



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, February 23, 2016 at 3:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, February 23, 2016, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on February 18, 2016 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

2. PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – January, 2016
Magistrate Court Report – January, 2016

Water and Wastewater Report – December, 2015
Residential Garbage and Recycling Statistics – December, 2015 and January, 2016
Clarkdale Fire District Report and Mutual Aid Responses Report – January, 2016
RICO Quarterly Report – October through December, 2015
NAIPTA Transit Report – January, 2016

- B. Start by Believing Proclamation** – approval of a proclamation declaring the first Wednesday of April of each year to be Start by Believing Day throughout the Town of Clarkdale.

- C. Special Event Liquor License for Made In Clarkdale-** Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for a Made in Clarkdale event to be held on Saturday, March 12, 2016 from 11 a.m. to 3:00 p.m. Town Hall Complex parking lot located at 890 Main Street, Clarkdale, AZ.

NEW BUSINESS

- 4. VERDE RIVER BASIN WATER RESOURCES PRIMER PRESENTATION** – Presentation regarding the "Verde River Basin Water Resources Primer", a book about the Verde River and the threats to its long term health.

- 5. PERMANENT BASE ADJUSTMENT WORKSESSION** – Discussion regarding options and timelines for a proposed Permanent Base Adjustment Proposition on the August 30, 2016 Primary Election.

- 6. FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda

- 7. ADJOURNMENT**

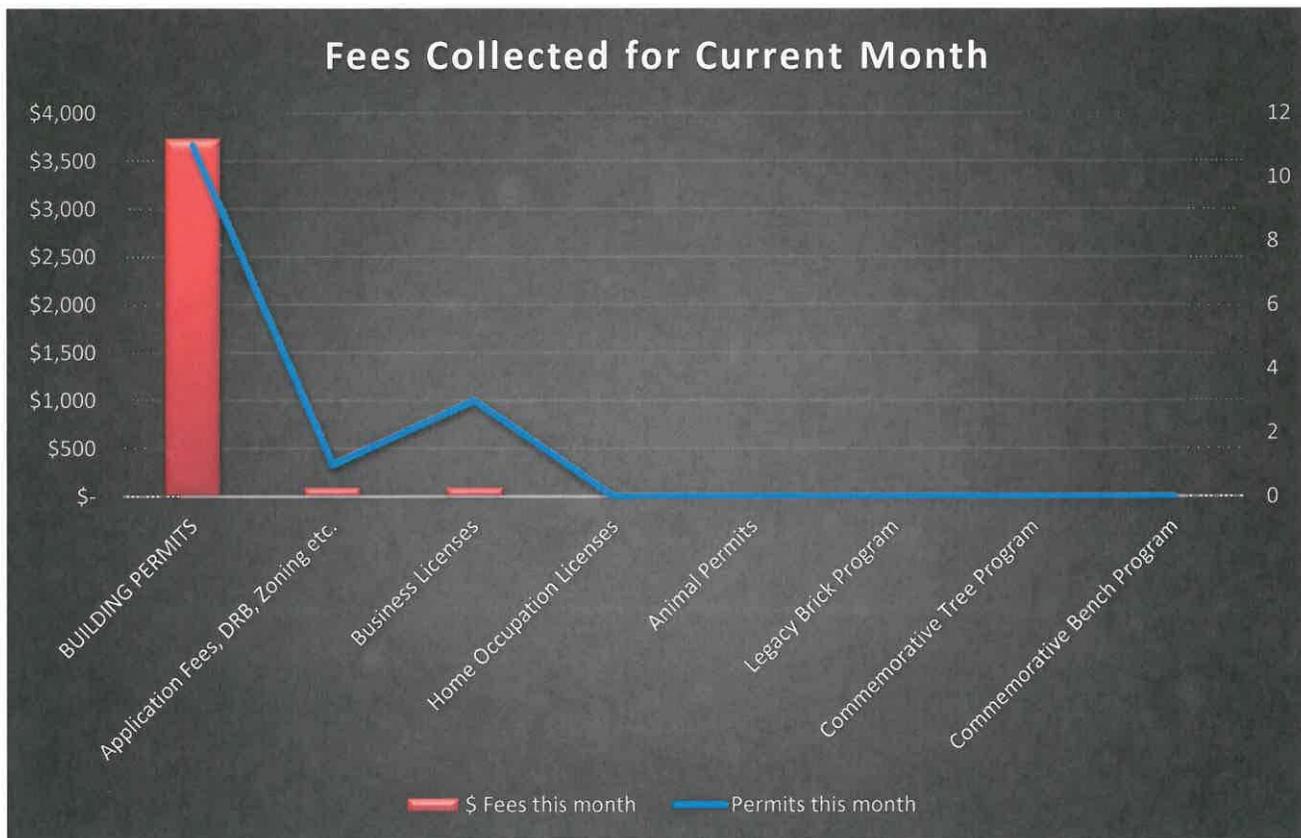
Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - January 2016.xlsx

As of 2/2/2016

FEES COLLECTED

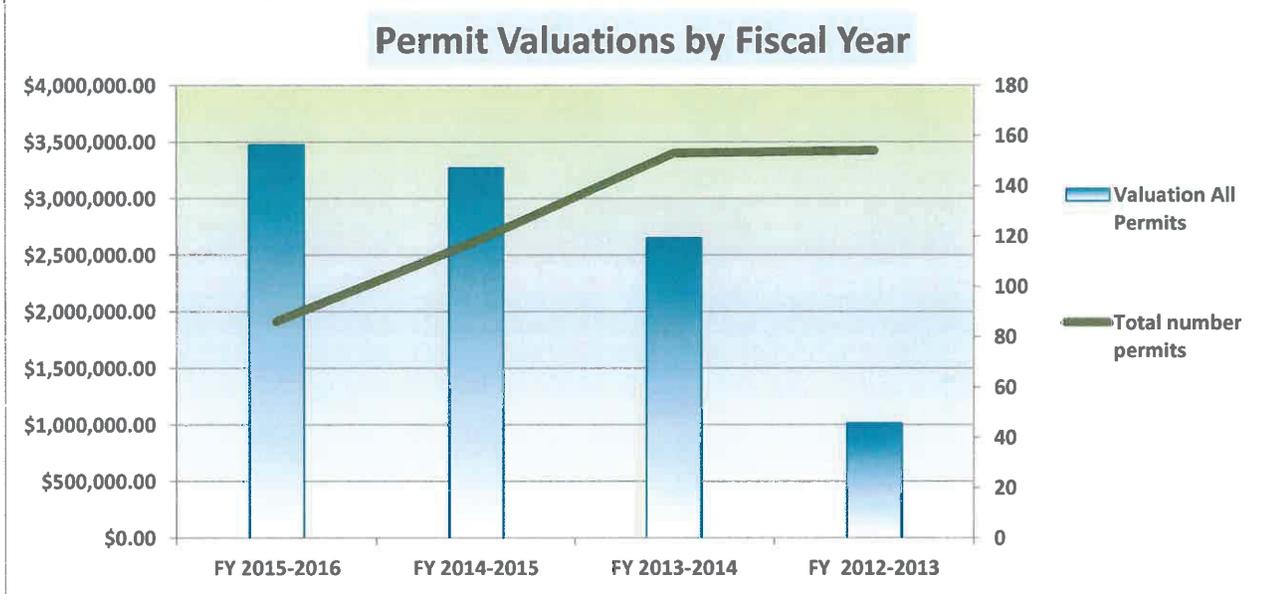
Type	Current Month Number	\$ Collected		
		Current Month	FY 2015-2016	FY 2014-2015
BUILDING PERMITS	11	\$ 3,729.45	\$ 44,029.10	\$ 54,849.85
Application Fees, DRB, Zoning etc.	1	\$ 90.00	\$ 3,905.00	\$ 2,700.00
Business Licenses	3	\$ 90.00	\$ 6,000.00	\$ 7,215.00
Home Occupation Licenses	0	\$ -		\$ -
Animal Permits	0	\$ -	\$ -	\$ 300.00
Legacy Brick Program	0	\$ -	\$ -	\$ -
Commemorative Tree Program	0	\$ -		\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
TOTAL	15	\$ 3,909.45	\$ 53,934.10	\$ 65,064.85



TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2016.xlsx
Valuations

As of 2/2/2016

Year	Valuation All Permits	Total Number Permits
FY 2015-2016	\$3,477,035.00	86
FY 2014-2015	\$3,271,773.67	118
FY 2013-2014	\$2,650,844.70	153
FY 2012-2013	\$1,013,578.00	154

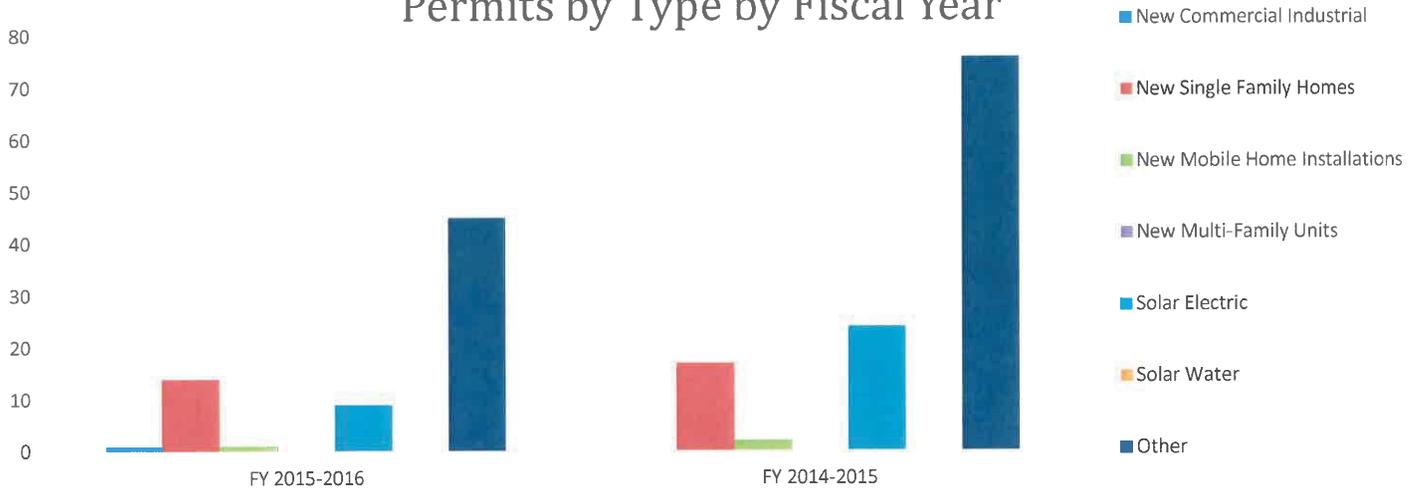


TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2016.xlsx
Building Permits

As of 2/2/2016

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
FY 2015-2016	1	14	0	0	9	0	45	69
FY 2014-2015	0	17	1	0	24	0	76	118
FY 2013-2014	1	6	2	0	42	0	103	154

Permits by Type by Fiscal Year



NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - January 2016.xlsx
Code Enforcement

As of 2/2/2016

Month	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	TOTAL
Jul-15	2	1	1	0	0	4
Aug-15	1	0	1	0	0	2
Sep-15	3	0	1	0	0	4
Oct-15	0	0	1	0	0	1
Nov-15	0	0	1	0	0	1
Dec-15	1	0	1	0	0	2
Jan-15	1	2	1	0	0	4
Feb-15				0	0	-
Mar-15				0	0	-
Apr-15				0	0	-
May-15				0	0	-
Jun-15				0	0	-

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - January 2016.xlsx
 FY Building Permit Data Entry

As of 2/2/2016

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	3	0	3	6
AUG	0	1	0	0	3	0	9	13
SEP	0	12	0	0	0	0	8	20
OCT	1	1	0	0	2	0	14	18
NOV	0	0	0	0	1	0	11	12
DEC	0	1	0	0	2	0	8	11
JAN	0	0	0	0	1	0	5	6
FEB	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	1	15	0	0	12	0	58	86
Permit Valuations by Month	\$ Valuation							
JUL	\$ 83,450							
AUG	\$ 423,017							
SEP	\$ 1,480,714							
OCT	\$ 1,029,896							
NOV	\$ 99,386							
DEC	\$ 306,000							
JAN	\$ 54,572							
FEB								
MAR								
APR								
MAY								
JUN								
TOTALS	\$ 3,477,035							

CLARKDALE MAGISTRATE COURT
MONTHLY STATISTICAL REPORT - FY 2016

New Filings	Prior YR Average	June - Dec 2015	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	FY -YTD
Criminal Traffic	2.75	19	1						20
Misdemeanors	15.58	135	10						145
DUI	1.58	12	2						14
Domestic Violence ¹	2.33	20	4						24
Civil Traffic	23.75	126	31						157
Local Ordinances	1.5	19	1						20
OOP/Injunctions ²	1.33	4	0						4
Total Filings	45	296	49						345
Initials/Arraignments	21.33	144	18						162
Reviews/Order Show Cause	2.08	24	5						29
Civil Traffic Hearings	0.92	3	0						3
Pre-Trial Conferences	14.08	90	11						101
Deferral Pleas	2.92	16	4						20
Change of Plea	4.5	43	6						49
Juvenile Hearings ³	0	0	0						0
Warrants Issued ⁴	2.83	71	8						79
Bench Trials Held	0.08	1	0						1
Town General Fund	\$ 2,920.19	\$ 18,001.91	\$ 2,744.15						\$ 20,746.06
Court Enhancement ⁵	\$ 217.47	\$ 1,292.10	\$ 220.68						\$ 1,512.78
Deferred Prosecution Fees ⁷	\$ 127.23	\$ 1,686.20	\$ 30.00						\$ 1,716.20
Court Appointed Attorney ⁸	\$ 43.04	\$ 1,175.29	\$ 256.47						\$ 1,431.76
JCEF to Town ⁶	\$ 38.78	\$ 268.40	\$ 35.00						\$ 303.40
State Treasurer	\$ 2,926.21	\$ 17,967.98	\$ 4,209.34						\$ 22,177.32
Monies to FARE ⁹	\$ 316.07	\$ 1,736.27	\$ 304.48						\$ 2,040.75
County/Jail	\$ 24.29	\$ 90.06	\$ 13.87						\$ 103.93
Citing Agency Revenue	\$ 59.46	\$ 332.25	\$ 55.52						\$ 387.77
Monthly Totals	\$ 5,968.93	\$ 36,660.60	\$ 7,057.88						\$ 43,718.48
									Grand Total

¹ Those designated domestic violence (DV) per ARS 13-3601

² These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

³ Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

⁴ Includes Failure to Appear (FTA) and Failure to Pay (FTP)

⁵ By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

⁶ Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

⁷ Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

⁸ \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

⁹ Statewide collections enforced with license holds and tax intercepts - imposes 19% surcharge on the amount

These amounts included in Town General Fund Total
This amount included in State Treasurer Total

