



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, February 9, 2016 at 6:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, February 9, 2016, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on February 4, 2016 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

- 2. PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

3. REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report
Vice-Mayor's Report
Councilmembers' Report
Town Manager's Report

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations.

NACOG - Northern Arizona Council of Governments.

NAMWUA - Northern Arizona Municipal Water Users Association.

VRBP – Verde River Basin Partnership.

VVLP – Verde Valley Land Preservation.

YC Advisory Board – A report from the Yavapai College Advisory Board representative.

4. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held December and Special Meeting XXXX, 2016.
 - B. **Claims** - List of specific expenditures made by the Town during the previous month. January, 2016 check log and PPEs dated January 9, 13, 23, and 27, 2016.
 - C. **Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month’s Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting January 27, 2016
Design Review Board minutes of the meeting held January 6, 2016
Planning Commission minutes of the meeting held
Community Services Commission minutes of meeting held January 13, 2016
 - D. **Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Verde Valley Habitat for Humanity Clarkdale, Inc. during their fundraising event to be held on Saturday, April 23, 2016 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.
 - E. **Salary Range Placement Table Resolution** – Approval of Resolution #1513 adopting a change to the Salary Range Placement Table.

NEW BUSINESS

5. **PUBLIC HEARING REGARDING THE SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – a hearing to gather information from the public regarding the SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor’s Parcel Number 400-06-003A. The subject property is zoned I (Industrial).
6. **SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – Discussion and possible action regarding SBA Towers VI, LLC

Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A. The subject property is zoned I (Industrial).

7. **PATRIOT DISPOSAL, INC. RESIDENTIAL TRASH SERVICE AGREEMENT ADDENDUM** – Discussion and consideration of an Addendum for the Residential Trash Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc. providing for a three (3) year renewal.
8. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
9. **ADJOURNMENT**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**Minutes of a Regular Session of the Common Council of the Town of Clarkdale
Held on Tuesday, January 12, 2016**

A Regular Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 12, 2016, at 6:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 6:00 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Scott Buckley - absent

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Human Resources/Community Services Director Janet Perry

Community Development/Economic Director Jodie Filardo

Senior Planner Beth Escobar

Utilities/Public Works Director Wayne Debrosky

Police Chief Randy Taylor

Deputy Clerk Mary Ellen Dunn

PUBLIC COMMENT – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

CERTIFICATE OF APPRECIATION PRESENTATION – Commander Richard Ellis presented a Certificate of Appreciation to Clarkdale Police Chief Randy Taylor for his enthusiasm and support of the Arizona Rangers, and made him an Honorary Arizona Ranger.

REPORTS

Current Events – A brief summary of current events. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary.

Mayor's Report –

- 12/08/15: Attended String of Pearls meeting
- 12/09/15: Attended Verde Front Leadership Council meeting

- 12/10/15: Reviewed Big Spring Quarterly Assessment;
 - Met with Dave Belskis regarding Sustainability Park and renewable energy projects
- 12/14/15: Attended Camp Verde Interpretive meeting
- 12/17/15: Attended Executive Committee meetings for Arizona Forward
- 12/18/15: Participated in panel discussion on leadership for Verde Valley Leadership
- 01/04/16: Met with Carlton Woodruff, ADOR Deputy Director to discuss TPT implementation;
 - Met with Senator John McCain to talk primarily about water issues, i.e., potable re-use to improve water portfolio
- 01/11/16: Attended Mayors and Managers meeting in Cottonwood
- 01/12/16: Met with Trevor Baggiore of DEQ about potable water re-use and DPR.

Vice-Mayor's Report –

- 12/09/15 – Attended meeting for Yavapai County Health Department – 1st public health agency in Arizona to achieve accreditation;
 - Attended MATForce Verde Valley Steering committee meeting – continues to make progress on prescription drug abuse problem;
- 12/10/15 – Served as emcee for Cottonwood Chamber of Commerce Mixer at Verde Valley Senior Center
- 12/15/15 – Participated in Clarkdale photo shoot for Town's Christmas card

Councilmember Bohall's Report –

- 12/15/15 – Participated in Clarkdale photo shoot for Town's Christmas card

Councilmember Regner's Report –

- 12/15/15 – Participated in Clarkdale photo shoot for Town's Christmas card
- 12/16/15 – Attended Verde Valley Board Advisory Committee meeting
- Attended recruitment meeting for Verde Valley Forum

Town Manager's Report –

- River outfitter permitting process progressing; operations expecting to start mid-March or April
- Verde Valley Homeless Coalition meeting tomorrow - focus on "point in time count" over 3 day period last week in January and are busy recruiting volunteers; Police Chief Taylor has informed Town Manager that we occasionally have a small transient homeless population
- MATForce is hosting Community Forum on Heroin at Cottonwood Recreation Center on January 26th
- Also on January 26th the Town will host a Flood Preparedness meeting following council meeting with presentations by Chief Moore, Chief Taylor, Yavapai County Emergency

Management and Yavapai County Sheriff's Office. Clarkdale will provide door to door notifications specifically to people who live along the river and on Sycamore Canyon

Organizational Reports – Reports regarding regional organizations.

CAT/ VVTPO – Cottonwood Area Transit and the Verde Valley Transportation Planning Organization & other transportation affiliations. Councilmember Bohall –

- No report

NACOG - Northern Arizona Council of Governments. Vice Mayor Dehnert –

- No report

NAMWUA - Northern Arizona Municipal Water Users Association. Councilmember Buckley –

- No report

VRBP – Verde River Basin Partnership. Mayor Von Gausig –

- No report

VVLP – Verde Valley Land Preservation. Councilmember Regner –

- No report

YC Advisory Board – A report from the Yavapai College Advisory Board representative. Councilmember Regner –

- No report

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held December 8, 2016 and Special Meeting held the same day.
- B. Claims** - List of specific expenditures made by the Town during the previous month. December, 2015 check log and PPE dated 11/28/15, 12/12/15 and 12/26/15.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.
Board of Adjustments Notice of Cancellation of meeting December 23, 2015
Design Review Board minutes of the meeting held December 2, 2015
Planning Commission minutes of the meeting held December 1, 2015

Parks and Recreation Committee Notice of Cancellation of meeting December 9, 2015

- D. Mutual Aid Agreement between the Yavapai-Apache Nation and the Town of Clarkdale** – Approval of a Mutual Aid Agreement with the Yavapai-Apache Nation for mutual use of law enforcement personnel and resources.

Councilmember Bohall pulled item E.

Councilmember Regner moved to accept Consent Agenda items A – D as presented. Vice Mayor Dehnert seconded the motion. The motion was passed unanimously.

- E. Town Manager’s Evaluation as Written by the Mayor** - Approval of the review of the Town Manager’s Evaluation conducted on December 8, 2015, by Town of Clarkdale Common Council in Executive Session.

The item was pulled by Councilmember Bohall so the Mayor could read the praising evaluation letter written by him about the Town Manager.

Councilmember Bohall moved to approve of Town Manager’s evaluation as written by the Mayor. Councilmember Regner seconded the motion. The motion passed unanimously.

NEW BUSINESS

FISCAL YEAR 2014-2015 ANNUAL FINANCIAL STATEMENTS – Presentation of the Annual Financial Statements and consideration of approval of the 2014-2015 Annual Financial Statements.

The annual audit and the auditor reports have been completed for Fiscal Year 2015. The Annual Financial Statements and Independent Auditors’ Report summarizes all funds including General, Streets, Water, Wastewater, Sanitation, and Cemetery, and is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by the Arizona Revised Statutes, and in accordance with the voter-approved alternative expenditure limitation. Included in the report is the Management’s Discussion and Analysis, starting on page 5, which was written by Finance Director Kathy Bainbridge and provides an overview of the financial activities for the fiscal year ended June 30, 2015, along with an introduction to the basic financial statements.

The Governmental Fund Balance/Net Asset Components are located on pages 25 through 34. These pages detail the restricted, assigned and unassigned portions of fund balances in the Governmental Funds and net assets in the Proprietary Funds.

Included in the Notes to Financial Statements starting on page 49 are the Pensions and Other Postemployment Benefits Notes. GASB 68 and 71 required accounting and financial reporting for pensions and were effective for financial statements for periods beginning after June 15, 2014.

Finance Director Kathy Bainbridge presented opening remarks on this agenda item and introduced Scott Graff from Colby and Powell to review the annual financial statements they developed.

Scott provided overview of the audit performed in August, 2015 for the fiscal year 2014-2015. He explained that management is in charge of their own financial statements and that these are free of material misstatements and errors and that good internal controls are in place. The auditors' responsibility is to look at those statements and say whether they are free of error and fraud. Town of Clarkdale received a clean opinion free of material and immaterial misstatements and errors. Their testing of internal controls showed no areas that needed improvement and congratulated the Town on having a good system in place.

Discussion followed regarding the most questioned item in the statements, which Scott described was the new GASB requirement for reporting retirement and pension liabilities because of the large liability. He explained that this liability would be adjusted annually, but that this issue is being experienced nationwide.

Councilmember Regner moved to approve the Annual Financial Statements and Independent Auditors' Report dated June 30, 2015 and Annual Expenditure Limitation Report and Independent Accounts' Report dated June 30, 2015. Vice Mayor Dehnert seconded the motion and the motion carried unanimously.

A RESOLUTION OF THE TOWN OF CLARKDALE, YAVAPAI COUNTY, ARIZONA TO AUTHORIZE THE APPLICATION FOR A DRINKING WATER STATE REVOLVING FUND (DWSRF) LOAN FROM THE WATER INFRASTRUCTURE FINANCE AUTHORITY OF ARIZONA (WIFA) - Discussion and consideration of Resolution # 1512 applying for funding from the Water Infrastructure Finance Authority of Arizona (WIFA) of an amount not to exceed \$7,872,000 for refinancing the borrowing for the purchase of the water company with the City of Cottonwood and new water main construction projects.

During the Spring 2015 Strategic Planning the Upper Town Water Main Replacement Project improvements were discussed with Council. The project includes the replacement of aged and failing steel water mains located in the Town of Clarkdale with approximately 14,000 linear feet of new 12-inch and 8-inch C-900 PVC water mains, fire hydrants, and provide new customer service connections from the new mains to the existing meter boxes. The radio-read water meters which replaced the existing aged water meters in 2013 will be reinstalled as part of this project. The new water mains would be tied into the existing 12- inch cast iron water main located on Fifteenth Street and replace all the existing aged water mains from Ninth Street to Sixteenth Street and First North to Third South. These improvements would reduce service outages, reduce water loss through system leaks, improve system pressures and resolve volume issues, and improve fire protection for the Upper Town area in the Town of Clarkdale.

As part of the WIFA Application Staff included connection of existing users in the Luke Lane area to the Clarkdale Metals Water Main which was installed in 2008. The Clarkdale Metals Water Main runs from the 12- inch cast iron water main which runs from Fifteenth Street to the Clarkdale Metals Complex. This will allow the Town to abandon aged and failing water infrastructure which currently supplies water to the users along Luke Lane.

In June 2015 Staff completed a Request For Qualification (RFQ) process for the selection of an engineering firm to provide professional services for the design of the Upper Town Water Main

Replacement Project. At the July 28, 2015 Town Council Meeting, acting on the selection committee's recommendation, Council approved Southwestern Environmental Consultants, Inc. (SEC) to design the project.

WIFA is an independent agency of the State of Arizona and is authorized to finance the construction, rehabilitation, and/or improvement of drinking water, wastewater, wastewater reclamation, and other water quality facilities/projects. Generally, WIFA offers borrowers below market interest on loans for one hundred percent of eligible project costs.

It is projected that savings from refinancing through WIFA the remaining \$5,500,000 of the Town's 2006 joint loan with the City of Cottonwood that was used to purchase the Clarkdale Water System, will result in enough savings over the life of the loan to finance the proposed capital construction project without any increase to the current water user rate. It is a WIFA requirement that refinancing of an existing WIFA loan must include a construction component.

The amount to be financed from WIFA for new construction would be \$2,372,000.00. Should the Clarkdale Town Council authorize this resolution, Clarkdale's WIFA loan for the Upper Town Water Main Replacement Project will be considered by the WIFA Board at their February 17, 2016 meeting.

By approving this Resolution the Town Council authorizes the Town Staff to apply for WIFA funding for the construction of the Upper Town Water Main Replacement Project.

Utilities/Public Works Director Wayne Debrosky presented information on this agenda item. Debrosky discussed the history of improvements that have been made to the water infrastructure in the Town. Mayor Von Gausig asked if Wayne had any idea how many calls the Town is no longer getting due to leaks and complaints and Town Manager Mabery stated that there had been a significant reduction in leaks and calls about leaks. Debrosky also noted that the entire \$2,372,000.00 would not be spent in this construction. The estimated amount for the project would be in the range of \$1.5 - \$1.8 million.

Grant Hammill, Managing Director from the firm of Stifel, discussed the process of refinancing the debt. He explained that the Town's balance on the loan is just under \$6.1 million and the bonds are standing at 4.75 – 4.8% so re-financing opportunity will be timely and at a much lower interest rate of 2.1 – 2.5%. The interest savings should be approximately \$2 million. That savings will be used to fund the Upper Main Project fulfilling the WIFA requirements.

Town Manager Mabery noted that in the ten years that the Town has owned the water company, it will have replaced about 95% of the 100-year old infrastructure when done with this project.

Councilmember Bohall moved to approve Resolution # 1512, a resolution of the Town of Clarkdale, Yavapai County, Arizona to authorize the application for a drinking water state revolving fund (DWSRF) loan from the Water Infrastructure Finance Authority of Arizona (WIFA) of an amount not to exceed \$7,872,000 for refinancing the borrowing for the purchase of the water company with the City of Cottonwood and new water main construction projects. Councilmember Regner seconded the motion. The motion passed unanimously.

CONDITIONAL USE PERMIT APPLICATION FROM GROUP 2 – Discussion and consideration of a CUP application from Group 2 for a storage facility inside a portion of the existing Highlander Laundromat at 10 N. Ninth Street, Clarkdale, AZ. Assessor's Parcel Number: 400-03-165. This approximately 0.09-acre parcel is located in the Central Business Zoning District.

Group 2 is the owner of the Highlander Laundromat located at 10 N. Ninth Street. This approximately 2,900 square-foot building was constructed in 1918. The building shares a common wall with a line of storage units to the south and an office building to the west. The laundromat has been in operation since the 1970's. The middle section of this building is approximately 1,000 square feet and separated by a wall from the laundromat. This section was previously rented as an apartment. In 1985 this section was incorporated into the laundromat.

According to the property owner, business at the laundromat has decreased steadily since 2008.

The applicant is requesting a conditional use permit to allow this section of the building to be used as a storage rental facility. All storage will be fully enclosed within the existing building.

Zoning and Vicinity

The subject property is zoned CB – Central Business District. Per Section 3-9.C5 of the Zoning Code, storage facilities are a conditional use. Properties to the north of the subject property are also zoned Central Business. Properties to the south across First South Street are zoned R1-A – Single Family Residential.

The entrance to the section of the building proposed to be rented as storage is from the parking lot accessed off of First South Street. There are existing storage facilities along Tenth and Ninth Street. The applicant owns these existing storage units. These units were in existence prior to adoption of Section 3-9-B of the Town Zoning Code requiring a conditional use permit for self-storage units.

In 2012, the Clarkdale Town Council, upon a recommendation from the Planning Commission, approved a conditional use permit for the property at 910 First South Street to be used as a rental storage facility. This property is also owned by the applicant. This use has not caused any issues or generated complaints. The front part of this building is currently being used as the office for SpinWidgets, a graphic design company.

Agency Review

The application was sent to the Public Works/Utilities Department, Police Department, the Building Official and Clarkdale Fire District for review.

No objections were filed regarding this application.

Public participation

Public Notices were sent to 34 property owners and the property was posted on November 30, 2015. A public notice was published in the Verde Independent on November 29, 2015.

No public comment has been submitted regarding this application.

Conditional Use Permit

Per Section 2, Definitions, in the Town of Clarkdale Zoning Code, a Conditional Use is a use permitted in a particular zoning district, after a public hearing and upon showing that such use, in a specified location, will be compatible with surrounding uses provided all required conditions of approval are met.

Analysis

Town Regulations

Per Section 5-5 of the Town Zoning Code, the Planning Commission shall make findings on a conditional use permit application based on the following six elements:

1. **Applicable Regulations:** Those conditions necessary to assure compatibility of the development of the land in question will be consistent with the purpose of the Zoning Ordinance, Town of Clarkdale General Plan, other statute, and any ordinance or policies that may be applicable.

Staff Analysis – The proposed use is allowed in the Central Business District with a conditional use permit. There are several locations in the same central area where this specific use has been in place for several years without any concerns or issues being documented.

2. **Bulk Regulations:** The site is adequate in size and topography to accommodate proposed use, population density, building height, lot coverage, setbacks, spaces, landscaping, fences and parking. That these elements are compatible with the general character of development in the vicinity of the proposed conditional use and are adequate to properly relate the proposed use with the existing land uses in the vicinity.

Staff Analysis – The existing development on this parcel conforms to the regulations of the Central Business District. No exterior changes are proposed. Staff would note that the entrance to the proposed storage unit is a glass door. Staff is recommending the applicant be required to screen this door with a curtain or blind to block visibility into the proposed storage unit to maintain the neat appearance of the complex.

3. **Performance:** That the location, design and operation characteristics of the proposed use are such that it will have minimal adverse impact on the livability, public health, safety, welfare, or convenience of persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general in that the facility, once completed should not interfere with the day-to-day operations of the existing businesses.

Staff Analysis – The proposed use should have minimal impact on the surrounding neighbors. Adequate parking is available in the existing parking lot.

4. **Traffic Impacts:** The provisions for ingress and egress, public streets and traffic circulation are adequate, or can be upgraded through street improvements as a condition of approval.

Staff Analysis – A nominal increase in traffic to the site is anticipated. Staff is recommending a condition requiring all loading/unloading into the storage unit be conducted in the existing parking lot and not along First South Street.

5. **Landscaping:** Landscaping, and/or fencing of the proposed development, assures that the site development will be compatible with adjoining area and with the intent of Town policies.

Staff Analysis – The site is already in existence.

6. **Nuisance:** That the proposed use will not create a hazard to persons and property from possible explosion, contamination, fire or flood. That the use will not create a nuisance arising from, but not limited to noise, smoke, odors, dust, vibrations, signage or illumination.

Staff Analysis – Staff is recommending a condition of approval prohibiting storage of hazardous materials in this unit. A similar condition was applied to the property at 910 First Street. The applicant enforces this restriction through the rental contract.

Summary: In staff's opinion, and with the recommended conditions, the application is in compliance with the required findings for a Conditional Use Permit.

Planning Commission Recommendation:

The Planning Commission conducted a public hearing on this item at their December 15, 2015 meeting. Having no public opposition, and determining the application meets the requirements of Section 5 of the Town Zoning Code, the Commission unanimously recommended approval of this conditional use permit with three conditions;

1. Applicant shall screen the glass entrance door with a blind or curtain.
2. Vehicles loading or unloading storage items must be parked in the parking lot and not on the public street.
3. Applicant shall prohibit storage of hazardous materials in the building.

Senior Planner Beth Escobar presented opening comments and presentation regarding this agenda item.

Mr. Kurt Snyder, partner of Group 2, presented information to the council supporting his application and describing ability to meet conditions prescribed by Commission.

Councilmember Regner moved to approve the conditional use permit application with three conditions as recommended by the Planning Commission:

1. **Applicant shall screen the glass entrance door with a blind or curtain.**
2. **Vehicles loading or unloading storage items must be parked in the parking lot and not on the public street.**
3. **Applicant shall prohibit storage of hazardous materials in the building.**

The motion was seconded by Vice Mayor Dehnert and passed unanimously.

GROUNDWATER MODELING TO ASSESS WATER RESOURCES MANAGEMENT ALTERNATIVES WORK SESSION: Presentation and discussion of Groundwater Modeling to Assess Water Resources Management Alternatives.

As funded by the Walton Family Foundation, Town Staff in collaboration with experts from the Water Resources Research Center and Lacher Hydrological Consulting embarked on a project to gather the most knowledgeable and creative minds working in the industry to craft an approach to fulfill our vision and ensure water sustainability for Clarkdale. At the November 18, 2014 meeting of the Clarkdale Town Council, the recommendations from the Water Resources Management Program were considered.

Since that time, Dr. Laurel Lacher, a member of the initial team working on the Water Resources Management Program has worked on refinement of the Northern Arizona Regional Groundwater Flow Model to better predict water supplies available to the Town. In addition, she has explored alternatives for water resources management for the Town. This work has been funded by the remainder of the Town's Walton Family Foundation support of the Sustainable Clarkdale Initiative. This grant funding was complete as of the end of December, 2015.

Community Development/Economic Director Jodie Filardo presented opening comments and introduced Dr. Laurel Lacher to Council.

Dr. Lacher presented her findings to Council in a work session and commented on the excellent quality of effluent that the Town has available for re-use.

Council directed staff for any additional work on the water management alternatives recognizing the grant-funded project is now considered complete.

This is scheduled for a work session only. No council action is needed.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection, Mayor Von Gausig adjourned the meeting at 8:20 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 12th day of January, 2016. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2016.

SEAL

Kathy Bainbridge, Town Clerk

**Minutes of a Special Session of the Common Council of the Town of Clarkdale
Held on Tuesday, January 26, 2016**

A Special Meeting of the Common Council of the Town of Clarkdale was held on Tuesday, January 26, 2016 at 3:00 P.M. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER – Meeting was called to order at 3:01 P.M. by Mayor Von Gausig.

Town Council:

Mayor Doug Von Gausig

Councilmember Bill Regner

Vice Mayor Richard Dehnert

Councilmember Curtiss Bohall

Councilmember Scott Buckley

Town Staff:

Town Manager Gayle Mabery

Town Clerk/Finance Director Kathy Bainbridge

Community Services/Human Resources Director Janet Perry

Community Development/Economic Director Jodie Filardo

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Utilities/Public Works Director Wayne Debrosky

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Robyn Prud'homme-Bauer, Clarkdale resident, business owner – thanked the council and Town for getting the Mescal Spur extension open and stated it makes her life a lot easier.

Beth Escobar, Clarkdale resident and Historical Society update – stated that one hundred and nine people attended the Historical Society Dance and thanked Janet Perry, Dawn Norman and Joni Westcott for preparing the facility for the event.

CONSENT AGENDA - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – December, 2015
Capital Improvements Report – December, 2015
Magistrate Court Report – November and December, 2015

Police Department Report – December, 2015

Councilmember Bohall pulled item B and asked Town Manager Mabery to expand on the subject of Human Trafficking and the proclamation before the Council.

Councilmember Regner moved to accept Consent Agenda item A as presented. Councilmember Buckley seconded the motion and the motion passed unanimously.

- B. **Proclamation Supporting Increased Awareness Relating to Human Trafficking –**
Approval of a proclamation supporting increased awareness relating to human trafficking.

As you may have heard, there is a public awareness/educational project underway in Yavapai County called the Nursery Rhymes Video project with a goal to raise awareness on the issue of human trafficking. The unfortunate reality is that human trafficking exists in every country of the world, including the United States. The U.S. Department of Homeland Security has named Arizona as one of the highest risk states for human trafficking, and we have incidents of human trafficking here in our Yavapai County communities. While many are under the misconception that human trafficking victims are only foreign born and those who are poor, the fact is that human trafficking victims can be any age, race, gender, or nationality and they come from all socioeconomic groups.

The Nursery Rhymes Video project was born out of a song that was written by Scott Mabery, the Director of Juvenile Court Services for Yavapai County. After the kids in the Yavapai County Juvenile Justice Center sang the song in a music therapy session with Scott, the staff members of the Juvenile Justice Center felt that there was a place for the song in raising awareness on the issue of human trafficking. While there are numerous forms of human trafficking, the Nursery Rhymes Video will focus on sex trafficking of the youth of our communities. As word of the project began to gain statewide attention, more and more interest was expressed in getting the music produced and developing a video to assist with public awareness on the issue.

An incredible team of local professionals and community members has come together around the cause, and is working collaboratively to produce the song and shoot the video. Music production began in early December, 2015 and the first scenes of the video began shooting in late December. With the support of our business community, local citizens and the Town, more than half the scenes of the video are being shot in Clarkdale. With several scenes to be shot in January, 2016, the “grand finale” of the video shoot will occur on the steps of the Yavapai County Juvenile Justice Center in Prescott on February 20, 2016. Our goal is to have the video ready for use in April, 2016, which coincides with Child Abuse Prevention Month.

