



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE**

**Tuesday, September 13, 2016 at 6:00 P.M.  
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, September 13, 2016, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on September 8, 2016 at 1:00 p.m.

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**1. CALL TO ORDER**

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**3. REPORTS**

**Current Events** – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report  
Vice-Mayor's Report  
Councilmembers' Report  
Town Manager's Report

**Organizational Reports** – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

YC Advisory Board – A report from the Yavapai College Advisory Board representative.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
  - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held August 9, 2016.
  - B. **Claims** - List of specific expenditures made by the Town during the previous month. August, 2016 check log and PPE dated August 6, August 10, and August 20, 2016.
  - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.  
Board of Adjustments Notice of Cancellation of meeting August 24, 2016  
Design Review Board minutes of the meeting held August 3, 2016  
Planning Commission minutes of the meeting held August 16, 2016  
Community Services Commission minutes of the meeting held August 10, 2016
  - D. **Reports** - Approval of written Reports from Town Departments and Other Agencies  
Building Permit Report – July and August, 2016  
Capital Improvements Report – July and August, 2016  
Magistrate Court Report – May and June, 2016  
Water and Wastewater Report – July, 2016  
Police Department Report – June, July, and August, 2016  
NAIPTA Transit Report – July, 2016
  - E. **Resolution Making Appointments to the Board of Adjustment** – Approval of Resolution #1522 amending Resolution #1501, making appointments to the Board of Adjustment.
  - F. **Resolution Making Appointments to the Design Review Board** – Approval of Resolution #1523, amending Resolution #1502, making appointments to the Design Review Board.
  - G. **Resolution Making Appointments to the Community Services Commission** – Approval of Resolution #1524, making appointments to the Community Services Commission.
  - H. **Resolution Making Appointments to the Planning Commission** – Approval of

Resolution #1525, amending Resolution #1503, making appointments to the Planning Commission.

- I. Resolution Making Appointments to the Public Safety Personnel Retirement Board** - Approval of Resolution #1526, amending Resolution #1504, making appointments to the Public Safety Personnel Retirement Board.
- J. Intergovernmental Agreement between the Town of Clarkdale and the Yavapai County Flood Control District** – Approval of the IGA for FY 2016-2017 in an amount not to exceed \$50,000 between the Town of Clarkdale and Yavapai County Flood Control District IGA for County Flood Control.
- K. Special Event Liquor License** – Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the “Northern Arizona Blues Alliance” to be held on Saturday, October 8, 2016 from 1:00 p.m. to 6:00 p.m. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ.
- L. Special Event Liquor License** – Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for the Made in Clarkdale to be held on Saturday, October 1, 2016 from 2:00 p.m. to 9:00 p.m. at the Town of Clarkdale Main Park located at 1001 Main Street, Clarkdale, AZ.
- M. Fair/Festival License** – Approval of a recommendation to the State Department of Liquor License and Control to approve three (3) Fair/Festival Licenses for the Made In Clarkdale Clarktoberfest event to be held on Saturday, October 1, 2016 from 2:00 p.m. – 9:00 p.m. on 900 – 1100 Main Street, Clarkdale, AZ.

## **NEW BUSINESS**

- 5. LEASE/PURCHASE OF A NEW BACKHOE BY THE PUBLIC WORKS DEPARTMENT** – Discussion and consideration regarding the Public Works Department entering into a Lease/purchase Agreement for a new John Deere backhoe.
- 6. PROJECT MANAGEMENT SERVICES FOR THE UPPER TOWN WATER MAIN REPLACEMENT PROJECT PROPOSAL** – Discussion and consideration of a proposal from Southwestern Environmental Consultants (SEC) for Project Management Services for the Upper Town Water Main Replacement Project for the Town of Clarkdale.
- 7. SEWER PIPE RELINING PROJECT BETWEEN VW BUG LANE AND WASTEWATER TREATMENT PLANT** – Discussion and consideration regarding the 12-inch sewer pipe running from VW Bug Lane to the wastewater treatment plant (WWTP).
- 8. RESOLUTION DECLARING AND ADOPTING THE CANVASS OF THE AUGUST, 30, 2016 PRIMARY ELECTION** – Discussion and consideration of Resolution #1527 canvassing the results of the August 30, 2016 Primary Election.
- 9. REPORT REGARDING THE 2016 LEAGUE OF ARIZONA CITIES AND TOWNS**

**ANNUAL CONFERENCE** – Discussion regarding information gathered at the 2016 League of Arizona annual conference.

**10. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda

**11. ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.