December, 2015

UTILITIES DEPARTMENT WATER/WASTEWATER MONTHLY REPORT

DATE ENDING: 12/31/15	ALL WATER USE IN GALLONS	YEARS BASED ON CALENDAR YEARS		DEPTH TO WATER LEVEL		DEPTH TO WATER LEVEL SAME MO. LAST YEAR		TOTAL LAST YEAR WATER GPCD***	% NON-REVENUE WATER
Water System	LAST MO.	SAME MO. LAST YEAR	YTD	STATIC	DYNAMIC	YTD RESIDENTIAL GPCD**	TOTAL LAST YEAR WATER GPCD***		
RESERVOIR WELL			0						
HASKELL SPRINGS WELL	7,651,000	6,298,000	73,064,000						
MESCAL WELL									
MOUNTAIN GATE WELL	6,011,000	7,927,000	89,055,000						
CITY OF COTTONWOOD			14,572,000						
TOTAL PRODUCTION	13,662,000	14,225,000	176,691,000						
WATER USE	LAST MO.	SAME MO. LAST YEAR	YTD						
# RESIDENTIAL ACCTS	1,729	1,724							
# COMM ACCTS	29	29				70		78	17%
# GOV ACCTS	25	25							
# OTHER ACCTS	8	8							
# INDUSTRIAL	5	4							
TOTAL ACCTS	1,796	1,790							
RESIDENTIAL USE	8,484,388	7,788,027	103,595,517						
COMM USE	352,212	250,032	3,774,923						
GOV USE	296,489	225,216	6,718,869						
OTHER USE	41,326	44,446	474,473						
INDUSTRIAL USE	68,230	46,434	785,729						
TOTAL CLARKDALE USE	9,242,645	8,354,155	115,349,511						
Cottonwood Ranch	1,821,000	1,407,000	19,905,000						
TOTAL USE	11,063,645	9,761,155	135,254,511						
Non Revenue - Backwash	221,200	189,300	2,056,700						
Non Revenue - flushing	0	0	120,200						
Fire Dept Usage	0	0	48,912						
TOTAL USE	11,284,845	9,950,455	137,480,323						
COMMENTS: DEC	Water Call Outs								
Water Main Repair: 1	1								
Water Service Repair: 3									
Wastewater System	ALL WASTEWATER TREATED IN GALLONS (INFLUENT)								
	LAST MO.	SAME MO. LAST	YTD	LAST YTD					
# ACCTS	1,040	1,043							
WASTEWATER TREATED	4,427,356	4,921,572	52,140,819	53,201,813					

Town of Clarkdale, AZ					
Residential Garbage & Recycling Statistics					
12-Month Report					
	Total # Garbage/ Recycling Customers	# of Weeks Collected this Month	Tons of Trash Collected	Tons of Recycling Processed	Average % of Recycling
January, 2015	1,382	4	134.32	29.57	22.01%
February, 2015	1,384	4	134.16	31.96	23.82%
March, 2015	1,382	5	167.18	36.75	21.98%
April, 2015	1,388	4	143.84	33.12	23.03%
May, 2015	1,387	4	145.13	33.40	23.01%
June, 2015	1,387	5	171.22	37.41	21.85%
July, 2015	1,381	4	143.06	32.40	22.65%
August, 2015	1,371	4	141.24	32.00	22.66%
September 2015	1,379	5	178.16	39.30	22.06%
October, 2015	1,387	4	137.46	30.47	22.17%
November, 2015	1,399	4	138.24	30.75	22.24%
December 2015	1,392	5	172.23	39.00	22.64%
		52	1806.24	406.13	22.48%

*Min. 15%

	Monthly Statistics	Annual Statistics
	Dec 2015	Past 12 Months
Average Tons of Trash Collected Per Week	34.45	34.74
Average Tons of Recyclables Processed Per Week	7.80	7.81
Average % of Recyclables Per Week	22.64%	22.48%

Town of Clarkdale, AZ					
Residential Garbage & Recycling Statistics					
12-Month Report					
	Total # Garbage/ Recycling Customers	# of Weeks Collected this Month	Tons of Trash Collected	Tons of Recycling Processed	Average % of Recycling
February, 2015	1,384	4	134.16	31.96	23.82%
March, 2015	1,382	5	167.18	36.75	21.98%
April, 2015	1,388	4	143.84	33.12	23.03%
May, 2015	1,387	4	145.13	33.40	23.01%
June, 2015	1,387	5	171.22	37.41	21.85%
July, 2015	1,381	4	143.06	32.40	22.65%
August, 2015	1,371	4	141.24	32.00	22.66%
September 2015	1,379	5	178.16	39.30	22.06%
October, 2015	1,387	4	137.46	30.47	22.17%
November, 2015	1,399	4	138.24	30.75	22.24%
December 2015	1,392	5	172.23	39.00	22.64%
January 2016	1,392	4	143.95	32.50	22.58%
		52	1815.87	409.06	22.53%

*Min. 15%

	Monthly Statistics	Annual Statistics
	Jan 2016	Past 12 Months
Average Tons of Trash Collected Per Week	34.99	34.92
Average Tons of Recyclables Processed Per Week	8.13	7.87
Average % of Recyclables Per Week	22.58%	22.53%

CLARKDALE FIRE DISTRICT
 Monthly Call Report
 January 2016

Call Type	Call Volume By Month 2016												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0												0
Commercial Fire	4												4
EMS - ALS	24												24
EMS - BLS	13												13
Hazardous Materials	0												0
Rescue	1												1
Residential Fire	1												1
Special Duty	9												9
Still	4												4
Other	0												0
Total Calls	56	0	56										

Call Type	Call Volume By Month 2015												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Brush Fire	0	0	0	0	0	2	4	1	1	0	0	0	8
Commercial Fire	3	2	1	1	5	2	2	0	0	1	1	0	18
EMS - ALS	16	17	20	24	17	21	17	15	11	17	16	26	217
EMS - BLS	12	7	17	14	20	11	20	11	12	14	19	8	165
Hazardous Materials	0	1	1	0	0	0	0	0	0	0	0	1	3
Rescue	3	2	1	2	2	4	1	3	4	3	1	3	29
Residential Fire	0	0	0	0	2	2	3	1	1	0	2	3	14
Special Duty	14	3	8	8	18	28	11	18	12	27	14	8	169
Still	4	2	2	2	0	1	5	5	3	0	2	3	29
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Calls	52	34	50	51	64	71	63	54	44	62	55	52	652

Definitions:

- EMS - BLS Emergency medical services, basic life support
- EMS - ALS Emergency medical services, advanced life support
- Rescue Vehicle accidents, rope rescue, confined space, etc.
- Still Vehicle fires, trash bin fires, activated alarms, etc.
- Special Duty Snake/Bee removals, public assist, smoke detector issues

CLARKDALE FIRE DISTRICT
Automatic Mutual Aid Report
January 2016

	Volume of Calls by Month, 2016												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Automatic Aid Given													
Cottonwood FD	4												4
Jerome FD	1												1
Verde Valley FD	0												0
Other	0												0
Automatic Aid Received													
Cottonwood FD	4												4
Jerome FD	0												0
Verde Valley FD	1												1
Other	0												0
Mutual Aid Given	0												0
Mutual Aid Received	0												0

	Volume of Calls by Month, 2015												Total YTD
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	
Automatic Aid Given													
Cottonwood FD	4	3	1	4	13	2	3	6	1	2	3	3	45
Jerome FD	1	0	0	0	3	1	0	2	2	1	0	1	11
Verde Valley FD	0	0	0	0	0	0	4	2	0	0	0	0	6
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Automatic Aid Received													
Cottonwood FD	3	2	2	5	1	2	7	6	2	2	1	8	41
Jerome FD	0	0	0	0	0	1	0	0	1	0	0	1	3
Verde Valley FD	1	0	0	0	0	0	4	0	0	0	1	2	8
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid Given	0	0	2	0	1	2	3	2	1	0	2	0	13
Mutual Aid Received	1	0	1	0	0	0	2	0	0	0	1	0	5

Automatic Aid is a formal agreement between area fire departments and occurs whenever certain predetermined conditions exist and are reported to the 911 dispatcher from the caller. Automatic Aid is a sharing of local resources.

Mutual Aid is reciprocal agreement between regional and state wide fire departments. Responses under a Mutual Aid agreement are usually provided only when an agency asks for assistance, such as when it's resources are depleted by an unusually large incident or a number of simultaneous small incidents. Specific resources may also be requested for certain situations, such as hazardous materials and rope rescue teams.

Clarkdale Fire District

Fire Hydrant Report

January 2016

Clarkdale Utilities Out-of-Service Hydrants

Hydrant #	Locations	Remarks	Marked out of Service*	Priority

* Hydrants marked "out-of-service" have been covered with a bag or out of service ring

Clarkdale Utilities Hydrant In-Service, Requiring Maintenance

Hydrant #	Locations	Remarks	Priority

Private/Other Out-of-Service Hydrants

Hydrant #	Locations	Remarks	Owner
47	Russell Street at East end	Broken Stem	Yavapai / Apache
155	1623 Beecher St.	Crack in bonnet	Yavapai / Apache

Comments: The Nation plans to remove the Russel St hydrant and replace it with a flush valve. They are waiting for funding and plan to replace the cracked Beecher St hydrant at the same time.