As a show of unity and support for this incredibly important cause, we would be grateful if the Town of Clarkdale would lend its support to our project. Those agencies that choose to sign a Declaration of Support will be recognized on the Facebook page entitled “Nursery Rhymes Video”. In addition, agencies that provide in-kind or other resources for the project will be listed in the credits at the end of the video.

Finally, we invite the members of the Clarkdale Town Council, and others from your organization to be part of the filming of the “grand finale” of the video on Saturday, February 20th, at the Juvenile Justice

Center at 1100 Prescott Lakes Parkway in Prescott. This particular scene will symbolize the community coming together to support victims of human trafficking. We anticipate 300 to 500 community members being part of this scene of the video. Although timing is subject to adjustment, those who do participate will need to plan to be on-scene from approximately 10am – 4pm. Agencies that send representatives to participate in this scene are considered in-kind contributors.

This is a great opportunity for us to come together in an effort to shed light on the issue of human trafficking. We also want those involved in this trade to understand that Yavapai County has strong support and is a united front against human trafficking in our communities.

Mayor Von Gausig read the proclamation.

Councilmember Bohall moved for the approval of the Proclamation supporting increased awareness relating to human trafficking. Councilmember Regner seconded the motion and the motion passed unanimously.

NEW BUSINESS

WORKSESSION REGARDING A CONDITIONAL USE PERMIT APPLICATION FOR A 199-FOOT MONOPOLE WIRELESS COMMUNICATIONS TOWER - Discussion regarding a Conditional Use Permit Application for a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A. The subject property is zoned I (Industrial). The applicant is SBA Towers VI, LLC.

SBA Towers VI, LLC, a communication site development services company, has submitted a conditional use permit for a wireless facility, including a 195-foot monopole with a 4-foot lightning pole on top, proposed to be located on Town-owned property at 555 Miller Road. SBA Towers is acting on behalf of Verizon Wireless.

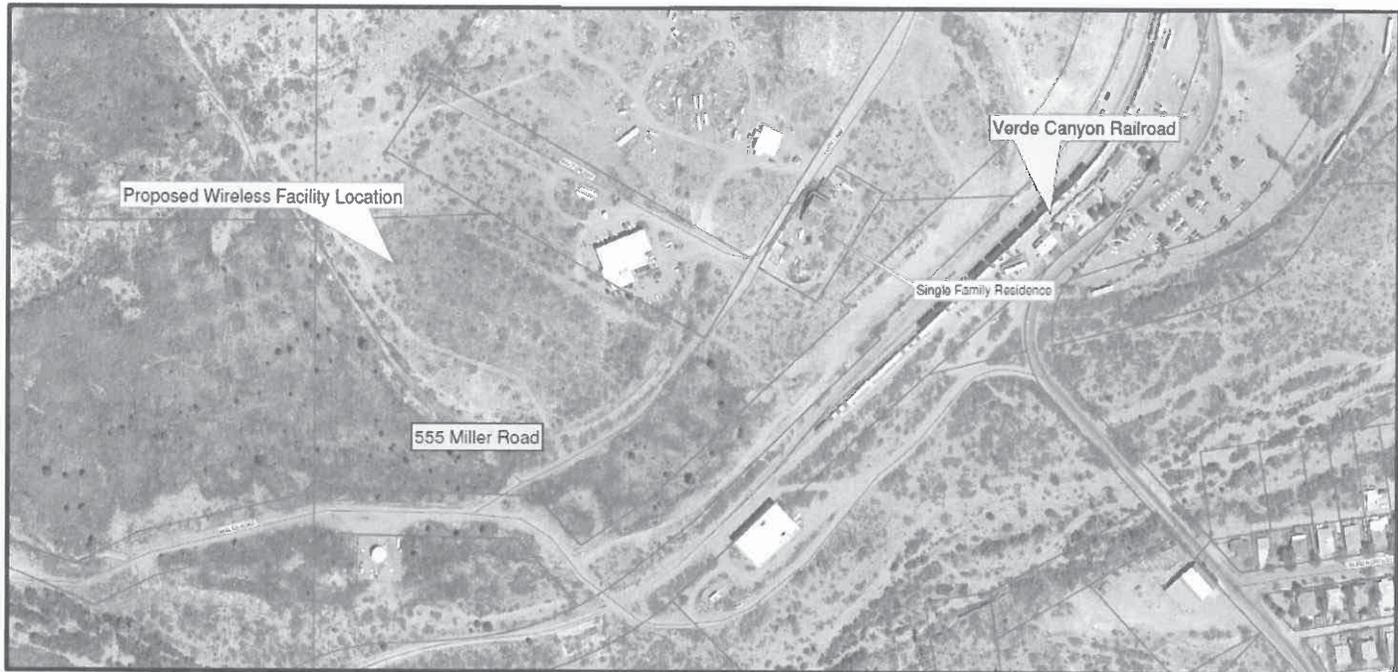
The subject property is approximately 13.18 acres and is part of the property the Town purchased from Clarkdale Minerals, LLC in January 2015.

The applicant is proposing to lease the property from the Town. This lease will be negotiated only following approval of the conditional use permit.

There is an existing access/utility easement from Miller Road running south to north across the subject property.

Access to the property is from Miller Road (a private road) to Rio Torcido (a private road) then to an existing service road spur to the east. An improved access into the subject property will be a condition of approval if the application is approved. This will be negotiated through the required lease.

During the public hearing for the previously approved wireless facility at 1450 SR 89A, the applicant had stated a second higher tower would be needed in the industrial area to provide coverage to areas of town not serviced by the 65-foot tower along the highway.



Conditional Use Permit Request

The applicant is proposing a 195-foot high monopole with a four-foot lightning pole attached to the top for a total height of 199 feet. The pole will be approximately 6 feet in diameter at the base and taper slightly to the top. A microwave dish with a diameter of eight feet is proposed to be placed near the top of the tower (at the 190 foot mark) and a 12-foot triangular antenna array is proposed to be placed at the 150 feet height of the tower. The tower will be placed on a 50-foot by 50-foot portion of the subject property. This will be enclosed with a chain link fence varying in height from seven to eight feet and topped with 12 inches of barbed wire.

The wireless facility compound is being designed for use by Verizon Wireless and possible future co-locators. The compound will include a concrete pad, a diesel generator, equipment cabinets, and a possible future propane tank.

Electrical power will be provided from an existing power pole. A new meter will be placed on the compound.

As a result of discussion during the Planning Commission's site visit, the cell tower and all attachments, including any approved future co-location equipment, will be weathered steel.

Zoning and Vicinity

The subject property is zoned I (Industrial). Per Town Ordinance #352, effective August 2013, Wireless Communication Facilities are a conditional use in the Industrial District. The maximum allowable height for a cell tower in this district is 200 feet.

Surrounding land uses include Bent River Machine (951 Rio Torcido) and a new powder coating business at 450 Luke Lane on the Cannon Salvage property.

Acreage to the west of the subject property has been used by the Town for effluent dispersal for the past several years.

The subject property is in close proximity to the Clarkdale Historic District which was added to the National Register of Historic Places in 1998. The District includes the original smelter location.

There is a single-family residential home located approximately 1000 feet to the east of the subject property. This was formerly the residence for the smelter superintendent. It is located on property zoned Industrial.

NEPA Review

The National Environmental Protection Act requires an environmental assessment of wireless communication facilities. An agent for the applicant, Trileaf Environmental & Property Consultants, conducted a Phase I Environmental Site Assessment Report. This report is intended to identify potential environmental concerns on the property. Per the conclusion of this assessment, no evidence of recognized environmental conditions in connection with the subject property was revealed.

This Phase I report did note the voluntary soil remediation program being undertaken in the area by Freeport-McMoRan, Inc. The subject property is not within the initial testing area. The Phase I report recommends subsurface soil testing be completed prior to removal of any soil on the subject property.

Impact on Historic Properties

Section 106 of the National Historic Preservation Act (1966) requires review of all projects seeking federal approval to analyze the potential for impact to historic properties. Trileaf also is conducting this segment of the National Environmental Protection Act assessment required by the FCC.

The Clarkdale Historical Society and Museum submitted a letter to Trileaf as did the Town in relation to potential impact to historical artifacts on or in proximity to the subject property. These comments are forwarded to the State Historic Preservation Office for review and direction.

Internal Agency Review

The application was sent to the Public Works/Utilities Department, Police Department, the Building Official and Clarkdale Fire District for review.

No objections were filed regarding this application.

External Agency Review

The applicant submitted a form to the Federal Aviation Authority (FAA) regarding the proposal. Per the FAA, the cell tower will need to be registered through their Antenna Structure Registration (ASR) system when completed. No lighting of the tower will be required. The Cottonwood Airport Authority was also asked to review this application and submitted comments in agreement with the FAA determination.

Visual Impact

The applicant has provided a visual simulation of the cell tower. For reference, the elevation of the subject property is 3,520. The elevation at the top of C-Mountain which is in the background of the proposed location is 4,080 feet.

Site Visit

A drone was deployed for the site visit showing the height and width of the proposed cell tower. The Planning Commission was able to observe this visual representation from the lookout area next to the Museum. The applicant has produced a photo simulation based on information from the site visit.

Public participation

Public Notices regarding the December 15 Planning Commission public hearing were sent to 31 property owners within 1,000 feet of the subject property, and the property was posted on November 30, 2015. A public notice was published in the Verde Independent on November 29, 2015.

Included with the public hearing notice was information regarding the neighborhood meeting hosted by the applicant on Tuesday, December 1, 2015.

The neighborhood meeting was also posted on the Town's Facebook page on November 25th.

Two members of the public attended the neighborhood meeting and reviewed the displayed material. The drone was flown again at this time and was visible to the attendees from the parking lot.

The applicant published a legal notice in the Verde Independent regarding the proposed facility on November 15, 2015. One member of the public responded in writing to this notice. These comments are included at the end of this report. (Staff note: The email address included in the legal notice is correct and staff has been successful sending emails to this address.)

The Verde Independent included information about the December 15th Planning Commission meeting on December 12, 2015.

An email in opposition to the proposal was submitted to Town Council and staff on December 12, 2015.

Planning Commission

The Planning Commission conducted a public hearing on this application on December 15. One member of the public spoke at this meeting expressing concern regarding the view impact of the proposed cell tower.

The Planning Commission was provided a copy of the email from December 12 and staff provided a summary of these comments.

Future Development

The subject property is in the Bitter Creek Industrial Area. Master planning for this focus area is scheduled to begin in fall of 2016.

Town Council reviewed the possibility of leasing a portion of the Town owned property for a wireless communication facility on June 23, 2015. At this meeting, Council stated they would be willing to

consider a lease. With this information, the applicant proceeded with developing plans for the proposed location.

After seeking advice from the Town Attorney, it was agreed staff would complete the conditional use permit process prior to entering into negotiations for a lease to avoid any appearance of conflict of interest.

Council also directed staff to site the proposed location so it does not impede future development of this area. In staff's opinion, the proposed location meets this requirement and meets the engineering requirements for the developer. The lease area is approximately 90 feet south of the north property line and 100 feet east of the west property line. This is the highest and flattest portion of the property. Placement of the wireless facility at this spot leaves about eight acres of developable property between the lease area and the proposed extension of Luke Lane.

General discussion at the staff level and during the Planning Commission public hearing has been held about requiring a secure, improved access (20-foot width minimum with gravel surface) along the eastern parcel boundary of the property. This separate access would eliminate any conflict with Town wastewater operations and provide the applicant 24-hour access to the lease area.

Council Public Hearing

Due to the opposition submitted to the Planning Commission, a second public hearing will be scheduled for the February 9, 2016 Council meeting.

Senior Planner Beth Escobar presented information on this agenda item to council. Discussion followed regarding tower colors and camouflages. Mayor Von Gausig stated he would like to work with the images digitally before the next council meeting.

Mr. Reg Destree from SBA Towers/Verizon Wireless was present and available for questions. Mr. Destree also addressed questions regarding the site selection process, service coverage, signal strength and bandwidth capacity. Mr. Destree stated that improved value of the industrially zoned property would be an advantage.

Escobar stated that findings of the historical site question would be available to Council after February 9th and noted that the Historical Society has asked for an archaeological survey which would add to information for consideration. Escobar noted that 34 notices were sent out to owners of property within 1000 ft. of proposed site and only Bent River Machine responded with a question about the exact location.

Councilmember Bohall noted that the cement plant tower has been in plain view from most places in town for many years and he has never heard any complaints or comments about that. Escobar noted that the cement plant had not been interested in having a tower on their site in previous conversations.

Vice Mayor Dehnert stated that the discussion had previously occurred with the Capital Telecom cell tower and due to Town ordinances, a tower of this height is allowed in that particular area.

This agenda item is for discussion only, no Council action is required.

FISCAL YEAR 2015-2016 BUDGET UPDATE – A worksession to discuss the second quarter of the 2015-2016 FY budget.

This budget update is designed to provide the Town Council with an overview of the current budget position, discuss current budget and revenue projections, and talk about key areas in the Town's short term economic outlook.

<u>Account</u>	<u>YTD Actual</u>	<u>% of Budget</u>
Streets – Revenue (w/o DF)	\$ 208,364.95	54.69%
Streets – Expenses (w/o DF)	\$ 145,690.02	35.99%
Wastewater – Revenue	\$ 299,033.97	49.42%
Wastewater – Expenses	\$ 285,665.07	47.21%
Sanitation – Revenue	\$ 151,143.84	51.58%
Sanitation – Expenses	\$ 139,901.81	47.75%
Water – Revenue	\$ 726,918.43	53.93%
Water – Expenses	\$ 682,628.64	50.64%
Cemetery – Revenue	\$ 25,101.22	58.82%
Cemetery – Expenses	\$ 21,984.64	51.52%
General Fund – Revenue (w/o DF)	\$1,466,366.63	40.22%
General Fund – Expenses (w/o DF)	\$1,437,726.94	41.89%

Finance Director/Town Clerk Kathy Bainbridge presented information on this agenda item. Bainbridge stated that even though the current budget percentages look good, her projections for the end of fiscal year 15-16 show a shortage of \$35,000 - \$40,000 even though reductions in spending had already taken place.

Options for finding funds to cover that shortfall include:

- Transfer only some of the funds that would have gone to streets;
- Use designated funds that would have gone to other projects;
- Or use fund balance which really shouldn't be used for operational deficits.

Town Manager Mabery notified Council that late today the City of Cottonwood, working with the developers of Mesquite Hills, has finished the water line that will connect the Del Webb development, Cottonwood Ranch, to the Mesquite Hills well and take it off the Haskell Springs well. Currently Clarkdale provides between two and three million gallons per month of water to the Cottonwood residents of Cottonwood Ranch so that water usage will come off of our well this week and that will hopefully have a savings of running our pumps and wells. Approximately 1/3 of the water produced from Haskell Springs is dedicated to Cottonwood Ranch. That will have a budget impact that we will be watching closely.

This item is scheduled as a worksession only, and no official action is necessary from the council.

FUTURE AGENDA ITEMS - Listing of items to be placed on a future council agenda.

ADJOURNMENT – Without objection Mayor Von Gausig adjourned the meeting at 4:39 P.M.

APPROVED:

ATTESTED/SUBMITTED:

Doug Von Gausig, Acting Mayor

Kathy Bainbridge, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Clarkdale, Arizona held on the 26th day of January, 2016. I further certify that meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2016.

SEAL

Kathy Bainbridge, Town Clerk

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	1/05/2016			073560		
C-CHECK	VOID CHECK	V	1/13/2016			073572		
C-CHECK	VOID CHECK	V	1/12/2016			073582		
C-CHECK	VOID CHECK	V	1/12/2016			073583		
C-CHECK	VOID CHECK	V	1/12/2016			073584		
C-CHECK	VOID CHECK	V	1/19/2016			073643		
C-CHECK	VOID CHECK	V	1/19/2016			073644		
C-CHECK	VOID CHECK	V	1/27/2016			073656		

* * T O T A L S * *

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HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	8			
VOID DEBITS		0.00		
VOID CREDITS		0.00	0.00	

TOTAL ERRORS: 0

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		8	0.00	0.00	0.00
BANK: *	TOTALS:	8	0.00	0.00	0.00

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0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPPE 01092016	STATE RETIREMENT	D	1/13/2016	123.54		000000		
I-SR PPE 01092016	STATE RETIREMENT	D	1/13/2016	11,684.58		000000		
I-SRBPPE 01092016	STATE RETIREMENT BUY BACK	D	1/13/2016	349.89		000000		12,158.01
0001	ARIZONA STATE RETIREMENT SYSTE							
I-LTDPD FIT012716	STATE RETIREMENT	D	1/27/2016	0.44		000000		
I-LTDPPE 01232016	STATE RETIREMENT	D	1/27/2016	122.94		000000		
I-SR PD FIT012716	STATE RETIREMENT	D	1/27/2016	40.72		000000		
I-SR PPE 01232016	STATE RETIREMENT	D	1/27/2016	11,628.48		000000		
I-SRBPPE 01232016	STATE RETIREMENT BUY BACK	D	1/27/2016	349.89		000000		12,142.47
0069	CITY OF COTTONWOOD							
I-970	CITY OF COTTONWOOD	D	1/26/2016	40,112.71		000000		40,112.71
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 01092016	FEDERAL TAXES	D	1/13/2016	5,369.86		000000		
I-T3 PPE 01092016	FICA WITHHOLDING	D	1/13/2016	8,435.76		000000		
I-T4 PPE 01092016	MEDICARE WITHHOLDING	D	1/13/2016	1,972.92		000000		15,778.54
0074	INTERNAL REVENUE SERVICE							
I-T3 VMC01132016	FICA WITHHOLDING	D	1/15/2016	13.78		000000		
I-T4 VMC01132016	MEDICARE WITHHOLDING	D	1/15/2016	3.22		000000		17.00
0074	INTERNAL REVENUE SERVICE							
I-T1 PPE 01232016	FEDERAL TAXES	D	1/27/2016	5,199.46		000000		
I-T3 PD FIT012716	FICA WITHHOLDING	D	1/27/2016	49.54		000000		
I-T3 PPE 01232016	FICA WITHHOLDING	D	1/27/2016	8,489.62		000000		
I-T4 PD FIT012716	MEDICARE WITHHOLDING	D	1/27/2016	11.58		000000		
I-T4 PPE 01232016	MEDICARE WITHHOLDING	D	1/27/2016	1,985.56		000000		15,735.76
0637	WATER INFRASTRUCTURE FINANCE A							
I-121615	WATER INFRASTRUCTURE FINANCE A	D	1/05/2016	57,080.46		000000		
I-121615-WATER	WATER INFRASTRUCTURE FINANCE A	D	1/05/2016	8,379.91		000000		65,460.37
0829	A & E REPROGRAPHICS							
I-133112	A & E REPROGRAPHICS	R	1/05/2016	99.68		073539		99.68
0407	ARCHITECTURE WORKS GREEN, INC							
I-123115	ARCHITECTURE WORKS GREEN, INC	R	1/05/2016	1,819.52		073540		1,819.52
0010	ARIZONA PUBLIC SERVICE							
I-122415-4284	ARIZONA PUBLIC SERVICE	R	1/05/2016	28.47		073541		28.47

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0010	ARIZONA PUBLIC SERVICE							
I-122415-5284	ARIZONA PUBLIC SERVICE	R	1/05/2016	784.69		073542		784.69
0010	ARIZONA PUBLIC SERVICE							
I-122415-7282	ARIZONA PUBLIC SERVICE	R	1/05/2016	4,696.52		073543		4,696.52
0010	ARIZONA PUBLIC SERVICE							
I-122815-6287	ARIZONA PUBLIC SERVICE	R	1/05/2016	516.39		073544		516.39
0010	ARIZONA PUBLIC SERVICE							
I-122915-5283	ARIZONA PUBLIC SERVICE	R	1/05/2016	7,087.18		073545		7,087.18
0018	ARIZONA DEPARTMENT OF REVENUE							
I-DEC 2015 TPT	ARIZONA DEPARTMENT OF REVENUE	R	1/05/2016	8,576.20		073546		8,576.20
0020	BEYOND EXPRESS II							
I-10116	BEYOND EXPRESS II	R	1/05/2016	222.60		073547		222.60
0523	CABLE ONE							
I-121615	CABLE ONE	R	1/05/2016	50.00		073548		50.00
0016	COPY SYSTEM, INC.							
I-IN148182	COPY SYSTEM, INC.	R	1/05/2016	14.31		073549		14.31
0021	COTTONWOOD METAL PRODUCTS, INC							
I-3358	COTTONWOOD METAL PRODUCTS, INC	R	1/05/2016	208.00		073550		208.00
0181	FOUR-D, LLC.							
I-545	FOUR-D, LLC.	R	1/05/2016	4,632.50		073551		4,632.50
0504	GRAINGER, INC							
I-9923167507	GRAINGER, INC	R	1/05/2016	256.99		073552		256.99
0070	HILLYARD							
I-601904940	HILLYARD	R	1/05/2016	155.96		073553		
I-601906781	HILLYARD	R	1/05/2016	29.49		073553		
I-601908160	HILLYARD	R	1/05/2016	147.59		073553		333.04
0718	KENZ & LESLIE OF ARIZONA INC							
I-2205204	KENZ & LESLIE OF ARIZONA INC	R	1/05/2016	40.66		073554		40.66
0108	KONICA MINOLTA, INC.							
I-237467675	KONICA MINOLTA, INC.	R	1/05/2016	21.49		073555		21.49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0574	SHAW LAW FIRM PLLC							
I-NOV 2015	SHAW LAW FIRM PLLC	R	1/05/2016	802.50		073556		802.50
0307	SIGNS928							
I-3106B	SIGNS928	R	1/05/2016	6,849.68		073557		6,849.68
0334	STAPLES ADVANTAGE, INC							
I-3287481231	STAPLES ADVANTAGE, INC	R	1/05/2016	95.94		073558		
I-3287481232	STAPLES ADVANTAGE, INC	R	1/05/2016	15.60		073558		111.54
0002	VERDE VALLEY HARDWARE							
I-280345	VERDE VALLEY HARDWARE	R	1/05/2016	9.81		073559		
I-280562	VERDE VALLEY HARDWARE	R	1/05/2016	16.61		073559		
I-280686	VERDE VALLEY HARDWARE	R	1/05/2016	18.85		073559		
I-280699	VERDE VALLEY HARDWARE	R	1/05/2016	20.18		073559		
I-280700	VERDE VALLEY HARDWARE	R	1/05/2016	44.23		073559		
I-280701	VERDE VALLEY HARDWARE	R	1/05/2016	16.39		073559		
I-280876	VERDE VALLEY HARDWARE	R	1/05/2016	109.74		073559		
I-280918	VERDE VALLEY HARDWARE	R	1/05/2016	144.81		073559		
I-280921	VERDE VALLEY HARDWARE	R	1/05/2016	6.53		073559		
I-280949	VERDE VALLEY HARDWARE	R	1/05/2016	8.70		073559		
I-281031	VERDE VALLEY HARDWARE	R	1/05/2016	172.17		073559		
I-281199	VERDE VALLEY HARDWARE	R	1/05/2016	14.20		073559		
I-281200	VERDE VALLEY HARDWARE	R	1/05/2016	4.35		073559		
I-281256	VERDE VALLEY HARDWARE	R	1/05/2016	32.23		073559		
I-281410	VERDE VALLEY HARDWARE	R	1/05/2016	26.22		073559		
I-281469	VERDE VALLEY HARDWARE	R	1/05/2016	14.20		073559		659.22
0032	VERDE VALLEY HUMANE SOCIETY							
I-TC012016	VERDE VALLEY HUMANE SOCIETY	R	1/05/2016	668.75		073561		668.75
0033	VERIZON WIRELESS							
I-9757754796	VERIZON WIRELESS	R	1/05/2016	475.25		073562		475.25
0717	WIRED-UP SYSTEMS LLC							
I-7016	WIRED-UP SYSTEMS LLC	R	1/05/2016	85.00		073563		85.00
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 01092016	AFLAC	R	1/13/2016	104.86		073564		
I-APSPPE 01092016	AFLAC POST TAX	R	1/13/2016	36.37		073564		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 01092016	13-052014X	R	1/13/2016	1,855.73		073565		1,855.73

