, indemnify, and hold harmless the DISTRICT, its Board of Directors,

the County, its Board of Supervisors, officers, employees, agents, or other representatives from any and all claims for damages or otherwise arising under this Agreement and from any negligent acts of the Town, its officers, employees, agents, or other representatives. This Indemnification provision shall survive the termination of this Agreement.

VIII. OTHER PROVISIONS

A. NOTICE. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by certified mail, return receipt requested, addressed as follows:

TOWN OF CLARKDALE	DISTRICT
Town Manager	Yavapai County Flood Control District Director
P.O. Box 308	1120 Commerce Drive
Clarkdale, AZ 86324	Prescott, AZ 86305

B. ENTIRE AGREEMENT. This Agreement represents the entire understanding between the parties with respect to the subject matters herein, and may be amended, modified, or waived only by written instrument signed by both Parties.

C. CONFLICT OF INTEREST. This contract is subject to the cancellation provisions of A.R.S. §38-511.

D. SEVERABILITY. In case one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

E. NON-DISCRIMINATION. The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.

F. EMPLOYMENT VERIFICATION. The Parties are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). The Parties further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws. A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may

be subject to penalties up to and including termination of the Agreement. The Parties retain the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

G. LAWS. The Parties shall each be fully responsible for compliance with all statutes ordinances, codes, regulations, rules, court decrees, or other laws (hereinafter "Laws") applicable to it as part of fully performing the Project with regards to their respective roles. This Agreement shall not relieve either Party of any obligation or responsibility imposed upon it by Laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year specified below.

YAVAPAI COUNTY
FLOOD CONTROL DISTRICT

_____

Jack R. Smith, Chairman Date
Board of Directors
Yavapai County Flood Control District

TOWN OF CLARKDALE

_____

Doug Von Gausig, Mayor Date
Town of Clarkdale

ATTEST:

_____

Kim Kapin Date
Clerk of the Board of Directors

_____

Kathy Bainbridge, Town Clerk Date
Town of Clarkdale

DETERMINATIONS OF COUNSEL

FOR THE
INTERGOVERNMENTAL AGREEMENT

BETWEEN
THE YAVAPAI COUNTY FLOOD CONTROL DISTRICT AND
THE TOWN OF CLARKDALE

FOR THE FISCAL YEAR 2016/2017 FINANCIAL CONTRIBUTION
FROM THE DISTRICT TO THE TOWN FOR FLOOD CONTROL
IMPROVEMENT

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney Town of Clarkdale. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona and the Town of Clarkdale.

_____

Attorney Date
Town of Clarkdale

Pursuant to A.R.S. §11-952, as amended, the foregoing Agreement has been submitted to the undersigned Attorney for the Yavapai County Flood Control District, Prescott, Arizona. The undersigned has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Yavapai County Flood Control District.

_____

Deputy County Attorney Date
Flood Control District

Staff Report

Agenda Item: **Special Event Liquor License -** Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the "Northern Arizona Blues Alliance" to be held on Saturday, October 8, 2016 from 1:00 P.M. to 6:00 P.M. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ

Staff Contact: Randy Taylor, Police Chief

Meeting Date: September 13, 2016

Background: Northern Arizona Blues Alliance is requesting a Special Event Liquor License for a special event to be held on Saturday, October 8, 2016 from 1:00 P.M. to 6:00 P.M. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ

Recommendation: Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Northern Arizona Blues Alliance special event to be held on Saturday, October 8, 2016 from 1:00 P.M. to 6:00 P.M. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ.

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= $25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of $25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: NORTHERN ARIZONA BLUES ALLIANCE

SECTION 2 Non-Profit/IRS Tax Exempt Number: 46-1870443

SECTION 3 The organization is a: (check one box only)

☒ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☒ No

Name of Business	License Number	Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(IF NOT USING RETAIL LICENSE, SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISE TO SUSPEND THE LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF PREMISE, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISE.)

SECTION 6 What is the purpose of this event? ☒ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: TOWN of CLARKDALE

Address of Location: 1001 MAIN ST. (Street) CLARKDALE (City) YAVAPAI (COUNTY) FL (State) 86324 (Zip)

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☐ Yes ☒ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: SELLANI (Last) ROBERT (First) JOSEPH (Middle) 08/14/1952 (Date of Birth)
2. Applicant's mailing address: 110 CANYON TR. (Street) SEDONA (City) AZ (State) 86351 (Zip)
3. Applicant's home/cell phone: (954) 465-0998 Applicant's business phone: (954) 465-0998
4. Applicant's email address: DRMMRBOY52@GMAIL.COM

Individuals requiring ADA accommodations call (602)542-9027.

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes ☒ No **(If yes, attach explanation.)**

2. How many special event licenses have been issued to this location this year? 0
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☒ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Town of Clarkdale Percentage: 60%
Address 39 North Nineth ST (Street) Clarkdale (City) AZ (State) 86324 (Zip)

Name Northern Arizona Blues Alliance Percentage: 40%
Address 110 Canyon Trail (Street) Sedona (City) AZ (State) 86351 (Zip)

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE / CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 2 Number of Security Personnel ☒ Fencing ☐ Barriers

Explanation: Fenced Location, ID check & wrist band, Arizona Rangers will be present as last year.

SECTION 11 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	October 8	Saturday	1:00 PM	6:00 PM
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				

Individuals requiring ADA accommodations call (602)542-9027.

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) ROBERT J. SELLANI declare that I am an Officer, Director or Chairperson of the organization filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X _____ President 8/3/16 954-465-0998
Signature | Title / Position | Date | Phone Number

The foregoing instrument was acknowledged before me this 3rd Day August Month 2016. Year

State Arizona County of Yavapai

My Commission Expires on: 6/5/2019 Date

NICHOLAS BACCARI NOTARY PUBLIC COM. EXP. 06-05-2019 YAVAPAI COUNTY, ARIZONA

_____ Signature of Notary Public

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) ROBERT J. SELLANI declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X _____ President 8/3/16 954-465-0998
Signature | Title / Position | Date | Phone Number

The foregoing instrument was acknowledged before me this 3rd Day August Month 2016. Year

State Arizona County of Yavapai

My Commission Expires on: 6/5/2019 Date

NICHOLAS BACCARI NOTARY PUBLIC COM. EXP. 06-05-2019 YAVAPAI COUNTY, ARIZONA

_____ Signature of Notary Public

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section.

I, _____ _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

SECTION 16 For Department of Liquor Licenses and Control use only.

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Individuals requiring ADA accommodations call (602)542-9027.

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

SEE ATTACHED MAP

N

Individuals requiring ADA accommodations call (602)542-9027.

Town of Clarkdale
SPECIAL EVENT PERMIT APPLICATION

PER TOWN CODE SECTION 8-5
Adopted by Resolution # 1422

For Town Use Only
Permit No. CS2016-03
Deposit Amount: NA

Applicant Information

Name of Applicant	Robert Sellani	
Organization/Company	Northern Arizona Blues Alliance (NAZBA)/Town of Clarkdale	
Name of Event	2nd Annual NAZBA International Blues Competition	
Federal Tax ID or 501(c)(3) Number	46-1870443	
Applicant's Mailing Address 110 Canyon Trail	City Sedona	
State AZ	Zip Code 86351	
Daytime Phone	Cell Phone 954-465-0998	Fax

Event Information

Name of Event: 2nd Annual NAZBA International Blues Competition	
Date of Event: Saturday, October 8, 2016	
Location of Event: Clarkdale Town Park	
Event Times: 1pm-5pm	
Set-Up Date/Time: 10/8 11am	Tear-Down Date/Time: 10/8 6pm
Number of Participants: 20-30	Estimated Total Number of Attendees, including volunteers: 350

Will there be an admission charge? ☑ No ☐ Yes
If *yes*, list all price categories:

Event Description:

Clarkdale Community Services Dept. is partnering with NAZBA to offer this event. The event will feature as many as 7 bands/performers competing for the right to represent Northern Arizona at the Blues Foundation's 37th International Blues Challenge (IBC) in Memphis, TN Jan. 31-Feb. 4, 2017. NAZBA will be issuing awards to apply towards the costs to attend the IBC as follows: $1,000 in the band category and $350 in the solo/duo category.

Alcohol Service

Are you requesting permission to serve beer or wine at the event? ☐No ☑Yes
If yes, provide name of licensed organization serving alcohol and liquor license number:
Northern Arizona Blues Alliance, license number to be provided upon approval.

If yes, provide name of insurance carrier:
To be provided once license is approved.

An additional Liquor Liability policy provided by the APPLICANT will be required prior to events at which authorization for serving alcohol has been requested and approved.

If alcohol is to be served or sold, provide a description of the required on-site security services:
To be determined by Clarkdale Police Dept.

Food and Beverage Service

Describe any proposed food and beverage sales:
Food vendors will sell food and non-alcoholic beverages. These vendors will be required to attain a Vendor Permit through the Community Services Dept.

Beer and wine will be sold @ $5/drink; product and serving will be provided by beer/wine vendors, still to be determined.

Will food be prepared on site? ☐No ☑Yes
Food vendors who have attained a Vendor Permit through Community Services Dept.

What type of cooking equipment will be used?

Amplified Sound

Will amplified sound be used at the event? ☐No ☑Yes

If yes, include location of sound equipment and direction of sound system on the site plan.
Sound system will be set-up at the gazebo; speakers in front and sound board to the side.

NOTE: Per Town Code, outdoor amplified sound for the special event shall not be permitted after 9:00 p.m. or before 10:00 a.m.

Electrical Requirements

Will electricity be used during the event? ☐No ☑Yes

If yes, list equipment type and number of amps needed.
100 Amps

Street Closures or Use of Public Way

Are you requesting to alter normal traffic patterns for the event? ☐No ☑Yes

If yes, please describe:
Closure of 10th Street through Community Services Dept.

Site Plan

Provide a detailed site plan including location of all temporary structures, location of promotional vehicles, location of cooking facilities, equipment, inflatables, signs, banners, stages, toilets (minimum of 1 toilet per 100 attendees), barricades, trash receptacles, recycle bins, and any other structures.

See Attached

Parking/Traffic Management Plan

Provide a parking plan indicating location of vendor/participant parking and event attendee parking and all on-site and off-site traffic.

See attached.

ROAD BLOCKS
NO PUBLIC
ACCESS
TENTH ST
ROAD BLOCK
BATHROOM
FACILITIES
FIRST SOUTH ST
MAIN ST
VENDORS
ID verification
Sale of drink tickets
JUDGE
NAZBA
SERVICE OF ALCOHOL ARE
BEER/WINE & FOOD VENDORS
VENDOR PARKING - MUST DISPLAY VENDOR PARKING PASS
11TH STREET

Town of Clarkdale
SPECIAL EVENT PERMIT APPLICATION

Indemnification Clause/Certificate of Insurance and Endorsement

Indemnification Clause: The APPLICANT shall indemnify, defend, save and hold harmless the TOC, its departments, agencies, boards, commissions, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of APPLICANT or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such APPLICANT to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the Parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by APPLICANT from and against any and all claims. It is agreed that APPLICANT will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of the APPLICANT, the APPLICANT agrees to waive all rights of subrogation against the TOC, its officers, officials, agents and employees for losses arising from the work performed by the APPLICANT for the TOC.

This indemnity shall not apply if the APPLICANT or sub-APPLICANT is/are an agency, board, or commission of the TOC.

Applicant's Initials

The APPLICANT shall provide to the TOWN a Certificate of Insurance evidencing Commercial General Liability coverage in the amount of at least one million dollars ($1,000,000.00) per occurrence, in which the TOWN is named as an Additional Insured. A separate Additional Insured endorsement* evidencing the policy amendment is required to accompany the Certificate of Insurance. The required Certificate of Insurance and Additional Insured endorsement shall be provided to the TOWN no less than ten (10) business days prior to the date of the event. If the effective dates of coverage indicated on the Certificate of Insurance does not cover the entire term of occupancy for the date(s) of the event as scheduled with the APPLICANT under this permit, USER is responsible for providing evidence of continued coverages prior to any expiration of coverage.

Applicant's Initials

*The Arizona Department of Insurance has stated that an additional insured status conveyed by a Certificate of Insurance must be reflected by an endorsement to the liability policy. This change is due to insurance companies declining coverage for an additional insured because they were not aware of coverage being conveyed by a COI.

Town of Clarkdale
SPECIAL EVENT PERMIT APPLICATION

PERMIT CONDITIONS

SPECIAL EVENT PERMIT CONDITIONS may apply to this activity based upon the requirements of appropriate Town of Clarkdale departments.

Please note that this application is not a permit until all affected Town of Clarkdale departments approve it. Please read and initial the following:

_____ 1. The proposed activity shall take place only on the date(s) and at such time(s) as are specified on the application.

_____ 2. This Special Event Permit is solely for activities occurring on properties owned and/or operated by the Town of Clarkdale. It does not convey the right to use or occupy properties owned or controlled by any other public agency, nor any private parties.

_____ 3. The use of said property is to be restricted to the purpose(s) stated on the application.

_____ 4. Said property shall be kept in a clean and orderly manner free from debris and returned to its original state.

_____ 5. The proposed activity shall be restricted to the route(s), location(s) and checkpoints as submitted with the application.

_____ 6. Participants in this activity agree to comply with restrictions applied to said activity by any agency with applicable jurisdiction.

_____ 7. The movement of emergency vehicles shall have priority.

_____ 8. Any sound device or music at this activity will be operated at a sound level not to exceed applicable standards. Applicant also understands that any complaints of sound disturbance may result in cancellation of this permit.

_____ 9. Equipment and lighting used for said activity is not to obstruct vehicular traffic.

_____ 10. The number of participants in the proposed activity shall be restricted to that stated on the application.

_____ 11. The applicant(s) shall agree to obey all traffic laws applied to proposed activity.

_____ 12. The applicant(s) understand and agree that the Town of Clarkdale will be held harmless from any and all damages or injuries which might result from this activity and the applicant(s) will assume all responsibility and liability.

Town of Clarkdale
SPECIAL EVENT PERMIT APPLICATION

Town of Clarkdale Parks and Recreations Facilities Rules
Ordinance #359 (adopted March 25, 2014) of the Code of the Town of Clarkdale sets forth Rules for use at this site. Please read and initial the following rules that apply to this site:

_____ Overnight camping and overnight parking are prohibited in the park. After hours parking is prohibited.

_____ Motorized vehicles may only drive on the areas identified on the Site Plan for vehicle driveway and vehicle parking.