**ARIZONA CRIMINAL JUSTICE COMMISSION
QUARTERLY
FORFEITURE MONIES REPORT**

INDIVIDUAL AGENCY ACTIVITY REPORT

The Individual Agency Activity Report is a report of "all" revenues and expenditures at the individual agency level. This report must be filled out by those agencies participating in a Master Account held by the Attorney General or County Attorney and must accompany the Master Account Summary report when filed with the Commission. It may also be utilized by County Attorney Pooled accounts to assist in collecting information if desired.

REPORTING PERIOD: 10/1/2015 **THRU** 12/31/2015

COUNTY: YAVAPAI

AGENCY: CLARKDALE POLICE DEPARTMENT

DIVISION/SECTION _____

ADDRESS: PO BOX 308, CLARKDALE, AZ 86324

Type of Government Entity Reporting:

Municipality **County** **State**

Type of Forfeited Monies Reported:

Anti-Racketeering **Other** **Both**

PREPARED BY: YVONNE SCHULTZ, POLICE AIDE, 928-649-7700

APPROVED BY : RANDY S. TAYLOR, CHIEF OF POLICE, 928-649-7705

SIGNATURE/DATE: _____



1/21/16

**ARIZONA CRIMINAL JUSTICE COMMISSION
 QUARTERLY
 FORFEITURE MONIES REPORT**

INDIVIDUAL AGENCY ACTIVITY REPORT

The Individual Agency Activity Report is a report of "all" revenues and expenditures at the individual agency level. This report must be filled out by those agencies participating in a Master Account held by the Attorney General or County Attorney and must accompany the Master Account Summary report when filed with the Commission. It may also be utilized by County Attorney Pooled accounts to assist in collecting information if desired.

COUNTY ATTORNEY REPORTING:

CLARKDALE POLICE DEPARTMENT

REPORTING PERIOD:

10/1/2015	THRU	12/31/2015
-----------	------	------------

STATE	FEDERAL	TOTAL
-------	---------	-------

A. BEGINNING CASH BALANCE

33,539		33,539
--------	--	--------

B. TRANSFERS IN FROM: (From Schedule A)

1. ATTORNEY GENERAL FUND

--	--	--

2. COUNTY ATTORNEY FUND

15,000		15,000
--------	--	--------

C. INTEREST EARNED

--	--	--

D. TOTAL MONIES ON HAND

48,539	0	48,539
--------	---	--------

E. TOTAL QTRLY EXPENDITURES

44		44
----	--	----

F. TRANSFERS OUT

--	--	--

(FROM SCHEDULE A)

G. TOTAL DISBURSEMENTS

44	0	44
----	---	----

H. ENDING QTRLY CASH BALANCE

48,495	0	48,495
--------	---	--------

I. ENCUMBRANCE

--	--	--

J. COMMITMENTS

--	--	--

K. AVAILABLE PROGRAM MONIES

48,495	0	48,495
--------	---	--------

**ARIZONA CRIMINAL JUSTICE COMMISSION
 QUARTERLY
 FORFEITURE MONIES REPORT**

SECTION II - EXPENDITURES

	STATE	FEDERAL	TOTAL
A. MATCH MONIES TO GRANT			-
B. GANG & SUBSTANCE ABUSE PREVENTION & EDUCATION (FROM SCHEDULE B)	-	-	-
C. WITNESS PROTECTION			-
D. CIVIL REMEDIES - COURT COSTS & ATTORNEY FEES			-
E. PERSONNEL SERVICES			
Salaries			
Emp Related Exp			
Overtime			
Subtotal Personnel Svs Only	-	-	-
F. PROFESSIONAL/OUTSIDE SERVICES			
Financial Auditing			-
Court Reporting			-
Expert Witness			-
Filing Fees			-
Appraisal Costs			-
Lien Payments			-
Title Search			-
Auction Fees			-
Subpoena Services			-
Temporary Clerical Svs			-
Property Management			-
Other (list)			-
_____			-
_____			-
Subtotal Profess/Outside Only	-	-	-
G. TRAVEL			
In State	44		44
Out of State			-
Subtotal Travel Only	44	-	44
H. OTHER OPERATING EXPENSES			
Evidence Acquisition			-

Verde Lynx

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Weekday - Commuter												
Passenger Totals - A Route	3,012	2,861	3,227	3,275	2,738	2,828	2,488					
Passenger Totals - B Route	942	917	1,008	1,083	1,006	1,009	867					
Avg Passengers per Day	171.91	179.90	192.50	198.09	187.20	174.41	167.75	0.00	0.00	0.00	0.00	0.00
Avg Passengers per Hour	7.17	7.47	8.03	8.15	7.50	7.03	9.19	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	420	383	402	402	365	402	365					
Vehicle Revenue Miles	12,082	11,048	11,609	11,593	10,535	11,641	10,576					
Vehicle Service Hours	465	425	445	445	405	445	405					
Vehicle Service Miles	12,487	11,075	11,837	11,849	10,811	11,940	11,170					
Service Days (Weekdays)	23	21	22	22	20	22	20	20	21	22	22	21

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Saturday/Holiday												
Passenger Totals	538	666	553	649	536	535	655					
Avg Passengers per Day	134.5	133.2	138.25	129.8	134	133.75	131	0	0	0	0	0
Avg Passengers per Hour	11.21	11.10	11.52	10.82	11.17	11.15	10.92	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	48	60	48	60	48	48	60					
Vehicle Revenue Miles	1,403	1,758	1,412	1,759	1,411	1,412	1,760					
Vehicle Service Hours	56	70	56	70	56	56	70					
Vehicle Service Miles	1,637	1,796	1,475	1,800	1,476	1,498	1,801					
Service Days (Weekend)	4	5	4	5	4	4	5	4	5	4	5	4

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Sunday												
Passenger Totals	467	539	505	479	537	431	527					
Avg Passengers per Day	116.75	107.8	126.25	119.75	107.4	107.75	105.4	0	0	0	0	0
Avg Passengers per Hour	12.97	11.98	14.03	13.31	11.93	11.97	11.71	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	36	45	36	36	45	36	45					
Vehicle Revenue Miles	1,057	1,323	1,064	1,058	1,320	1,056	1,318					
Vehicle Service Hours	40	50	40	40	50	40	50					
Vehicle Service Miles	1,269	1,387	1,117	1,269	1,385	1,148	1,379					
Service Days (Weekend)	4	5	4	4	5	4	5	4	5	4	4	5

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Weekday/Weekend Combined												
Total Riders	4,959	4,983	5,293	5,486	4,817	4,803	4,537	0	0	0	0	0
Avg Passengers per Day	160	161	176	177	166	160	151	0	0	0	0	0
Avg Passengers per Hour	9.84	10.21	10.89	11.02	10.52	9.88	9.65	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Vehicle Revenue Hours	504	488	486	498	458	486	470	0	0	0	0	0
Vehicle Revenue Miles	14,542	14,129	14,085	14,410	13,266	14,109	13,654	0	0	0	0	0
Vehicle Service Hours	561	545	541	555	511	541	525	0	0	0	0	0
Vehicle Service Miles	15,393	14,258	14,429	14,918	13,672	14,586	14,350	0	0	0	0	0
Deadhead Miles	851	129	344	508	406	477	696	0	0	0	0	0
Service Days (Total)	31	31	30	31	29	30	30	28	31	30	31	30