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0889	ARIZONA DEPT OF REVENUE COLLEC							
I-AZ1PPE 01092016	TAX LEVY #1456310	R	1/13/2016	202.06		073566		202.06
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2HSPPE 01092016	HEALTH INSURANCE	R	1/13/2016	562.10		073567		
I-HSAPPE 01092016	HEALTH SAVINGS ACCOUNT	R	1/13/2016	2,820.11		073567		3,382.21
0009	ARIZONA PUBLIC SAFETY RETIREME							
I-PSRPPE 01092016	SYSTEM 105	R	1/13/2016	6,203.34		073568		6,203.34
0017	ICMA RETIREMENT TRUST 457							
I-ICMPPE 01092016	301912	R	1/13/2016	1,199.38		073569		1,199.38
0895	NATIONWIDE TRUST CO. FBO NRS							
I-NRSPPE 01092016	ASRS SSDP 457 PLAN	R	1/13/2016	325.00		073570		325.00
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 01092016	HEALTH INSURANCE	R	1/13/2016	374.76		073571		
I-2EFPPE 01092016	HEALTH INSURANCE	R	1/13/2016	570.91		073571		
I-2ESPPE 01092016	HEALTH INSURANCE	R	1/13/2016	451.84		073571		
I-CEFPPE 01092016	HEALTH INSURANCE	R	1/13/2016	1,675.38		073571		
I-CEOPPE 01092016	HEALTH INSURANCE	R	1/13/2016	1,668.45		073571		
I-CESPPE 01092016	HEALTH INSURANCE	R	1/13/2016	1,989.69		073571		
I-HECPPE 01092016	HEALTH INSURANCE	R	1/13/2016	1,650.44		073571		
I-HEFPPE 01092016	HEALTH INSURANCE	R	1/13/2016	3,143.05		073571		
I-HEOPPE 01092016	HEALTH INSURANCE	R	1/13/2016	2,255.49		073571		
I-HESPPE 01092016	HEALTH INSURANCE	R	1/13/2016	2,485.35		073571		
I-OEOPPE 01092016	HEALTH INSURANCE	R	1/13/2016	333.69		073571		
I-VECPPE 01092016	VISION INSURANCE	R	1/13/2016	16.08		073571		
I-VEFPPE 01092016	VISION INSURANCE	R	1/13/2016	89.88		073571		
I-VEOPPE 01092016	VISION INSURANCE	R	1/13/2016	49.70		073571		
I-VESPPE 01092016	VISION INSURANCE	R	1/13/2016	52.57		073571		
I-VLCPPE 01092016	LIFE INSURANCE	R	1/13/2016	0.32		073571		
I-VLEPPE 01092016	LIFE INSURANCE	R	1/13/2016	54.20		073571		
I-VLSPPE 01092016	LIFE INSURANCE	R	1/13/2016	4.60		073571		16,866.40
0054	#1 FOOD STORE							
I-DEC 15 FUEL	#1 FOOD STORE	R	1/12/2016	2,074.32		073573		2,074.32
0034	1ST CLASS HOSTING LLC							
I-24423	1ST CLASS HOSTING LLC	R	1/12/2016	5.00		073574		5.00
0343	A & B MOTORS							
I-22522	A & B MOTORS	R	1/12/2016	16.00		073575		
I-22549	A & B MOTORS	R	1/12/2016	16.00		073575		32.00

VENDOR SET: 01 Town of Clarkdale
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0325	A BETTER CONNECTION							
I-51801312292015	A BETTER CONNECTION	R	1/12/2016	167.00		073576		167.00
0010	ARIZONA PUBLIC SERVICE							
I-10516-0286	ARIZONA PUBLIC SERVICE	R	1/12/2016	2,884.52		073577		2,884.52
0020	BEYOND EXPRESS II							
I-010816	BEYOND EXPRESS II	R	1/12/2016	248.04		073578		248.04
0056	BUG-ME-NOT PEST CONTROL							
I-011116	BUG-ME-NOT PEST CONTROL	R	1/12/2016	120.00		073579		120.00
0058	CENTURY LINK							
I-122515-249M	CENTURY LINK	R	1/12/2016	1,155.55		073580		1,155.55
0192	COTTONWOOD AUTO PARTS, INC.							
C-065626	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	31.90CR		073581		
C-065915	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	30.40CR		073581		
I-063155	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	21.86		073581		
I-063246	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	9.91		073581		
I-063740	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	16.77		073581		
I-063743	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	4.31		073581		
I-064021	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	21.13		073581		
I-064057	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	14.30		073581		
I-064059	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	5.01		073581		
I-064129	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	154.41		073581		
I-064135	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	5.78		073581		
I-064496	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	20.77		073581		
I-064513	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	62.33		073581		
I-064517	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	7.73		073581		
I-064614	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	14.04		073581		
I-065299	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	45.57		073581		
I-065381	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	46.00		073581		
I-065451	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	8.74		073581		
I-065488	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	89.35		073581		
I-065542	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	31.90		073581		
I-065764	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	45.57		073581		
I-065765	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	47.93		073581		
I-065766	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	11.20		073581		
I-065808	COTTONWOOD AUTO PARTS, INC.	R	1/12/2016	137.81		073581		760.12
0900	FARONICS TECHNOLOGIES USA INC							
I-INUS0154379	FARONICS TECHNOLOGIES USA INC	R	1/12/2016	600.00		073585		600.00

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1	FRIENDS OF VERDE RIVER							
I-FOVRG 120315	FD REF	R	1/12/2016	300.00		073586		300.00
0897	GARY BOETTCHER							
I-614	GARY BOETTCHER	R	1/12/2016	811.13		073587		811.13
0052	HANSON AGGREGATES INC.							
I-1055605	HANSON AGGREGATES INC.	R	1/12/2016	77.89		073588		77.89
0178	HD WATERWORKS, LTD.							
I-E957034	HD WATERWORKS, LTD.	R	1/12/2016	114.84		073589		114.84
0093	HILL BROTHERS CHEMICAL CO.							
I-4414532	HILL BROTHERS CHEMICAL CO.	R	1/12/2016	710.99		073590		
I-4415025	HILL BROTHERS CHEMICAL CO.	R	1/12/2016	984.45		073590		1,695.44
0776	iPROMOTEu							
I-ADJA995469CSI	iPROMOTEu	R	1/12/2016	261.92		073591		261.92
1	JOYCE TALBOT							
I-TALBOT 123015	FD REF	R	1/12/2016	300.00		073592		300.00
0718	KENZ & LESLIE OF ARIZONA INC							
I-2205205	KENZ & LESLIE OF ARIZONA INC	R	1/12/2016	40.66		073593		40.66
0108	KONICA MINOLTA, INC.							
I-237642092	KONICA MINOLTA, INC.	R	1/12/2016	161.90		073594		161.90
0700	LACHER HYDROLOGICAL CONSULTING							
I-577	LACHER HYDROLOGICAL CONSULTING	R	1/12/2016	16,599.00		073595		16,599.00
0176	LARRY GREEN CHEVROLET, INC.							
I-5028998	LARRY GREEN CHEVROLET, INC.	R	1/12/2016	77.91		073596		77.91
0810	LAW ENFORCEMENT CREATIONS							
I-201552	LAW ENFORCEMENT CREATIONS	R	1/12/2016	525.00		073597		525.00
0534	LC DISTRIBUTION LLC							
I-124523	LC DISTRIBUTION LLC	R	1/12/2016	24.17		073598		24.17
0025	LEGEND TECHNICAL SVC OF AZ, IN							
I-1518609	LEGEND TECHNICAL SVC OF AZ, IN	R	1/12/2016	64.00		073599		
I-1518615	LEGEND TECHNICAL SVC OF AZ, IN	R	1/12/2016	149.00		073599		
I-1600191	LEGEND TECHNICAL SVC OF AZ, IN	R	1/12/2016	209.00		073599		
I-1600330	LEGEND TECHNICAL SVC OF AZ, IN	R	1/12/2016	288.00		073599		710.00

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0232	LEXIS NEXIS MATTHEW BENDER & C							
I-78739292	LEXIS NEXIS MATTHEW BENDER & C	R	1/12/2016	54.18		073600		54.18
1	LYNDA CHAVEZ							
I-CHAVEZ 101-10316	FD REF	R	1/12/2016	300.00		073601		300.00
0812	MARGARET G FEGA							
I-2015810	MARGARET G FEGA	R	1/12/2016	270.00		073602		270.00
0053	NACKARD PEPSI COLA							
I-368656	NACKARD PEPSI COLA	R	1/12/2016	40.25		073603		40.25
0049	NICE JONS, INC							
I-14681	NICE JONS, INC	R	1/12/2016	71.50		073604		71.50
0590	OCEAN BLUE CAR WASH							
I-DEC15 CAR WASH	OCEAN BLUE CAR WASH	R	1/12/2016	72.00		073605		72.00
0709	ORLANDO GONZALEZ							
I-564288	ORLANDO GONZALEZ	R	1/12/2016	200.00		073606		200.00
0843	PAINT BY STEVE							
I-2015192	PAINT BY STEVE	R	1/12/2016	1,000.00		073607		1,000.00
0161	PATRIOT DISPOSAL, INC.							
I-DEC 2015	PATRIOT DISPOSAL, INC.	R	1/12/2016	17,209.42		073608		17,209.42
0098	PITNEY BOWES, INC.							
I-636013	PITNEY BOWES, INC.	R	1/12/2016	127.94		073609		127.94
0061	SEDONA RECYCLES, INC.							
I-116	SEDONA RECYCLES, INC.	R	1/12/2016	300.00		073610		300.00
0355	SHANNON CARPET CARE							
I-10616	SHANNON CARPET CARE	R	1/12/2016	100.00		073611		100.00
0334	STAPLES ADVANTAGE, INC							
I-328824407	STAPLES ADVANTAGE, INC	R	1/12/2016	107.65		073612		107.65
0253	TYLER TECHNOLOGIES							
I-025-143446	TYLER TECHNOLOGIES	R	1/12/2016	308.62		073613		308.62
0042	US POSTMASTER							
I-12302015	US POSTMASTER	R	1/12/2016	800.00		073614		800.00

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0075 I-T2 VMC01132016	ARIZONA DEPARTMENT OF REVENUE- 13-052014X	R	1/15/2016	2.00		073615		2.00
0019 I-DEC 15 ST & VIC	ARIZONA STATE TREASURER ARIZONA STATE TREASURER	R	1/19/2016	3,710.35		073616		3,710.35
0020 I-011516	BEYOND EXPRESS II BEYOND EXPRESS II	R	1/19/2016	330.72		073617		330.72
0523 I-123115-LIB	CABLE ONE CABLE ONE	R	1/19/2016	40.00		073618		40.00
0058 I-1362622078	CENTURY LINK CENTURY LINK	R	1/19/2016	93.82		073619		93.82
0045 I-DEC15-JCEF	CLARKDALE MAGISTRATE COURT CLARKDALE MAGISTRATE COURT	R	1/19/2016	22.66		073620		22.66
0736 I-373030	CREATIVE COMMUNICATIONS SALES CREATIVE COMMUNICATIONS SALES	R	1/19/2016	97.47		073621		97.47
0215 I-4336501-00	DANA KEPNER COMPANY, INC. DANA KEPNER COMPANY, INC.	R	1/19/2016	555.80		073622		555.80
0108 I-237642599	KONICA MINOLTA, INC. KONICA MINOLTA, INC.	R	1/19/2016	124.68		073623		124.68
0261 I-21512060	LIN-CUM, INC LIN-CUM, INC	R	1/19/2016	61.75		073624		61.75
0633 I-873-01-10216	LYON ENGINEERING & SURVEYING I LYON ENGINEERING & SURVEYING I	R	1/19/2016	35,581.00		073625		35,581.00
0490 I-S1067608.001	NATIONAL METER & AUTOMATION, I NATIONAL METER & AUTOMATION, I	R	1/19/2016	3,718.78		073626		3,718.78
0049 I-14743	NICE JONS, INC NICE JONS, INC	R	1/19/2016	319.00		073627		319.00
0699 I-1019434	POLYDYNE INC POLYDYNE INC	R	1/19/2016	2,106.00		073628		2,106.00
0646 I-54632533	PRAXAIR DISTRIBUTION INC PRAXAIR DISTRIBUTION INC	R	1/19/2016	1,919.44		073629		1,919.44

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0755	PTM ENTERPRISES LLC							
I-134	PTM ENTERPRISES LLC	R	1/19/2016	18,857.50		073630		18,857.50
0660	SEDONA-VERDE VALLEY TOURISM CO							
I-44	SEDONA-VERDE VALLEY TOURISM CO	R	1/19/2016	1,250.00		073631		1,250.00
0574	SHAW LAW FIRM PLLC							
I-010816	SHAW LAW FIRM PLLC	R	1/19/2016	660.00		073632		660.00
0806	SKAGGS COMPANIES INC							
I-2593456RI	SKAGGS COMPANIES INC	R	1/19/2016	75.81		073633		75.81
0873	SQUIRE PATTON BOGGS (US) LLP							
I-9769124	SQUIRE PATTON BOGGS (US) LLP	R	1/19/2016	1,140.80		073634		1,140.80
0154	THE UPS STORE							
I-767267	THE UPS STORE	R	1/19/2016	21.04		073635		21.04
0067	UNISOURCE ENERGY SERVICES							
I-11516-7 LOC	UNISOURCE ENERGY SERVICES	R	1/19/2016	1,217.51		073636		1,217.51
0026	VERDE VALLEY OUTDOOR POWER EQU							
I-700636	VERDE VALLEY OUTDOOR POWER EQU	R	1/19/2016	20.08		073637		20.08
0033	VERIZON WIRELESS							
I-9758278663	VERIZON WIRELESS	R	1/19/2016	705.21		073638		705.21
0043	WASTE MANAGEMENT							
I-0012662-1556-3	WASTE MANAGEMENT	R	1/19/2016	855.45		073639		855.45
0158	YAVAPAI COUNTY FINANCE DEPARTM							
I-DEC15-YC JAIL	YAVAPAI COUNTY FINANCE DEPARTM	R	1/19/2016	14.31		073640		14.31
0777	ZUMAR INDUSTRIES INC							
I-0028145	ZUMAR INDUSTRIES INC	R	1/19/2016	556.92		073641		556.92
0068	CHASE CREDIT CARD SERVICES							
C-C77665	CHASE: VVHARDWARE	R	1/19/2016	6.00CR		073642		
I-0000002	CHASE: MAIN STREET CAFE	R	1/19/2016	91.48		073642		
I-00001	CHASE: THE ASYLUM RESTAURANT	R	1/19/2016	94.78		073642		
I-0424127	CHASE: POSTLAYER	R	1/19/2016	210.00		073642		
I-08765G	CHASE: USPS	R	1/19/2016	12.20		073642		
I-1140G	CHASE: USPS	R	1/19/2016	12.95		073642		
I-1308225-00	CHASE: GALETON	R	1/19/2016	216.75		073642		
I-1700138697	CHASE: ONLINESTORES	R	1/19/2016	97.18		073642		
I-2437809	CHASE: AMAZON.COM	R	1/19/2016	30.48		073642		
I-2544205	CHASE: AMAZON.COM	R	1/19/2016	108.34		073642		
I-4089459\$58.92	CHASE: INDEED	R	1/19/2016	58.92		073642		

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I-600007411	CHASE: SAFETY PRODUCTS	R	1/19/2016	265.60		073642		
I-730010	CHASE: NORTHWEST TERRITORIAL	R	1/19/2016	117.14		073642		
I-77665	CHASE: VV HARDWARE	R	1/19/2016	6.00		073642		
I-7843529112	CHASE: YMPO	R	1/19/2016	320.00		073642		
I-8024282	CHASE: HOME DEPOT	R	1/19/2016	65.35		073642		
I-8217819	CHASE: AMAZON.COM	R	1/19/2016	262.41		073642		
I-8732	CHASE: RECOGNITION ENGRAVING	R	1/19/2016	66.75		073642		
I-98001766986	CHASE: SAFEWAY	R	1/19/2016	32.91		073642		
I-AZTOWNHALL DUES	CHASE: AZTOWNHALL	R	1/19/2016	100.00		073642		
I-Y70293	CHASE: BRODART SUPPLIES	R	1/19/2016	21.34		073642		2,184.58
1	DORRIS, M. LEE							
I-000201601211969	US REFUND	R	1/21/2016	39.07		073645		39.07
1	KOEHNLE, MICHELLE							
I-000201601211970	US REFUND	R	1/21/2016	32.48		073646		32.48
1	TALORO PROVISION LLC							
I-000201601211968	US REFUND	R	1/21/2016	61.79		073647		61.79
0006	AMERICAN FAMILY LIFE ASSURANCE							
I-APRPPE 01232016	AFLAC	R	1/27/2016	104.86		073648		
I-APSPPE 01232016	AFLAC POST TAX	R	1/27/2016	36.37		073648		141.23
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PPE 01232016	13-052014X	R	1/27/2016	1,849.99		073649		1,849.99
0889	ARIZONA DEPT OF REVENUE COLLEC							
I-AZ1PPE 01232016	TAX LEVY #1456310	R	1/27/2016	137.93		073650		137.93
0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2HSPPE 01232016	HEALTH INSURANCE	R	1/27/2016	562.10		073651		
I-HSAPPE 01232016	HEALTH SAVINGS ACCOUNT	R	1/27/2016	2,820.11		073651		3,382.21
0009	ARIZONA PUBLIC SAFETY RETIREME							
I-PSRPPE 01232016	SYSTEM 105	R	1/27/2016	6,219.12		073652		6,219.12
0017	ICMA RETIREMENT TRUST 457							
I-ICMPPE 01232016	301912	R	1/27/2016	1,199.38		073653		1,199.38
0895	NATIONWIDE TRUST CO. FBO NRS							
I-NRSPPE 01232016	ASRS SSDP 457 PLAN	R	1/27/2016	325.00		073654		325.00

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0072	ARIZONA PUBLIC EMPLOYERS HEALT							
I-2ECPPE 01232016	HEALTH INSURANCE	R	1/27/2016	374.76		073655		
I-2EFPPE 01232016	HEALTH INSURANCE	R	1/27/2016	570.91		073655		
I-2ESPPE 01232016	HEALTH INSURANCE	R	1/27/2016	451.84		073655		
I-CEFPPE 01232016	HEALTH INSURANCE	R	1/27/2016	1,675.38		073655		
I-CEOPPE 01232016	HEALTH INSURANCE	R	1/27/2016	1,334.76		073655		
I-CESPPE 01232016	HEALTH INSURANCE	R	1/27/2016	1,989.69		073655		
I-HECPPE 01232016	HEALTH INSURANCE	R	1/27/2016	1,650.44		073655		
I-HEFPPE 01232016	HEALTH INSURANCE	R	1/27/2016	3,143.05		073655		
I-HEOPPE 01232016	HEALTH INSURANCE	R	1/27/2016	2,255.49		073655		
I-HESPPE 01232016	HEALTH INSURANCE	R	1/27/2016	2,485.35		073655		
I-OEOPPE 01232016	HEALTH INSURANCE	R	1/27/2016	333.69		073655		
I-VECPPE 01232016	VISION INSURANCE	R	1/27/2016	16.08		073655		
I-VEFPPE 01232016	VISION INSURANCE	R	1/27/2016	89.88		073655		
I-VEOPPE 01232016	VISION INSURANCE	R	1/27/2016	49.70		073655		
I-VESPPE 01232016	VISION INSURANCE	R	1/27/2016	52.57		073655		
I-VLCPPE 01232016	LIFE INSURANCE	R	1/27/2016	0.32		073655		
I-VLEPPE 01232016	LIFE INSURANCE	R	1/27/2016	54.20		073655		
I-VLSPPE 01232016	LIFE INSURANCE	R	1/27/2016	4.60		073655		16,532.71
0010	ARIZONA PUBLIC SERVICE							
I-11916-0285	ARIZONA PUBLIC SERVICE	R	1/26/2016	1,503.02		073657		1,503.02
0734	ART DURAZO							
I-12016	ART DURAZO	R	1/26/2016	51.00		073658		51.00
0020	BEYOND EXPRESS II							
I-012216	BEYOND EXPRESS II	R	1/26/2016	289.38		073659		289.38
0056	BUG-ME-NOT PEST CONTROL							
I-012116B	BUG-ME-NOT PEST CONTROL	R	1/26/2016	28.00		073660		28.00
0523	CABLE ONE							
I-11016	CABLE ONE	R	1/26/2016	50.00		073661		50.00
0058	CENTURY LINK							
I-11316-815B	CENTURY LINK	R	1/26/2016	225.95		073662		225.95
0039	CLARKDALE MUNICIPAL WATER UTIL							
I-12016	CLARKDALE MUNICIPAL WATER UTIL	R	1/26/2016	1,064.85		073663		1,064.85
0901	HIRE RIGHT LLC							
I-P0526854	HIRE RIGHT LLC	R	1/26/2016	30.15		073664		30.15

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0103	KATHY BAINBRIDGE							
I-12516	KATHY BAINBRIDGE	R	1/26/2016	12.00		073665		12.00
0103	KATHY BAINBRIDGE							
I-EMERG MGMT SUP	KATHY BAINBRIDGE	R	1/26/2016	135.47		073666		135.47
0744	MARY ELLEN DUNN							
I-12516	MARY ELLEN DUNN	R	1/26/2016	29.72		073667		29.72
0593	MOTOROLA SOLUTIONS INC							
I-13079298	MOTOROLA SOLUTIONS INC	R	1/26/2016	1,375.36		073668		1,375.36
0299	SOUTHWEST WASTE SERVICES, INC							
I-42837	SOUTHWEST WASTE SERVICES, INC	R	1/26/2016	301.44		073669		301.44
0334	STAPLES ADVANTAGE, INC							
I-3289428438	STAPLES ADVANTAGE, INC	R	1/26/2016	244.91		073670		
I-3289428439	STAPLES ADVANTAGE, INC	R	1/26/2016	13.92		073670		
I-3289428440	STAPLES ADVANTAGE, INC	R	1/26/2016	77.12		073670		
I-3290089309	STAPLES ADVANTAGE, INC	R	1/26/2016	38.42		073670		374.37
0157	WALMART							
I-006280	WALMART	R	1/26/2016	74.23		073671		
I-012239	WALMART	R	1/26/2016	61.10		073671		
I-015281	WALMART	R	1/26/2016	10.90		073671		
I-015717	WALMART	R	1/26/2016	121.12		073671		
I-022023	WALMART	R	1/26/2016	63.29		073671		
I-023524	WALMART	R	1/26/2016	49.94		073671		
I-1860	WALMART	R	1/26/2016	80.49		073671		461.07
0075	ARIZONA DEPARTMENT OF REVENUE-							
I-T2 PD FIT012716	13-052014X	R	1/27/2016	14.46		073676		14.46
1	LANGE, CLINTON							
I-000201601271971	BP REFUND	R	1/27/2016	50.00		073677		50.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	127	232,083.33	0.00	232,083.33
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	7	161,404.86	0.00	161,404.86
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 01 Town of Clarkdale
BANK: POOL POOLED CASH
DATE RANGE: 1/01/2016 THRU 1/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
				INVOICE AMOUNT		DISCOUNTS		CHECK AMOUNT
VENDOR SET: 01	BANK: POOL	TOTALS:	NO	134	393,488.19	0.00		393,488.19
BANK: POOL	TOTALS:		134	393,488.19	0.00			393,488.19
REPORT TOTALS:			142	393,488.19	0.00			393,488.19

T: ALL
 ROLL NO#: 01
 PERIOD BEGINNING: 12/27/2015
 PERIOD ENDING: 1/09/2016

P R E L I M I N A R Y

CALC. CT.: 1

*** G R A N D T O T A L S ***

EARNINGS		BENF/REIMB		DEDUCTIONS				TAXES				
DESC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
	679.50	22,752.25			2EC	2EC	5.77	368.99	FED W/H	58,556.46	5,369.86	
RR	1,797.75	31,290.82			2EF	2EF	15.32	555.59	ST WH AZ	58,556.46	1,855.73	
	53.50	1,550.34			2ES	2ES	9.65	442.19	FICA	68,030.76	4,217.88	4217.88
	492.00	492.00			2HS	2HS	245.00	317.10	MEDI	68,030.76	986.46	986.46
	43.50	1,114.99			APR	APR	104.86					
	360.12	6,641.99			APS	APS	36.37					
	82.00	3,190.07			AZ1	AZREV	202.06					
LA	35.00	818.14			CEF	CEF	352.80	1322.58				
K	145.11	2,834.08			CEO	CEO		1668.45				
	2.00	40.30			CES	CES	346.02	1643.67				
					HEC	HEC	84.00	1566.44				
					HEF	HEF	252.00	2891.05				
					HEO	HEO		2255.49				
					HES	HES	161.30	2324.05				
					HSA	HSA	909.27	1910.84				
					ICM	ICMA	1041.69	157.69				
					LTD	STLTD	61.77	61.77				
					NRS	NRS	325.00					
					OEO	OEO		333.69				
					PSR	PSR	1915.43	4287.91				
					SR	STRET	5842.29	5842.29				
					SRB	STRBB	349.89					
					VEC	VEC	16.08					
					VEF	VEF	89.88					
					VEO	VEO	49.70					
					VES	VES	52.57					
					VLC	VLC	0.32					
					VLE	VLE	54.20					
					VLS	VLS	4.60					
TOTALS:	3,690.48	70,724.98		0.00			12527.84	27949.79			12,429.93	5204.34