_____ Horses and other riding, draft, and burden animals, and any vehicles drawn by such animals are prohibited on the site.

_____ Open fires are prohibited in the park.

_____ Smoking is allowed inside enclosed personal vehicles only.

_____ The unauthorized removal, destruction, mutilation, collection or defacing of any natural or manmade object within the park, including but not limited to trees, shrubbery, plants, flowers, rocks, fences, signs, restrooms, or cultural/historic artifacts is prohibited.

_____ The discharge of firearms or explosives, or discharge or use projectile weapons, including, but not limited to, fireworks, BB guns, pellet guns, air guns, crossbows, longbows, slingshots or other device capable of causing injury to persons or animals or damage or destruction to property, is prohibited.

_____ Glass containers are prohibited in the park.

_____ All refuse must be contained and removed from the site. This is a Pack It In/Pack It Out facility.

_____ Domestic animals shall be kept on a leash at all times. Owners are responsible for cleaning up and disposing of their animal's excrement by removing it or disposing of it in appropriate waste receptacles. The burying, entombment, or the spreading of remains of household pets or domesticated animals is prohibited.

_____ No person shall consume, distribute or possess any substance in violation of A.R.S. Title 13, Chapter 34, Drug Offenses. No person shall consume, possess or distribute an open container of alcoholic beverages, unless such activity has been allowed through issuance of a permit from the Town, or in the event a particular park, trail, or recreation area has been exempted from this provision.

Town of Clarkdale
SPECIAL EVENT PERMIT APPLICATION

It is unlawful to feed, harass, chase, harm, capture, hunt, trap or to shoot or throw an object at any animal. This does not apply to the chasing or capture of domestic animals such as dogs or cats to bring them under appropriate control of the owner, caretaker, or animal control officers.

Fishing is permitted in accordance with State regulations, including the need for proper fishing licenses.

Any violation of the above conditions may result in immediate revocation of permit and may be grounds for closure of event.

I declare that I am authorized to make this application and that to the best of my knowledge and belief, all information given herein is true, accurate and complete.

The terms and conditions of this permit are herewith acknowledged and I agree to fully comply with the same.

Authorized Representative of Organization ("The Applicant") — Date: 8/3/16

PLEASE RETURN COMPLETED FORMS TO TOWN OF CLARKDALE COMMUNITY SERVICES DEPARTMENT

TOWN USE ONLY

Event Location: ☐Lower TAPCO RAP ☒Town Park ☐Mongini Park ☐Selna Ballfield ☐Centerville Park ☐Caballero Park ☐Other: _____

Approved Terms of Use:

Date: 10/08/2016 From 11 (a.m.)/p.m. To 6 a.m./(p.m.)

Date: _____ From _____ a.m./p.m. To _____ a.m./p.m.

Date: _____ From _____ a.m./p.m. To _____ a.m./p.m.

Total # of Days: 1 **Event Date:** 10/08/2016 **Fees Due:** $ NA

Paid: $_____ **Type of Payment:** ☐ Cash ☐ Visa/MC ☐ Check # _____ **Payment Rcd.:** Date: _____ By: _____

Date Issued/Approved: 08/03/2016 **Approved By:** _____

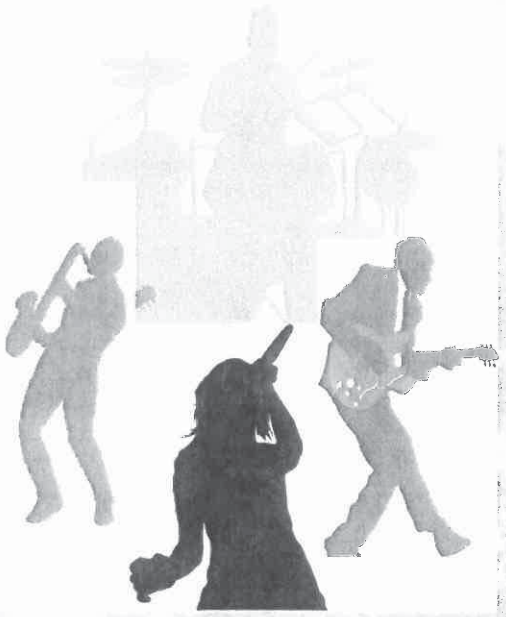
* THIS IS A CO-HOSTED EVENT W/ COMMUNITY SERVICES DEPT.

Northern Arizona Blues Alliance

2ND ANNUAL NAZBA INTERNATIONAL BLUES COMPETITION

Saturday
October 8th
1pm-5pm
Rain or Shine

Clarkdale Town Park
1001 Main Street
Clarkdale, AZ



50/50 Raffle

Beer & Wine Garden

VENDORS

This year there will be 2 categories - Band/Group and Solo/Duo.
Each category winner will receive:
Band/Group $1,000 & Solo/Duo $350
towards travel expenses to compete in the
33rd International Blues Challenge
in Memphis, Tennessee January 31-February 4, 2017.

FREE EVENT

FREE

The competition will feature 7 bands/performances!

Bands/Performers to be announced at a later date.

All proceeds benefit Clarkdale Community Services and Northern Arizona Blues Alliance (NAZBA).
Remember to bring your own seating. No outside alcohol is allowed in the park.

FOR MORE INFORMATION CONTACT COMMUNITY SERVICES 639-2460

*****Seeking Sponsors & Food Vendors to participate.*****
Contact Community Services Supervisor Dawn Norman for more information.

Staff Report

Agenda Item: **Special Event Liquor License -** Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for "Made in Clarkdale, Inc." during the Main Street Block Party – Clarktober Fest event to be held on Saturday, October 1, 2016 from 2:00 P.M. to 9:00 P.M. between 900 and 1100 Main Street, Clarkdale, AZ.

Staff Contact: Randy Taylor, Police Chief

Meeting Date: September 13, 2016

Background: Made In Clarkdale, Inc. is requesting a Special Event Liquor License for a Main Street Block Party – Clarktober Fest event to be held on Saturday, October 1, 2015 from 2:00 P.M. to 9:00 P.M. between 900 and 1100 Main Street, Clarkdale, AZ.

They plan on a beer garden to be in a tented and fenced area on Main Street. Event attendees will have to buy tickets for beer and get a wrist band at the entrance to the beer garden. Volunteers selling the tickets will check identification before selling tickets.

Made In Clarkdale has submitted a Special Event Permit application to the Community Development Department and is working with the Public Works Department, Police Department and the Fire District on the event details.

Recommendation: Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made In Clarkdale Inc. during the Main Street Block Party – Clarktober Fest event to be held on Saturday, October 1, 2015 from 2:00 P.M. to 9:00 P.M. between 900 and 1100 Main Street, Clarkdale, AZ.

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= $25.00 per day for 1-10 days (consecutive)
Cash Checks or Money Orders Only

A service fee of $25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Made In Clarkdale

SECTION 2 Non-Profit/IRS Tax Exempt Number: 46-0870363

SECTION 3 The organization is a: (check one box only)

☑ Charitable ☐ Fraternal (must have regular membership and have been in existence for over five (5) years)
☐ Religious ☐ Civic (Rotary, College Scholarship) ☐ Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? ☐ Yes ☑ No

Name of Business _____ License Number _____ Phone (include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☑ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? ☑ On-site consumption ☐ Off-site (auction) ☐ Both

SECTION 7 Location of the Event: Main Street, Clarkdale AZ

Address of Location: 1100 to 900 Main Street (Street) Clarkdale (City) Yavapai (COUNTY) AZ (State) 86324 (Zip)

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? ☑ Yes ☐ No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Prud'homme-Bauer (Last) Robyn (First) Cheryl (Middle) 07/27/1954 (Date of Birth)
2. Applicant's mailing address: POB 1138 (Street) Clarkdale (City) AZ (State) 86324 (Zip)
3. Applicant's home/cell phone: (928) 300-1964 Applicant's business phone: (928) 300-1964
4. Applicant's email address: rcpbauer@gmail.com

Individuals requiring ADA accommodations call (602)542-9027.

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes ☑ No **(If yes, attach explanation.)**

2. How many special event licenses have been issued to this location this year? 4
(The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? ☐ Yes ☑ No
(If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Made In Clarkdale Percentage: 100

Address POB 161 Clarkdale AZ 86324
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 8 Number of Security Personnel ☐ Fencing ☑ Barriers

Explanation: Rope barriers will the setup around the perimeter of the street according to the site plan. Attendees will have ID checked and a wrist band issued at entrance to the event. Security personnel will patrol the perimeter and signage will be placed on the fencing.

SECTION 11

Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

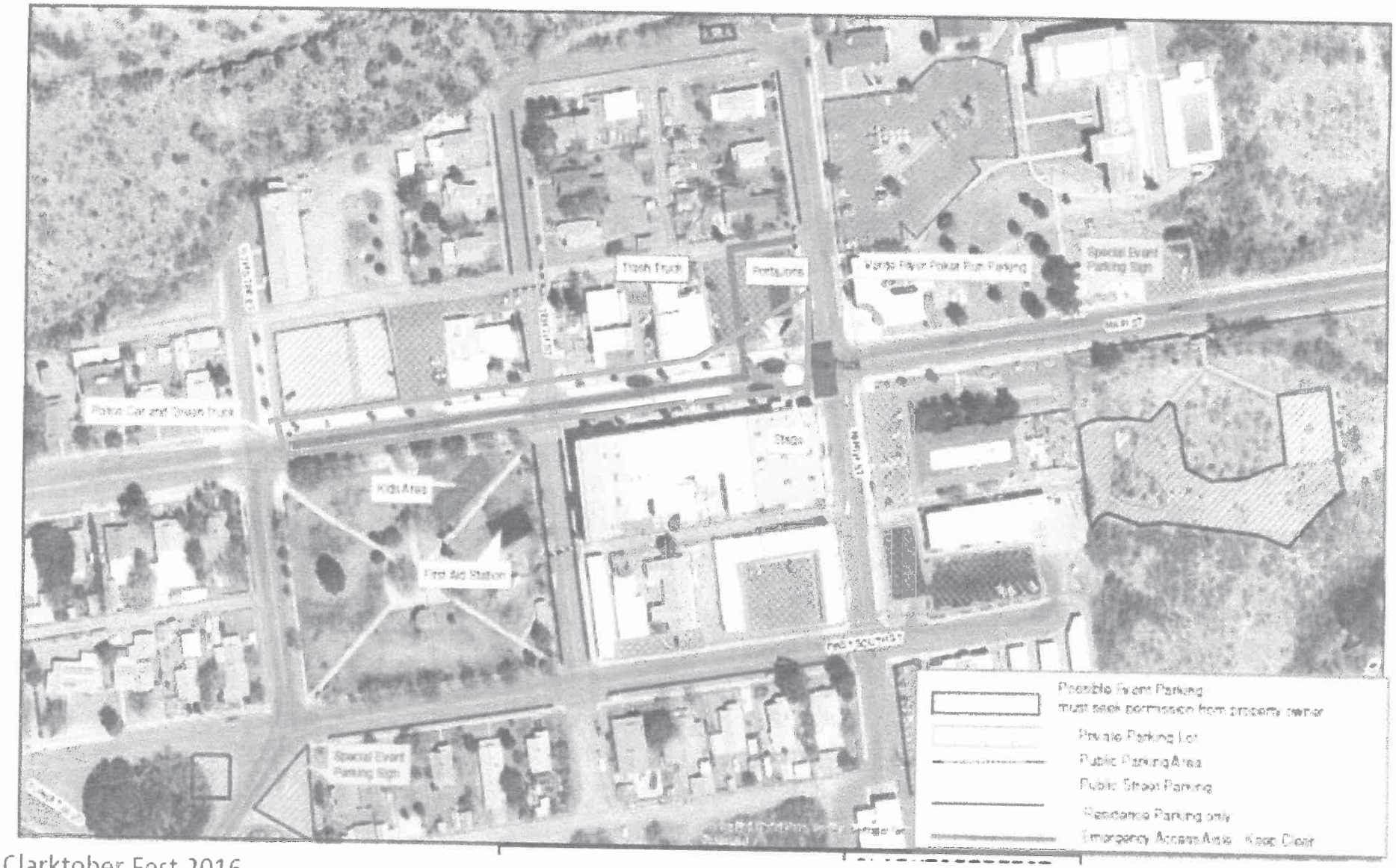
	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	October 1, 2016	Saturday	2:00 pm	9:00 pm
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

N↑

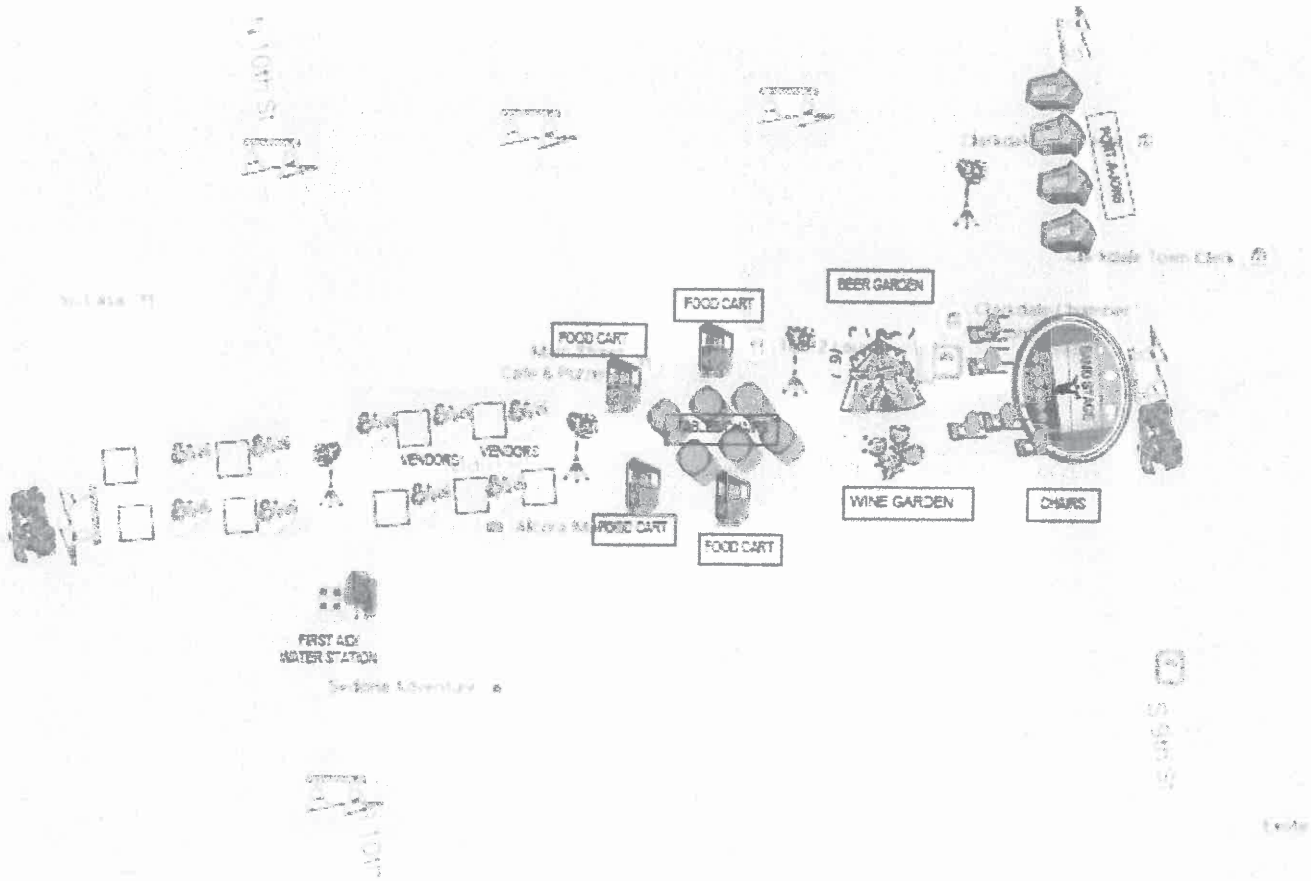
See attached

Individuals requiring ADA accommodations call (602)542-9027.