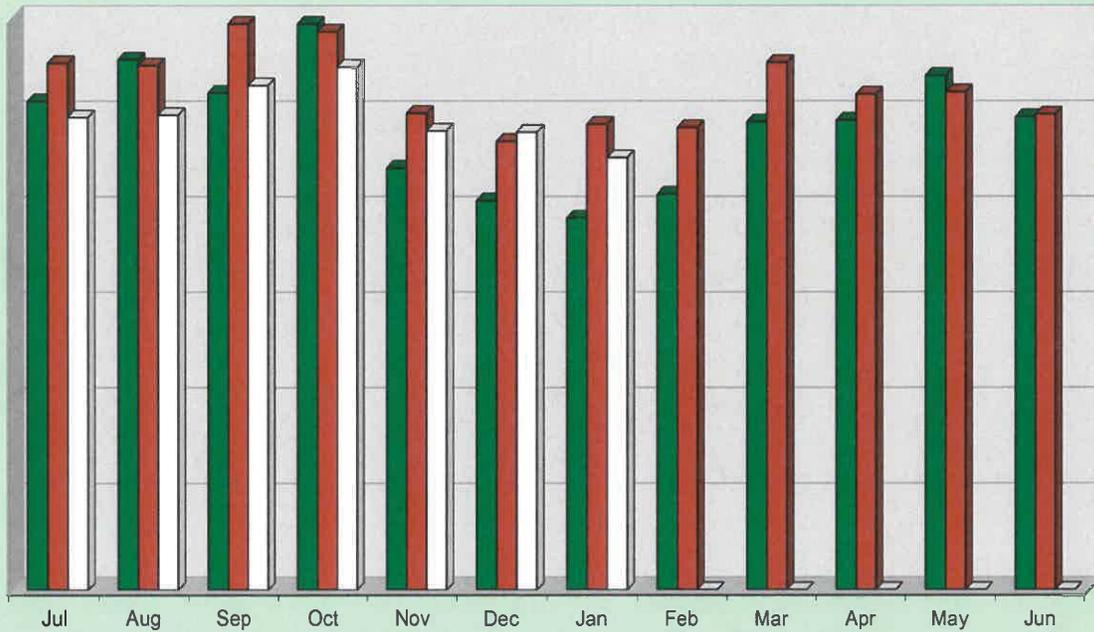
Monthly Passenger Totals - January



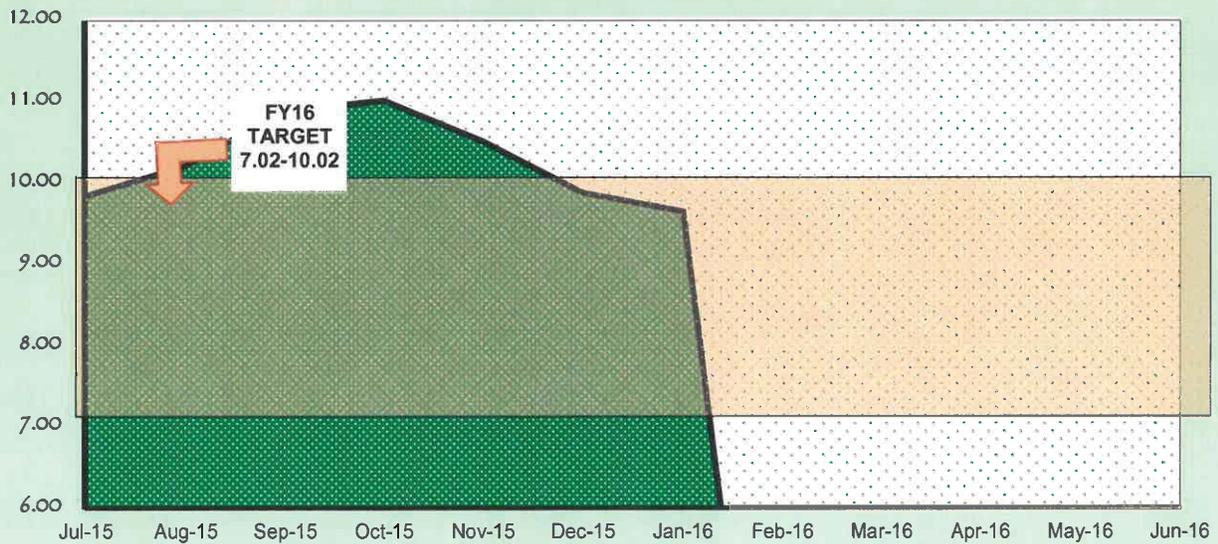
Ridership Comparison by Month
FY-14 to FY-16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 14*	5,125	5,562	5,215	5,939	4,429	4,087	3,906	4,154	4,913	4,926	5,396	4,963
FY 15	5,525	5,500	5,938	5,856	5,001	4,708	4,887	4,851	5,533	5,201	5,224	4,990
FY 16	4,959	4,983	5,293	5,486	4,817	4,803	4,537	0	0	0	0	0

* Second bus for M-F service started January 2014



Monthly Ridership Per Hour



Verde Lynx by Month	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	TOTALS
	Passenger Totals	4,959	4,983	5,293	5,486	4,817	4,803	4,537	0.00	0.00	0.00	0.00	
Avg Passengers per Day	159.97	160.74	176.43	176.97	166.10	160.10	151.23	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3,399
Avg Revenue per Hour	9.67	10.21	10.89	11.02	10.52	9.88	9.65	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	98,195
Vehicle Revenue Hours	513	488	486	498	458	486	470						3,779
Vehicle Revenue Miles	14,542	14,129	14,085	14,410	13,266	14,109	13,654						101,606
Vehicle Service Hours	571	545	541	555	501	541	525						362
Vehicle Service Miles	15,393	14,258	14,429	14,918	13,672	14,586	14,350						
Service Days (Total)	31	31	30	31	29	30	30	28	31	30	31	30	

CAT Fixed Route by Month	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	TOTALS
	Passenger Totals	6,986	6,908	7,045	7,196	5,905	6,137	5,735	0.00	0.00	0.00	0.00	
Avg Passengers per Day	303.74	328.95	320.23	327.09	295.25	278.95	286.75	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5,364
Avg Revenue per Hour	8.44	9.14	8.90	9.09	8.20	8.12	7.97	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	83,215
Vehicle Revenue Hours	828	756	792	792	720	756	720						5,812
Vehicle Revenue Miles	12,904	11,789	12,033	12,165	11,049	12,181	11,094						87,377
Vehicle Service Hours	897	819	858	858	780	820	780						257
Vehicle Service Miles	13,816	11,961	13,241	13,319	11,422	12,302	11,316						
Service Days (Weekdays)	23	21	22	22	20	22	20	20	22	22	21	22	

CAT Paratransit by Month	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	TOTALS
	Passenger Totals	1,475	1,212	1,381	1,457	1,198	1,169	1,235	0.00	0.00	0.00	0.00	
Avg Passengers per Day	64.13	57.71	62.77	66.23	59.90	53.14	61.75	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	3,785
Avg Revenue per Hour	2.51	2.44	2.49	2.49	2.43	2.24	2.26	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	45,165
Vehicle Revenue Hours	588	496	555	585	492	523	546						4,321
Vehicle Revenue Miles	6,664	5,764	6,976	7,723	6,357	5,856	5,825						51,323
Vehicle Service Hours	674	585	633	663	548	644	574						257
Vehicle Service Miles	7,611	6,502	7,856	8,912	7,368	6,505	6,569						
Service Days	23	21	22	22	20	22	20	20	22	22	21	22	

Selected Totals	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	TOTALS
	Passengers	13,420	13,103	13,719	14,139	11,920	12,109	11,507	0	0	0	0	
Revenue Hours	1,929	1,740	1,833	1,875	1,670	1,765	1,736	0	0	0	0	0	12,548
Revenue Miles	34,110	31,682	33,094	34,298	30,672	32,146	30,573	0	0	0	0	0	226,575
Service Hours	2,142	1,949	2,032	2,076	1,829	2,005	1,879	0	0	0	0	0	13,912
Service Miles	36,820	32,721	35,526	37,149	32,462	33,393	32,235	0	0	0	0	0	240,306