-----DEPARTMENT RECAP-----

PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	70,724.98	54,043.07	2,665.33	13,524.58	492.00	0.00	12,527.84	12,429.93	45,767.21
TOTALS	70,724.98	54,043.07	2,665.33	13,524.58	492.00	0.00	12,527.84	12,429.93	45,767.21

REGULAR INPUT: 47 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 47

'T: ALL
 'ROLL NO#: 01
 ' PERIOD BEGINNING: 1/13/2016
 ' PERIOD ENDING: 1/13/2016

P R E L I M I N A R Y

CALC. CT.: 1

*** G R A N D T O T A L S ***

-----EARNINGS-----			----BENF/REIMB----		-----DEDUCTIONS-----				-----TAXES-----			
IC	HRS	AMOUNT	DESC	AMOUNT	CD	ABBV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
:	7.23	109.25							FED W/H	111.07	0.00	
:									ST WH AZ	111.07	2.00	
:	1.82	1.82							FICA	111.07	6.89	6.89
:									MEDI	111.07	1.61	1.61
'ALS:	9.05	111.07		0.00							10.50	8.50

-----DEPARTMENT RECAP-----									
PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	111.07	0.00	0.00	111.07	0.00	0.00	0.00	10.50	100.57
'ALS	111.07	0.00	0.00	111.07	0.00	0.00	0.00	10.50	100.57

REGULAR INPUT: 1 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 1

T: ALL
 ROLL NO#: 01
 PERIOD BEGINNING: 1/10/2016
 PERIOD ENDING: 1/23/2016

P R E L I M I N A R Y

CALC. CT.: 2

*** G R A N D T O T A L S ***

-----EARNINGS-----			----BENF/REIMB----		-----DEDUCTIONS-----				-----TAXES-----						
CD	ABV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER	CD	ABV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
2EC	2EC	5.77	368.99	FED W/H	59,013.41	5,199.46		2EC	2EC	5.77	368.99	FED W/H	59,013.41	5,199.46	
2EF	2EF	15.32	555.59	ST WH AZ	59,013.41	1,849.99		2EF	2EF	15.32	555.59	ST WH AZ	59,013.41	1,849.99	
2ES	2ES	9.65	442.19	FICA	68,464.54	4,244.81	4244.81	2ES	2ES	9.65	442.19	FICA	68,464.54	4,244.81	4244.81
2HS	2HS	245.00	317.10	MEDI	68,464.54	992.78	992.78	2HS	2HS	245.00	317.10	MEDI	68,464.54	992.78	992.78
APR	APR							APR	APR	104.86					
APS	APS							APS	APS	36.37					
AZ1	AZREV							AZ1	AZREV	137.93					
CEP	CEP							CEP	CEP	352.80	1322.58				
CEO	CEO							CEO	CEO		1334.76				
CES	CES							CES	CES	346.02	1643.67				
HEC	HEC							HEC	HEC	84.00	1566.44				
HEF	HEF							HEF	HEF	252.00	2891.05				
HEO	HEO							HEO	HEO		2255.49				
HES	HES							HES	HES	161.30	2324.05				
HSA	HSA							HSA	HSA	909.27	1910.84				
ICM	ICMA							ICM	ICMA	1041.69	157.69				
LTD	STLTD							LTD	STLTD	61.47	61.47				
NRS	NRS							NRS	NRS	325.00					
OEO	OEO							OEO	OEO		333.69				
PSR	PSR							PSR	PSR	1920.31	4298.81				
SR	STRET							SR	STRET	5814.24	5814.24				
SRB	STRBB							SRB	STRBB	349.89					
VEC	VEC							VEC	VEC	16.08					
VEF	VEF							VEF	VEF	89.88					
VEO	VEO							VEO	VEO	49.70					
VES	VES							VES	VES	52.57					
VLC	VLC							VLC	VLC	0.32					
VLE	VLE							VLE	VLE	54.20					
VLS	VLS							VLS	VLS	4.60					
TOTALS:		3,677.75	71,158.76			0.00		TOTALS:		12440.24	27598.65			12,287.04	5237.59

-----DEPARTMENT RECAP-----

PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	71,158.76	60,512.53	1,940.38	8,182.85	523.00	0.00	12,440.24	12,287.04	46,431.48
TOTALS	71,158.76	60,512.53	1,940.38	8,182.85	523.00	0.00	12,440.24	12,287.04	46,431.48

REGULAR INPUT: 51 MANUAL INPUT: 0 CHECK STUB COUNT: 0 DIRECT DEPOSIT STUB COUNT: 51

PT: ALL
 ROLL NO#: 01
 PERIOD BEGINNING: 1/27/2016
 PERIOD ENDING: 1/27/2016

P R E L I M I N A R Y

CALC. CT.: 1

*** G R A N D T O T A L S ***

-----EARNINGS-----			----BENF/REIMB----		-----DEDUCTIONS-----				-----TAXES-----			
IC	HRS	AMOUNT	DESC	AMOUNT	CD	ABV	EMPLOYEE	EMPLOYER	DESC	TAXABLE	EMPLOYEE	EMPLOYER
IC	0.00	399.55			LTD	STLTD	0.22	0.22	FED W/H	379.19	0.00	
					SR	STRET	20.36	20.36	ST WH AZ	379.19	14.46	
									FICA	399.55	24.77	24.77
									MEDI	399.55	5.79	5.79
TOTALS:	0.00	399.55		0.00			20.58	20.58			45.02	30.56

-----DEPARTMENT RECAP-----									
PT NO#	GROSS	REGULAR	OVERTIME	LEAVE	OTHER	BENEFITS	DEDUCTIONS	TAXES	NET
	399.55	0.00	0.00	0.00	399.55	0.00	20.58	45.02	333.95
TOTALS	399.55	0.00	0.00	0.00	399.55	0.00	20.58	45.02	333.95

REGULAR INPUT: 4 MANUAL INPUT: 0 CHECK STUB COUNT: 4 DIRECT DEPOSIT STUB COUNT: 0

BOARD OF ADJUSTMENT

January 27, 2016

NOTICE OF A REGULAR MEETING OF THE BOARD OF ADJUSTMENT OF THE TOWN OF CLARKDALE Pursuant to Resolution No. 215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statues, NOTICE IS HEREBY GIVEN that the Board of Adjustment of the Town of Clarkdale meeting scheduled for Wednesday JANUARY 27, 2016 at 6:00 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ, is CANCELLED DUE TO LACK OF AN AGENDA ITEM.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 11 day of January at 10:00 p.m.

Dated this 11th day of JANUARY, 2016

TOWN OF CLARKDALE

By:



Beth Escobar
Senior Planner

MINUTES OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE HELD ON WEDNESDAY, JANUARY 6, 2016, AT 6:30 P.M. IN THE MEN'S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A **Regular Meeting** of the Design Review Board of the Town of Clarkdale was held on Wednesday, January 6, 2016, at 6:30 p.m. in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

BOARD MEMBERS:

Chairperson	Laura Jones	Present
Vice Chairperson	Robyn Prud'homme-Bauer	Present
Board Members	Kerrie Snyder	Present
	Mike Garvey	Present
	Aaron Midkiff	Present

STAFF:

Community Development GIS/Planner II Guss Espolt

Others in Attendance: Applicant: Amber Godina

1. **AGENDA ITEM: CALL TO ORDER:** The Chairperson called the meeting to order at 6:35 p.m.
2. **AGENDA ITEM: ROLL CALL:** The GIS/Planner II called roll.
3. **AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.

There was no public comment.

4. **AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of December 7, 2015.** Board Member Prud'homme-Bauer motioned to approve the **Regular Meeting Minutes of December 7, 2015.** Board Member Garvey seconded the motion. The motion passed unanimously.
5. **AGENDA ITEM: REPORTS:**

Chairperson and Member Report: None.

Staff Report Updates: None at this time.

6. **NEW BUSINESS:**

- a. **DISCUSSION & POSSIBLE ACTION CONSIDERATION AND POSSIBLE ACTION:**
DRB-091186 – Discussion/possible action regarding a sign and lighting application for Violette’s Bakery Café, a new business located at 900 Main Street, parcel number 400-03-178.

Board Action: Board Member Snyder, being the landlord of the applicant, recused herself from this discussion and left the dais.

Staff Report:

Background

Mrs. Amber Godina has submitted an application to Design Review for a sign package including the following: a wall sign with a fully shielded downward facing light on the Ninth Street side of the caboose, a graphic on the existing free standing sign on the Ninth Street side of the caboose, stenciled lettering of “Café” on an existing caboose railing panel facing Main Street, and a portable sign for daily specials on the Main Street side of the caboose. A solar address light for a new business will be located at 900 Main Street, parcel # 400-03-178.

Violette’s Bakery Cafe’s wall sign materials will be a digitally printed graphics applied over a 52” wide x 39” high x .5” thick omega board. The board will be attached to the caboose with four screws and anchors. The text of “Violette’s Bakery Cafe” and creative border will be black with a cream background. (See attached exhibit.)

Applicant’s free standing sign materials will be a digitally printed graphic applied over the 48” wide x 18” high .5” thick omega board on the existing sign frame. The text of “Bakery Cafe” will be black with a cream background. (See attached exhibit.)

A proposed 2’ wide x 3’ high portable sign is to be placed on the sidewalk adjacent to Main Street in front of the business. The portable sign will be located on the public right- of-way and applicant shall ensure the minimum 5-foot ADA isle width is maintained. The proposed portable sign will display the daily specials written in chalk. (See attached exhibit.)

Applicant has requested to add 5” white stenciled letters of “Café” to an existing black metal panel on the caboose railing, facing Main Street. (See attached exhibit.)

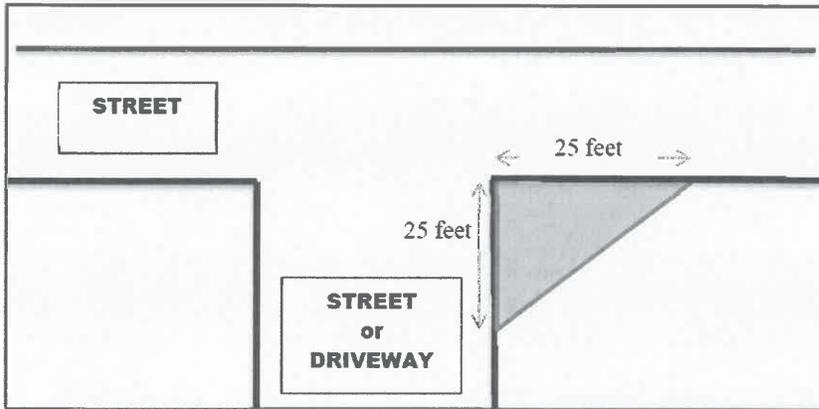
Applicant has proposed one bronze, fully-shielded lantern-style light fixture above the wall sign, and one wall-mounted outdoor solar powered low wattage LED address light near the front door facing Main Street. (See attached exhibit.)

Staff Analysis

VISIBILITY SIGHT LINES

Zoning Code Chapter 7, Section 7-10 Visibility Sight Lines: To preserve visibility at intersections sight, an unobstructed view shall be maintained within these triangular areas:

1. At the intersection of two streets, or where a driveway or alley intersects a street, a triangle defined by measuring 25 feet in length along the curb or edge of improved roadway from their point of intersection, the Town may require more than 25 feet in high volume, high speed traffic areas. The existing sign frame is 6.5' from Caboose outside of the 25' sight triangle. Application complies.



2. No signs, except traffic signs, shall exceed a height of 30 inches above the grade of the lower roadway within the triangle area. Sign projection, or overhang, across this area shall be permitted only when the bottom of the sign is a minimum of 9 feet above grade of the higher roadway. Application complies.

WALL SIGN

Zoning Code Chapter 7, Section 7-8 P. Permitted Signs. Wall Signs: Violette's Bakery Cafe sign complies with this code.



1. Maximum number equals one per approved wall area. An approved wall area, per Definitions, Chapter Two of the Town of Clarkdale Zoning Code is a wall facing a public street or containing the primary public access Violette's Bakery Cafe wall sign complies with the sign count.

2. ***Maximum height equals top of wall to which affixed.*** Violette's Bakery Cafe wall sign complies.
3. ***Maximum projection from wall surface equals 18 inches, with a minimum clearance of 9 vertical feet if located over a public right-of-way.*** Violette's Bakery Café wall sign is not located over public right-of-way. Application complies.
4. ***See section 7-9 of this Code for maximum sign square footage.*** With the 12 square foot free-standing sign and the 12 square foot wall sign a total of 24 square feet of signage that applies to the maximum allowable is being proposed for this new business. There is a remainder of 211.5 square feet of signage available for this property.

Calculation of remaining allowed signage space:

122 linear feet Ninth Street frontage + 35 linear feet Main Street frontage = 157 total considered linear feet

157 total considered linear feet x 1.5 square feet allowed per linear foot = 235.5 total permitted signage in square feet

235.5 total permitted signage in square feet – 24 square feet of requested signage per this application = 211.5 square feet remaining for additional signage

Pertinent Design Guidelines as reviewed by DRB on 02/06/2013

1. ***No more than three different fonts should be used in the text for the sign.*** The proposed sign has (1) one font and does not exceed the suggested font counts.
2. ***Sign should have no more than 50 percent opacity. Dark background colors are preferred.*** The proposed sign complies with the new criteria, featuring black lettering with cream background.
3. ***Signs should be non-reflective.*** The proposed sign has no reflectivity.
4. ***Signs should be readable from the closest major road.*** The readability of the sign complies with the new criteria.

PORTABLE SIGN

Zoning Code Chapter 7 Sign Code Section 7-8 H Portable Signs applicable code:
Violette's Bakery Cafe portable sign complies with this code.

1. ***Permitted in the Commercial and Central Business Districts with the following restrictions:***

Maximum size is six (6) square feet. Portable sign is (5) five square feet.

Information on signs shall be current. The proposed portable sign shall display the daily specials written in chalk.

Signs shall be of sufficient weight and durability to withstand wind gusts and storms so as not to blow over or become airborne. The proposed portable sign is made of steel and supports the proper weight requirements.

One portable sign is allowed per business. Only one proposed portable sign is submitted.

One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk. The portable sign will be located on the public right of way and applicant shall ensure minimum 5-foot ADA isle width is maintained.

No attachments to a portable sign are permitted. Proposed portable sign has no attachments.

Portable signs shall be displayed only during the posted hours the business is open. Proposed portable sign will be removed at the close of business hours.

OUTDOOR LIGHTING

***Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements:
N. Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.***

1. Dark Sky Kingston Collection Wall-Mount Outdoor Bronze Lantern: The lantern is made of aluminum and brass, finished in a weather resistant bronze. Applicant will use a low wattage bulb and comply with the Town Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements.

2. Outdoor Black Solar Powered LED Address Light: The plastic address light is solar powered and holds a 6 to 8 hour charge. The (2) LED bulbs produce 2.5 lumens and remain cool to the touch at all times. Town Code is silent on lit addresses.

PREMISES IDENTIFICATION

2012 IPMC (International Property Maintenance Code): Section 304 Exterior Structure 304.3 Premises Identification. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numbers or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch. Applicant will leave the existing address numbers which are located on the caboose fascia facing Main Street.

Possible Actions

The Design Review Board may approve the signage and lighting submitted, conditionally approve the signage and lighting with stipulations, or disapprove the application as filed.

Staff Recommendations

Staff recommends the signage as presented be approved with the following stipulations:

1. Applicant must keep up appearance of portable sign to comply with ***Zoning Code Chapter 7 Sign Code Section 7-2 H. General Provisions:*** Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.
2. ***One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk.*** Applicant shall ensure minimum 5-foot ADA isle width is maintained.
3. Applicant must comply with ***Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements:*** Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.
4. Applicant will leave the existing address numbers which are located on the caboose fascia facing Main Street to remain in compliance with **2012 IPMC (International Property Maintenance Code): Section 304 Exterior Structure 304.3 Premises Identification.** Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numbers or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch.

Applicant Presentation:

Ms. Godina informed the board that when she selected her lighting she considered the night sky.

Board Discussion:

Board Member Prud'homme- Bauer stated she loved the sign and asked the applicant if she would consider a border around the text to highlight the sign and make it 'pop'. The applicant prefers the sign without the border to highlight the brand. Board Member Prud'homme-Bauer explained a border would help highlight the logo. The applicant stated she might consider a thin line and will discuss with her sign designer.

Board Member Midkiff suggested the wall sign be framed to mimic the existing window frames and consider a wider light. The applicant stated she likes the minimal lighting.

Board Member Prud'homme-Bauer stated she liked the 'Cafe' sign on the rails. Board Member Midkiff asked if the 'Café' sign could be backlit?

GIS/Planner II Espolt stated back-lit signs are permitted by the Sign Code, however the proposed sign is stenciled and back lighting would be expensive.

ACTION: Board Member Prud'homme-Bauer motioned to approve DRB-091189 – regarding a sign and lighting application for Violette's Bakery Café, a new business located at 900 Main Street, parcel number 400-03-178 with the recommendation the applicant add a border to the monument sign and with the following Staff recommended stipulations:

1. ***Chapter 7 Sign Code Section 7-2 H. General Provisions:*** Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.

2. ***One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk.*** Applicant shall ensure minimum 5-foot ADA isle width is maintained.

3. Applicant must comply with ***Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements:*** Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.

4. Applicant will leave the existing address numbers which are located on the caboose fascia facing Main Street to remain in compliance with **2012 IPMC (International Property Maintenance Code): Section 304 Exterior Structure 304.3 Premises Identification.** Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numbers or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch.

Board Member Midkiff seconded the motion. The motion passed unanimously.

Board Member Snyder rejoined the meeting.

7. **FUTURE AGENDA ITEMS:** GIS/Planner II Espolt informed the board that a presentation regarding the draft design guidelines for the SR 89A area will be given to the Board at their next regular meeting.

8. **ADJOURNMENT:** Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 7:00 p.m.

APPROVED BY:

SUBMITTED BY:

Chairperson

Guss Espolt

DRAFT

***Design Review Board
January 6, 2016***

Laura Jones

GIS/Planner II

MINUTES OF A REGULAR MEETING OF THE PLANNING COMMISSION OF THE TOWN OF CLARKDALE HELD ON TUESDAY, JANUARY 19, 2016 IN THE MEN’S LOUNGE OF THE CLARK MEMORIAL CLUBHOUSE, 19 N. NINTH STREET, CLARKDALE, AZ.

A Regular Meeting of the Planning Commission of the Town of Clarkdale was held on Tuesday, January 19, 2016 at 4:00 p.m., in the Men’s Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, AZ.

Planning Commission:

Chair	Ida-Meri deBlanc	Present
Vice Chair	John Erickson	Present
Commissioners	Jorge Olguin	Present
	Craig Backus	Present
	Deborah Hunseder	Present

Staff:

Community Development Director	Jodie Filardo
Senior Planner	Beth Escobar

Others in Attendance: Phil Terbell.

- 1. AGENDA ITEM: CALL TO ORDER:** Chair de Blanc called the meeting to order at 4:00 p.m.
- 2. AGENDA ITEM: ROLL CALL:** Director Filardo called the roll.
- 3. AGENDA ITEM: PUBLIC COMMENT:** The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit his or her comments to FIVE MINUTES.

There was no public comment.

- 4. AGENDA ITEM: MINUTES:** Consideration of the **Regular Meeting Minutes of December 15, 2015**. The Chair entertained a motion to accept the minutes. Commissioner Erickson motioned to approve the Regular Meeting Minutes of December 15, 2015. Commissioner Hunseder seconded the motion. The motion passed unanimously.
- 5. AGENDA ITEM: REPORTS:**
 - a. Chair and Members Report:** Commission Erickson stated the array has been installed on the cell tower behind Nate’s Cowboy Café and the walls are being installed on the Dollar General. He also provided an update on the electronic poll hosted by the Verde Independent this weekend that showed 67 percent of responders were in support of the proposed 200 foot cell tower in the industrial area. Commissioner Olguin pointed out this poll is from participants throughout the region.

b. Director’s Report:

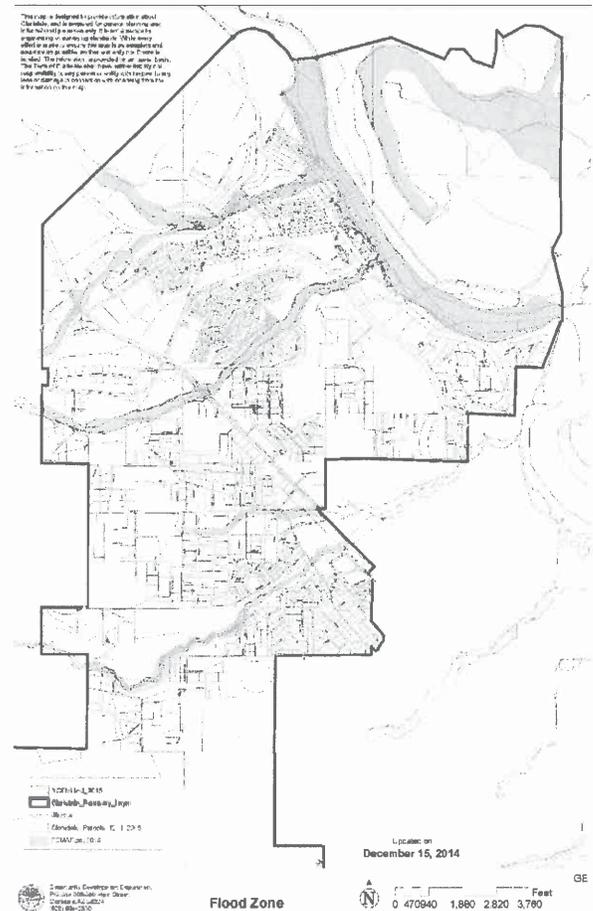
December 2015 Statistics.



Recent Permits Issued - 11 total

- New single family home at 1900 Sable Ridge Road (Crossroads at Mingus)
- Masonry fence at 1880 Peregrine Lane
- Accessory structure at 699 Reta Street
- 10 KW photovoltaic solar electric at 554 McKinnon Drive
- 10 KW photovoltaic solar electric at 637 King Copper Road
- Masonry wall at 1880 Peregrine
- Reroof at 103 Thirteenth Street
- Accessory structure at 1175 Linger Lane
- Remodel at 1105 Main Street
- Re-roof at 103 Thirteenth Street
- Remodel at 1261 Deborah Drive

Emergency preparations – flood. Based on Federal Emergency Management Agency map updates, please see the areas now at risk for flooding within the town’s boundaries in this adjacent map. The modifications to the map are demonstrated by the pink lines on the map. Of special note, the areas of the Mescal Wash towards the southern end of town have been reduced significantly from the previously noted flood areas as shown in the light blue. Due to concerns with El Nino weather patterns predicted for this upcoming winter, the Town is working on emergency preparedness planning in advance of any storm.



ZoomProspector. Staff attended a webinar introducing

new features of the Zoom Prospector economic web tool hosted by APS (Arizona Public Service Industrial and Commercial Sites and Buildings). This is a free service and we currently have a presence on this site which promotes economic development opportunities to a global audience. The upgraded website, which will be mobile friendly and provide the ability for more customization for the Town will launch mid-January 2016. Staff is working with APS to correct some minor errors in the community data information for Clarkdale.

Drone inquiry. An inquiry was received from Josh Gray, owner of SpinWidgets, regarding whether the Town had adopted regulations related to operation of unmanned aircraft systems, or drones. Mr. Gray is a drone enthusiast and follows the Federal Aviation Administration regulations for operation of these aircraft. FAA Regulation FMRA Section 336 requires operators to comply with any ‘community based set of safety guidelines’. Mr. Gray was informed the Town has not adopted guidelines regarding operations of this type of aircraft. Mr. Gray does register his flights with the Cottonwood Airport Authority.

Dollar General updates. The recent rains have tested the new catchment basin installed by the Dollar General contractors along Lisa Street. It works!



Way-finding Monuments – we’re having a lottery. Need advertising to direct traffic to your commercial or industrial Clarkdale store-front? Is yours a registered Clarkdale business? Then we have an opportunity for you! For \$1,000 per year, your sign could appear on a major Clarkdale road.