Clarktober Fest 2016

Event Area that will have a rope barrier with signage



Clarktober Fest 2016

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, (Print Full Name) Robyn Prud'homme-Bauer declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

x Robyn Prud'homme-Bauer | Treasurer | 8/8/16 | 928-300-1964

Signature | Title/ Position | Date | Phone Number

The foregoing instrument was acknowledged before me this 8th (Day) August (Month) 2016 (Year)

State Arizona County of Yavapai

My Commission Expires on: 4-19-19 (Date)

M E Dunn

Signature of Notary Public

OFFICIAL SEAL
M.E. DUNN
NOTARY PUBLIC - ARIZONA
YAVAPAI COUNTY
My Comm. Expires April 19, 2019

SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, (Print Full Name) Robyn Prud'homme-Bauer declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

x Robyn Prud'homme-Bauer | Treasurer | 8/8/16 | 928-300-1964

Signature | Title/ Position | Date | Phone Number

The foregoing instrument was acknowledged before me this 8th (Day) August (Month) 2016 (Year)

State Arizona County of Yavapai

My Commission Expires on: 4-19-19 (Date)

M E Dunn

Signature of Notary Public

OFFICIAL SEAL
M.E. DUNN
NOTARY PUBLIC - ARIZONA
YAVAPAI COUNTY
My Comm. Expires April 19, 2019

Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend ☐APPROVAL ☐ DISAPPROVAL

On behalf of _____ (City, Town, County), _____ (Signature), _____ (Date), _____ (Phone)

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

☐APPROVAL ☐DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Individuals requiring ADA accommodations call (602)542-9027.

Staff Report

Agenda Item: **Fair/Festival License** - Approval of a recommendation to the State Department of Liquor License and Control to approve three (3) Fair/Festival Licenses for the Made In Clarkdale Clarktoberfest event to be held on Saturday, October 1, 2016 from 2:00 p.m. – 9:00 p.m. on 900 – 1100 Main Street, Clarkdale, AZ.

Staff Contact: Randy Taylor, Police Chief

Meeting Date: September 13, 2016

Background: Made In Clarkdale has requested a separate request for recommendation of Council's approval for a Special Event Liquor License for an event to be held on Saturday, October 1, 2016 from 2:00 p.m. – 9:00 p.m. between 900 – 1100 Main Street, Clarkdale, AZ. Maynard Keenan from Four Eight Wineworks, Paula Teer Woolsey from Southwest Wine Center, and Joseph Bechard from Cottontucky LLC, have requested Fair/Festival Licenses for October 1, 2016, from 2:00 p.m. – 9:00 p.m. on 900 – 1100 Main Street, Clarkdale, AZ. The Fair/Festival License is a license which allows a licensed farm winery to serve products produced at the farm winery at a festival, sanctioned county or state fair or within the premises of a licensed special event. Liquor produced under the provisions of the farm winery license may be served for consumption on the fair/festival premises or "to-go" in the original, sealed container. The application requires approval of the governing body of the Town where the festival/fair will take place. The Arizona Department of Liquor License Control may issue up to fifty (50) wine festival licenses for each calendar year for each licensed domestic farm winery up to a cumulative total of one hundred fifty (150) days per winery per calendar year.

Recommendation: Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve the Fair/Festival License for October 1, 2015 from 2:00 p.m. to 9:00 p.m. between 900-1100 Main Street, Clarkdale, AZ for Maynard Keenan, Four Eight Wineworks; Paula Teer Woolsey, Southwest Wine Center, and Joseph Bechard, Cottontucky LLC.

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
License #:
Date:
Approved by:

FAIR/FESTIVAL LICENSE APPLICATION
A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
A.R.S. §4-203.02 At Special Event

A service fee of $25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

☐ **Wine Fair** ☑ **Wine Festival** ☐ **Craft Distillery Fair** ☐ **Craft Distillery Festival**

1. Applicant's Name: Maynard James Keenan Contact Phone #: 928-649-9293
2. Business name: Four Eight Wineworks Liquor license #: 13133038 (Farm Winery or Craft Distillery)
3. Email: chelsea@caduceuscellars.com
4. Mailing address: PO Box 905 (Street Address) Jerome (City) AZ (State) 86331 (Zip Code)
5. Location of fair/festival: 1100 to 900 Main Street (Street address) Clarkdale (City) AZ (County) 86324 (Zip Code)

SECTION 2 Fees, Date & Hours: $15 per day
Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	10/01/2016	Saturday	2:00 pm	9:00 pm
2.				
3.				
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

Individuals requiring ADA accommodations please call (602)542-9027

SECTION 3 Site Owner Information:

1. Site owner name: Town of Clarkdale (First / Last) Daytime Contact Phone #: 928-639-2400

2. Site owner mailing address: PO Box 308 (Street address) Clarkdale (City) AZ (State) 86324 (Zip Code)

3. Email Address: jodie.filardo@clarkdale.az.gov

SECTION 4 To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? ☑ Yes ☐ No

2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1? ☑ Yes ☐ No

3. List the number of Fair/Festival licenses you have been issued in the current calendar year 4

4. List the number of days you have held a licensed Fair/Festival in the current calendar year 6

5. What security and control measures will you take to prevent violations of state liquor laws at this event?

   2 ~~6~~ 7-26 # of Police Officers on Site — Fencing ☑ Yes ☐ No

   8 # of Security Personnel on Site — Barriers ☐ Yes ☑ No

6. I am familiar with and have read statues for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02) ☑ Yes ☐ No

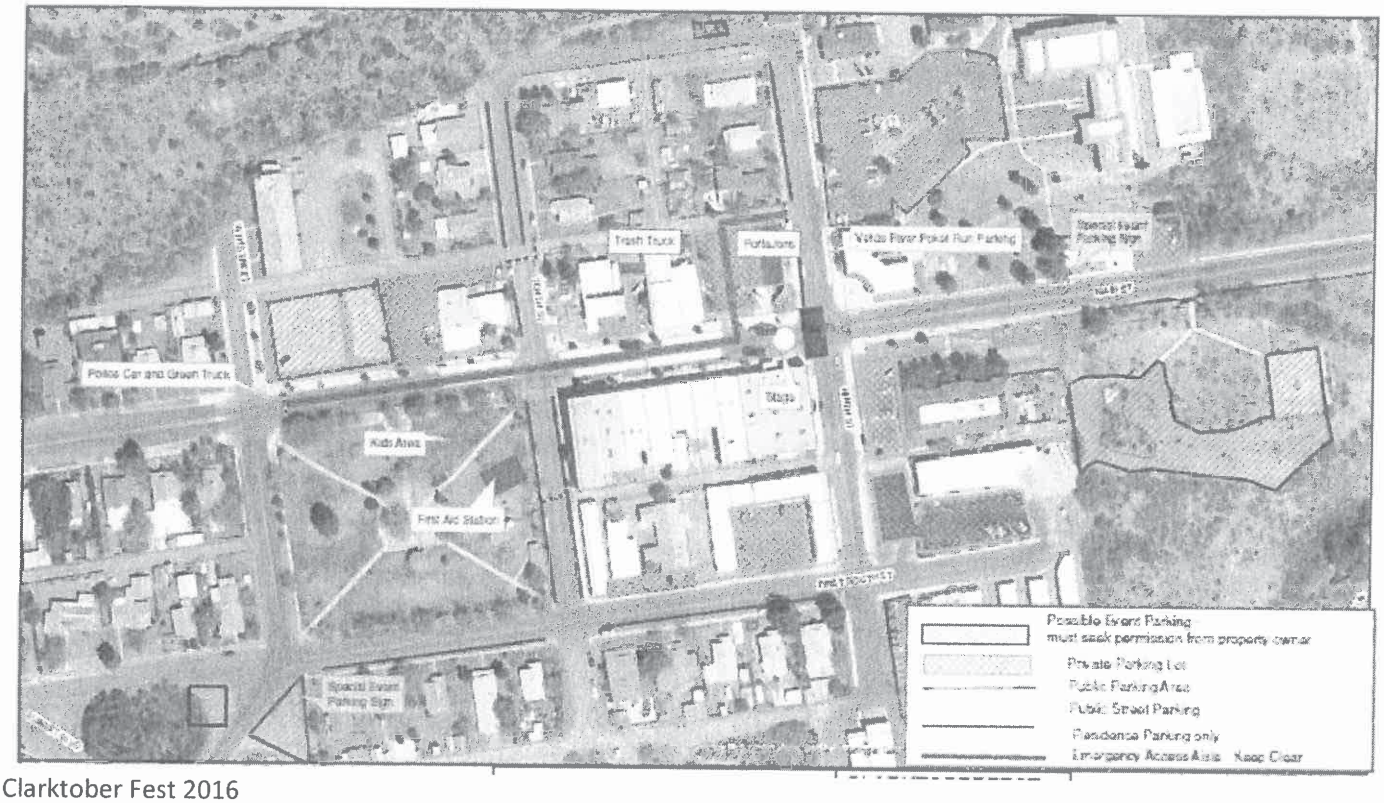
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302) ☑ Yes ☐ No

SECTION 5 Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Use this page to draw a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

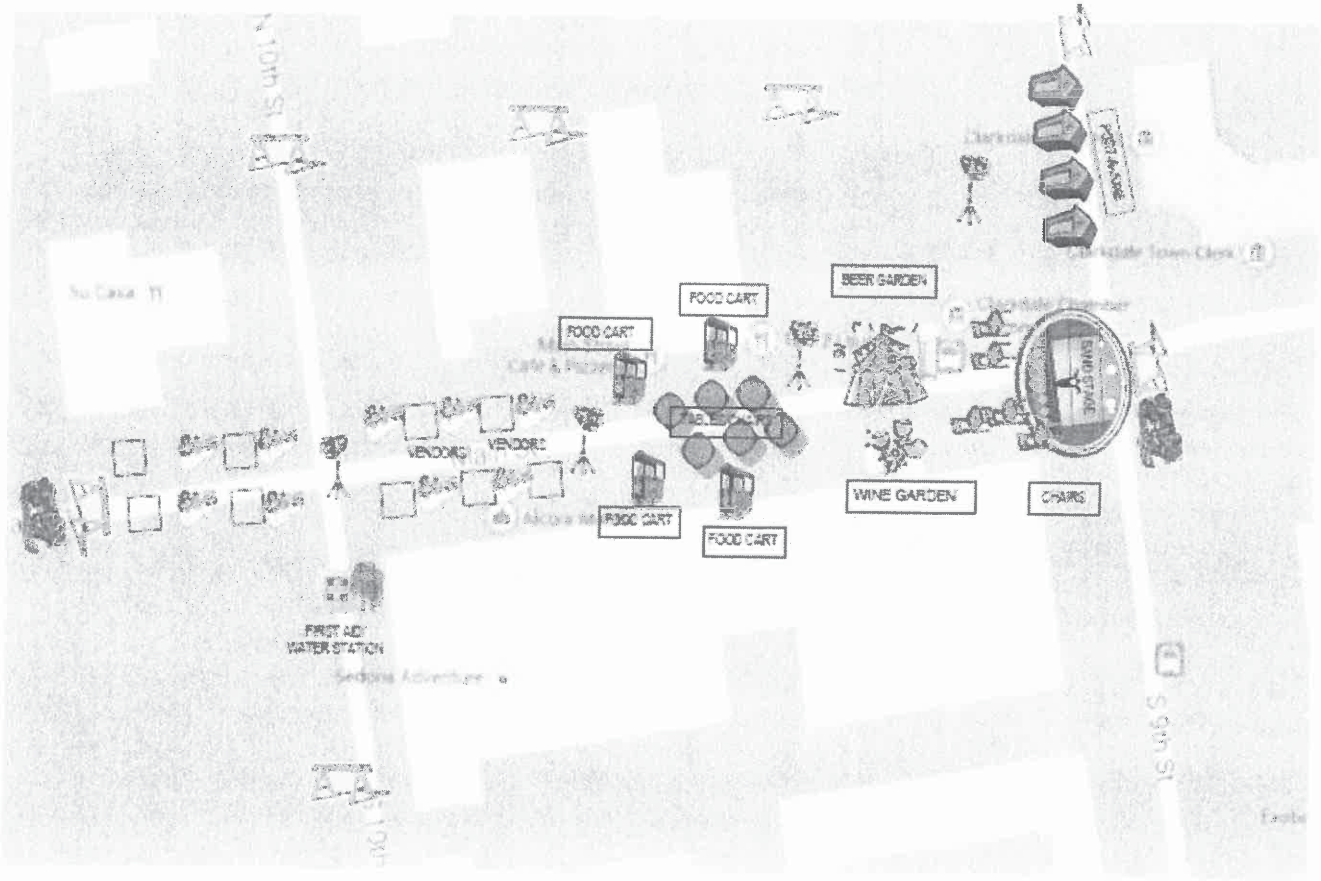
N↑

See attached diagram

Individuals requiring ADA accommodations please call (602)542-9027



Clarktober Fest 2016



Clarktober Fest 2016

SECTION 6 This section to be completed only by the applicant named in section #1

I, Maynard James Keenan (Print Full Name) declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