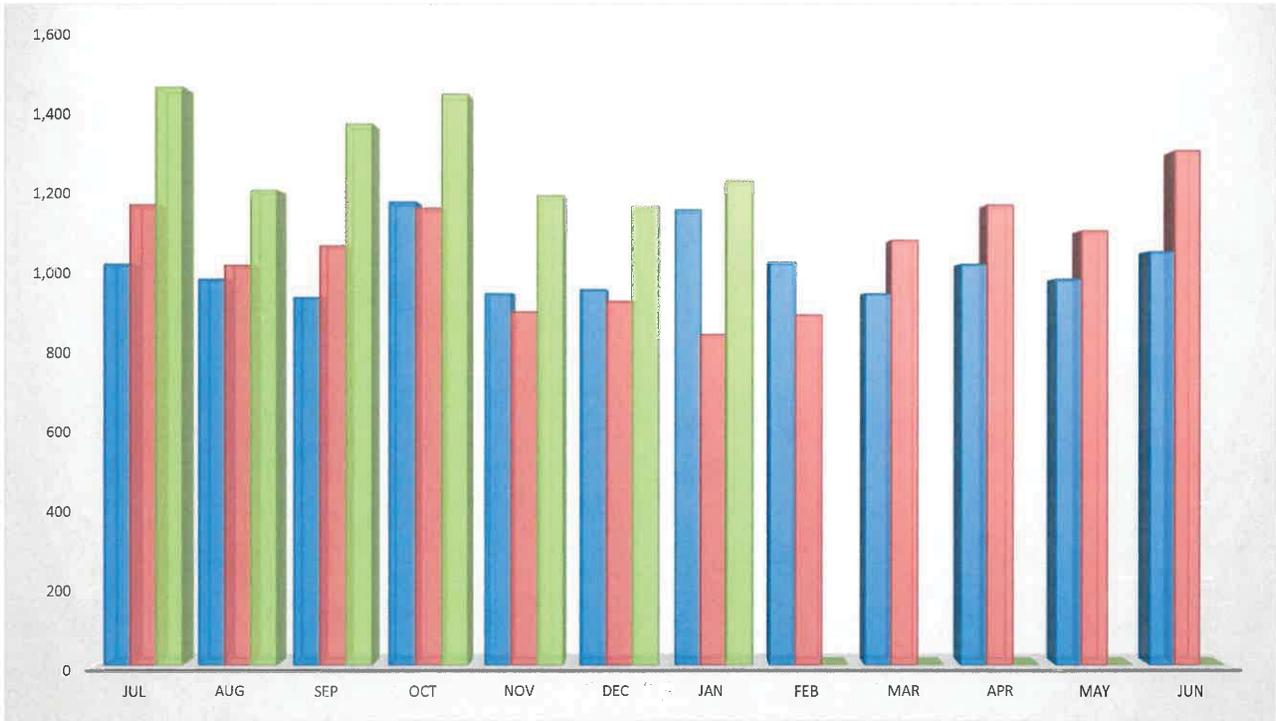
ADA Paratransit Ridership Trends - January



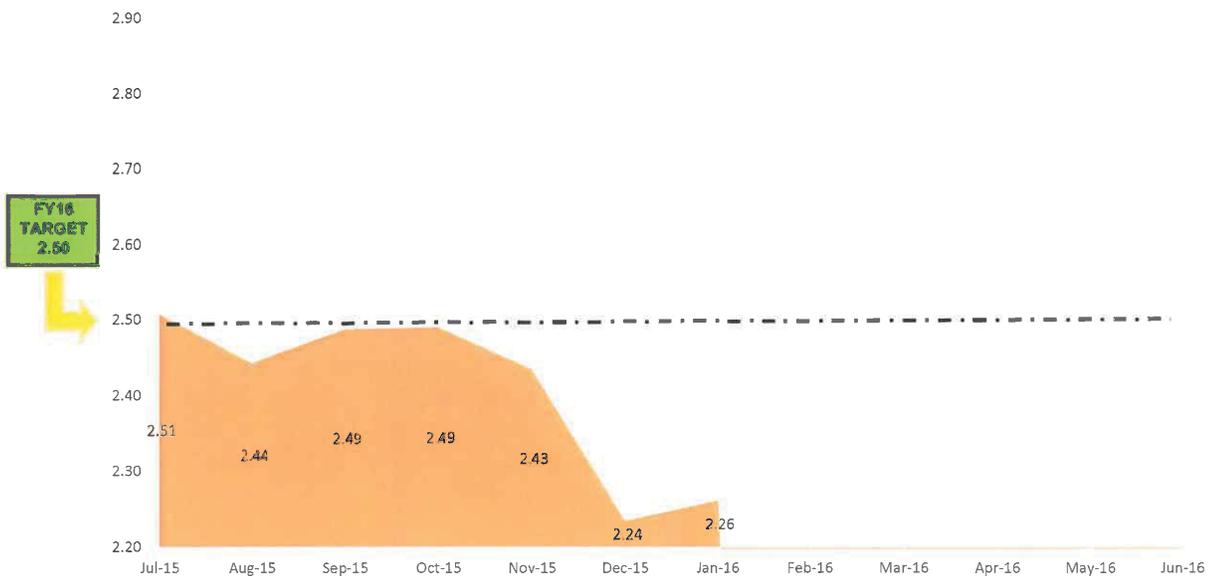
Ridership Comparison by Month

FY14 to FY16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 14	1,024	985	939	1,182	949	959	1,162	1,028	948	1,023	985	1,055
FY 15	1,175	1,021	1,071	1,166	902	929	844	894	1,084	1,174	1,108	1,312
FY 16	1,475	1,212	1,381	1,457	1,198	1,169	1,235	0	0	0	0	0



Monthly Passengers Per Hour



CAT Fixed Route

	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	YTD
Weekday - Fixed Route	6,986	6,908	7,045	7,196	5,905	6,137	5,735	-	-	-	-	-	45,912
Passenger Totals	303,74	328,95	320,23	327,09	295,25	292,24	286,75	-	-	-	-	-	5,364
Avg Passengers per Day	8.44	9.14	8.90	9.09	8.20	8.12	7.97	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	83,215
Avg Passenger per Hour	828	756	792	792	720	756	720	-	-	-	-	-	5,812
Vehicle Revenue Hours	12,904	11,789	12,033	12,165	11,049	12,181	11,094	-	-	-	-	-	87,377
Vehicle Revenue Miles	897	819	858	858	780	820	780	-	-	-	-	-	4,162
Vehicle Service Hours	13,816	11,961	13,241	13,319	11,422	12,302	11,316	-	-	-	-	-	256
Vehicle Service Miles	912	172	1,208	1,154	373	121	222	-	-	-	-	-	
Deadhead Miles	23	21	22	22	20	21	20	20	21	22	23	21	
Service Days (Weekdays)													

January		
Total Trips		Daily Trips
Red Route	1,095	54.75
Blue Route	327	16.35
Green Route	2,281	114.05
Yellow Route	2,032	101.60
		39.77%
		35.43%

5,735 should match total

edfack

Fixed Route Monthly Passenger Totals - January



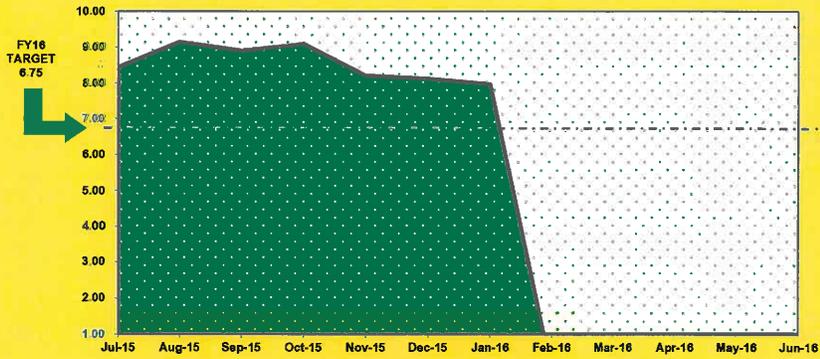
Ridership Comparison by Month
FY14 to FY16

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY 14*	4,509	4,016	4,510	5,225	4,233	4,487	3,294	4,537	4,793	5,648	5,313	5,142
FY 15	6,192	5,775	6,193	6,631	5,622	5,864	5,970	5,909	6,276	6,548	5,478	7,082
FY 16	6,986	6,908	7,045	7,196	5,905	6,137	5,735	0	0	0	0	0