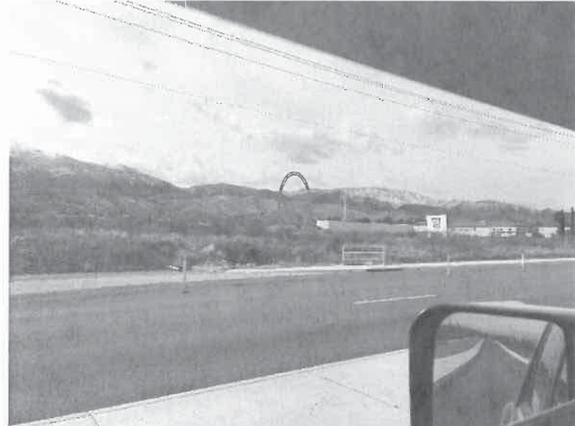


Mark your calendars for the Town of Clarkdale’s first-ever monument sign lottery to be held on Tuesday, January 19th at 6 PM in Clarkdale’s Town Hall Complex Men’s Lounge at 19 N. Ninth Street, Clarkdale, AZ. Lottery tickets will be available at the door at \$20 per ticket, limit 5. Winners will have an opportunity to select the monument on which their signage will appear.

Monument leases for five-year terms only are available at \$5,000, payable in advance of monument order placement. Monuments will be ordered when full payment, sign art, and signed lease agreements are received. There are 7 total sign locations available **per monument** – 2 on the front and 5 on the back, and collaborations are encouraged. Get with your fellow business owners before the lottery and plan how to maximize your investment. Each sign measures 12” high x 60“-wide. (Included

here is a mock-up of the front of a monument. The two signs available on the front are represented by the top two blanks in the monument.)

Cell tower updates. The resident at 1108 Main Street who attended the Planning Commission’s December 15 public hearing for the proposed wireless facility in the Industrial District has been going door-to-door along Main Street to notify residents of the proposal. As a result, staff has had two telephone inquiries and two walk-in customers requesting additional information about the CUP application. In addition, the arrays on the cell tower behind Nate’s Cowboy Café were under construction this week. Please see the attached photo.

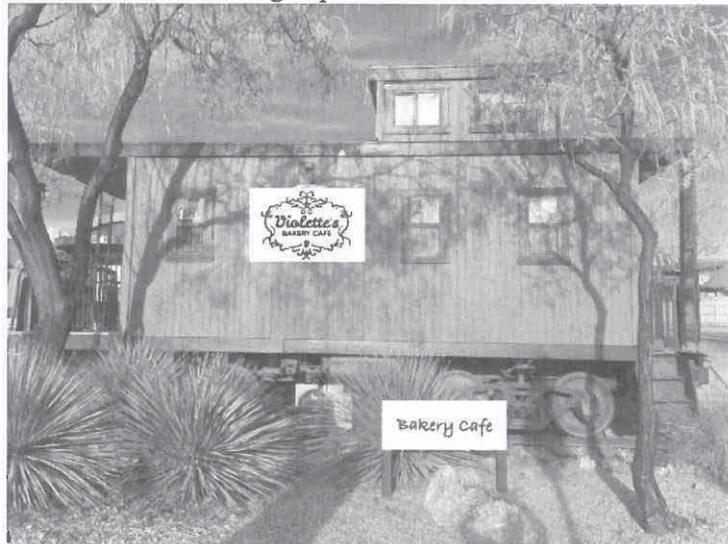


Violette’s Bakery Café. On January 6, 2016 the Clarkdale Design Review Board approved the application DRB-091186 Violette’s Bakery Café with the following stipulations and recommendations:

Stipulations proposed by staff:

Applicant must keep up appearance of portable sign to comply with **Zoning Code Chapter 7 Sign Code Section 7-2 H. General Provisions:** Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.

One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk. Applicant shall ensure minimum 5-foot ADA isle width is maintained.



3. Applicant must comply with **Zoning Code Chapter 8 Outdoor Lighting Code Section 8-7 N Lighting Requirements:** Lighting used for all externally illuminated signs shall conform to all restrictions of this Ordinance, shall be fully shielded, and shall be turned off at 10:00 p.m. or at the close of business whichever is later.

4. Applicant will leave the existing address numbers which are located on the caboose fascia facing Main Street to remain in compliance with **2012 IPMC (International Property Maintenance Code): Section 304 Exterior Structure 304.3 Premises Identification.** Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall be Arabic numbers or alphabet letters. Numbers shall be a minimum of 4 inches in height with a minimum stroke width of 0.5 inch.

Board Recommendations:

The applicant will consider adding a thin outlined border to the sign.

Resignation. Just wanted to let you all know that sadly, on January 11th Vicki McReynolds submitted her resignation effective immediately. We will be working with Human Resources on a transition plan from here. We wish Vicki all the best with her future endeavors.

6. NEW BUSINESS:

**a. Discussion/possible action regarding the next segment of the SR 89A Focus Area
Master Plan: Centerville to Lisa Roundabout**

Staff Report:

Background:

After endorsement by Town Council of the focus area master planning process, it is time to begin examining the next segment of the SR 89A Corridor between the Centerville and Lincoln/Lisa Roundabouts.

Area description

This section of the highway is approximately one-third of a mile in length. There are thirteen separate parcels and ten separate property owners. Six of the owners are out of the area.

The properties vary in depth from 250 to 280 feet. There are several existing structures and four businesses along the west side of this segment:

- Clarkdale Baptist Church, 1051 SR 89A
- Chateau Tumbleweed (Red River Cattle LLP) 1151 SR 89A
- Olsen's, 1171 SR 89A
- Dollar General (under construction), 1191 SR 89A

There are ten parcels on the west side of the highway with an average width of 60 feet. There are two parcels on the east side of the highway, one approximately 400 feet in length and one approximately 800 feet in length. Mingus Shadows Drive, a right-in, right-out only connection to SR 89A separates these two parcels on the east side of the highway.

Access to Lampliter Village, a 135-unit manufactured home park, is off of SR 89A just past the Centerville roundabout.

Access to the Foothill Terrace (137 lots) and Mingus Shadow (111 lots) subdivisions are from the Lincoln/Lisa subdivision. In addition, there are approximately 100 residences to the west on metes and bounds parcels that access from the Lincoln/Lisa Roundabout. There is a potential for large scale residential development on both sides of this roundabout.

There is sidewalk on both sides of the highway.

Drainage and Topography

There are no major drainage features in this area. The topography climbs from 3580 feet to 3620 feet from the Lincoln/Lisa roundabout to the Centerville Roundabout.

Centerville Anomaly

There are 10 parcels within the Centerville Subdivision, platted in 1920, that have commercial zoning. The commercial zoning designation was probably first applied by Yavapai County and was transferred to the Town when this area was annexed. Six of these parcels with existing homes have split zoning. Two parcels, approximately 12,000 square feet combined, are undeveloped. Is it unclear without a legal determination whether the residential plat overrides the commercial zoning.

Design Guidelines

After input from the Design Review Board, staff has developed guidelines for this Focus Area. Staff is asking for input from the Planning Commission before taking the guidelines to the Design Review Board for adoption.

Recommendation: Staff is asking the Planning Commission for direction regarding preparations for the public meeting on this Focus Area.

Commission Discussion:

Chair de Blanc expressed a concern about the appearance of properties in the Centerville neighborhood that are visible from the highway. Commissioner Backus mentioned the required screening wall for new development. He also suggested a possible access road from Mingus Shadows Drive to the Centerville Roundabout parallel to the highway.

The Commission also reviewed the proposed guidelines for the Focus Area. These will be presented to the Design Review Board for adoption.

Commission Action: The Commission directed staff to expand the focus area to include the remaining segment of SR 89A and schedule the stakeholder’s meeting at the next regular Commission meeting on Tuesday, February 16 at a location along the highway corridor if possible.

7. FUTURE AGENDA ITEMS: None

8. ADJOURNMENT: Chair de Blanc entertained a motion for adjournment. Commissioner Backus motioned to adjourn the meeting. Commissioner Erickson seconded the motion. The motion passed unanimously. The meeting adjourned at 5:00 p.m.

APPROVED BY:

SUBMITTED BY:

Ida de Blanc
Chairperson

Beth Escobar
Senior Planner

AGENDA ITEM: MINUTES – Discussion and acknowledgment of the minutes of the Special Meeting of the Library Advisory Board on September 9, 2015 and the Regular Meeting of the Parks & Recreation Commission on September 9, 2015.

Commissioners acknowledged the minutes, there was no discussion.

AGENDA ITEM: SET REGULAR MEETING DATES: Discussion and consideration of a regular monthly meeting date.

Staff reviewed current town meetings and available weekdays to consider for regular meetings with the Commission. There was open discussion on meeting times and weekdays.

Commissioner Westcott motioned to set the Community Services Commission meeting date for the 2nd Wednesday of each month at 6:00 pm. Vice Chairperson Kramer seconded the motion. The motion passed unanimously.

AGENDA ITEM: WORKSESSION: A worksession to review and discuss the background and creation of the Community Services Department, and evolution towards a Community Services Commission.

HR/Community Services Director Janet Perry recapped the Staff Report, which focused on the evolution and processes involved with merging the Library Advisory Board and Parks & Recreation Commission, and the Community Services Department which supports these efforts. Separate mention of the relativity of Town Code section 17 was discussed with copies of same provided to Commissioners.

Director Perry addressed current departmental programming, duties and events, mentioning the challenges posed and additional considerations generated by creating new activities.

Director Perry stated that future meetings will tackle a variety of items which are pivotal for setting new groundwork such as review of existing Library Advisory Board and Parks & Recreation accounts (General Fund and donation), discussing information gained from prior community surveys, possible involvement or representation with related agencies or organizations.

Chairperson Curé asked whether or not future items may include decisions and/or recommendations relating to park or trail development. Director Perry explained how the purpose of the new Commission as set forth by Council was inclusive of past purposes and directives for both the Library Advisory Board and Parks & Recreation Commission.

AGENDA ITEM: WORKSESSION- A worksession to discuss the Community Services Commission's purpose, and to establish a vision and mission.

Town Manager Gayle Mabery expressed appreciation for the commitment demonstrated by each Commissioner's service to the Town.

Town Manager Mabery prefaced the worksession by acknowledging benefits had through the Council developing a Vision and Mission for the Town, and similarly by each Board or Commission based on their particular purpose. Being a new Commission, this group was in the rare position of setting the stage for future members through this exercise.

Town Manager Mabery explained the Vision and Mission should be defined in the context of client/customer expectations. The Vision of an organization is a future desirable state that the organization aspires to. A vision statement describes the direction an organization wants to take and the desired end result once it gets there.

A Mission Statement reflects the operational purpose of the organization, the reason why the organization exists, and its core business. It answers the question – how does the organization intend to serve its clients and stakeholders – in the process of achieving its vision.

Commissioners engaged in a motivating session, offering a variety of ideas, concerns and insights while focusing on words to clearly and fairly express their intent. The resulting draft statements:

Vision: Connecting People to Clarkdale

Mission: Creating opportunities for people to enjoy and get involved in our Clarkdale experience by uniting, cultivating and protecting the small town experience and our environment.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Vision and Mission Statements

AGENDA ITEM: ADJOURNMENT - With no further business before the Commission and with no objection, the meeting adjourned at 7:07 p.m.

APPROVED:

Peter Curé, Chairperson

SUBMITTED BY:

Joni Westcott, Administrative Assistant II



Staff Report

- Agenda Item:** **Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Verde Valley Habitat for Humanity Clarkdale, Inc. during their fundraising event to be held on Saturday, April 23, 2016 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.
- Staff Contact:** Kathy Bainbridge, Town Clerk/Finance Director
- Meeting Date:** February 9, 2016
- Background:** Applicant Tania Simms, on behalf of Verde Valley Habitat for Humanity, is requesting a Special Event Liquor License for a special event to be held on Saturday, April 23, 2016 from 5 – 9 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ. Clarkdale Police Department has reviewed the application and no issues arose.
- Recommendation:** Staff recommends that the Town Council approve a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Tania Simms, on behalf of Verde Valley Habitat for Humanity, for a special event to be held on Saturday, April 23, 2016 from 5 – 9 p.m. at the Clark Memorial Clubhouse located at 19 N. Main Street, Clarkdale, AZ.

Original



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
Fee= \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: VERDE VALLEY HABITAT FOR Humanity, Inc
SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-075 4480

SECTION 3 The organization is a: (check one box only)
[X] Charitable [] Fraternal (must have regular membership and have been in existence for over five (5) years)
[] Religious [] Civic (Rotary, College Scholarship) [] Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? [] Yes [X] No

Name of Business License Number Phone (include Area Code)

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- [] Place license in non-use
[] Dispense and serve all spirituous liquors under retailer's license
[X] Dispense and serve all spirituous liquors under special event
[] Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? [X] On-site consumption [] Off-site (auction) [] Both

SECTION 7 Location of the Event: CLARKDALE MEMORIAL Clubhouse
Address of Location: 19 N. 9th St. CLARKDALE YAVAPAI AZ 86324

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? [] Yes [] No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Simms TANIA S 8/13/65
Last First Middle Date of Birth

2. Applicant's mailing address: 2152 E. Branded Dr. Cottonwood AZ 86326
Street City State Zip

3. Applicant's home/cell phone: (928) 301-2067 Applicant's business phone: (928) 649-6788

4. Applicant's email address: tania.simms@vvhabitat.org

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? _____
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name: VERDE VALLEY HABITAT FOR Percentage: 100%
 Address: P.O. Box 1 2515 Humanity Cottonwood, AZ 86326
Street City State Zip

Name: _____ Percentage: _____
 Address: _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police 0 Number of Security Personnel Fencing Barriers

Explanation: We will have two certified bartenders who follow all laws and controls, including checking identification before serving. minors will not be served.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>4/23/16</u>	<u>Saturday</u>	<u>5:00 pm</u>	<u>9:00 p.m.</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? _____
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name: VERDE VALLEY HABITAT FOR HUMANITY Percentage: 100%
 Address: P.O. Box 2515 Cottonwood, AZ 86326
Street City State Zip

Name: _____ Percentage: _____
 Address: _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

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 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

1 Number of Police 0 Number of Security Personnel Fencing Barriers

Explanation: We will have two certified bartenders who follow all laws and controls, including checking identification before serving. minors will not be served.

Approved by: [Signature] Amended Map Approved By [Signature]
 Date 1/28/16

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>4/23/16</u>	<u>Saturday</u>	<u>5:00 pm</u>	<u>9:00 p.m.</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

I, TANIA SIMMS declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

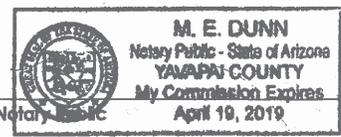
X Tania Simms Executive DIR, 12/15/15 928-649-6788
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15th December 2015
Day Month Year

State Arizona County of Yavapai

My Commission Expires on: 4-19-19
Date

M. E. Dunn
Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

I, TANIA SIMMS declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

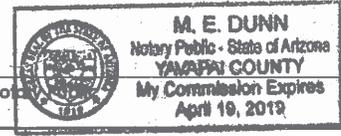
X Tania Simms Executive DIR, 12/15/15
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 15th December 2015
Day Month Year

State Arizona County of Yavapai

My Commission Expires on: 4-19-19
Date

M. E. Dunn
Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

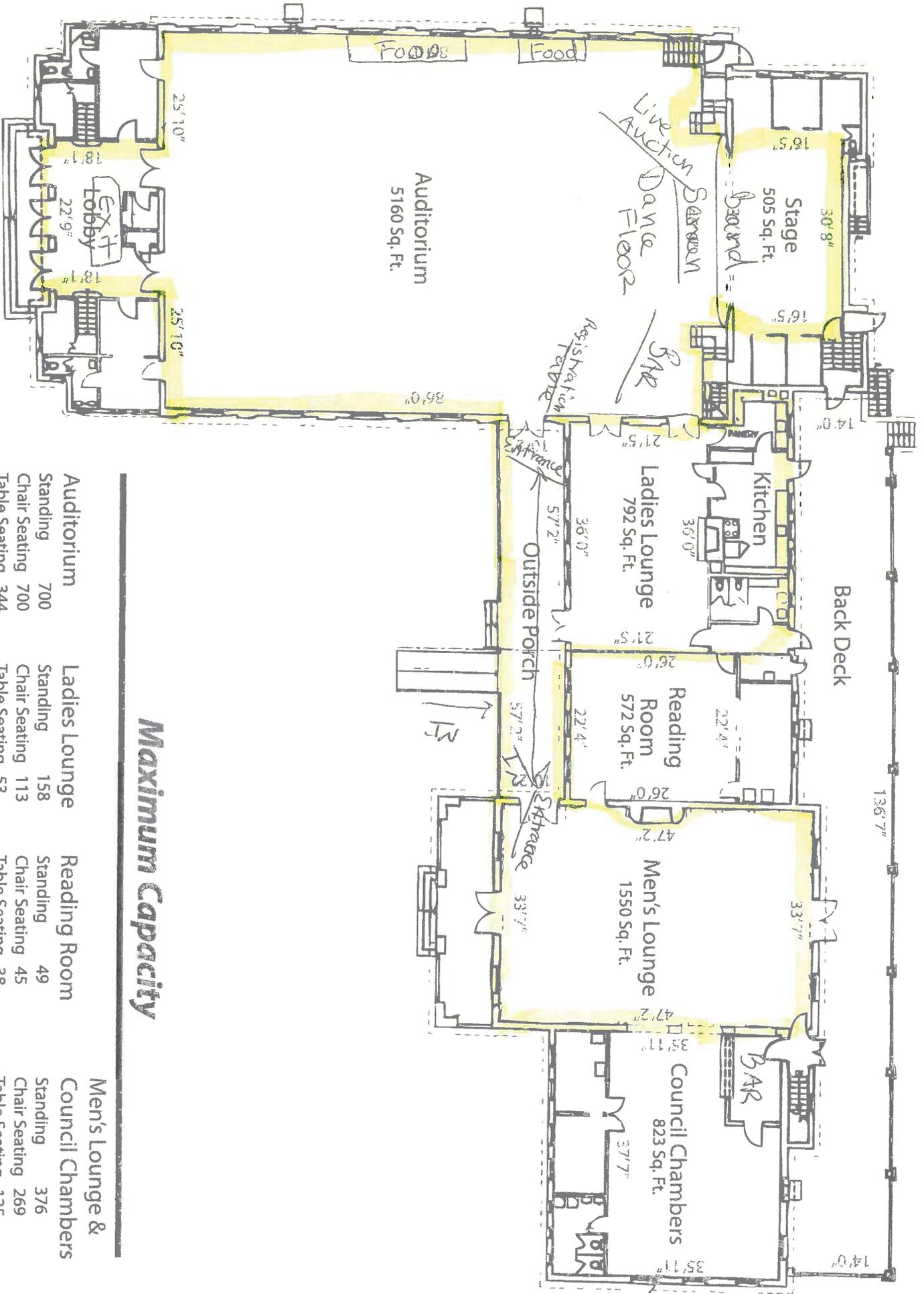
I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.
D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.
E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.
F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Maximum Capacity

Auditorium
 Standing 700
 Chair Seating 700
 Table Seating 344

Ladies Lounge
 Standing 158
 Chair Seating 113
 Table Seating 53

Reading Room
 Standing 49
 Chair Seating 45
 Table Seating 38

Men's Lounge & Council Chambers
 Standing 376
 Chair Seating 269
 Table Seating 125



Staff Report

Agenda Item: **Salary Range Placement Table Resolution** – Approval of Resolution #1513 adopting a change to the Salary Range Placement Table.

Staff Contact: Janet Perry, HR/Community Services Director

Meeting Date: February 9, 2016

Background: As our organization moves forward through staffing changes, reassessments are made to determine whether or not creative opportunities exist at any given time to fill or replace a position with one that might better fit growing organizational needs. When considering filling the recent vacancy of the Administrative Assistant II position in the Community Development Department, an expansion of duties was deemed a necessity, however current budget constraints held creative efforts to change position responsibilities to a minimum.

As a result, we have developed a new Community Development Technician position which combines the prior administrative duties with others added that directly support permitting and other department skilled activities. Placement of this position is recommended in Salary Range 13, which is one range higher than the Administrative Assistant II position. The new hire starting wage should be very close to what had been paid previously, with some financial buffer provided by the 10 – 12 week time of not funding for the prior position.

The attached Salary Range Placement Table reflects the referenced change in *bold/italicized* text and in detail is:

1. Range 13: Insertion of the new Community Services Technician position;

If approved, the proposed changes would replace Resolution #1489 as approved by Council on January 13, 2015.

Recommendation: To approve Resolution #1513 adopting a Salary Range Placement Table for Town employees.

RESOLUTION # 1513

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CLARKDALE, ARIZONA, AMENDING RESOLUTION #1454, ADOPTING A RANGE PLACEMENT TABLE FOR EMPLOYEE SALARY RANGES, AND SETTING EFFECTIVE DATES.

BE IT RESOLVED by the Mayor and the Town Council of the Town of Clarkdale:
THAT the following Salary Range Placement Table is hereby adopted effective February 9, 2016.

Town of Clarkdale Salary Range Placement Table

* FLSA Exempt Positions
 + Department Head

Range Number	Current Title	Pay Period	Minimum	Control Point	Incentive Maximum
	Seasonal/Temporary Positions (Cashier, Recreation Aid, Lifeguard, Rec Assistant, Head Lifeguard)		\$8.05	10.47	12.88
1		Hourly	\$8.05	\$10.47	\$12.88
		Bi-Weekly	\$644.00	\$837.60	\$1,030.40
		Monthly	\$1,395.39	\$1,814.87	\$2,232.62
		Annually	\$16,744.00	\$21,777.60	\$26,790.40
2		Hourly	\$8.15	\$10.59	\$13.04
		Bi-Weekly	\$652.00	\$847.20	\$1,043.20
		Monthly	\$1,412.67	\$1,835.60	\$2,260.27
		Annually	\$16,952.00	\$22,027.20	\$27,123.20
3		Hourly	\$8.56	\$11.12	\$13.69
		Bi-Weekly	\$684.60	\$889.98	\$1,095.36
		Monthly	\$1,483.30	\$1,928.29	\$2,373.28
		Annually	\$17,799.60	\$23,139.48	\$28,479.36
4	Library Aide	Hourly	\$8.99	\$11.68	\$14.38
		Bi-Weekly	\$718.83	\$934.48	\$1,150.13
		Monthly	\$1,557.47	\$2,024.70	\$2,491.94
		Annually	\$18,689.58	\$24,296.45	\$29,903.33
5		Hourly	\$9.43	\$12.27	\$15.10
		Bi-Weekly	\$754.77	\$981.20	\$1,207.63
		Monthly	\$1,635.34	\$2,125.94	\$2,616.54
		Annually	\$19,624.06	\$25,511.28	\$31,398.49
6	Custodian	Hourly	\$9.91	\$12.88	\$15.85
		Bi-Weekly	\$792.51	\$1,030.26	\$1,268.02
		Monthly	\$1,717.11	\$2,232.24	\$2,747.37
		Annually	\$20,605.26	\$26,786.84	\$32,968.42
7	Library Assistant	Hourly	\$10.40	\$13.52	\$16.64
		Bi-Weekly	\$832.14	\$1,081.78	\$1,331.42
		Monthly	\$1,802.96	\$2,343.85	\$2,884.74
		Annually	\$21,635.53	\$28,126.18	\$34,616.84
8	Town Crew	Hourly	\$10.92	\$14.20	\$17.47
	Records Clerk	Bi-Weekly	\$873.74	\$1,135.87	\$1,397.99
	Utility Technician	Monthly	\$1,893.11	\$2,461.04	\$3,028.97
		Annually	\$22,717.30	\$29,532.49	\$36,347.68