X _____ (Signature) Owner (Title/ Position) 07/25/2016 (Date) 928-649-9293 (Phone #)

The foregoing instrument was acknowledge before me this 25th (Day) July (Month) 2016 (Year)

State Arizona County of Yavapai

My Commission Expires on: 06-23-2017 (Date) _____ (Signature of Notary Public)

Notary Public State of Arizona
Yavapai County
Kim Koistinen
My Commission Expires 06/23/2017

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend ☐APPROVAL ☐DISAPPROVAL

on behalf of _____ (City, Town, County), _____ (Signature), _____ (Date), _____ (Phone #)

FOR DEPARTMENT OF LIQUOR USE ONLY

☐APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
License #:
Date:
Approved by:

FAIR/FESTIVAL LICENSE APPLICATION

A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
A.R.S. §4-203.02 At Special Event

A service fee of $25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

☐ **Wine Fair** ☑ **Wine Festival** ☐ **Craft Distillery Fair** ☐ **Craft Distillery Festival**

1. Applicant's Name: Paula Teer Woolsey Contact Phone #: 928-593-9694
2. Business name: Southwest Wine Center Liquor license #: 13133045 (Farm Winery or Craft Distillery)
3. Email: pwoolsey@instructor.yc.edu
4. Mailing address: PO Box 2584 (Street Address) Cottonwood (City) AZ (State) 86326 (Zip Code)
5. Location of fair/festival: 1100-900 Main Street (Street address) Clarkdale (City) Yavapai (County) 86324 (Zip Code)

SECTION 2 Fees, Date & Hours: $15 per day
Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	October 1,2016	Saturday	2:00 PM	9:00 PM
2.				
3.				
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

Individuals requiring ADA accommodations please call (602)542-9027

SECTION 3 Site Owner Information:

1. Site owner name: City of Clarkdale (First / Last) Daytime Contact Phone #: 928-300-1964
2. Site owner mailing address: PO Box 308 (Street address) Clarkdale (City) AZ (State) 86324 (Zip Code)
3. Email Address: rcpbauer@gmail.com

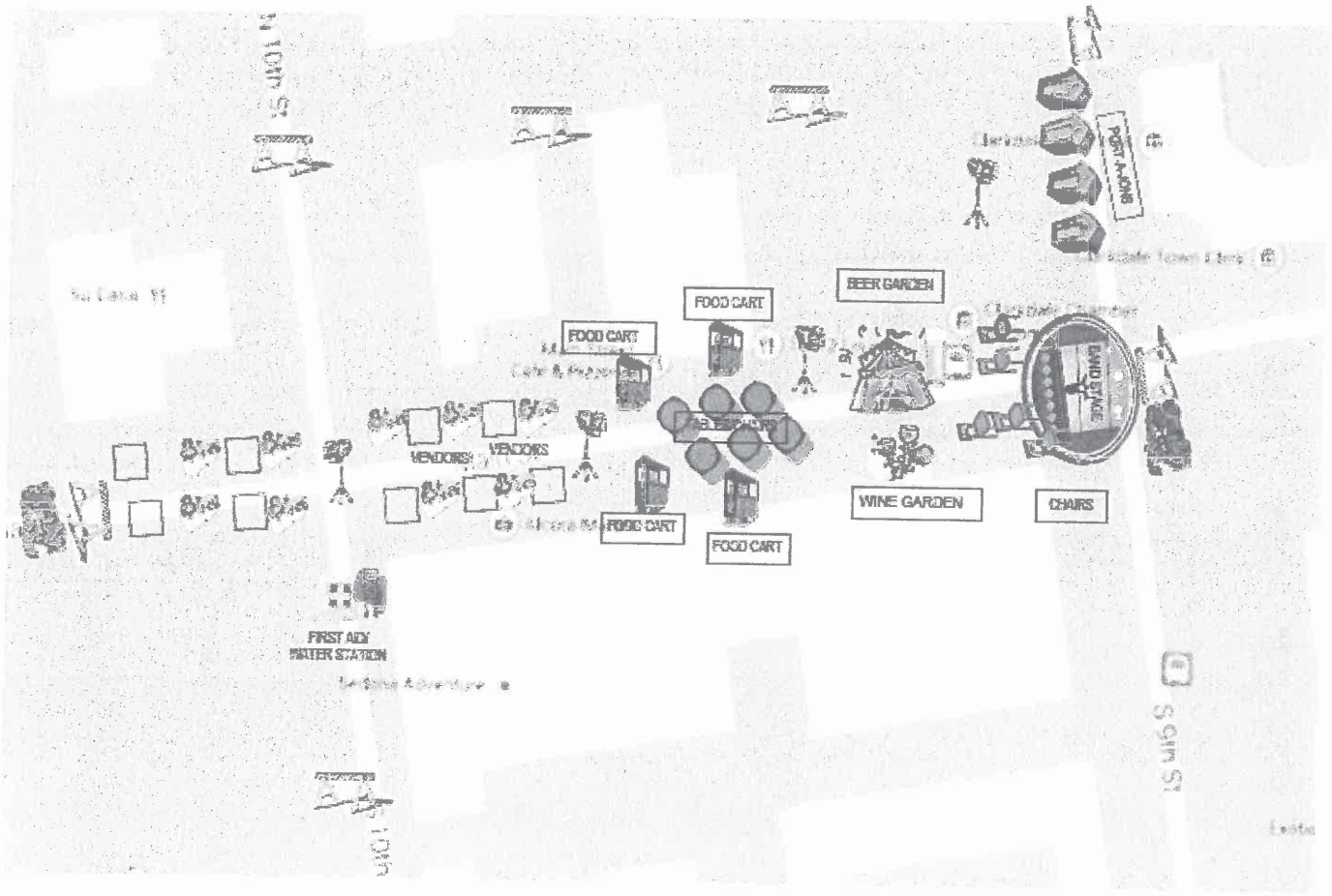
SECTION 4 To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? ☑ Yes ☐ No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1? ☑ Yes ☐ No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 3
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 4
5. What security and control measures will you take to prevent violations of state liquor laws at this event?

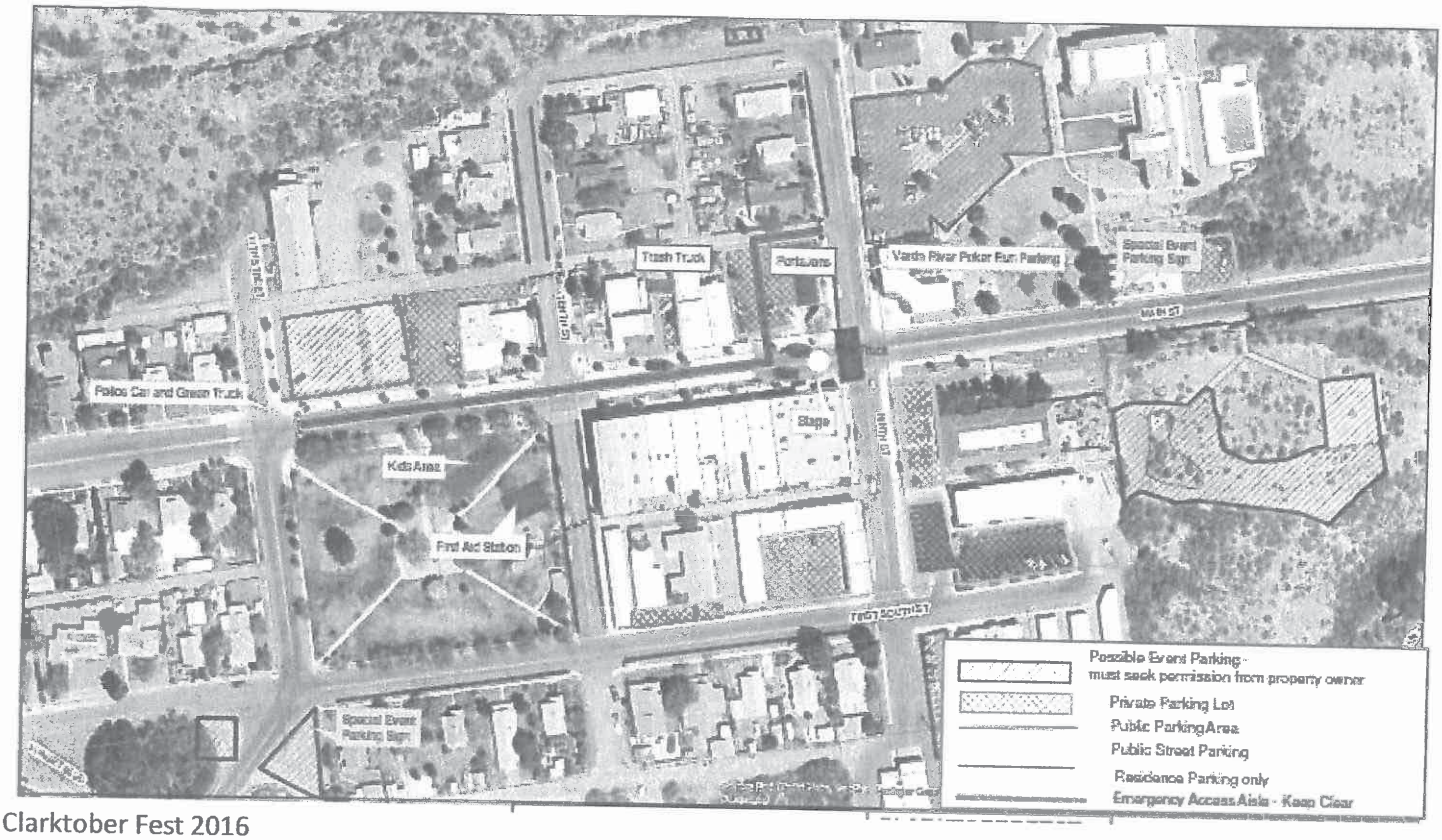
   2 # of Police Officers on Site — Fencing ☑ Yes ☐ No

   8 # of Security Personnel on Site — Barriers ☐ Yes ☑ No
6. I am familiar with and have read statues for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02) ☑ Yes ☐ No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302) ☑ Yes ☐ No

Individuals requiring ADA accommodations please call (602)542-9027



Clarktober Fest 2016



Clarktober Fest 2016

SECTION 6 This section to be completed only by the applicant named in section #1

I, Paula Teer Woolsey (Print Full Name) declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

x Paula Teer Woolsey (Signature) agent (Title/ Position) 8/2/2016 (Date) 928 593 9694 (Phone #)

The foregoing instrument was acknowledge before me this 2 (Day) August (Month) 2016 (Year)

State Arizona County of Yavapai

My Commission Expires on: 4/18/17 (Date) Danielle Lodmell (Signature of Notary Public)

DANIELLE LODMELL
Notary Public - State of Arizona
YAVAPAI COUNTY
My Commission Expires
April 18, 2017

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend ☐APPROVAL ☐DISAPPROVAL

on behalf of _____ (City, Town, County), _____ (Signature), _____ (Date), _____ (Phone #)

FOR DEPARTMENT OF LIQUOR USE ONLY

☐APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

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Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
License #:
Date:
Approved by:

FAIR/FESTIVAL LICENSE APPLICATION
A.R.S. §4-203.03 Farm Winery / A.R.S. §4-205.11 Craft Distillery
A.R.S. §4-203.02 At Special Event

A service fee of $25 will be charged for all dishonored checks (A.R.S. 44-6852). When the days of the fair/festival are not consecutive, a separate license for each uninterrupted period is needed.

SECTION 1 Application type:

☐ **Wine Fair** ☑ **Wine Festival** ☐ **Craft Distillery Fair** ☐ **Craft Distillery Festival**

1. Applicant's Name: Joseph Bechard Contact Phone #: 928-634-0443
2. Business name: Cottontucky LLC Liquor license #: 13133049 (Farm Winery or Craft Distillery)
3. Email: joe@chateautumbleweed.com
4. Mailing address: 1151 W State Route 89A (Street Address) Clarkdale (City) AZ (State) 86324 (Zip Code)
5. Location of fair/festival: 900 to 1100 Main Street (Street address) Clarkdale (City) AZ (County) 86324 (Zip Code)

SECTION 2 Fees, Date & Hours: $15 per day
Winery festival days permitted: 50 licenses per winery per calendar year for a total of 150 days per winery per calendar year.
Craft Distillery festival days permitted: 25 licenses per craft distillery per calendar year for a total of 75 days per craft distillery per calendar year.

	Date	Day of Week	Start Time AM/PM	End Time AM/PM
1.	October 1, 2016	Saturday	2:00 PM	9:00 PM
2.				
3.				
4.				
5.				
6.				
7.				

Please attach an additional sheet if necessary

Individuals requiring ADA accommodations please call (602)542-9027

SECTION 3 Site Owner Information:

1. Site owner name: Town of Clarkdale (First / Last) Daytime Contact Phone #: 928-639-2500
2. Site owner mailing address: 890 Main Street / PO Box 308 Clarkdale, AZ 86324 (Street address / City / State / Zip Code)
3. Email Address: alcorabath@gmail.com

SECTION 4 To complete this application, all questions must be answered:

1. Have you received permission for use of the site for the sale/consumption of liquor from the site owner named in Section 3? ☑ Yes ☐ No
2. Will the liquor you sell/serve be products only manufacture/produced at your licensed premises names in Section 1? ☑ Yes ☐ No
3. List the number of Fair/Festival licenses you have been issued in the current calendar year 6
4. List the number of days you have held a licensed Fair/Festival in the current calendar year 11
5. What security and control measures will you take to prevent violations of state liquor laws at this event?