* cut blue route service in January 2014 and now have Green and Yellow routes

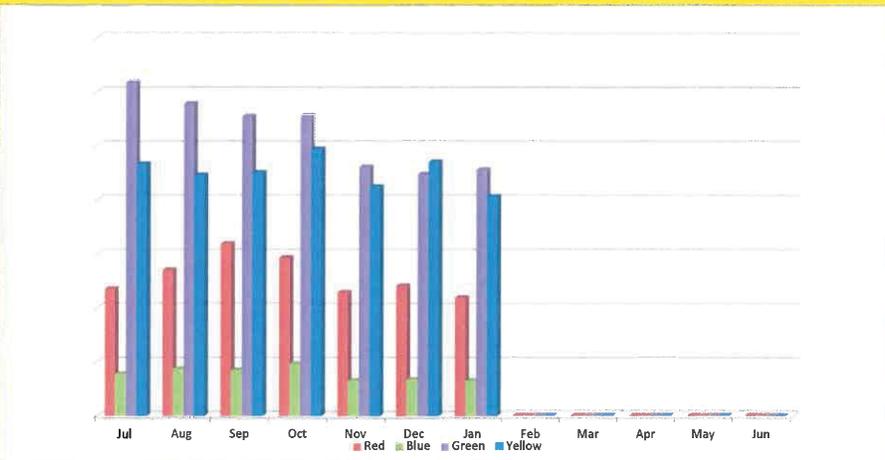


Monthly Passengers per Hour



Ridership Comparison by Route
Fiscal Year 2016

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Red	1,176	1,352	1,594	1,464	1,146	1,205	1,095	0	0	0	0	0
Blue	391	435	425	484	328	340	327	0	0	0	0	0
Green	3,085	2,890	2,773	2,776	2,306	2,230	2,261	0	0	0	0	0
Yellow	2,334	2,231	2,253	2,472	2,125	2,353	2,032	0	0	0	0	0





Staff Report

- Agenda Item:** **Start by Believing Proclamation** - approval of a proclamation declaring the first Wednesday of April to be Start by Believing Day throughout the Town of Clarkdale.
- Staff Contact:** Randy Taylor, Police Chief
- Meeting Date:** February 23, 2016
- Background:** Start by Believing Day is a public awareness campaign designed to improve the response of friends, family members, and community professional toward the victims of sexual offenses by helping them access supportive resources and engage the criminal justice system.
- Recommendation:** Staff recommends Council approve the Start by Believing Proclamation.

PROCLAMATION

Annual Start by Believing Day

Whereas, the Town of Clarkdale shares a critical concern for victims of sexual violence and a desire to support their needs for justice and healing; and

Whereas, the citizens of the Town of Clarkdale are not immune to sexual assaults, rape and/or attempted rape; and

Whereas, current estimates suggest no more than 20 percent of sexual assaults will be reported to law enforcement and less than 3 percent will result in the conviction and incarceration of the perpetrator; and

Whereas, research documents how victims are far more likely to disclose their sexual assault to a friend or family member, and when these loved ones respond with doubt, shame, or blame, victims suffer additional negative effects on their physical and psychological well-being; and

Whereas, the Start by Believing public awareness campaign (a program of End Violence Against Women International) is designed to improve the responses of friends, family members, and community professionals, so they can help victims to access supportive resources and engage the criminal justice system;

Now, Therefore, Be it Proclaimed by all members of the Town Council that they support the Start by Believing public awareness campaign and do hereby declare the first Wednesday of April each year to be **Start by Believing Day** throughout the Town of Clarkdale.

Dated this 23rd day of February, 2016

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk



Staff Report

- Agenda Item:** **Special Event Liquor License for Made In Clarkdale-** Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made in Clarkdale event to be held on Saturday, March 12, 2016 from 11 a.m. to 3 p.m. in the Clarkdale Town Hall Complex Parking Lot located at 890 N. Main Street, Clarkdale, AZ.
- Staff Contact:** Kathy Bainbridge, Town Clerk/Finance Director
- Meeting Date:** February 23, 2016
- Background:** Made in Clarkdale is requesting a Special Event Liquor License for a special event to be held on Saturday, March 12, 2016 from 11 a.m. to 3 p.m. located in the Clarkdale Town Hall Complex parking lot located at 890 N. Main Street, Clarkdale, AZ. The police department reviewed the application and no issues arose.
- Recommendation:** Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Made in Clarkdale for a special event to be held on Saturday, March 12, 2016 from 11 a.m. to 3 p.m. in the Clarkdale Town Hall Complex parking lot located at 890 N. Main Street, Clarkdale, AZ.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLLC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Made In Clarkdale

SECTION 2 Non-Profit/IRS Tax Exempt Number: 46-0870363

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Clarkdale Town Hall Complex

Address of Location: 890 Main Street, Clarkdale, Yavapai, AZ 86324

Street	City	COUNTY	State	Zip
--------	------	--------	-------	-----

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Prud'homme-Bauer Robyn Cheryl 07/27/1954

Last	First	Middle	Date of Birth
------	-------	--------	---------------

2. Applicant's mailing address: POB 1138 Clarkdale AZ 86324

Street	City	State	Zip
--------	------	-------	-----

3. Applicant's home/cell phone: (928) 300-1964 Applicant's business phone: (928) 634-4296

4. Applicant's email address: rcpbauer@gmail.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? No
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Made In Clarkdale Percentage: 100%

Address POB 161, Clarkdale AZ 86324
Street City State Zip

Name _____ Percentage: _____

Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police 6 Number of Security Personnel Fencing Barriers

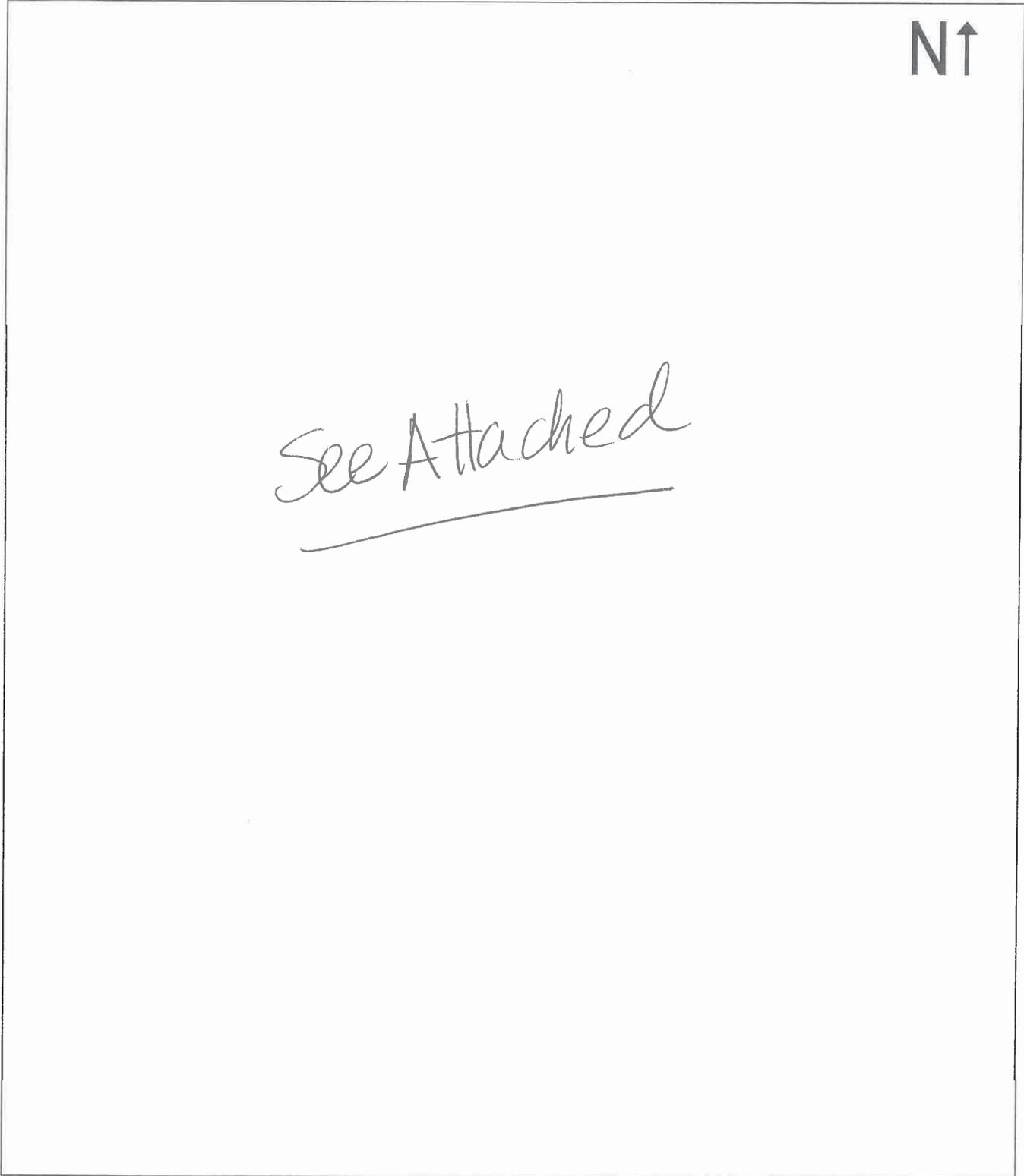
Explanation: Barriers and signs will be placed around the town building at the corner of Main and Ninth Street and the town hall parking lot where the car show will be going on as the same time.