Range Number	Current Title	Pay Period	Minimum	Control Point	Incentive Maximum
9		Hourly	\$11.47	\$14.91	\$18.35
		Bi-Weekly	\$917.43	\$1,192.66	\$1,467.89
		Monthly	\$1,987.76	\$2,584.09	\$3,180.42
		Annually	\$23,853.17	\$31,009.12	\$38,165.07
10		Hourly	\$12.04	\$15.65	\$19.27
		Bi-Weekly	\$963.30	\$1,252.29	\$1,541.28
		Monthly	\$2,087.15	\$2,713.30	\$3,339.44
		Annually	\$25,045.82	\$32,559.57	\$40,073.32
		Shift Rate	\$8.60	\$11.18	\$13.76
11	Administrative Assistant I	Hourly	\$12.64	\$16.44	\$20.23
	Parks and Recreation Coordinator	Bi-Weekly	\$1,011.47	\$1,314.91	\$1,618.35
	Medium Equipment Operator	Monthly	\$2,191.51	\$2,848.96	\$3,506.42
	Accounting Clerk I Utility Clerk I	Annually	\$26,298.12	\$34,187.55	\$42,076.99
12	Animal Control Officer	Hourly	\$13.28	\$17.26	\$21.24
	Code Enforcement Officer	Bi-Weekly	\$1,062.04	\$1,380.65	\$1,699.26
	Court Clerk	Monthly	\$2,301.09	\$2,991.41	\$3,681.74
	Administrative Assistant II	Annually	\$27,613.02	\$35,896.93	\$44,180.83
	Library Manager	Shift Rate	\$9.48	\$12.32	\$15.17
	Pool Manager				
	Accounting Clerk II Water Utility Operator Utility Clerk II				
13	Deputy Town Clerk	Hourly	\$13.94	\$18.12	\$22.30
	Water/WWTP Operator - Grade I & II	Bi-Weekly	\$1,115.14	\$1,449.68	\$1,784.23
	Accounting Supervisor	Monthly	\$2,416.14	\$3,140.98	\$3,865.82
	Parks & Recreation Supervisor	Annually	\$28,993.67	\$37,691.77	\$46,389.88
	Police Aide				
Community Development Technician					
14	Mechanic	Hourly	\$14.64	\$19.03	\$23.42
	Town Crew Division Lead Worker	Bi-Weekly	\$1,170.90	\$1,522.17	\$1,873.44
		Monthly	\$2,536.95	\$3,298.03	\$4,059.11
		Annually	\$30,443.36	\$39,576.36	\$48,709.37
		Shift Rate	\$10.45	\$13.58	\$16.72
15	Grants Administrator	Hourly	\$15.37	\$19.98	\$24.59
	Planner I	Bi-Weekly	\$1,229.44	\$1,598.28	\$1,967.11
	Senior Mechanic	Monthly	\$2,663.79	\$3,462.93	\$4,262.07
	Court Supervisor	Annually	\$31,965.52	\$41,555.18	\$51,144.84
16	Patrol Officer	Hourly	\$16.14	\$20.98	\$25.82
	Building Inspector/Plan Checker	Bi-Weekly	\$1,290.92	\$1,678.19	\$2,065.46
	Community Services Supervisor	Monthly	\$2,796.98	\$3,636.08	\$4,475.17
		Annually	\$33,563.80	\$43,632.94	\$53,702.08

Range Number	Current Title	Pay Period	Minimum	Control Point	Incentive Maximum
17		Hourly	\$16.94	\$22.03	\$27.11
		Bi-Weekly	\$1,355.46	\$1,762.10	\$2,168.74
		Monthly	\$2,936.83	\$3,817.88	\$4,698.93
		Annually	\$35,241.99	\$45,814.59	\$56,387.18
18	Detective	Hourly	\$17.79	\$23.13	\$28.46
	Planner II	Bi-Weekly	\$1,423.23	\$1,850.20	\$2,277.17
	Assistant to the Manager	Monthly	\$3,083.67	\$4,008.78	\$4,933.88
	WWTP Operator - Grade III&IV	Annually	\$37,004.09	\$48,105.32	\$59,206.54
	Public Works/Utility Superintendent				
	GIS Technician				
	ICT Coordinator				
	Project Manager				
	Administrative Supervisor				
	Library Specialist				
19		Hourly	\$18.68	\$24.28	\$29.89
		Bi-Weekly	\$1,494.40	\$1,942.71	\$2,391.03
		Monthly	\$3,237.86	\$4,209.22	\$5,180.57
		Annually	\$38,854.29	\$50,510.58	\$62,166.87
		Shift Rate	\$13.31	\$17.30	\$21.29
20		Hourly	\$19.61	\$25.50	\$31.38
		Bi-Weekly	\$1,569.12	\$2,039.85	\$2,510.59
		Monthly	\$3,399.75	\$4,419.68	\$5,439.60
		Annually	\$40,797.01	\$53,036.11	\$65,275.21
		Shift Rate	\$14.00	\$18.21	\$22.41
21	Police Sergeant	Hourly	\$20.59	\$26.77	\$32.95
	Water Utility Manager	Bi-Weekly	\$1,647.57	\$2,141.84	\$2,636.11
	Building Official	Monthly	\$3,569.74	\$4,640.66	\$5,711.58
	*Senior Planner	Annually	\$42,836.86	\$55,687.92	\$68,538.98
22		Hourly	\$21.62	\$28.11	\$34.60
		Bi-Weekly	\$1,729.95	\$2,248.94	\$2,767.92
		Monthly	\$3,748.23	\$4,872.69	\$5,997.16
		Annually	\$44,978.70	\$58,472.31	\$71,965.92
23		Hourly	\$22.71	\$29.52	\$36.33
		Bi-Weekly	\$1,816.45	\$2,361.38	\$2,906.32
		Monthly	\$3,935.64	\$5,116.33	\$6,297.02
		Annually	\$47,227.64	\$61,395.93	\$75,564.22
24	*+Community/Economic Development Dir.	Hourly	\$23.84	\$30.99	\$38.15
	*+Police Chief	Bi-Weekly	\$1,907.27	\$2,479.45	\$3,051.63
	*+Public Works Director	Monthly	\$4,132.42	\$5,372.14	\$6,611.87
	*+Finance Director	Annually	\$49,589.02	\$64,465.73	\$79,342.43
	*+Magistrate				
	*+Town Clerk				
	*+Utility Director				
	*+HR-Community Services Director				
*+CSP Project Manager					
Range Number	Current Title	Pay Period	Minimum	Control Point	Incentive Maximum

Number	Title	Period	Minimum	Point	Maximum
25		Hourly	\$25.03	\$32.54	\$40.05
		Bi-Weekly	\$2,002.63	\$2,603.42	\$3,204.21
		Monthly	\$4,339.04	\$5,640.75	\$6,942.46
		Annually	\$52,068.47	\$67,689.01	\$83,309.55
26		Hourly	\$26.28	\$34.17	\$42.06
		Bi-Weekly	\$2,102.77	\$2,733.59	\$3,364.42
		Monthly	\$4,555.99	\$5,922.79	\$7,289.59
		Annually	\$54,671.89	\$71,073.46	\$87,475.03
27	*Assistant Town Manager	Hourly	\$27.60	\$35.88	\$44.16
		Bi-Weekly	\$2,207.90	\$2,870.27	\$3,532.65
		Monthly	\$4,783.79	\$6,218.93	\$7,654.07
		Annually	\$57,405.49	\$74,627.14	\$91,848.78
28		Hourly	\$28.98	\$37.67	\$46.37
		Bi-Weekly	\$2,318.30	\$3,013.79	\$3,709.28
		Monthly	\$5,022.98	\$6,529.87	\$8,036.77
		Annually	\$60,275.76	\$78,358.49	\$96,441.22
29	*Town Manager	Hourly	\$30.43	\$39.56	\$48.68
		Bi-Weekly	\$2,434.21	\$3,164.48	\$3,894.74
		Monthly	\$5,274.13	\$6,856.37	\$8,438.61
		Annually	\$63,289.55	\$82,276.42	\$101,263.28
30		Hourly	\$31.95	\$41.53	\$51.12
		Bi-Weekly	\$2,555.92	\$3,322.70	\$4,089.48
		Monthly	\$5,537.84	\$7,199.19	\$8,860.54
		Annually	\$66,454.03	\$86,390.24	\$106,326.45
31		Hourly	\$33.55	\$43.61	\$53.67
		Bi-Weekly	\$2,683.72	\$3,488.84	\$4,293.95
		Monthly	\$5,814.73	\$7,559.15	\$9,303.56
		Annually	\$69,776.73	\$90,709.75	\$111,642.77

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Clarkdale, Arizona on this 9th day of February, 2016.

APPROVED:

Doug Von Gausig, Mayor

ATTEST:

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **PUBLIC HEARING REGARDING THE SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – a hearing to gather information from the public regarding the SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A. The subject property is zoned I (Industrial).

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: February 9, 2016

Project Summary:

Applicant: SBA Towers VI, LLC, a communication site development services company,

Location: 555 Miller Road

Access: private easements.

Zoning: Industrial. Location is within Industrial Zone A allowing a maximum height of 200 feet.

Acreage: Approximately 13.18 acre

Property owner: Town of Clarkdale

National Environmental Protection Act (NEPA) review has been completed with a recommendation of soil testing on site prior to any construction.

Section 106 comments regarding potential impacts to historic elements have been submitted and are under review by State Historic Preservation Office.

Conditional Use Permit Request

The applicant is proposing a 195-foot high monopole with a four-foot lightning pole attached to the top for a total height of 199 feet. The pole will be approximately 6 feet in diameter at the base and taper slightly to the top. A microwave dish with a diameter of eight feet is proposed to be placed near the top of the tower (at the 190 foot mark) and a 12-foot triangular antenna array is proposed to be placed at the 150 feet height of the tower. The tower will be placed on a 50-



Staff Report

foot by 50-foot portion of the subject property. This will be enclosed with a chain link fence varying in height from seven to eight feet and topped with 12 inches of barbed wire. The wireless facility compound is being designed for use by Verizon Wireless and possible future co-locators. The compound will include a concrete pad, a diesel generator, equipment cabinets, and a possible future propane tank.

Electrical power will be provided from an existing power pole. A new meter will be placed on the compound.

Zoning and Vicinity

The subject property is zoned I (Industrial). Per Town Ordinance #352, effective August 2013, Wireless Communication Facilities are a conditional use in the Industrial District. The maximum allowable height for a cell tower in this district is 200 feet.

Surrounding land uses include Bent River Machine (951 Rio Torcido) and a new powder coating business at 450 Luke Lane on the Cannon Salvage property.

Acreage to the west of the subject property has been used by the Town for effluent dispersal for the past several years.

The subject property is in close proximity to the Clarkdale Historic District which was added to the National Register of Historic Places in 1998. The District includes the original smelter location.

There is a single-family home located approximately 1,000 feet to the east of the subject property. This was formerly the residence for the smelter superintendent. It is located on property zoned Industrial.

Agency Review

The following agencies reviewed this application and expressed no concerns:

- Town of Clarkdale Public Works/Utilities Department
- Clarkdale Police Department
- Clarkdale Building Official
- Clarkdale Fire District
- Cottonwood Airport Authority

The applicant has received determination of “No Hazard” from the Federal Communication Commission.

Public Process

November 6, 2015 – Applicant published the required legal notice in the Verde Independent.



Staff Report

November 19, 2015 – One resident submitted an email response to the applicant’s public notice.
November 25, 2015 – Property was posted and notices were mailed to 31 property owners within 1,000 feet.

November 29, 2015 – Public notice for the 12/15/15 Planning Commission meeting published in the Verde Independent.

November 29, 2015 – The December 1, 2015 neighborhood meeting was also posted on the Town’s Facebook page on November 25th.

December 1, 2015 – Planning Commission attended a site visit and the neighborhood meeting was conducted. Two residents attended the public meeting.

December 15, 2015 – The Planning Commission conducted a public hearing.

One resident expressed concerns about the proposal at the Planning Commission meeting and has subsequently submitted an email detailing his concerns.

One resident of the Verde Valley submitted an email to Council expressing opposition to the proposal and cell towers in general.

Planning Commission forwarded the CUP to Council for consideration.

January 21, 2016 – Property was posted and notices were mailed to 31 property owners within 1,000 feet.

January 26, 2016 – A Council worksession on this topic was conducted.

Analysis

Town Regulations

Per Section 5-5 of the Town Zoning Code, the Planning Commission shall make findings on a conditional use permit application based on the following six elements:

1. **Applicable Regulations:** Those conditions necessary to assure compatibility of the development of the land in question will be consistent with the purpose of the Zoning Ordinance, Town of Clarkdale General Plan, other statute, and any ordinance or policies that may be applicable.



Staff Report

Staff Analysis – The proposed use is allowed in the Industrial District with a conditional use permit. During the process to adopt a Wireless Ordinance the industrial area of Town was identified as an appropriate location for wireless facilities since it would have minimal impact on residences.

2. **Bulk Regulations:** The site is adequate in size and topography to accommodate proposed use, population density, building height, lot coverage, setbacks, spaces, landscaping, fences and parking. That these elements are compatible with the general character of development in the vicinity of the proposed conditional use and are adequate to properly relate the proposed use with the existing land uses in the vicinity.

Staff Analysis – The site is adequate to accommodate the proposed use. The proposed 199-foot height is within the maximum allowed of 200-feet for a cell tower in the Industrial District.

3. **Performance:** That the location, design and operation characteristics of the proposed use are such that it will have minimal adverse impact on the livability, public health, safety, welfare, or convenience of persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general in that the facility, once completed should not interfere with the day-to-day operations of the existing businesses.

Staff Analysis – The proposed use should have minimal impact on the surrounding neighbors.

The location in the industrial area is approximately 1,000 feet from the one single-family home on Luke Lane, at least 1,500 feet from the homes on Ninth, Tenth and Main Street in Upper Clarkdale and at least 1,750 feet from homes in Lower Clarkdale, minimizing any potential negative impact. The existing businesses in the industrial area have not submitted any concerns regarding this project.

Section 332(c) (7) of the Communications Act preempts local zoning decisions based directly or indirectly on the environmental effects of radio frequency (RF) emissions from a cell tower. Staff will therefore not address this issue in this report.

4. **Traffic Impacts:** The provisions for ingress and egress, public streets and traffic circulation are adequate, or can be upgraded through street improvements as a condition of approval.

Staff Analysis – A nominal increase in traffic to the site is anticipated. During agency review of the application it was noted the access needs to be designed to fire safety standards. In addition, the access should be shifted to the east so as not to impede any future development



Staff Report

on the property. Details regarding the final access design will be addressed through the Town lease if this application is approved.

5. **Landscaping:** Landscaping, and/or fencing of the proposed development, assures that the site development will be compatible with adjoining area and with the intent of Town policies.

Staff Analysis – The subject property is vegetated with typical desert scrub plants. Some existing vegetation will be removed for placement of the concrete pad.

The applicant is proposing to install a chain-link fence with barbed wire for security around the leased area. Installation of the compound associated with the facility will not have a large visual impact on adjacent properties. Since no water service is planned to be installed as part of this proposal, staff is suggesting the landscaping requirements of Section 9-9 of the Town Zoning Code be waived for this facility at this time. However, since the Town's long term plan is for development of this area into an economically vital region, staff is suggesting the applicant provide funds to purchase any future landscaping determined to be necessary for screening of the compound from future development.

6. **Nuisance:** That the proposed use will not create a hazard to persons and property from possible explosion, contamination, fire or flood. That the use will not create a nuisance arising from, but not limited to noise, smoke, odors, dust, vibrations, signage or illumination.

Staff Analysis – No hazardous materials will be unsafely stored on site creating a hazard from explosion, contamination or fire. If the conditional use permit receives approval, a building permit for the facility will be required. The cell tower must meet Electronic Industries Alliance/ Telecommunication Industries Association standards. The building permit will be forwarded to the appropriate review agencies for approval.

Summary: In staff's opinion, and with the recommended conditions, the application is in compliance with the required findings for a Conditional Use Permit.

Planning Commission Recommendation:

Having determined the application to be complete and in compliance with the requirements of Section 5-6 of the Town of Clarkdale Zoning Code, the Planning Commission unanimously recommended approval with the following conditions:

1. The applicant shall secure a lease with the Town of Clarkdale within 90 days of final approval of the conditional use permit.
2. Applicant shall provide an improved access into the property that meets the requirements of Article 7-7, International Fire Code, of the Clarkdale Town Code.



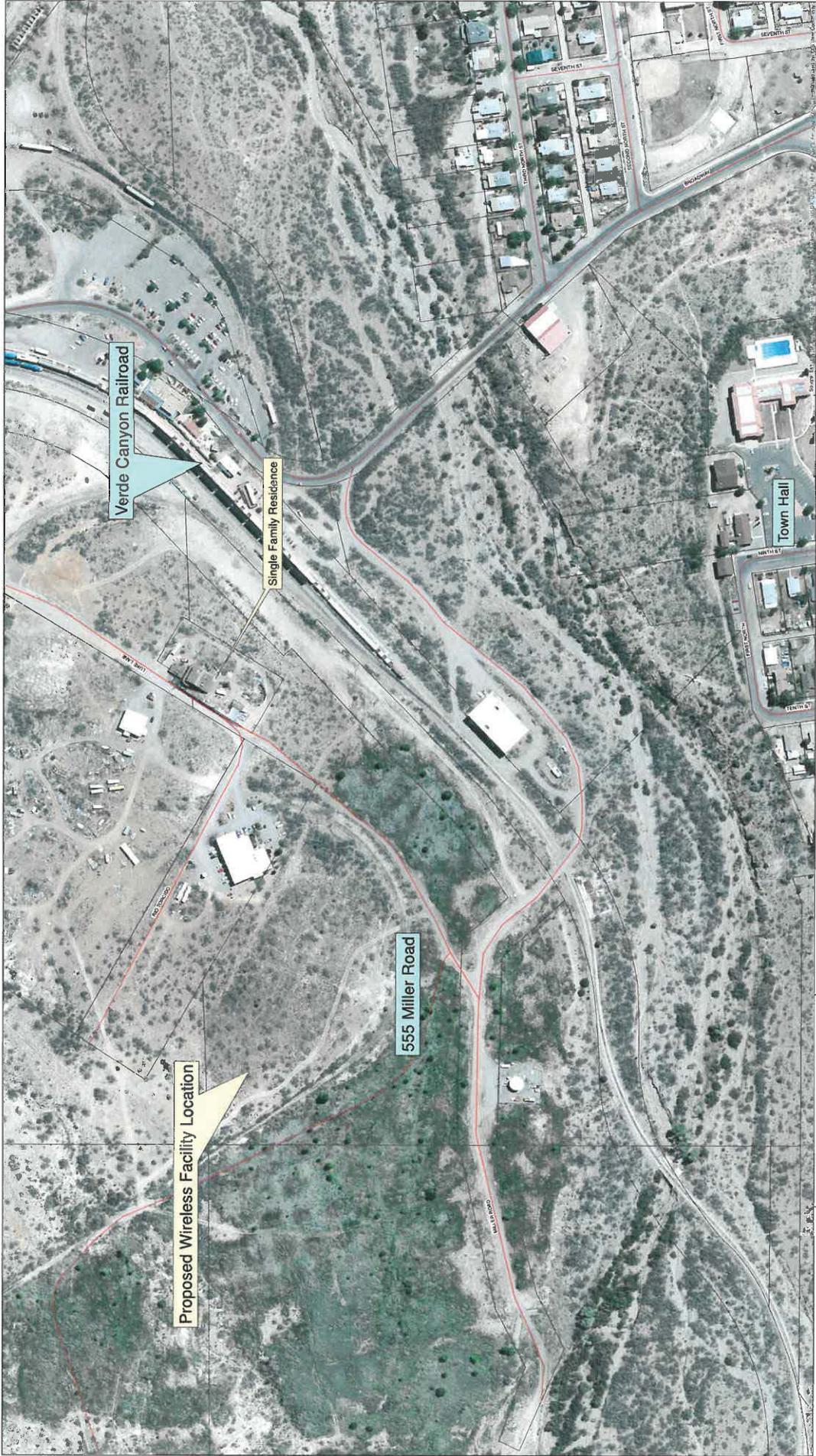
Staff Report

3. Applicant shall assist the Town in acquiring a legal, recorded access along Miller Road into the property.
4. A building permit shall be issued prior to construction of the facility, following the securing of a legal, recorded access into the property.
5. The site shall meet all of the requirements of the Arizona State Fire Marshal for storage of flammable materials.
6. Applicant shall submit a traffic control plan as part of the building permit submittal to address control of traffic during construction of the site. The plan shall specifically address closing of the one-lane Bitter Creek Bridge during delivery of the cell tower. All construction traffic shall be coordinated to not interfere with the peak traffic times of the Verde Canyon Railroad.
7. All site traffic, including all construction traffic, shall comply with the weight and load limits of Bitter Creek Bridge.
8. Prior to the issuance of a certificate of occupancy for the wireless facility, applicant shall submit funds for future landscaping to screen the facility. Fund amount shall be based on an estimate of landscaping providing adequate screening of the facility from future development as determined during lease negotiation.
9. All electric lines shall be installed underground, per Article 7-15 of the Clarkdale Town Code.
10. No lighting, other than the motion sensor emergency lighting, shall be installed.
11. All components of the facility shall be removed at the expense of the applicant or subsequent tower owner if the facility is decommissioned and not used for 180 consecutive days.
12. Any substantial change to the project dimensions by more than 10 percent of the design of the facility as approved will require an additional Conditional Use Permit application.
13. Any equipment approved to be collocated on the site shall match the material and look of the approved facility.
14. Any installation of additional co-locations on this tower shall be approved via a conditional use permit prior to installation.
15. Obligations of this Conditional Use Permit shall pass to all successors, heirs or assigns.

Recommendation: Public Hearing only, no action necessary.

Attachments:

1. Aerial Map
2. Project Narrative
3. Site Plan
4. Facility Details
5. Public comment



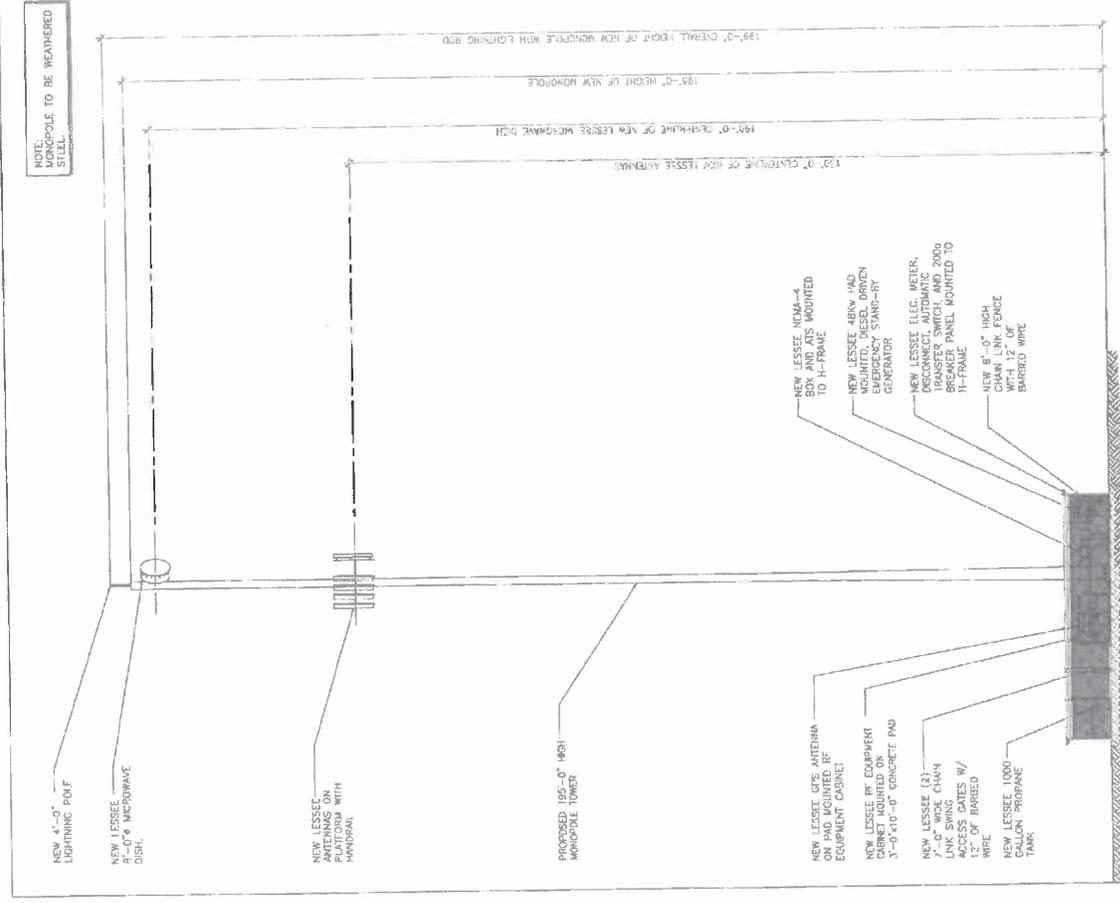
The Town of Clarkdale
Community Development Department
P.O. Box 308/890 Main Street,
Clarkdale, AZ 86324
(928) 639-2550



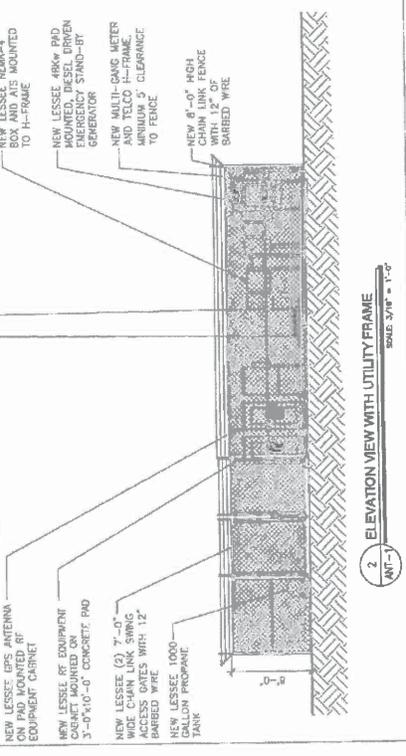
November 2015

**Proposed Wireless Facility
555 Miller Road**

This map has been provided for informational purposes only and is not necessarily engineering accuracy. Every effort has been made to ensure this map is as accurate as possible. The Town of Clarkdale shall assume no liability for the information contained on this map.