   12 # of Police Officers on Site — Fencing ☑ Yes ☐ No

   0 # of Security Personnel on Site — Barriers ☑ Yes ☐ No

6. I am familiar with and have read statues for Arizona's fair/festival privileges, requirements and penalties? (Farm Winery A.R.S. §4-203.03, Craft Distillery A.R.S. §4-205.11, either being held at a Special Event A.R.S. §4-203.02) ☑ Yes ☐ No
7. I have taken responsible steps to ensure individuals operating the fair/festival licensed premises and employees who serve, sell or furnish liquor at this fair/festival have knowledge of Arizona liquor laws? (R19-1-302) ☑ Yes ☐ No

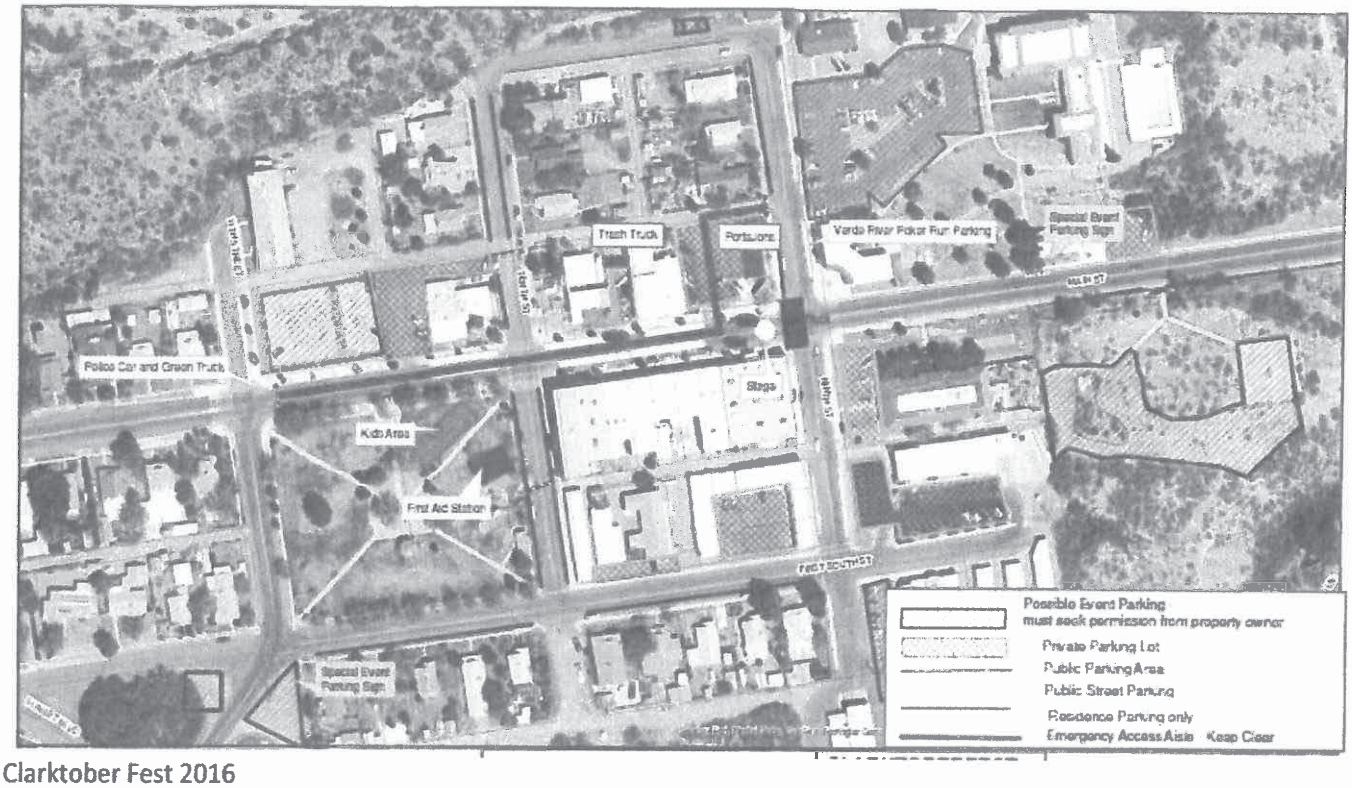
Individuals requiring ADA accommodations please call (602)542-9027

SECTION 5 Licensed premises diagram. The licensed premises for your fair/festival is the area you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license identified in Section 1, line #2 of this application. Use this page to draw a diagram of your special event licensed premise. Please include dimensions of the premises, serving areas, fencing, barricades, or other control measures and security positions.

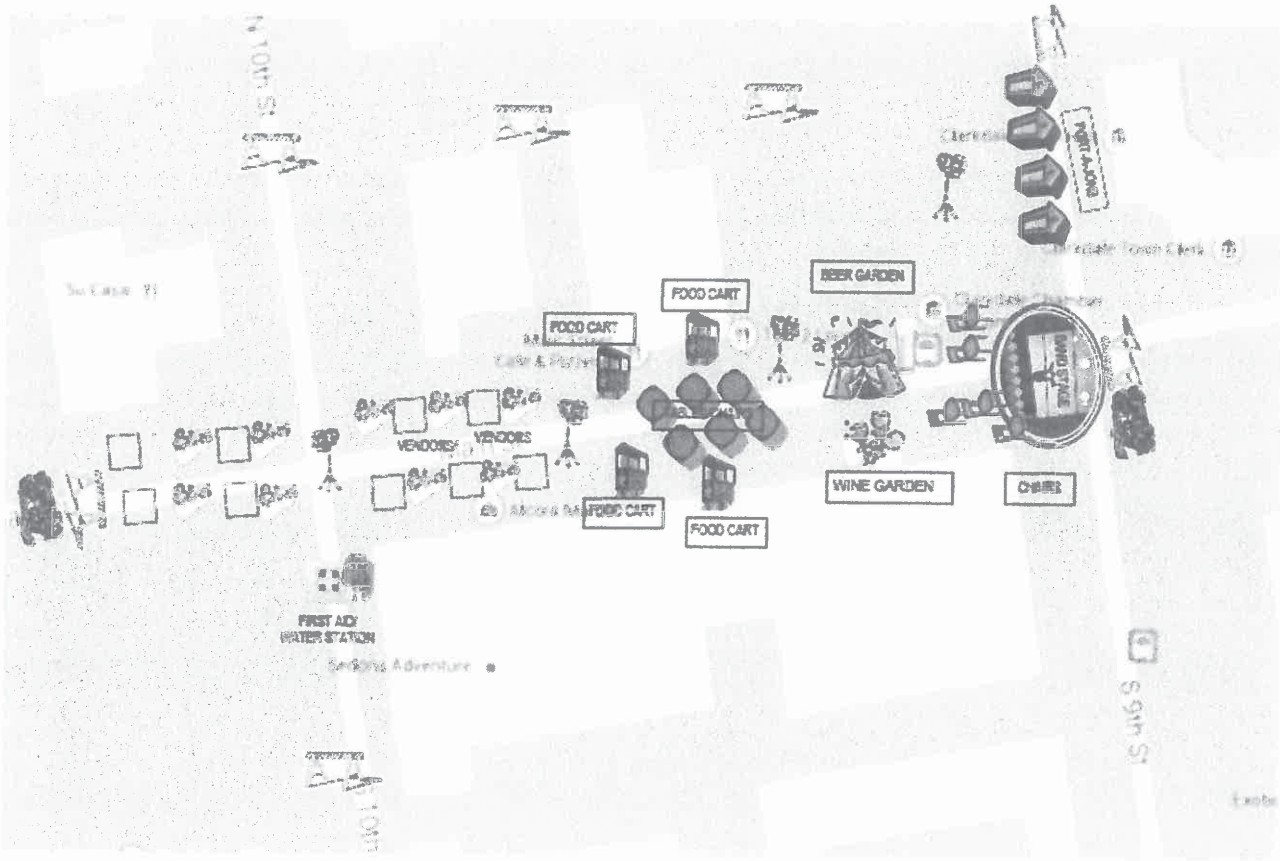
2 pages attached.

N↑

Individuals requiring ADA accommodations please call (602)542-9027



Clarktober Fest 2016



Clarktober Fest 2016

SECTION 6 This section to be completed only by the applicant named in section #1

I, Joseph Michael Bechard (Print Full Name) declare that I am the APPLICANT filing this application as listed in Section 8. I have read the application and the contents and all statements are true, correct and Complete.

X _____ (Signature) Member (Title/ Position) 07-27-2016 (Date) (928) 634-0443 (Phone #)

The foregoing instrument was acknowledge before me this 27th (Day) of July (Month) 2016 (Year)

State Arizona County of Yavapai

My Commission Expires on: 06-23-2017 (Date) _____ (Signature of Notary Public)

Notary Public State of Arizona
Yavapai County
Kim Koistinen
My Commission Expires 06/23/2017

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

SECTION 7 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend ☐APPROVAL ☐DISAPPROVAL

on behalf of _____ (City, Town, County), _____ (Signature), _____ (Date), _____ (Phone #)

FOR DEPARTMENT OF LIQUOR USE ONLY

☐APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Staff Report

Agenda Item: **LEASE/PURCHASE OF A NEW BACKHOE BY THE PUBLIC WORKS DEPARTMENT** – Discussion and consideration regarding the Public Works Department entering into a Lease/purchase Agreement for a new John Deere backhoe.

Meeting Date: 9/13/2016

Prepared By: Wayne Debrosky, Public Works/Utilities Director

Background: The Council's adopted budget for FY 2017 included provisions for the purchase of a new backhoe for the Public Works Department, the transfer of the existing Streets backhoe to the Cemetery, and the trade-in of the Cemetery backhoe to help offset the purchase cost of the new backhoe for Streets. In addition to the trade-in, the budget as adopted anticipated execution of a Lease Purchase for the new backhoe, which will spread the purchase cost over 5 years.

The current Streets backhoe is a 2000 John Deere 310E backhoe with approximately 1100 hours of use. The Cemetery backhoe is a 1987 John Deere 310D at the end of its useful life (it is very hard to start, keep running, and operate due to excessive play in hydraulics for the boom and bucket).

Article 3-4 of the Town Code defines the Town's procurement process, and Section 3-4-2 requires that all contracts that exceed $25,000 shall be presented to the Town Council for ultimate approval. Additionally, Section 3-4-9 D allows the Town of Clarkdale to make purchases or award contracts for services without a formal bidding process whenever other governmental units have done so for the same item or service, if in the opinion of the Purchasing Agent (the Town Manager), a separate bidding process is not likely to result in a lower price for such items or services.

During the procurement process, Public Works staff compared quality, reliability and specifications of three backhoes from three different manufacturers. Based on that comparison, staff narrowed the consideration down to two vendors which offered comparable machines, the John Deere 310EL and the Caterpillar 420F. Either of these two backhoes would meet our technical specifications and were considered to be both reliable and of good quality. Both backhoes can be purchased at significant savings below general retail prices through Cooperative Purchasing agreements (as allowed in Section 3-4-9 D). The comparison of the costs under Cooperative Purchasing pricing is as follows:

	John Deere Model 310-EL	**Caterpillar Model 420F**
Cooperative Purchasing Agency	National Joint Powers Alliance® (NJPA)	City of Tucson #120377 Bid Pricing
Warranty	60 months/2000 hours	36 months/3000 hours
Quoted Price	$90,200.44	$103,628.63
Less Trade-In Allowance	$9,500.00	$10,000.00
Plus Applicable Taxes	$6,738.49	$8,963.88
TOTAL After Trade-in	**$87,438.93**	**$102,592.51**

The Town of Clarkdale are members of the National Joint Powers Alliance® (NJPA), which is a Municipal Contracting agency established through legal statute in 1977. NJPA serves over 50,000 Members throughout the nation with competitively awarded purchasing solutions from industry-leading vendors. As a government agency itself, NJPA responds to its members purchasing needs by securing legal, competitive and valuable product and service solutions that range from office supplies to heavy equipment. RDO Equipment Company is the local vendor for John Deere, and is authorized to structure their pricing under the NJPA.

Staff recommends that the Council accept the proposal for the John Deere 310EL from RDO Equipment utilizing the Cooperative Purchasing contract through the National Joint Powers Alliance® (NJPA) and authorize the trade-in of the 1987 John Deere 310D to RDO Equipment. Under a 5-year Lease Purchase, and including the trade-in value, the monthly payment will be $1,572.33.

Recommendation: To authorize staff to execute a five-year lease/purchase agreement for a 2016 John Deere backhoe from RDO Equipment Co. for the amount of $87,438.93, which reflects a trade-in of the 1987 John Deere 310D at a value of $9,500.

Investment Proposal (Quote)

RDO Equipment Co.
1091 Commerce St
Prescott AZ, 86305
Phone: (928) 776-8300 - Fax: (928) 776-8500

Proposal for:
TOWN OF CLARKDALE
PO BOX 308
CLARKDALE, AZ, 863240308
YAVAPAI
(928) 634-5923

Investment Proposal Date:	8/11/2016
Pricing Valid Until:	9/10/2016
Deal Number:	896791
Customer Account#:	5923002
Sales Professional :	Zachariah Pierson
Phone:	(928) 526-0639
Fax:	(928) 526-2498
Email:	ZPierson@rdoequipment.com

Equipment Information

Quantity	Serial Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1T0310LXTGF300370	3	New 2016 JOHN DEERE 310L	$151,318.12
			Other NJPA Discount - 43%	($65,894.06)
			Freight Out Delivery	$500.00
			Prep / Reconditioning PDI	$550.00
			Other NJPA Fee	$0.00
			Warranty -John Deere Comprehensive - Full Machine-60 Months, 2000 Hours,Deductible: 200, Exp Date: 8/11/2021	$2,688.00
1	881903	0	Attachment - New 2016 JOHN DEERE 310L18	$1,038.38
			Equipment Subtotal:	**$90,200.44**

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Value	Trade In Hours
T0310DB824883	1996 JOHN DEERE 310D	$0.00	($9,500.00)	4476
			Trade Subtotal:	**$9,500.00**

Purchase Order Totals

Balance:	$80,700.44
Total Taxable Amount:	$80,700.44
Tax Rate 3: (AZYV 8.35%)	$6,738.49
Sales Tax Total:	$6,738.49
Sub Total:	$87,438.93
Cash with Order:	$0.00
Balance Due:	**$87,438.93**

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	1T0310LXTGF300370	2016 JOHN DEERE 310L	None
1	881903	2016 JOHN DEERE 310L18	None

RDO Finance Quote - Lease

RDO Equipment Co.
1091 Commerce St
Prescott AZ, 86305
Phone: (928) 776-8300 - Fax: (928) 776-8500

Prepared For:
TOWN OF CLARKDALE
PO BOX 308
CLARKDALE, AZ, 863240308
(928) 634-5923

Prepared By:
Name: Zachariah Pierson
Title: Sales Professional
Phone: (928) 526-0639
Mobile:

Comments

Lease payments do not include any applicable taxes. 1st payment due at signing. Subject to credit approval.