APPROVED BY: 

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>March 12</u>	<u>Saturday</u>	<u>11 am</u>	<u>3 pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 12 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.





OVERALL LAYOUT OF THE CHILI COOK-OFF, BEER GARDEN AND CAR SHOW—MARCH 12, 2016



Revised Site Plan for Chili Cook-off with No Parking on the east side of 9th Street in front of town buildings from Main Street to first entrance into town parking lot.

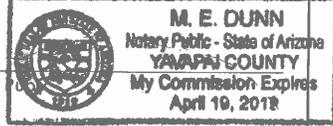
SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, Robyn Prud'homme-Bauer declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x Robyn Prud'homme-Bauer Treasurer 1/21/16 928-300-1964
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21st January 2016
Day Month Year
State Arizona County of Yavapai

My Commission Expires on: 4-19-2019
Date
M E Dunn
Signature of Notary



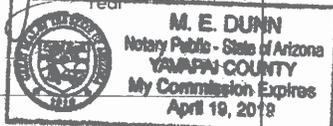
SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, Robyn Prud'homme-Bauer declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x Robyn Prud'homme-Bauer Treasurer 1/21/16 928-300-1964
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 21st January 2016
Day Month Year
State Arizona County of Yavapai

My Commission Expires on: 4-19-2019
Date
M E Dunn
Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Staff Report

Agenda Item: **VERDE RIVER BASIN WATER RESOURCES PRIMER PRESENTATION** – Presentation regarding the "Verde River Basin Water Resources Primer", a book about the Verde River and the threats to its long term health.

Sponsor: Mayor Von Gausig

Staff Contact: Kathy Bainbridge, Clerk-Finance Director

Meeting Date: February 23, 2016

Background: The Verde River Basin Partnership has finished a 2 year effort to publish its "Verde River Basin Water Resources Primer". The "Primer" is a scientific 138 page book about the Verde River and the threats to its long term health. The Partnership would like to present this document to the Town of Clarkdale.

Recommendation: Presentation only, no action necessary.



Staff Report

Agenda Item: **PERMANENT BASE ADJUSTMENT WORKSESSION** – Discussion regarding options and timelines for a proposed Permanent Base Adjustment Proposition on the August 30, 2016 Primary Election.

Staff Contact: Kathy Bainbridge, Clerk-Finance Director

Meeting Date: February 23, 2016

Background: The Arizona Constitution imposes expenditure limitations on all cities and towns in the state. These limitations are based on each municipality's actual expenditures in 1979-80. The Constitution also allows the voters of a city or town to approve a temporary or permanent adjustment to these limitations. Approximately 87 percent of all Arizona cities and towns, including Clarkdale, operate under either a temporary or permanent alternative expenditure limitation.

A Permanent Base Adjustment is an adjustment to the maximum amount of money the Town would otherwise be allowed to spend under state law. It simply allows the Town to spend the money it already collects on needed services and infrastructure projects. A Permanent Base Adjustment does not increase taxes or allow the Town to spend more money that it has, it simply asks voters to allow the Town to spend the money it collects.

Like most municipalities in Arizona, Clarkdale has experienced significant growth since 1979. In fact, the Town's population has more than tripled in that time, from approximately 1,200 residents in 1979 to a current population of approximately 4,093. Moreover, the Town now provides many services it did not provide in 1979.

In 2014, the Town of Clarkdale received voter approval to adopt a Home Rule Option to apply to the town for four years beginning in 2015-2016. Under the Home Rule Option approved by the voters, the town is allowed to expend approximately \$21,268,974 in 2015-2016, \$22,332,423 in 2016-2017, \$23,449,044 in 2017-2018 and \$24,621,496 in 2018-2019. Without the adopted Home Rule Option the base limit of \$2,570,908 along with estimated exclusions would be about 9.5 million dollars. The 2015-2016 Budget was \$16,720,460.

Any city or town can permanently adjust its State imposed expenditure limitation base if a majority of the qualified electors voting on the issue at a regular (primary or general) city or town election or the state general election vote in favor of the adjustment. A base adjustment may be referred to the voters of the city or town by an affirmative vote of two-thirds of the members of the council.

The Call of Election should include the base limitation adjustment proposal, as one of the purposes of the election. Formerly, a city/town council contemplating the adoption of a Permanent Base Adjustment was required to hold two public hearings on the proposed action, and to publish a record of the vote on the proposed Permanent Base Adjustment. The Auditor



Staff Report

General's office has issued an interpretation stating that A.R.S. § 41-563.01 does not apply to Permanent Base Adjustment elections and thus the requirements for hearings and publications in that section are not applicable. However, the city/town council is still required to pass a resolution on the proposed Permanent Base Adjustment in an open meeting, but no record of that vote needs to be published.

At least 60 days prior to a regular election, a detailed analysis and summary of the adjustment must be submitted to the Auditor General for review. Within 15 working days of receiving these reports, the Auditor General must correct any errors or deficiencies in the analysis and summary and provide the council with a copy of each report. No revisions of the analysis or summary can be made after the Auditor General review is complete.

The detailed analysis of a proposed base adjustment to the expenditure limitation must contain the following:

1. Specific area or areas in which expenditures are adjusted.
2. Specific amounts of estimated revenue from each and any source, and any assumptions used in estimating such revenue.

Arguments supporting or in opposition to the proposed base adjustment must be filed with the city/town clerk not less than 90 days before the election.

Not less than 10 days prior to the election, the council must provide, to each household, within the city or town containing a registered voter, a publicity pamphlet which contains the following:

1. A true copy of the title and text of the measure.
2. The form in which the measure will appear on the ballot, the official title, the descriptive title prepared by the clerk and the number by which it will be designated.
3. Arguments for and against the measure.
4. Date of the election.
5. Polling places and the time such polling places are open.
6. A comparative summary of the proposed adjusted expenditure limitation to the State expenditure limitation, as reviewed by the Auditor General.
7. A summary of the source or sources of estimated revenues that are to be used for financing the adjustment to the expenditure limitation or the source or sources of estimated revenues to be reduced as a result of a downward adjustment, as reviewed by the Auditor General.
8. A statement of the purpose or purposes for which the adjustment to the expenditure limitation is to be made. The detailed analysis of the base adjustment must also be made available to registered voters by the clerk upon voter request.

The ballot used for the election must contain a section stating the impact of the modification. If only one proposed adjustment is offered to the voters, the ballot should be in the form used for initiatives and referendums pursuant to A.R.S. § 19-125. If there is more than one proposed



Staff Report

adjustment, the ballot must be in a form that allows electors the opportunity to vote on each base limitation adjustment.

Any approved Permanent Base Adjustment must be used in determining a city or town's expenditure limitation beginning with the fiscal year immediately following the approval and every year thereafter or until the city or town again adopts a new base.

Should Permanent Base Adjustment be defeated, the Town would still fall under their current adopted Home Rule through the 2018-2019 budget cycle.

The Call of Election along with the Permanent Base Adjustment Resolution will be brought before Council on March 22, 2016.

Recommendation: Presentation only, no action necessary.