1 ELEVATION
ANT-1
SCALE 3/32" = 1'-0"



2 ELEVATION VIEW WITH UTILITY FRAME
ANT-1
SCALE 3/16" = 1'-0"



3400 N. 34th AVE. SUITE 100
PHOENIX, AZ 85018
PHONE: (602) 944-1412

NO.	REVISIONS
1	DATE
2	REVISIONS
3	REVISIONS
4	REVISIONS
5	REVISIONS
6	REVISIONS
7	REVISIONS
8	REVISIONS
9	REVISIONS
10	REVISIONS
11	REVISIONS
12	REVISIONS
13	REVISIONS
14	REVISIONS
15	REVISIONS

SITE#: TBD
SBA#: AZ17727-B
AZZ
CLARKDALE

555 MILLER ROAD
CLARKDALE, ARIZONA 85324

DESIGN BY	CS
CHECKED BY	BO
DATE	1/20/11
PROJECT #	170

ANTENNA ELEVATION
ELEVATION





2847 W. 9th St. Suite 100
 Phoenix, AZ 85019
 Phone: (602) 954-1113



7100 N. 94th Ave. Suite 110
 Phoenix, AZ 85018
 Phone: (602) 954-1113

REVISIONS	DATE	BY	DESCRIPTION

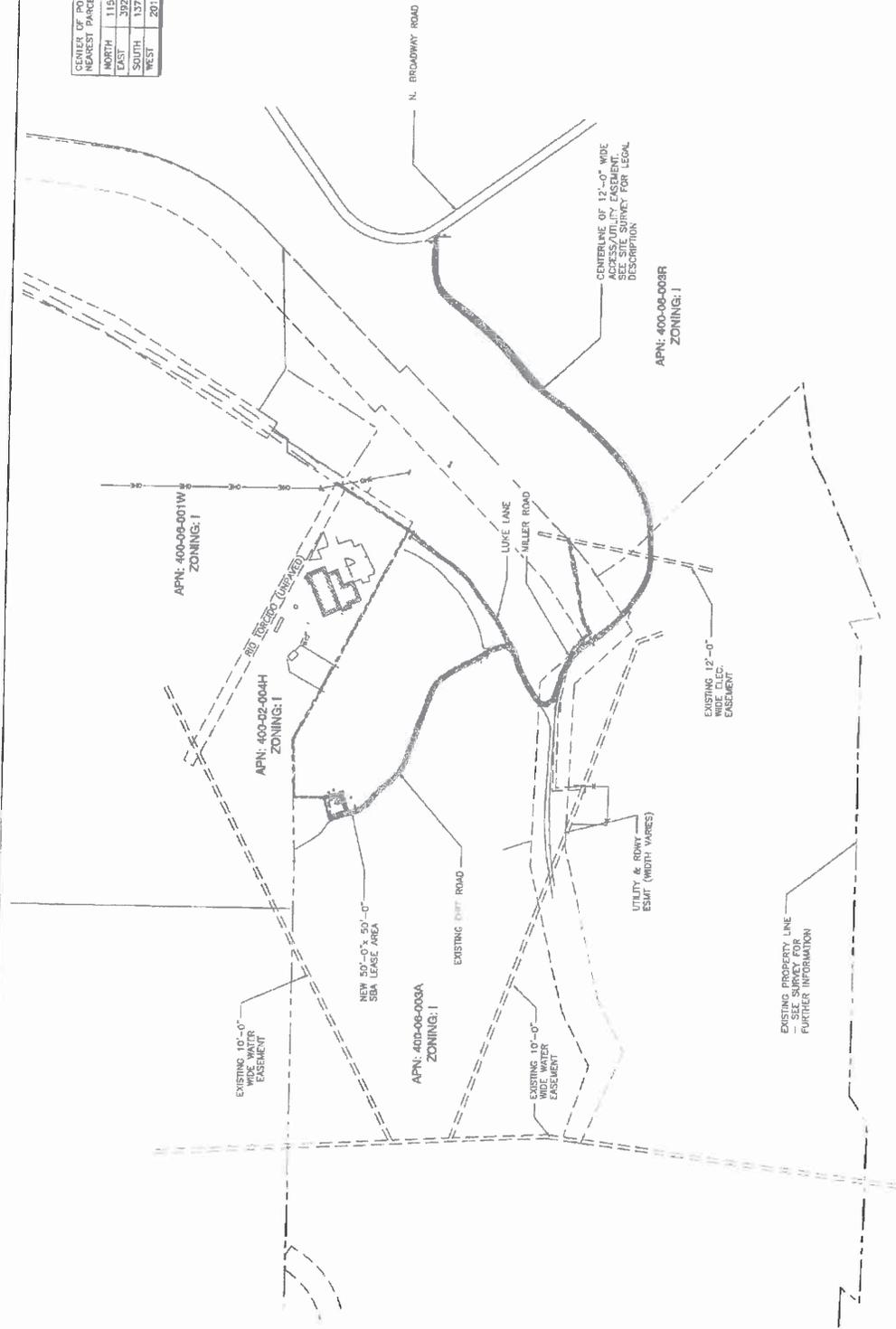
SITE#: TBD
SBA#: AZ17727-B
CLARKDALE
 555 MILLER ROAD
 CLARKDALE, ARIZONA 86304

DATE	
PROJECT P.	

LOCATION PLAN



CENTER OF POLE TO NEAREST PARCEL LINE	
NORTH	115'-0"
EAST	392'-3"
SOUTH	1370'-1"
WEST	2018'-6"



NOTE: UTILITY CORPORATION IS NOT FINALIZED. DO NOT PROCEED WITH CONSTRUCTION UNTIL POWER/TELECO/FIBER HAVE BEEN CONFIRMED




LOCATION PLAN



EXISTING PROPERTY LINE - SEE SURVEY FOR FURTHER INFORMATION

EXISTING 12'-0" WIDE EASEMENT

EXISTING 10'-0" WIDE WATER EASEMENT

APN: 400-06-0038A ZONING: I

EXISTING 10'-0" WIDE WATER EASEMENT

APN: 400-02-004H ZONING: I

APN: 400-06-0011W ZONING: I

CENTERS OF 12'-0" WIDE ACCESS/UTILITY EASEMENT SEE SITE SURVEY FOR LEGAL DESCRIPTION

APN: 400-06-0038R ZONING: I

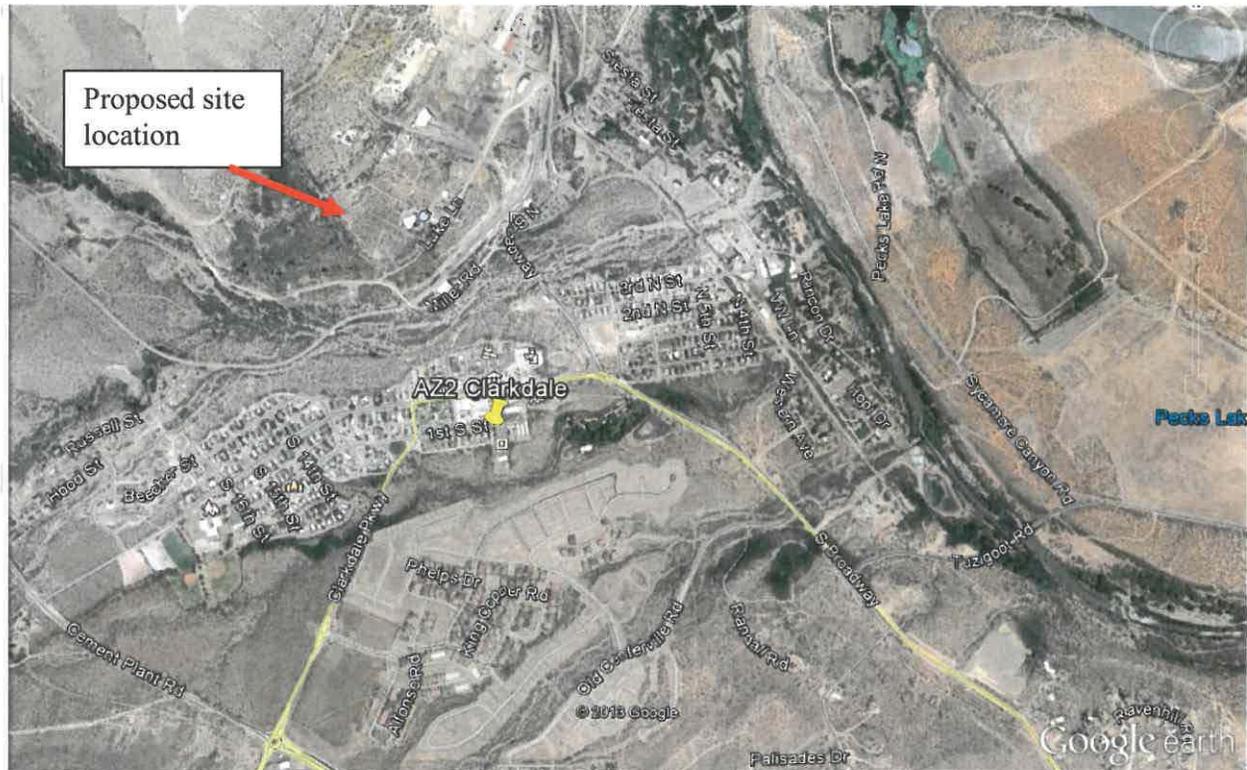
PROJECT NARRATIVE—Rev 1

FOR

SBA AZ17727-B Clarkdale—(Verizon Wireless AZ2 Clarkdale Alt 4)

195' Multi-Carrier Monopole

555 Miller Road
Clarkdale, AZ 86324
APN: 400-06-003A
Jurisdiction: Clarkdale
Zoning: Industrial (Wireless Zone A)



Submitted by:
Reg Destree
Destree Development
22831 N. 21st St
Phoenix, AZ 85024
602-349-6930 (mobile)
destreedevlopment@gmail.com

December 18th, 2015

Purpose of Application

SBA Communications has been engaged by Verizon Wireless to place a new multi-carrier Wireless Telecommunications Facility in the industrial park north of downtown Clarkdale. This general area was selected by Verizon Wireless upon approval of the Capital Telecom pole on the other side of town. These two sites are designed to work together to improve in-building coverage and greatly improve capacity. It is anticipated that Verizon Wireless will be the initial tenant on the structure however it is being designed to accommodate multiple carriers in the future.

This proposed new wireless facility will help businesses, travelers and the residents in this area while being placed in a location in Zone A that not only meets the letter and intent of the ordinance but is in a spot that was specifically targeted as a good location during the development of the ordinance.

Site Description

The subject parcel is a large property owned by the Town and this portion of the property is used primarily to spread treated effluent. This subject parcel is zoned IND and surrounded by IND in all directions. Bent River Machine is on the property to the east, there is undeveloped industrial property north and west and RR tracks with an industrial/commercial building to the south. This is basically the middle of the industrial park and the nearest home is the smelter supervisor's residence 1,000' away in this industrial area. The nearest residential areas of upper and lower Clarkdale are over 1,500' away.

The proposed location of the site is in the north portion of the subject property to keep it as out of the way as possible. This location should greatly minimize any possible impact the site would have on future Town redevelopment of this large parcel. This location also allows it to be as far as possible from the Historic Downtown area. It has been located on the site to ensure that it can be engineered to meet an appropriate reclining length setback from the neighboring properties.

Site History

Prior to the Town developing a Wireless Ordinance, I started working on a site in the Downtown area to improve Verizon's signal. Once the Ordinance was completed, Verizon Wireless submitted an application for a site directly adjacent to Downtown. Due to the zoning of that property not being Commercial, the application was rejected. At that time Verizon split the search area into two separate search areas. The two sites together are meant to greatly improve coverage and especially capacity of the network within Clarkdale.

Verizon worked with Capital Telecom on their development of the site on the south side of town and Verizon is in the process of collocating antennas at that site. At the same time, Verizon continued to look for a site in the industrial park north of Downtown. Candidates were located and submitted for consideration.

Preference is generally given in these searches to governmentally or quasi-governmentally owned properties. The initial candidate search pre-dated Town ownership of this particular property. Once I was made aware of the Town property I submitted the candidate to Verizon's Radio Frequency Engineer and he said that this location would work well in conjunction with the Capital site. After receiving go-ahead, I began moving forward on this site.

As part of an overall shift, Verizon has asked SBA Communications to take the lead on developing many targeted sites throughout the Desert Southwest; this is one of those sites. SBA is an international

tower company based out of Florida and has several decades of experience working in Arizona. As I was working on the site for Verizon initially, they requested that I finish it for SBA.

SBA Communications is now proposing to Lease space from the Town, develop the site, place Verizon on the site and then market the location to additional carriers on an on-going basis. This site will not only improve Verizon's signal in the short-term it will likely help improve other carriers' signals in the future.

Description of Proposal

The site itself would consist of a 195' steel-shaft monopole placed within a 50' x 50' chain-link compound. The pole would accommodate antennas and there would be radio equipment within the compound on the ground. Each carrier on the pole has their own antennas and needs their own ground equipment.

A site of this height would normally be designed as a self-support lattice tower but it is being proposed as a monopole to minimize the visual impacts from Downtown. Based on feedback from a site visit with the Planning & Zoning Commission the pole is proposed to have a weathered steel appearance to help blend more with the hills and mountains in the area. Antennas on the pole would be painted brown to match. This structure type, while atypical for a site of this height, will definitely decrease the visual impact from Downtown.

Access to the site is expected to come across Miller Road from Broadway to the east. SBA will work with the underlying landlord on the neighboring property to secure an appropriate easement for access.

Citizen Participation

Outreach to the community will involve a multi-pronged approach. As part of our environmental review procedures required by FAA/FCC, notice was placed within the Verde Independent regarding the proposed site. One response was received by the environmental firm from a resident in opposition to the site.

An informational meeting was held on 12/1 in the Men's Lounge. The meeting was attended by City staff. There were two attendees from the public. They gave some feedback on site layout but were not opposed to the site.

A public hearing occurred in front of the Planning & Zoning Commission on 12/15. There was one neighbor in opposition and one letter was received from a resident of the Verde Valley in opposition to the site.

A notice letter will be mailed out to property owners in the vicinity for the upcoming Town Council meeting.

I will give staff updates if I receive any feedback from residents.

Conclusion

This site meets the standards of the recently developed Wireless Ordinance, and SBA Communications is requesting approval of this site for the longest period of time possible as a multi-carrier wireless telecommunications facility.

Comments re Proposed 199-foot Communications Tower

I am responding to the legal notice, published on 11/6/15 in the Verde Independent, wherein SBA proposes construction of a 199-foot monopole communications tower at 400 Miller Road in Clarkdale, Arizona, in the Clarkdale Historic District.

It is my belief that Verizon is again attempting to accomplish construction of another communications tower in Clarkdale, this time in the Clarkdale Historic District, by another 'means' after strong opposition and negative publicity associated with the tower it is currently constructing in the 89A corridor of Clarkdale.

Both Verizon and AT&T signals in Clarkdale are very strong, rendering this tower unnecessary. The FCC allows telecom companies to seek adequate coverage in any given area, not saturation of coverage. We do not need this tower!

A 199-foot cell tower will greatly impact Historic District residential homes and commercial establishments in a negative manner. It is excessively tall, unsightly and will mar the treasured view to the north of the Historic District of Sycamore Canyon and the Red Rocks of Sedona for both residents and visitors to Clarkdale, especially those visitors who visit the Verde Canyon Railroad and the Verde River recreation areas. It will be their first view of those areas, greatly distracting from why they are there.

Communications towers have the potential of being an unwanted nuisance and hazard in any area, potentially encouraging graffiti, theft and vandalism. They are high on the list of those structures or conditions that absolutely drive property values down, erasing any gain seen in home values after the last disastrous recession. No one wants to see a communications tower dominating our landscape, nor can we tolerate its negative impacts.

As a company, Verizon, regardless of what entity, or how many entities, they

farm out their dirty work to, .ll suffer negative publicity om placement of an unsightly, unnecessary, monstrous tower in an Historic District whose citizens work hard to preserve the small town, homey feel of Clarkdale, the very thing visitors seek to see and enjoy when visiting here!

For the many reasons cited above, I respectfully request that permission to build this tower be denied. Short of that, a suitable location that will not be the constant source of aggravation and an eyesore to the residents of the Historic District should be found. Thank you for your attention.

Anna Johnson

Sent from my iPad

Please note -

I attempted to email this response, but the email address came back as undeliverable. I used the email address printed in the Clark Independent notice.

Beth Escobar

From: Jodie Filardo
Sent: Monday, December 14, 2015 11:37 AM
To: Beth Escobar
Subject: FW: 555 Miller Road proposed cell tower400-06-003A

Hi Beth,

Attached please find some comments against the new cell tower planned for installation at 555 Miller Road.

Regards,
Jodie

Jodie S. Filardo

Community & Economic Development Director
Jodie.Filardo@Clarkdale.AZ.gov

928.639.2500 – office

928-301-8338 – mobile

We are open to serve you

Monday through Thursday, 8:00 AM - 5:30 PM and
Friday from 8:00 AM until Noon.



From: emb [mailto:emb@juno.com]
Sent: Saturday, December 12, 2015 7:43 PM
To: Doug VonGausig <Doug.VonGausig@clarkdale.az.gov>; Jodie Filardo <Jodie.Filardo@clarkdale.az.gov>; richard.denhart@clarkdale.az.gov
Cc: curtis.bohall@clarkdale.az.gov; Bill Regner <Bill.Regner@clarkdale.az.gov>; Scott Buckley <Scott.Buckley@clarkdale.az.gov>; gayle.maybery@clarkdale.az.gov
Subject: 555 Miller Road proposed cell tower400-06-003A

Mayor, Council, Commissioners and Concerned Citizens:

Please forward to Clarkdale planning commissioners.

I am opposed to placement of cell towers close to residents and residential areas.
Please place this document in your public record for this proposal.

I am opposed to this proposal at 555 Miller Road due to the following concerns. I also have other concerns. The citizen engagement was a failure. 2 out of 31 is inadequate and should not be viewed any differently than an unsuccessful attempt to engage. Can you hear me now?

Every carrier must prove these towers are needed. How the new, pulsed microwave radiation will mix and measure with the existing radiation coming off of Mingus Mountain and other already existing towers in the vicinity. What the combined total will be. Have they? Have you asked for this information? How far will this radiation travel? Will it blanket more than your little city? Do you have a right to blanket other areas?

They must prove that a “no” would prohibit “adequate” service. Have they?

They must prove that they do not have “adequate” service, which is ALL they are entitled to, especially in hilly areas. It is expected that there will be gaps.

Are they ‘spec’ building? I do not believe this is allowed.

Is it for collecting ‘smart meter’ data off of your residents? Pinnacle West, which owns APS, told me that wireless carriers are collecting the data. The carriers are not liable for data breaches to your residents. OUR govt has made them exempt. Did you know that? Will that fall to you when it happens? It will have to fall somewhere.

Are you aware that you have the right to decide where these proposed tower structures will be placed? I hear a lot of local government chanting the mantra of, “We can not base decisions on health or environment, it is a Congressional Act”, over and over, as if to convince people you are helpless and your hands are tied. This is a pitiful, irresponsible excuse.

Why don’t I hear local governments saying, “We will decide the height, we will decide the location? It is our right according to the Congressional Act.” In my opinion, it is because communities’ act totally based in fear because they do not know the rules of the game. Many times they think they can be sued if they say no. That is only under certain circumstances.

In my opinion, you are not well informed about your responsibilities concerning wireless communications or placement. In my opinion, that makes you unqualified to make a decision at this time.

The Telecommunications Act of 96, sec 704 is not a shield for you to hide behind while third party vendors ride into your city and make wish lists. They are here to propose. It is your responsibility to try to accommodate them after public health and safety needs are met. AFTER.

It is the responsibility of the city to get and know this information according to the FCC. There is a handbook for cities and towns outlining your rights and responsibilities. If you do not follow these guidelines, you are liable to lawsuits from your residents when the truth about radiation is exposed publicly.

Many future lawsuits will be left to planning and zoning commissions and local governments across the country. As you may already know, many carriers and informed landowners operate under LLC’s. Ask yourself why?

Did you know that a very large percentage of these tower structures go unchecked and untested to ensure continued compliance. Have you addressed this for your city and your residents? I would guess no, you have not.

Even your favorite newspaper didn't want no tower hanging over their heads.

<http://dcourier.com/main.asp?Search=1&ArticleID=145205&SectionID=1&SubSectionID=1086&S=1>

Are you aware that once a carrier is given permission for a tower, you must allow all the other carriers the same? They are entitled. That would make another three towers right there from three more carriers. In addition,

the FCC is now proposing to allow small cells to go up anywhere without the permission of local government. Has anyone shared that information with you? They would not because you have not required them to. Why so many towers now? Clarkdale is not Phoenix. Will you be collecting the rent money?

Google is presently installing fiber optic in cities across the country that use clean safe glass fibers and a hundred times faster communication.

Face Book is developing planes that will provide wireless from the sky.

There is spray on nanotechnology.

There are so many new, safe communications here and just around the corner.

Tower structures almost never come down once they are go up. Twenty four seven, pulsed microwave radiation, year after year. Something to leave the kids. You are no longer environmentally responsible. You lost that 60-65 feet ago.

Do we need a tower structure every two miles here in Verde Valley? This is what a third party vendor told me back in 2012 . Every two miles as opposed to Phoenix which was every one and a half miles. This is from just one carrier. Have you been to Phoenix lately? There are tower structures all over the place. It is disgusting.

Our business in Verde Valley is the environment and you are branding yourself as such. Do you think people will not notice the contrast of nature vs. machinery? Will they be able to see this tower from the Historic Verde Railway. You have eagles out there too. These people come from all over the world not to look at machinery but rather your rivers and endangered species.

How will the radiation bouncing inside and around the metal Verde Railway train cars affect the passengers?

Has anyone asked that question? Will it create hot spots?

Lets talk about the Verde River Greenway

Life along the river changes with each season, giving visitors a glimpse of great blue heron, black hawks, ducks, coyotes, raccoons, mule deer, beavers, frogs, turtles, snakes and toads. The Verde River and surrounding riparian corridor support nearly twenty threatened or endangered species including river otter, southwestern bald eagles, southwestern willow flycatchers, and lowland leopard frogs. How far will the microwave radiation reach? Do you have any idea?

I do believe The Migratory Bird Treaty supersedes this Congressional Act.

The most significant natural resource in the Greenway, besides the year-round flowing river, is the dense forest of riparian trees and shrubs along its riverbank. This Fremont Cottonwood & Gooding Willow Riparian Gallery Forest is one of five remaining stands in Arizona and one of 20 such stands in the world.

<http://verderivergreenway.org/who-we-are.php>

http://azstateparks.com/parks/DEHO/map.html#Park_Map

http://azstateparks.com/parks/DEHO/downloads/DEHO_Trails_Color_2009_c.pdf

http://azstateparks.com/parks/VERI/downloads/VERI_Paddle_Map.pdf

National Environmental Policy Act

The FCC requires all license applicants for antenna facilities and structures, including towers, to review their proposed actions for environmental consequences.

Has the carrier addressed each one of these? Has the City asked for the reports?

Endangered Species Act of 1973

Migratory Bird Treaty Act of 1918

Bald and Golden Eagle Protection Act of 1940

National Environmental Policy Act of 1969

<https://www.abcbirds.org/newsandreports/releases/080219.html>

Please request this information before you allow any structures to be place next to your residents or endangered wildlife. Place them properly with knowledge and integrity.

<http://stopsmartmeters.org.uk/major-phone-firm-patent-admits-non-thermal-exposures-to-wireless-radiation-is-genotoxic-causes-clear-damage-to-hereditary-material/>

Sincerely,
Your neighbor.