Equipment Information

Status / Year / Make / Model	Serial Number
New 2016 JOHN DEERE 310L	1T0310LXTGF300370
Attachment - New 2016 JOHN DEERE 310L18	881903

Quote Options

	Lender	Frequency	Term	Number Of Payments	Security Deposit	Number of Advanced Payments	Payment (Plus Applicable Taxes)	Annual Hours	Purchase Option or FMV
Option 1	John Deere Financial	Monthly	60	60	$0.00	1	$1,572.33	1000	$1.00 (PO)

Other Notices

All Numbers subject to Final Credit Approval

NATIONALIPA

Attention To: Town of Clarkdale
Dealer Account Manager: Todd Owen
420 Backhoe Loader **420F2 4EC w/ 24" Bucket, 1.3 Yd. Multi Purpose Front Bucket**
8/2/2016

City Of Tucson #120377 Bid Pricing

Machine	
Machine List Price	$142,966.00
Member Discount (%)	21.00%
Member Discount ($)	$30,022.86
Freight	$0.00
Machine Price	$112,943.14
Work Tools	
Work Tool List Price	$0.00
Member Discount (%)	0.00%
Member Discount ($)	$0.00
Work Tools Price	$0.00
Total Bid Price	$112,943

Trade	
Year	None
Make	None
Model	None
Serial Number	None
Hours	0
Trade Allowance	$0.00
Lien Amount	$0.00
Allowance Valid Until	9/1/2016

Work Tools	
None	$0.00
None	$0.00
None	$0.00
None	$0.00
None	$0.00
None	$0.00

Final Price

Additional Cost To Sale	
Pre-Delivery (Fuel, Cleaning and Inspection)	$0.00
Factory To Dealer Freight	$0.00
Delivery To Agency Yard	$250.00
Field Service Travel Coverage For Warrantable Repairs:12 Months	$0.00
Other	$0.00
Other	$0.00
Other	$0.00
Other	$0.00

Agency Added Costs	
Extended Warranty For 3 Years Or 3000 Hours Powertrain + Hydraulics Coverage	$810.00
None	$0.00
None	$0.00
None	$0.00
None	$0.00
None	$0.00

Price	
Subtotal Price	$103,628.63
Trade Allowance Less Lien Amount	$0.00
Tax Rate	8.650%
Total Invoice Price	**$112,592.51**

Savings Summary (Including Agency Added Costs)	
Contract #120377 Bid Price	$113,753.14
Town of Clarkdale Price	$103,628.63
Net Savings From Bid	**$10,124.51**

Options To Consider (Not Included In Price)	
None	$0.00
None	$0.00
None	$0.00
None	$0.00
None	$0.00

Staff Report

Agenda Item: **PROJECT MANAGEMENT SERVICES FOR THE UPPER TOWN WATER MAIN REPLACEMENT PROJECT PROPOSAL** – Discussion and consideration of a proposal from Southwestern Environmental Consultants (SEC) for Project Management Services for the Upper Town Water Main Replacement Project for the Town of Clarkdale.

Meeting Date: September 13, 2016

Prepared By: Wayne Debrosky, Public Works/Utilities Director

Background: SEC was contracted by the Town of Clarkdale to design the Upper Town Water Main Replacement Project (UTWMRP), and later by amendment, the additional Luke Lane water infrastructure work. SEC submitted design plans to Yavapai County for review and has received the Approval To Construct for the project. It is estimated that the construction phase of the project will take ten (10) months.

This Project Management Proposal provides professional services in the areas of post design and as-built services for the UTWMRP. SEC work products or deliverables included in this proposal are:

- Field Inspection (oversight)
- Record Keeping
- Request For Information (RFI)/Meetings
- As-built Surveying
- As-built Certification
- Coordination with ADEQ/Yavapai County
- Daily Field Inspection – It is the intent of the Town of Clarkdale t5o provide these services.

While it is customary for an engineering firm to provide project management services, this proposal allows for the Town of Clarkdale Utilities Department to provide the daily inspections instead of SEC saving the Town up to $56,000.

Recommendation: Staff recommends for Town Council to approve the Project Management Proposal, for the Upper Town Water Main Replacement Project, from Southwestern Environmental Consultants (SEC) up to the amount of $133,894.00.

SOUTHWESTERN
ENVIRONMENTAL
CONSULTANTS, INC.

www.sec-landmgt.com
info@sec-landmgt.com

CORPORATE OFFICE:
20 STUTZ BEARCAT DRIVE #6
SEDONA, ARIZONA 86336
(928) 282-7787
Fax: 282-0731

BRANCH OFFICE:
825 COVE PARKWAY
COTTONWOOD, ARIZONA 86326
(928) 634-5889
Fax: 634-2222

September 2nd, 2016

Town of Clarkdale
Wayne Debrosky
Public Works Director
890 Main Street
Town of Clarkdale, Arizona 86324

RE: PROPOSAL/QUOTE for Engineering and Surveying Services – Upper Town Water Main Replacement Project, Post design and As-built Certification

Dear Mr. Debrosky:

SEC, Inc. is pleased to provide you with this proposal and cost breakdown for the post design and as built-services of Upper Town Water Main Replacement Project. Based on our understanding of the project and the discussions we had with the Town and the contractor on the process, we propose the following services:

Field inspection (*Oversight)- Field inspection is a very important part of day to day QA/QC process and to resolve any conflicts that may arise in development of this nature. It is also a key requirement for gathering the necessary data and oversees the testing for certification. A continues field inspection is required. In an attempt to reduce the cost, the Town has decided to perform the day to day inspection with oversight from SEC. Therefore the field inspection from SEC will be limited to 4 hours per week along with the necessary engineering review.

Record Keeping- It is assumed the Town representative will collect and organize the daily record keeping. SEC will provide guidance on the format for data collection. SEC roll is limited final review.

RFI/Meetings- It is difficult to forecast the challenges and difficulties that may be faced in a project of this nature. For budgeting purposes we have estimated 6 hours of engineering time & 1.6 hours of CAD time per month.

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As Built Surveying – As a cost saving mechanism it has been agreed that, ANE (Contractor) will collect the daily survey information and transfer them to SEC on a weekly basis. SEC field crew will be at site one time a week and take measurements to verify the data.

As Built Certification- Based on the current schedule, the construction will be completed in 6 phases. Therefore as built certification will need to be prepared in 6 separate submittals. SEC will rely on the as built survey and the inspection to complete this task.

Coordination with ADEQ/Yavapai County- Based on our previous experience there will need to be coordinating between the regulatory agencies to get sections of line in service. A estimation is best guess based on our pervious experience.

Daily Field Inspection (optional task)- It is estimated that the daily inspection, testing, record keeping, progress monitoring, & QA/QC will require 4 hours a day. The intent is for the Town to provide these services. An optional cost item is proposed to be executed by the Town, at it's discretion.

Table 1 below summarizes the estimated cost breakdown for the above proposed work. A detail cost breakdown is attached.

CATEGORY	COST
Field inspection	$21,000.00
Record Keeping	$3,250.00
RFI/Meetings)	$8,592.00
As Built Surveying	$20,320.00
As Built Certification	$19,332.00
Coordination with ADEQ/Yavapai County	$5,400.00
Sub Total	$77,894.00
Daily Field Inspection (optional task)	$56,000
Total	$133,894.00

Table 1

This estimate is based on 10 months of construction. All required testing is the responsibility of the contractor or the independent testing agency.

SOUTHWESTERN
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CONSULTANTS, INC.

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(928) 634-5889
Fax: 634-2222

Should you have any questions, or need additional information, please contact me at Kginige@sec-landmgt.com or (928) 634-5889. We look forward to working with you on your engineering & surveying needs.

Sincerely,

G. Krishan Ginige, P.E, MS (Env/Civil Eng.), CFM
President

DRAFT

Project Clarkdale-Upper Town Water Main Replacement Project
Post Design Services-

Estimate by KG **Date** 9/11/2016

Catogory	Project eng	145.00	CE-IV	120.00	CE-II	95.00	CE-I	85.00	CAD-II	87.00	CAD-I	70.00	RLS	120	1-Man Crew+GPS	121	2-Man Crew+GPS	171	CAD-II	87.00	CAD-I	70.00	Direct Cost	Allawances	Sub Total	Section totals
	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$	Hrs	$$				
Field Inspection-Oversight	40	5800		0	160	15200		0		0		0		0		0		0		0		0			21,000.00	
Field inspection and inspection by others										0															-	
Record keeping	10	1450	15	1800		0		0		0		0		0		0		0		0		0			3,250.00	
RFI/Progress meetings		0	60	7200		0		0	16	1392		0		0		0		0		0		0			8,592.00	
As-Built certification-Survey													8	960	160	19360		0		0		0			20,320.00	
As-Built certification	12	1740	48	5760		0		0	96	8352		0							40	3480					19,332.00	
Coordinating with YC	24	3480	16	1920		0		0		0		0		0		0		0		0		0			5,400.00	
		0		0		0		0		0		0		0		0		0		0		0			-	
		0		0		0		0		0		0		0		0		0		0		0			-	
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		0		0		0		0		0		0		0		0		0		0		0			-	
		0		0		0		0		0		0		0		0		0		0		0			-	
																									77,894.00	
Field inspection and inspection by others										0	800	56000													56,000.00	
GRAND TOTAL																									133,894.00	

Notes-
Testing is part of the construction cost
Assume 10 months of construction
Assume contractor will provide daily as-built shots

Staff Report

Agenda Item: **SEWER PIPE RELINING PROJECT BETWEEN VW BUG LANE AND WASTEWATER TREATMENT PLANT –** Discussion and consideration regarding the 12-inch sewer pipe running from VW Bug Lane to the wastewater treatment plant (WWTP).

Meeting Date: 9/13/2016

Prepared By: Wayne Debrosky, Utilities/Public Works Director

Background: The existing 12-inch sewer pipe or main running from the manhole on VW Bug Lane to the headworks at the WWTP consists of aged clay pipe with numerous condition issues. These condition issues consist of radial and longitudinal cracked sections, broken and missing areas of pipe, root intrusion, a metal rod stuck in a pipe joint, and surface corrosion of the interior of the pipe. This part of our sewer collection system receives a majority of flow from other parts of the Town's sewer collection system carrying those flows to the WWTP. This piping is part of the original sewer collection system infrastructure installed in the 1920s.

On April 20, 2015 the Utilities Department responded to a sewer leak along Mesquite Trails Road in Lower Town. Arizona Northern Equipment made an emergency repair to the 12-inch sewer pipe between VW Bug Lane and Mesquite Trails Road replacing a 12-foot section of pipe. After the leak was repaired ProPipe, Professional Pipe Services was brought in to clean and video inspect the 12-inch pipe from VW Bug Lane to the WWTP (approximately 2,650 linear feet). The information gained from the video inspection indicated that the entire stretch of stretch of pipe, from VW Bug Lane to the WWTP, needed to be rehabilitated or replaced.

On July 6, 2016 ProPipe responded to a sewer leak at the end of Rio Lane. ProPipe cleaned and video inspected the section of 12-inch sewer running from the manhole at the end of Rio Lane to the headworks at the WWTP. They found two sections of clay pipe that had longitudinal cracks along the bottom of the pipe and used a cure-in-place pipe (CIPP) relining process to make spot repairs.

Staff is recommending relining the pipe, instead of replacement, because relining will save money and cause less disruption to the operation of the sewer collection system. Relining can be done accessing the existing pipe using existing manholes, eliminating the need for major excavations needed to replace pipe.

Staff recommends that the Town Council direct staff to advertise and accept RFPs for a cured-in-place pipe (CIPP) relining project to reline approximately 2,650 linear feet of existing 12-inch sewer pipe from the manhole at VW Bug Lane to the WWTP. Once the RFPs are evaluated staff will return to Council with a recommendation on a firm to perform the work.

This project will be paid for using Designated Funds for Sewer Line Replacements/Repairs.

Recommendation: Staff recommends that the Town Council direct Staff to advertise and accept Requests For Proposals (RFP) for the VW Bug Lane to Wastewater Treatment Plant (WWTP) Sewer (CIPP) Relining Project.

UTILITIES Department

P.O. Box 308
Clarkdale, Az. 86324
Phone (928) 639-2520 * fax (928) 639-2529

LEGAL NOTICE

Town of Clarkdale
VW Bug Lane to WWTP Sewer (CIPP) Relining Project

Sealed proposals will be received at the Utilities Department, 890 Main Street, Clarkdale, Arizona 86324 for the VW Bug to WWTP Sewer (CIPP) Relining Project.

The Request for Proposals (RFP) may be obtained from the Utilities Department, or on the Town of Clarkdale's Website at www.clarkdale.az.gov.

Proposals will be received until Thursday September 22, 2016 at 11:00 a.m. and opened publically at 11:30 a.m. in the Utilities Department.

Contact: Ellen Yates
Administrative Supervisor
(928) 639-2520

TOWN OF CLARKDALE

PROPOSAL SHEET

PROPOSAL FOR: VW Bug to WWTP Sewer Pipe (CIPP) Relining Project

The Town of Clarkdale, AZ. Is seeking proposals for the VW Bug to WWTP Sewer Pipe (CIPP) Relining Project. The relining minimum will be 2,050 linear feet up to a maximum of 2,650 linear feet of 12-inch diameter gravity sewer line, with cured in place pipe (CIPP). Starting from MH#1 and ending at the Town of Clarkdale Wastewater Treatment Plant (WWTP), with cutting and grouting, all service connections between manholes.

The collection system description, condition, and scope of work was taken from a Collection System Inspection Report dated 04/20/15 prepared by ProPipe Professional Pipe Services for the Town of Clarkdale. Additional information is provided in a service report from ProPipe dated 07/06/16 where ProPipe cleaned and video inspected the collection system from MH#8 to the WWTP (approximately 350 linear feet of existing 12-inch sewer pipe), and performed a repair seven (7') foot due to leaking pipe.

For more information, call the Town of Clarkdale Utilities Department at (928) 639-2520 and ask for Ellen Yates, Administrative Supervisor or Wayne Debrosky, Public Works/Utilities Director.

Bid Specifications for this project are as follows:

IN ACCORDANCE WITH THE INSTRUCTION TO BIDDERS AND BID SPECIFICATIONS.

WE HEREBY PROPOSE TO FURNISH ALL LABOR AND MATERIALS REQUIRED BY THE CONTRACT DOCUMERNTS AND ALL PERMITS REQUIRED AS FOLLOWS:

PRICE PER LINEAR FOOT: _____
DATE(S) OF DELIVERY: _____
COMPANY NAME: _____
COMPANY ADDRESS: _____
SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____
DATE: _____ TITLE: _____

BOND REQUIRED	NO
BID BOND ENCLOSED (IF REQUIRED)	NO
PERFORMANCE BOND REQUIRED	YES

UTILITIES Department

P.O. Box 308
Clarkdale, AZ 86324
Tel: 928-639-2520 Fax: 928-639-2529

GENERAL REQUIREMENTS FOR BIDDING
AND
INSTRUCTIONS TO BIDDERS

Information provided in these specifications is CONFIDENTIAL and is used only for the purpose of preparing a proposal. It is further expected that each bidder will read these specifications with care, for failure to meet every one or a combination of specified conditions may invalidate the proposal.

The Town reserves the right to reject any or all bids or any portion thereof and to accept the bid deemed to be in the best interest of the Town of Clarkdale.

Bidders are requested to submit quotations on the basis of these specifications. Alternate quotations will receive consideration providing such alternatives are clearly explained.

The information contained herein is believed to be accurate and is based upon the latest available information but is not to be considered in any way as a warranty.

Revised 8/16
Standard Form

SECTION I – General Terms and Conditions

A. Compliance with Laws

The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, and local governments, which may in any way affect the preparation or performance of the contract.

B. Timetable

Price quoted must be valid for 90 days. Delivery and installation completion dates must be included in the bid proposal.

C. Consideration of Proposals

The Selection Committee and/or Town Council reserve the right to select or reject alternate proposals; to waive informality in the proposals, and to reject any or all bids, or accept such bid as shall in its judgement be in the best interest of the Town of Clarkdale.

D. Bid Bond "See Bid Proposal Sheet"

1. A certified check or bank draft made payable to the "Town of Clarkdale" may be required with each proposal.
2. Checks or drafts will be returned to unsuccessful bidders within ten (10) business days of the bid opening.

E. Performance Bond "See Bid Proposal Sheet"

Successful bidders will be required to furnish a Performance and Payment Bond in the amount of one-hundred percent (100%) of the contract sum.

F. Protection of Work and Property

Successful bidders shall be responsible for the protection of their equipment and materials against theft, damage, or deterioration on the site.

G. Competency of Bidders

1. Bidders shall have proven experience in the field of work.
2. Bidders shall submit with their proposal a listing of recent work performed within the State of Arizona of a size equal to or greater than the work being bid.

H. Alternates

1. Any alternates to specified materials or workmanship must be separately listed and described in detail.
2. Alternates will be considered in awarding the contract only if they provide, as a minimum requirement, all features contained in the specifications.
3. The Town of Clarkdale reserves the sole right to determine through its agents the equality of alternate products and/or installation procedures.

I. Bid Requirements

1. Each bidder shall return two (2) copies of the proposal sheet entitled "Bid Proposal".
2. Each bid proposal must be signed by an authorized agent of the bidder.
3. Successful bidders must obtain any required governmental approvals.

J. Specification – General

This contract shall include all labor and materials, tools and equipment and services required for the proper performance of the work as specified hereinafter and as may be required for the proper completion of the work in accordance with the highest standards of the trades involved.

K. Examination of Site

Prior to submission of the bid, contractor shall visit the site, consult with the Town Public Works Director and/or Utilities Superintendent, and become thoroughly familiar with all conditions under which the work will be installed. The contractor will be responsible for any assumptions made regarding the site for the work to be performed.

SECTION II – Insurance Requirements

The contractor, following award of the contract, shall be required to the Town of Clarkdale a Certificate of Insurance for the following coverage:

1. Comprehensive General Liability
2. Property Liability Insurance
3. Automobile Liability
4. Workmen's Compensation and Employee's Liability

In addition to the coverage delineated above, Builders Risk Insurance may be required for construction contracts. The limits of insurance unless otherwise specified shall be as follows:

A. General Liability

Combined single limit of $1,000,000; Bodily Injury $500,000 per occurrence; Property Damage $500,000 per occurrence. The insurance carried by the bidder shall include the following coverage:

1. Comprehensive Form
2. Premises Operations
3. Products Completed Operations
4. Contractual – Hold Harmless Requirements
5. Independent Contractors
6. Broad Form Property Damage
7. Personal Injury

B. Hold Harmless Requirements

The contractor shall, at all times, indemnify and save harmless the Town of Clarkdale, its officers, agents, and servants on account of any and all claims, damages, loses, litigation expense., counsel fees and compensation arising out of injuries (including death) sustained by or alleged to have been sustained by the public, any or all persons affected by the contractor's work, or by the contractor, any subcontractor, material, persons or anyone directly or indirectly employed by them or any one of them while engaged in the performance of this contract. The Town of Clarkdale shall be named as an additional insured on said policy of public liability insurance to cover all claims against the Town arising out of said contract. The contractor's policy is primary, and subrogation is waived

C. Automobile Liability

Combined single limit of $1,000,000; Bodily Injury $500,000 per per person/accident; Property Damage $500,000 per accident.

Comprehensive automobile policy to cover all automobiles or vehicles owned, hired or owned by the contractor's employees and used on business.

D. Workers' Compensation

The contractor must have workers' compensation and liability insurance as provided by Arizona and federal law with statutory limits of $100,000 per accident, $100,000 disease each employee and $500,000 disease policy limit.

The contract shall procure and pay for the insurance coverage above with the minimum limits of liability as stated. The Certificate of Insurance shall certify that said coverage shall be in effect for the term of the contract.

The Town of Clarkdale shall be named as an additional insured on the General Liability Insurance Policy. All policies shall provide for sixty (60) days written notice prior to cancellation, substantial change or non-renewal.

The contractor must be in compliance with current State of Arizona Workers' Compensation requirements.

SANITARY SEWER REHABILITATION USING
CURED-IN-PLACE PIPE (CIPP)

PART 1 – GENERAL

1.1 SCOPE

A. It is the intent of this specification to provide for the reconstruction of pipelines and conduits by the installation of a cured-in-place pipe (CIPP) consisting of a thermosetting resin-impregnated flexible felt tube coated on one side with an impermeable plastic which is inverted into the original conduit by the use of a hydrostatic head or pressurized air. Curing is accomplished by circulating hot water or controlled steam throughout the length of the inverted tube to cure the resin into a hard, impermeable pipe with the plastic coating on the internal surface of the CIPP. The final product shall extend the entire length of the original pipe segment providing a continuous, tight-fitting and joint-less CIPP.

1.2 RELATED DOCUMENTS

A. Drawings and general provisions of the specifications and Contract.

B. This specification references ASTM F1216 (Standard Practice for Rehabilitation of Existing Pipelines and Conduits by the Inversion and Curing of a Resin-Impregnated Tube), ASTM D5813 (Cured-in-Place Thermosetting Resin Sewer Pipe) and ASTM D790 (Standard Test Methods for Flexural Properties of Unreinforced and Reinforced Plastics) which are made a part hereof by such reference and shall be the latest edition and revision thereof. Where conflicts exist between the referenced standard and this specification, this specification will govern.

1.3 PRODUCT AND CONTRACTOR QUALIFICATION REQUIREMENTS

The provided product shall have a 50-year design life, and in order to minimize the Owner's risk, only proven products with substantial long term track records will be approved. All Contractors must submit proof that they meet the below product and installer requirements of this section with their bid.

In order for products and contractors to be deemed Commercially Acceptable and approved for this project they must meet the following criteria:

1. For a Manufacturer's inversion liner Product to be considered commercially proven, a minimum of 1,000,000 linear feet or 4,000 manhole to manhole line sections of

successful wastewater collection system installations in the U.S. must be documented to the satisfaction of the Owner.

2. The Manufacturer of the inversion liner Product must operate under a quality management system that is third party certified to ISO 9001:2000 or other internationally recognized organization standards. Proof of certification shall be required for approval.

3. Third Party Test Results for the sewer rehabilitation product resin system supporting the long-term performance and structural strength of the product shall be submitted for approval, and such data shall be satisfactory to the Owner. No product will be approved without independent third party testing verification.

4. For a Contractor to be approved by the Owner, the Contractor must satisfy all insurance, financial, and bonding requirements of the Owner, and must have successfully installed at least 1,000,000 linear feet of CIPP in wastewater collection systems in the United States.

5. For a Contractor to be approved by the Owner, the Contractor must submit with their bid, correspondence from the Manufacturer stating that the Contractor is certified to install the Manufacturer's inversion liner Product.

6. Contractor's Qualifying Superintendent(s): the Contractor's Superintendent(s) designated for this project must have had at least 5 (five) years of continuous active experience in the commercial installation of CIPP.

1.4 SUBMITTALS

A. The Contractor shall submit to the Owner or Owner's Engineer documentation which may include shop drawings, ASTM Standards, and manufacturer's data for the following items:

   1. Lining materials to be installed.
   2. Thermosetting resin to be utilized in producing the CIPP in accordance with these specifications.
   3. Bypass plan layout.
   4. Safety plan.
   5. Design calculations for CIPP thickness of the liner system.
   6. Procedures for preparing CIPP samples and testing of physical properties.
   7. Pre-installation Inspection Reports.

   The submittal items listed above shall be submitted by Contractor to the Owner or Owner's Engineer after Notice of Award and prior to beginning the work.

1.5 SAFETY

The Contractor shall carry out their operations in strict accordance with OSHA and

the manufacturer's safety requirements. Particular attention is drawn to those safety requirements involving working with scaffolding and entering confined spaces.

PART 2 – MATERIALS

2.1 LINER TUBE

A. The tube shall consist of one or more layers of absorbent non-woven felt fabric and meet the requirements of ASTM F1216, Section 5. The tube shall be constructed to withstand installation pressures, have sufficient strength to bridge missing pipe, and stretch to fit irregular shaped pipe sections.

B. The wet-out tube shall have a uniform thickness that when compressed at installation pressures will meet or exceed the calculated minimum design CIPP wall thickness.

C. The tube shall be manufactured to a size that when installed will tightly fit the internal circumference and length of the original pipe. In the event that under-sized pipe is present, the liner tube shall be manufactured so that overlap folds or wrinkles do not occur. Allowances shall be made for circumferential stretching during inversion.

D. The outside layer of the tube (before wet-out) shall be coated with an impermeable polyurethane or polyethylene plastic coating. This coating shall be an impermeable, flexible membrane that will contain the resin and facilitate monitoring of resin saturation during the resin impregnation (wet-out) process. This coating shall form the inner layer of the finished pipe and is required for enhancement of corrosion resistance, flow, and abrasion properties.

E. The tube shall be homogenous across the entire wall thickness containing no intermediate or encapsulated layers of any material. Additionally, no material shall be included in the tube that may cause delamination in the cured liner, and no dry or unsaturated layers shall be evident.

F. The wall color of the interior liner surface after installation shall be a light reflective color so that a clear detailed inspection with closed-circuit television equipment may be conducted.

G. The outside of the tube shall be marked for distance at regular intervals not to exceed 10 feet. Such markings shall include the Manufacturer's name or identifying symbol. The tubes must be manufactured in the USA.

H. The minimum length shall be that deemed necessary by the Contractor to effectively span the distance between manhole sections of the segment to be lined unless otherwise specified. The Contractor is solely responsible for field verification of all pipe diameters and lengths prior to fabrication, wet-out and installation.

2.2 RESIN

A. The resin system shall be a corrosion resistant polyester or vinyl ester catalyst system that when properly cured with the tube composite meets the requirements of ASTM F1216, the physical properties herein, and those which are to be utilized in the design of the CIPP for this project. The resin shall produce a CIPP which will comply with the structural and chemical resistance requirements of this specification.

B. The resin shall be shipped directly from the resin manufacturer's facility to the CIPP wet-out facility. The resin shall not be sent to any intermediate mixing facility.

C. When requested by the Owner, the Contractor shall submit a Certificate of Authenticity from the resin manufacturer for each shipment to the wet-out facility to include the date of manufacture.

PART 3 – CIPP PRODUCT

3.1 STRUCTURAL REQUIREMENTS

A. The CIPP shall be designed as per ASTM F1216, Appendix X1. The CIPP design shall assume no bonding to the original pipe wall.

B. Long-term testing must have been performed for flexural creep of the CIPP pipe material to be installed. Such testing results are to be used to determine the long-term, time dependent flexural modulus to be utilized in the product design. This is a performance test of the materials (Tube and Resin) and general workmanship of the installation and curing as defined within the relevant ASTM standard. A percentage of the instantaneous flexural modulus value (as measured by ASTM D790 testing) will be used in design calculations for external buckling. The percentage, or the long-term creep retention value utilized, will be verified by this testing. Retention values exceeding 50% of the short-term test results shall not be applied unless substantiated by qualified third party test data to the Owner's satisfaction. The materials utilized for the contracted project shall be of a quality equal to or better

than the materials used in the long-term test with respect to the initial flexural modulus used in the CIPP design.

C. The Enhancement Factor 'K' to be used in 'Partially Deteriorated' Design conditions shall be assigned a value of 7.

D. The layers of the cured CIPP shall be uniformly bonded. It shall not be possible to separate any two layers with a probe or point of a knife blade so that the layers separate cleanly or the probe or knife blade moves freely between the layers. If separation of the layers occurs during field sample testing, new samples will be required to be obtained from the installed pipe. Any reoccurrence may cause rejection of the work.