Elaine Brown

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Beth Escobar

From: Greg Jiede <gregjiede@gmail.com>
Sent: Monday, January 25, 2016 7:38 AM
To: Jodie Filardo; Beth Escobar
Subject: Proposed Bitter Creek 195 ft Cell Tower
Attachments: CellTower_Rendition_History_Museum.jpg; CellTower_Height_Drone.jpg; historic_district_scan_with_viewpoints.jpg

January 25, 2016

Dear Ms Filardo and Ms Escobar

First let me thank you for your work for the town of Clarkdale. It is a wonderful place and its projects and development have been thoughtful and good for the community. You have made a great contribution.

Since attending the Planning Commission meeting in December and learning of the planned 195 ft cell tower for Bitter Creek Draw, I have spent a good deal of time studying the project. I ask that you do the same as I think it is a really bad idea. I am not against cell towers. If coverage is needed in lower Clarkdale, etc. I think it should happen. However, building a 195 ft tower in plain view of many areas of historic downtown Clarkdale and historic Hwy 89a may not be the best solution.

I am sure you are aware of the importance of the preservation of the Clarkdale historic district and of the designation of Hwy 89a as a historic highway. I will not take up your time with the many facts and efforts to maintain the "look and feel" of these areas. I am sure you are aware of them and their economic impact.

However, I do wish to point out that the very nature of how these areas look to visitors and residents has an economic impact. People will come and visit or decide to reside in Clarkdale, in part, based upon the physical appearance of the community. If the proposed cell tower is built, I can only imagine people seeing it from downtown Clarkdale and asking. "Why in the hell did they put that there rather than preserve the look of an important historical site and town?!!" This will reflect poorly on the visitor experience and to a degree, their judgement about town management for the long-term.

As I said, I have spent a good deal of time on this, as has the Planning Commission, but I put this on you, as you of course will, make the final decision. Below are my comments.

CELL TOWER FACTS (using data from the vendor reports and map readings)

- **THE TOWER WILL HAVE 105 - 135 ft of TOWER EXPOSURE OVER DOWNTOWN.** The tower will be built on land with an altitude of 3520 ft. The tower will be 195 ft making for a total altitude of 3715 ft. The altitude of Main Street ranges from approximately 3580- 3600 ft.
- **THE TOWER WILL BE 4-5 ft IN DIAMETER AT THE TOP- Roughly 4 telephone poles (6 ft diameter at bottom tapering to a smaller size - 4 ft+ ?)**
- **THE TOWER WILL BE 1200 – 1800 ft (approximately) FROM HISTORIC CLARKDALE BUILDINGS AND SITES – AND VERY VISIBLE** (APPROX 100+ FT above them. (please see attached map)
- **THE TOWER WILL HAVE 12 ft. LONG ANTENNAE HORIZONTALLY SUSPENDED FROM IT**

SOME PLACES FROM WHICH THE CELL TOWER will easily be seen include:

- • The parking lot and sidewalk of the Clarkdale Memorial Clubhouse, Clarkdale Library and Historical Museum.
- • Main Street along the Town Park.
- • Town Park in the north and northwest side.
- • 9th, 10th, 11th streets
- • S. Broadway
- • Clarkdale Parkway
- • N Broadway including the historic bridge across Bitter Creek
- • And many more – I have included picture of a map that depicts some of the areas (I am sure there are others) from which the cell tower will impose itself on the historic views and image of the town)

OTHER ISSUES:

A. THIS IS THE ONLY SITE (OR BEST SITE) for the tower.

In discussion with town staff it is my understanding that other areas have been considered for this cell tower and that either “this is the best site for the vendor” or “other sites are not available.”

Please allow me to question these statements

1. Is this the best site??? That is, is it best for the vendor (lower cost, easy maintenance etc.) or best for the town? It seems to me if the tower could be sited elsewhere at a higher vendor cost than if it should lessens the

impact on the downtown “skyline” it be considered. It is the vendor cost, not town cost. The concern should be for the town, not for vendor convenience.

2. Other site not available. I could not find documentation on this. I would ask, how aggressively were options explored and negotiated? And I would ask the vendor to provide written documentation on this to ascertain if negotiations for other sites were done in good faith.

3. In either case, I must ask, if this is the place the vendor has settled on, has the town requested quotes and ideas from other vendors? There are other cell tower companies – have they entered competitive bids and found other, better sites?

B. THIS SITE IS GOOD BECAUSE IT IS ON TOWN PROPERTY

I would presume by placing a tower on this site that the town would collect some revenue. How much, I do not know (but would like to). To me this would be critical in making the decision about placing the tower on this piece of town property.

The amount would make a significant difference. For example, destroying the views of a historic town might make sense for \$10,000 a month, but would make no sense at \$100 a month because the negative impact on the image of the town has a large economic value. I leave this for you to decide. How much is negatively impacting the image and appearance of Clarkdale for the next 20+ years worth?? I would hope a great deal.

IN CLOSING:

- • The proposed cell tower will have a significant visual impact on the image, historic nature and “look and feel” of historic Clarkdale and historic Hwy 89a.
- • This will affect tourism, business and the community and the image of the town, both as a place for visitors, but may also reflect poorly on the judgement of town management.
- • There are other solutions – other locations and/or request bids from other vendors.
- • If the town collects rent for the cell tower space, its dollar worth must be evaluated in terms of having a large piece of visible technology looming over a historic tourist town and highway.

In your personal deliberation about the tower all I ask is that you look at the attachments to this email and stand next to the History Museum using the artist rendition picture (cell phone or tablet viewing is best) to see for yourself how this tower will look. Compare its height to “C” Mountain and you will see, while not quite as high as the “C”, it is about as high as the light limestone rounded rock on the ridge line to the left of “C”, and above the rusted water tower.

Understanding this, please take a walk through the Memorial Clubhouse parking lot and along Main Street from 9th to 10th looking at the tower. Look at it from the north and west sides of the downtown park. Look for it as you enter Clarkdale from the Clarkdale sign along S. Broadway coming into town, or from the Hwy 89a traffic circle and along Clarkdale Pkwy. You will see it, and if it is built, you will see it and its antennae for at least the next 20 years – unless you step up to stop it and find a better location.

If you go to a concert in the park – you will see the tower.. And – as you leave your meetings at the Club House, or the back door of City Hall, walk 20 steps and look to “C” Mountain – if you permit this tower, you will see the tower.

I ask that you view the proposed tower site from these and other locations and imagine what it would look like.

Lastly, I was walking near the Clarkdale water treatment facility (a great project in my opinion) recently and noticed a sign on the fence highlighting the names of all of the people responsible for bringing it into being. I ask you, as you look at this proposed tower – how would you feel about having your name associated with this piece of technology that will have a serious negative impact on the appearance of historic Clarkdale?

I would sincerely like to thank Beth and Jodie for providing information to me about this project and to thank you for all of your work for the town of Clarkdale.

Greg Jiede

1108 Main St

Clarkdale, AZ 86324

Attch

- Vendor artist rendition of tower from History Museum overlook
- Picture depicting height of tower using a drone flying at tower height
- Picture of some historic district areas (in orange) from which the tower will be clearly visible and above Clarkdale.

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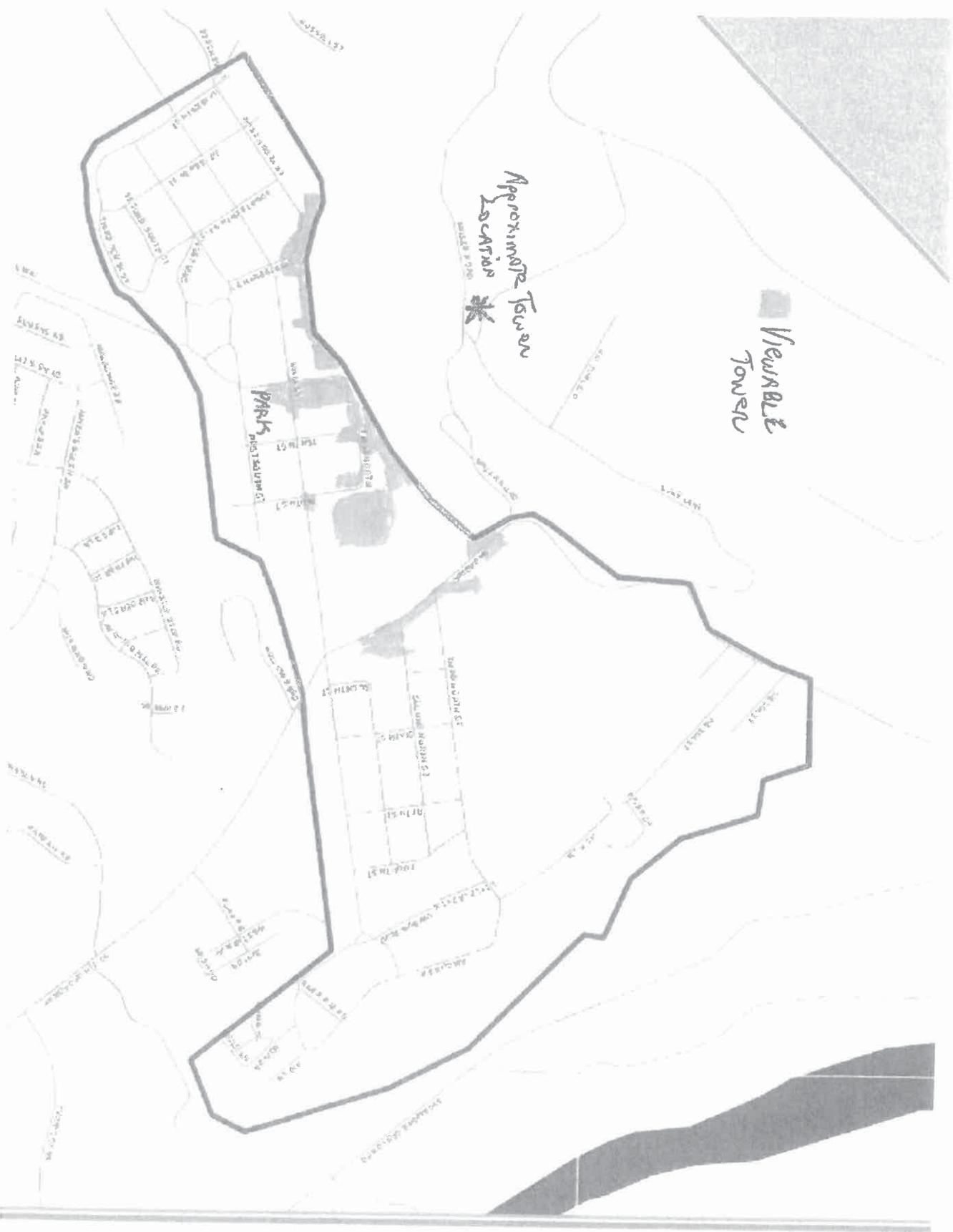
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NEWBLE
TOWN

Approximate
Location
*
MILLER ROAD

PARKS
MILLER ROAD





Staff Report

Agenda Item: **SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – Discussion and possible action regarding SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor’s Parcel Number 400-06-003A. The subject property is zoned I (Industrial).

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: February 9, 2016

Project Summary:

Applicant: SBA Towers VI, LLC, a communication site development services company,

Location: 555 Miller Road

Access: private easements.

Zoning: Industrial. Location is within Industrial Zone A allowing a maximum height of 200 feet.

Acreage: Approximately 13.18 acre

Property owner: Town of Clarkdale

National Environmental Protection Act (NEPA) review has been completed with a recommendation of soil testing on site prior to any construction.

Section 106 comments regarding potential impacts to historic elements have been submitted and are under review by State Historic Preservation Office.

Conditional Use Permit Request

The applicant is proposing a 195-foot high monopole with a four-foot lightning pole attached to the top for a total height of 199 feet. The pole will be approximately 6 feet in diameter at the base and taper slightly to the top. A microwave dish with a diameter of eight feet is proposed to be placed near the top of the tower (at the 190 foot mark) and a 12-foot triangular antenna array is proposed to be placed at the 150 feet height of the tower. The tower will be placed on a 50-foot by 50-foot portion of the subject property. This will be enclosed with a chain link fence varying in height from seven to eight feet and topped with 12 inches of barbed wire.



Staff Report

The wireless facility compound is being designed for use by Verizon Wireless and possible future co-locators. The compound will include a concrete pad, a diesel generator, equipment cabinets, and a possible future propane tank.

Electrical power will be provided from an existing power pole. A new meter will be placed on the compound.

Zoning and Vicinity

The subject property is zoned I (Industrial). Per Town Ordinance #352, effective August 2013, Wireless Communication Facilities are a conditional use in the Industrial District. The maximum allowable height for a cell tower in this district is 200 feet.

Surrounding land uses include Bent River Machine (951 Rio Torcido) and a new powder coating business at 450 Luke Lane on the Cannon Salvage property.

Acreage to the west of the subject property has been used by the Town for effluent dispersal for the past several years.

The subject property is in close proximity to the Clarkdale Historic District which was added to the National Register of Historic Places in 1998. The District includes the original smelter location.

There is a single-family home located approximately 1,000 feet to the east of the subject property. This was formerly the residence for the smelter superintendent. It is located on property zoned Industrial.

Agency Review

The following agencies reviewed this application and expressed no concerns:

- Town of Clarkdale Public Works/Utilities Department
- Clarkdale Police Department
- Clarkdale Building Official
- Clarkdale Fire District
- Cottonwood Airport Authority

The applicant has received determination of “No Hazard” from the Federal Communication Commission.

Public Process

November 6, 2015 – Applicant published the required legal notice in the Verde Independent.

November 19, 2015 – One resident submitted an email response to the applicant’s public notice.



Staff Report

November 25, 2015 – Property was posted and notices were mailed to 31 property owners within 1,000 feet.

November 29, 2015 – Public notice for the 12/15/15 Planning Commission meeting published in the Verde Independent.

November 29, 2015 – The December 1, 2015 neighborhood meeting was also posted on the Town's Facebook page on November 25th.

December 1, 2015 – Planning Commission attended a site visit and the neighborhood meeting was conducted. Two residents attended the public meeting.

December 15, 2015 – The Planning Commission conducted a public hearing.

One resident expressed concerns about the proposal at the Planning Commission meeting and has subsequently submitted an email detailing his concerns.

One resident of the Verde Valley submitted an email to Council expressing opposition to the proposal and cell towers in general.

Planning Commission forwarded the CUP to Council for consideration.

January 21, 2016 – Property was posted and notices were mailed to 31 property owners within 1,000 feet.

January 26, 2016 – A Council worksession on this topic was conducted.

Analysis

Town Regulations

Per Section 5-5 of the Town Zoning Code, the Planning Commission shall make findings on a conditional use permit application based on the following six elements:

1. **Applicable Regulations:** Those conditions necessary to assure compatibility of the development of the land in question will be consistent with the purpose of the Zoning Ordinance, Town of Clarkdale General Plan, other statute, and any ordinance or policies that may be applicable.

Staff Analysis – The proposed use is allowed in the Industrial District with a conditional use permit. During the process to adopt a Wireless Ordinance the industrial area of Town was



Staff Report

identified as an appropriate location for wireless facilities since it would have minimal impact on residences.

2. **Bulk Regulations:** The site is adequate in size and topography to accommodate proposed use, population density, building height, lot coverage, setbacks, spaces, landscaping, fences and parking. That these elements are compatible with the general character of development in the vicinity of the proposed conditional use and are adequate to properly relate the proposed use with the existing land uses in the vicinity.

Staff Analysis – The site is adequate to accommodate the proposed use. The proposed 199-foot height is within the maximum allowed of 200-feet for a cell tower in the Industrial District.

3. **Performance:** That the location, design and operation characteristics of the proposed use are such that it will have minimal adverse impact on the livability, public health, safety, welfare, or convenience of persons residing or working in the vicinity, to adjacent property, to the neighborhood or to the public welfare in general in that the facility, once completed should not interfere with the day-to-day operations of the existing businesses.

Staff Analysis – The proposed use should have minimal impact on the surrounding neighbors.

The location in the industrial area is approximately 1,000 feet from the one single-family home on Luke Lane, at least 1,500 feet from the homes on Ninth, Tenth and Main Street in Upper Clarkdale and at least 1,750 feet from homes in Lower Clarkdale, minimizing any potential negative impact. The existing businesses in the industrial area have not submitted any concerns regarding this project.

Section 332(c) (7) of the Communications Act preempts local zoning decisions based directly or indirectly on the environmental effects of radio frequency (RF) emissions from a cell tower. Staff will therefore not address this issue in this report.

4. **Traffic Impacts:** The provisions for ingress and egress, public streets and traffic circulation are adequate, or can be upgraded through street improvements as a condition of approval.

Staff Analysis – A nominal increase in traffic to the site is anticipated. During agency review of the application it was noted the access needs to be designed to fire safety standards. In addition, the access should be shifted to the east so as not to impede any future development on the property. Details regarding the final access design will be addressed through the Town lease if this application is approved.



Staff Report

5. **Landscaping:** Landscaping, and/or fencing of the proposed development, assures that the site development will be compatible with adjoining area and with the intent of Town policies.

Staff Analysis – The subject property is vegetated with typical desert scrub plants. Some existing vegetation will be removed for placement of the concrete pad.

The applicant is proposing to install a chain-link fence with barbed wire for security around the leased area. Installation of the compound associated with the facility will not have a large visual impact on adjacent properties. Since no water service is planned to be installed as part of this proposal, staff is suggesting the landscaping requirements of Section 9-9 of the Town Zoning Code be waived for this facility at this time. However, since the Town's long term plan is for development of this area into an economically vital region, staff is suggesting the applicant provide funds to purchase any future landscaping determined to be necessary for screening of the compound from future development.

6. **Nuisance:** That the proposed use will not create a hazard to persons and property from possible explosion, contamination, fire or flood. That the use will not create a nuisance arising from, but not limited to noise, smoke, odors, dust, vibrations, signage or illumination.

Staff Analysis – No hazardous materials will be unsafely stored on site creating a hazard from explosion, contamination or fire. If the conditional use permit receives approval, a building permit for the facility will be required. The cell tower must meet Electronic Industries Alliance/ Telecommunication Industries Association standards. The building permit will be forwarded to the appropriate review agencies for approval.

Summary: In staff's opinion, and with the recommended conditions, the application is in compliance with the required findings for a Conditional Use Permit.

Planning Commission Recommendation:

Having determined the application to be complete and in compliance with the requirements of Section 5-6 of the Town of Clarkdale Zoning Code, the Planning Commission unanimously recommended approval with the following conditions:

1. The applicant shall secure a lease with the Town of Clarkdale within 90 days of final approval of the conditional use permit.
2. Applicant shall provide an improved access into the property that meets the requirements of Article 7-7, International Fire Code, of the Clarkdale Town Code.
3. Applicant shall assist the Town in acquiring a legal, recorded access along Miller Road into the property.
4. A building permit shall be issued prior to construction of the facility, following the securing of a legal, recorded access into the property.



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5. The site shall meet all of the requirements of the Arizona State Fire Marshal for storage of flammable materials.
6. Applicant shall submit a traffic control plan as part of the building permit submittal to address control of traffic during construction of the site. The plan shall specifically address closing of the one-lane Bitter Creek Bridge during delivery of the cell tower. All construction traffic shall be coordinated to not interfere with the peak traffic times of the Verde Canyon Railroad.
7. All site traffic, including all construction traffic, shall comply with the weight and load limits of Bitter Creek Bridge.
8. Prior to the issuance of a certificate of occupancy for the wireless facility, applicant shall submit funds for future landscaping to screen the facility. Fund amount shall be based on an estimate of landscaping providing adequate screening of the facility from future development as determined during lease negotiation.
9. All electric lines shall be installed underground, per Article 7-15 of the Clarkdale Town Code.
10. No lighting, other than the motion sensor emergency lighting, shall be installed.
11. All components of the facility shall be removed at the expense of the applicant or subsequent tower owner if the facility is decommissioned and not used for 180 consecutive days.
12. Any substantial change to the project dimensions by more than 10 percent of the design of the facility as approved will require an additional Conditional Use Permit application.
13. Any equipment approved to be collocated on the site shall match the material and look of the approved facility.
14. Any installation of additional co-locations on this tower shall be approved via a conditional use permit prior to installation.
15. Obligations of this Conditional Use Permit shall pass to all successors, heirs or assigns.

Recommendation: Approval of the SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A with the following conditions:

1. The applicant shall secure a lease with the Town of Clarkdale within 90 days of final approval of the conditional use permit.
2. Applicant shall provide an improved access into the property that meets the requirements of Article 7-7, International Fire Code, of the Clarkdale Town Code.



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3. Applicant shall assist the Town in acquiring a legal, recorded access along Miller Road into the property.
4. A building permit shall be issued prior to construction of the facility, following the securing of a legal, recorded access into the property.
5. The site shall meet all of the requirements of the Arizona State Fire Marshal for storage of flammable materials.
6. Applicant shall submit a traffic control plan as part of the building permit submittal to address control of traffic during construction of the site. The plan shall specifically address closing of the one-lane Bitter Creek Bridge during delivery of the cell tower. All construction traffic shall be coordinated to not interfere with the peak traffic times of the Verde Canyon Railroad.
7. All site traffic, including all construction traffic, shall comply with the weight and load limits of Bitter Creek Bridge.
8. Prior to the issuance of a certificate of occupancy for the wireless facility, applicant shall submit funds for future landscaping to screen the facility. Fund amount shall be based on an estimate of landscaping providing adequate screening of the facility from future development as determined during lease negotiation.
9. All electric lines shall be installed underground, per Article 7-15 of the Clarkdale Town Code.
10. No lighting, other than the motion sensor emergency lighting, shall be installed.
11. All components of the facility shall be removed at the expense of the applicant or subsequent tower owner if the facility is decommissioned and not used for 180 consecutive days.
12. Any substantial change to the project dimensions by more than 10 percent of the design of the facility as approved will require an additional Conditional Use Permit application.
13. Any equipment approved to be collocated on the site shall match the material and look of the approved facility.
14. Any installation of additional co-locations on this tower shall be approved via a conditional use permit prior to installation.
15. Obligations of this Conditional Use Permit shall pass to all successors, heirs or assigns.



Staff Report

Agenda Item: **PATRIOT DISPOSAL, INC. RESIDENTIAL TRASH SERVICE AGREEMENT ADDENDUM** – Discussion and consideration of an Addendum for the Residential Trash Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc. providing for a three (3) year renewal.

Meeting Date: February 9, 2016

Prepared By: Wayne Debrosky, Utilities Director

Background: Patriot Disposal is currently under an agreement with the Town of Clarkdale to provide residential collection and disposal services within the Town of Clarkdale. That Service Agreement was approved by Council in February 2013 for a period of three (3) years and expires on March 1, 2016. As part of that Service Agreement there is a one-time option to renew the Service Agreement for one additional three (3) year period.

The current terms of the 2013 Service Agreement, for cost and services provided, will be extended to the new three (3) year renewal period which runs from March 1, 2016 to February 28, 2019. Under the current Patriot Disposal Service Agreement the cost for a 60 gallon trash container is \$9.50 per month, and the cost for a 90 gallon trash container is \$10.50 per month, which is the same as the current contract. Patriot Disposal has no charge for recyclables and picks up residential recyclables on a weekly basis. Under the Patriot Disposal single-container recycling program Patriot will collect recyclable materials from 100% of the Town's residential trash customers on a weekly basis. A single-container system, which collects both trash and recyclables at the same time, reduces impacts to our roads and alleys, and saves fuel reducing our carbon footprint for providing this service.

Recommendation: Staff recommends that the Council approves the Addendum to the Collective Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc. providing for a three (3) year renewal.

Addendum to: Collection Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc.

Effective Date: February 27, 2016

Term of Agreement (Section 3, Page 3): “The initial term of the Agreement shall be three (3) years, commencing on the Effective Date (3/1/2013). This Agreement may be renewed for an additional three (3) year term upon the mutual written agreement of the Parties.”

Both Parties wish to exercise their right, as set forth in Section 3 of the original Agreement, to renew this Agreement for an additional three (3) year term. There are no other changes to the terms and/or conditions of the original Agreement.

Patriot Disposal, Inc. shall provide the Town of Clarkdale with an updated Certificate of Insurance duly executed by their insurance carrier as detailed in Section 12 of the original Agreement.

Address for Notice Purposes:

TOWN OF CLARKDALE

Town of Clarkdale _____

By: _____

P.O. Box 308 _____

Its: _____

Clarkdale, AZ 86324-0308 _____

Date: _____

Attest: _____

928-639-2409 _____

Fax: Attn: Finance Director
Kathy Bainbridge

Address for Notice Purposes:

PATRIOT DISPOSAL, INC.

Patriot Disposal, Inc. _____

By: _____

P.O. Box 26296 _____

Its: _____

Prescott Valley, AZ 86312 _____

Date: _____

928-772-1545 _____

FA: Attn: President/CEO