E. The cured pipe material (CIPP) shall conform to the structural properties, as listed below.

MINIMUM CIPP PHYSICAL PROPERTIES

Property	Test Method	Cured Composite per ASTM F1216	Cured Composite Enhanced Resin
Modulus of Elasticity	ASTM D790	250,000 psi	400,000 psi
Flexural Stress	ASTM D790	4,500 psi	4,500 psi

F. The required structural CIPP wall thickness shall be based as a minimum, on the physical properties in Section 3.1.E above or greater values if substantiated by independent lab testing and in accordance with the design equations in the Appendix X1. Design Considerations of ASTM F1216, and the following design parameters:

Design Safety Factor (typically used value) = 2.0
Retention Factor for Long-Term Flexural Modulus to be used in Design = 50% - 75%
(*As determined by long-term tests described in Section 3.1.B and approved by the Owner*)
Ovality* (calculated from (X1.1 of ASTM F1216) = %
Enhancement Factor, K = See Section 3.1.C
Groundwater Depth (above invert of pipe) = ft.
Soil Depth (above crown of pipe) = ft.
Soil Modulus (only required for fully deteriorated design conditions) = psi
Soil Density (only required for fully deteriorated design conditions) = pcf
Live Load (only required for fully deteriorated design conditions) = H20 Highway
Design Condition (partially or fully deteriorated)* = *

*Based on review of video logs, design conditions of pipeline can be fully or partially deteriorated. (See ASTM F1216 Appendix) The Owner will be sole judge as to pipe conditions and parameters utilized in design.

G. Any layers of the tube that are not saturated with resin prior to insertion into the existing pipe shall not be included in the structural CIPP wall thickness computation.

3.2 TESTING REQUIREMENTS

A. Chemical Resistance - The CIPP shall meet the chemical resistance requirements of ASTM F1216, Appendix X2. CIPP samples for testing shall be of tube and resin system similar to that proposed for actual construction. It is required that CIPP samples with and without plastic coating meet these chemical-testing requirements.
B. Hydraulic Capacity - Overall, the hydraulic cross-section shall be maintained as large as possible. The CIPP shall have a minimum of the full flow capacity of the original pipe before rehabilitation. Calculated capacities may be derived using a commonly accepted roughness coefficient for the existing pipe material taking into consideration its age and condition.

C. CIPP Field Samples - When requested by the Owner, the Contractor shall submit test results from field installations of the same resin system and tube materials as proposed for the actual installation. These test results must verify that the CIPP physical properties specified in Section 3.1.E have been achieved in previous field applications. Samples for this project shall be made and tested as described in Section 4.4.A.

PART 4 – EXECUTION

4.1 INSTALLATION RESPONSIBILITIES FOR INCIDENTAL ITEMS

A. It shall be the responsibility of the Owner to locate and designate all manhole access points open and accessible for the work, and provide rights-of-access to these locations. If a street must be closed to traffic because of the orientation of the sewer, the Owner shall institute the actions necessary to provide access during this for the mutually agreed time period. The Owner shall also provide free access to water hydrants for cleaning, installation and other process related work items requiring water.

B. Cleaning of Sewer Lines - The Contractor, when required, shall remove all internal debris out of the sewer line that will interfere with the installation of CIPP. The Owner shall also provide a dumpsite for all debris removed from the sewers during the cleaning operation. Unless stated otherwise, it is assumed this site will be at or near the sewage treatment facility to which the debris would have arrived in

absence of the cleaning operation. Any hazardous waste material encountered during this project will be considered as a changed condition.

C. Bypassing Sewage - The Contractor, when required, shall provide for the flow of sewage around the section or sections of pipe designated for repair. Plugging the line at an existing upstream manhole and pumping the flow into a downstream manhole or adjacent system shall make the bypass. The pump(s) and bypass line(s) shall be of adequate capacity to accommodate the sewage flow. The Owner may require a detail of the bypass plan to be submitted.

D. Inspection of Pipelines - Inspection of pipelines shall be performed by experienced personnel trained in locating breaks, obstacles and service connections using close circuit television (CCTV) inspection techniques. The pipeline interior shall be carefully inspected to determine the location of any conditions that may prevent proper installation of CIPP. These shall be noted and corrected. A DVD and suitable written log for each line section shall be produced for later reference by the Owner.

E. Line Obstructions - It shall be the responsibility of the Contractor to clear the line of obstructions such as solids and roots that will prevent the insertion of CIPP. If pre-installation inspection reveals an obstruction such as a protruding service connection, dropped joint, or a collapse that will prevent the installation process, that was not evident on the pre-bid video and it cannot be removed by conventional sewer cleaning equipment, then the Contractor shall make a point repair excavation to uncover and remove or repair the obstruction. Such excavation shall be approved in writing by the Owner's representative prior to the commencement of the work and shall be considered as a separate pay item.

F. Public Notification - The Contractor shall make every effort to maintain sewer service usage throughout the duration of the project. In the event that a connection will be out of service, the longest period of no service shall be 8 hours. A public notification program shall be implemented, and shall as a minimum, require the Contractor to be responsible for contacting each home or business connected to the sanitary sewer and informing them of the work to be conducted, and when the sewer will be off-line. The Contractor shall also provide the following:

    1. Written notice to be delivered to each home or business the day prior to the beginning of work being conducted on the section, and a local telephone number of the Contractor they can call to discuss the project or any potential problems.

    2. Personal contact with any home or business, which cannot be reconnected within the time stated in the written notice.

G. The Contractor shall be responsible for confirming the locations of all branch service lateral connections before beginning the installation of the CIPP.

4.1 INSTALLATION

A. CIPP installation shall be in accordance with ASTM F1216, Section 7, with the following modifications:

1. Resin Impregnation - The quantity of resin used for tube impregnation shall be sufficient to fill the volume of air voids in the tube with additional allowances for polymerization shrinkage and the potential loss of resin during installation through cracks and irregularities in the original pipe wall, as applicable.

2. Tube insertion - The wet out tube shall be inverted into the pipeline using as defined within relevant ASTM standards previously stipulated. The tube should be inverted through an existing manhole or approved access point and fully extend to the next designated manhole or termination point.

3. Temperature gauges shall be placed between the tube and the host pipe's invert position to monitor the temperatures during the cure cycle.

4. Curing shall be accomplished by utilizing hot water under hydrostatic pressure or steam pressure in accordance with the manufacturer's recommended cure schedule. A cool-down process shall be conducted that complies with the resin manufacturer's specification.

4.2 REINSTATEMENT OF BRANCH CONNECTIONS

A. It is the intent of these specifications that branch connections to buildings be re-opened without excavation, utilizing a remotely controlled cutting device, monitored by a CCTV. The Contractor shall certify a minimum of two complete functional cutters plus key spare components are on the job site before each installation or are in the immediate area of the jobsite and can be quickly obtained. Unless otherwise directed by the Owner or his authorized representative, all laterals will be reinstated. No additional payment will be made for excavations for the purpose of reopening connections and the Contractor will be responsible for all costs and liability associated with such excavation and restoration work.

4.4 INSPECTION

A. CIPP samples shall be prepared for each installation designated by the owner/engineer or approximately 20% of the project's installations. Pipe physical properties will be tested in accordance with ASTM F1216, Section 8, using either method proposed. The flexural properties must meet or exceed the values listed in the table on page 5 of this specification, Table 1 of ASTM F1216 or the values submitted to the Owner/engineer by the contractor for this project's CIPP wall design, whichever is greater.

B. Wall thickness of samples shall be determined in a manner consistent with 8.1.2 of ASTM D5813. The minimum wall thickness at any point shall not be less than 87.5% of the specified design thickness calculated in 3.1.F of this document.

C. CIPP installation may be inspected visually if appropriate, or by closed-circuit television. Variations from true line and grade may be inherent because of the conditions of the original piping. No infiltration of groundwater should be observed. All service entrances should be accounted for and be unobstructed.

4.5 CLEAN-UP

Upon acceptance of the installation work and testing, the Contractor shall restore the project area affected by the operations to a condition at least equal to that existing prior to the work.

4.6 PAYMENT

Payment for the work included in this section will be in accordance with the prices set forth in the proposal for the quantity of work performed. Progress payments will be made monthly based on the work performed during that period.

EXHIBITS

Exhibit A - Firms responding to the RFP will be able to access an inspection video and written report of 12" sewer pipe from VW Bug Lane to the WWTP, prepared by ProPipe on April 20, 2015.

Exhibit A

ProPipe, Professional Pipe Services Report
Town of Clarkdale Collection System Inspection
04/20/15
Total length inspected was 2,648.1 feet

On April 20, 2015 ProPipe completed a video inspection of the Town's collection system from VW Bug Lane (Start MH #1) to the Town of Clarkdale WWTP. These is the same sections of sewer pipe covered by this RFP. The report consists of:

- Project Summary with measurements
- Nine sections of 12-inch sewer pipe were inspected and a Main Inspection Report with Pipe-Run Graph was generated for each section
- Observation Report with Still Images which recorded system issues with associated footages.
- A DVD of the video inspection was included with the printed report.

Exhibit B - On July 6, 2016 ProPipe cleaned and video inspected a section of 12" sewer pipe prior to making a repair on a seven (7') foot section of pipe. A copy of the Work Order and DVD of the video inspection are contained in Exhibit B.

Exhibit B

ProPipe, Professional Pipe Services
Town of Clarkdale Collection System Leak Repair
07/06/16
Total length inspected was 350 feet
Length of Repair 7 linear feet

On July 6, 2016 ProPipe responded to a sewer leak from the Town of Clarkdale Sewer Collection System. The leak was near MH#8 before flows go into the WWTP. ProPipe cleaned and video inspected approximately 350 feet of 12" sewer pipe. The leak was located and two spot repairs were made on the sewer pipe. Information consists of:

- July 6, 2016 Work Order
- A DVD of the video inspection of that section of sewer pipe (MH#8 to WWTP)

Staff Report

Agenda Item: **RESOLUTION DECLARING AND ADOPTING THE CANVASS OF THE AUGUST 30, 2016 PRIMARY ELECTION** – Approval of Resolution #1527 canvassing the results of the August 30, 2016 primary election.

Staff Contact: Kathy Bainbridge, Town Clerk

Meeting Date: September 13, 2016

Background: Election law requires the Town Council to canvass the votes not less than six days or more than 20 days after a primary or general election.

Calculation of a "majority of votes cast" at the primary election in order for a candidate to win at the primary specifies that the number to win be calculated by adding all of the votes cast for all candidates for the office, dividing by the number of seats to be filled and then dividing the result of the calculation by two and rounding to the highest whole number. That number for the Mayor is 400. The number for the two (2) four-year term Council Members is 358.

Doug Von Gausig, Scott Buckley and Richard Dehnert received a "majority of votes cast" as provided for by HB 2126 for Mayor and Council Member – four year term, and per Section 2-3-1 of the Town Code are considered elected and no General Election will be held.

Doug Von Gausig, Scott Buckley and Richard Dehnert will be declared elected effective as of November 8, 2016, the date of the general election as stated in Town Code Section 2-3-1 and per Section 2-1-3, shall assume the duties of office at the regularly scheduled Council meeting following the date of the general election.

The Town of Clarkdale Proposition #434 – Proposing a Permanent Base Expenditure Limitation, received the majority of votes cast "YES" and was passed.

Recommendation: To approve Resolution #1527, a Resolution of the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona, declaring and adopting the results of the primary election held on August 30, 2016.

RESOLUTION NUMBER 1527

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 30, 2016.

WHEREAS, the Town of Clarkdale, Yavapai County, Arizona did hold a primary election on the 30th day of August, 2016 for the election of the Mayor, two Councilmembers with four year terms, and Proposition 434, Permanent Base Adjustment; and

WHEREAS, the election returns have been presented to, and have been canvassed by, the Mayor and Common Council of the Town of Clarkdale;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Clarkdale, Yavapai County, Arizona as follows;

Section 1: That the total number of ballots cast at said Primary Election, as shown by the Yavapai County Election Summary Report, Official Final Results was 799 for Mayor (31% of ballots cast of registered voters), 1431 for Council Member (57% of ballots cast of registered voters, and 948 for Proposition 434 (37% of ballots cast of registered voters). The number of registered voters was 2507.

Section 2: That the votes cast for candidate for Mayor with four year term were as follows:

Name	Vote Total
Doug Von Gausig	770

(There were also 29 write in votes)

Section 3: That the votes cast for candidates for Councilmember with four year terms were as follows:

Name	Vote Total
Scott Buckley	668
Richard Dehnert	659
Tommy Nester (Write-In Candidate)	

(There were also 104 write in votes)

Section 4: That the calculation of a "majority of votes cast" at the primary election in order for a candidate to win at the primary specifies that the number to win be calculated by adding all of the votes cast for all candidates for the office, dividing by the number of seats to be filled and then dividing the result of the calculation by two and rounding to the highest whole number. That number for the Mayor – four year term 400 and Council Members – four year term is 358.

Section 5: That it is hereby found, determined and declared of record, that the following candidates did receive a "majority of votes cast" as provided for by HB 2126 and are hereby issued certificates of election:

Doug Von Gausig
Scott Buckley
Richard Dehnert

Section 6: That votes cast were as follows:

Proposition 434 – Regarding the Permanent Base Adjustment for the Town of Clarkdale:

YES Votes	NO Votes
607 (64.03%)	341 (35.97%)

Section 7: That it is hereby found, determined and declared of record, that the question passed.

Section 8: That this resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Clarkdale, Arizona, this 13th day of September, 2016.

APPROVED:

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

Staff Report

Agenda Item: **REPORT REGARDING THE 2016 LEAGUE OF ARIZONA CITIES AND TOWNS ANNUAL CONFERENCE –** Discussion regarding information gathered at the 2016 League of Arizona annual conference.

Sponsored By: Mayor Doug Von Gausig

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: September 13, 2016

Background: Mayor Von Gausig, Vice Mayor Dehnert and Councilmembers Regner, Bohall and Buckley attended the 2016 League of Arizona Cities and Towns Annual Conference. This is an informational discussion with the Council relating to the information they received and the sessions they attended during the conference.

Recommendation: This is discussion only, no action is required.