

**NOTICE – This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.**



**NOTICE OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE TOWN OF CLARKDALE  
Tuesday, February 9, 2016 at 6:00 P.M.  
Clark Memorial Clubhouse, Men’s Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Regular Meeting open to the public on **Tuesday, February 9, 2016, at 6:00 p.m.** in the **Clark Memorial Clubhouse, Men’s Lounge, 19 N. Ninth Street**, Clarkdale, Arizona. Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing. Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at [www.clarkdale.az.gov](http://www.clarkdale.az.gov) and the Town Clerk’s Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on February 3, 2016 at 1:00 p.m.

*Kathy Bainbridge*  
KATHY BAINBRIDGE  
CLERK/FINANCE DIRECTOR

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.*

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**CALL TO ORDER – Meeting was called to order at 5:59 P.M. by Mayor Von Gausig.**

Town Council:

Mayor Doug Von Gausig  
Vice Mayor Richard Dehnert  
Councilmember Scott Buckley

Councilmember Bill Regner  
Councilmember Curtiss Bohall

Town Staff:

Town Manager Gayle Mabery  
Town Clerk/Finance Director Kathy Bainbridge

Human Resources/Community Services Director Janet Perry  
Community Development/Economic Director Jodie Filardo  
Senior Planner Beth Escobar  
Utilities Supervisor Ellen Yates  
Police Chief Randy Taylor  
Deputy Clerk Mary Ellen Dunn

**PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.

**Robyn Prud'homme-Bauer, Clarkdale owner and business owner** – Addressed Council regarding elections and the League of Women Voters.

**CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.

- A. Approval of Minutes of the Common Council** - Approval of the minutes of the Regular Meeting held December and Special Meeting XXXX, 2016.
- B. Claims** - List of specific expenditures made by the Town during the previous month. January, 2016 check log and PPEs dated January 9, 13, 23, and 27, 2016.
- C. Board and Commission Minutes** – Acknowledgement of receipt of minutes and draft minutes of the previous month's Board and Commission Meetings.  
Board of Adjustments Notice of Cancellation of meeting January 27, 2016  
Design Review Board minutes of the meeting held January 6, 2016  
Planning Commission minutes of the meeting held  
Community Services Commission minutes of meeting held January 13, 2016
- D. Special Event Liquor License** - Approval of a recommendation to the State Department of Liquor License and Control to approve a Special Event Liquor License for Verde Valley Habitat for Humanity Clarkdale, Inc. during their fundraising event to be held on Saturday, April 23, 2016 at the Clark Memorial Clubhouse, 19 N Ninth Street, Clarkdale, AZ.
- E. Salary Range Placement Table Resolution** – Approval of Resolution #1513 adopting a change to the Salary Range Placement Table.

**Vice Mayor Dehnert moved to accept Consent Agenda items A – E as presented. Councilmember Buckley seconded the motion. The motion passed unanimously.**

## **NEW BUSINESS**

**PUBLIC HEARING REGARDING THE SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – a hearing to gather information from the public regarding the SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor’s Parcel Number 400-06-003A. The subject property is zoned I (Industrial).

The following persons addressed the Council:

**Greg Jiede, Clarkdale resident**

**Cindy Emmett, Clarkdale resident**

**Meme Perkins, Clarkdale Lodge employee**

**Drake Meinke, Clarkdale resident and business owner**

**Lisa O’Neill, Clarkdale resident**

**Robyn Prud’homme-Bauer, Clarkdale resident and business owner**

**Lee Daniels, Clarkdale resident**

**Norela Harrington, Bent River Machines property owner**

**This is scheduled as a Public Hearing only, no action necessary.**

**SBA TOWERS VI, LLC CONDITIONAL USE PERMIT APPLICATION FOR A WIRELESS FACILITY** – Discussion and possible action regarding SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor’s Parcel Number 400-06-003A. The subject property is zoned I (Industrial).

**Vice Mayor Dehnert moved for the approval of the SBA Towers VI, LLC Conditional Use Permit application for a wireless facility which includes a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor’s Parcel Number 400-06-003A with the following conditions:**

- 1. The applicant shall secure a lease with the Town of Clarkdale within 90 days of final approval of the conditional use permit.**
- 2. Applicant shall provide an improved access into the property that meets the requirements of Article 7-7, International Fire Code, of the Clarkdale Town Code.**
- 3. Applicant shall assist the Town in acquiring a legal, recorded access along Miller Road into the property.**
- 4. A building permit shall be issued prior to construction of the facility, following the securing of a legal, recorded access into the property.**
- 5. The site shall meet all of the requirements of the Arizona State Fire Marshal for storage of flammable materials.**
- 6. Applicant shall submit a traffic control plan as part of the building permit submittal to address control of traffic during construction of the site. The plan shall specifically address closing of the one-lane Bitter Creek Bridge during delivery of the cell tower. All construction traffic shall be coordinated to not interfere with the peak traffic times of the Verde Canyon Railroad.**
- 7. All site traffic, including all construction traffic, shall comply with the weight and load limits of Bitter Creek Bridge.**

8. Prior to the issuance of a certificate of occupancy for the wireless facility, applicant shall submit funds for future landscaping to screen the facility. Fund amount shall be based on an estimate of landscaping providing adequate screening of the facility from future development as determined during lease negotiation.
9. All electric lines shall be installed underground, per Article 7-15 of the Clarkdale Town Code.
10. No lighting, other than the motion sensor emergency lighting, shall be installed.
11. All components of the facility shall be removed at the expense of the applicant or subsequent tower owner if the facility is decommissioned and not used for 180 consecutive days.
12. Any substantial change to the project dimensions by more than 10 percent of the design of the facility as approved will require an additional Conditional Use Permit application.
13. Any equipment approved to be collocated on the site shall match the material and look of the approved facility.
14. Any installation of additional co-locations on this tower shall be approved via a conditional use permit prior to installation.
15. Obligations of this Conditional Use Permit shall pass to all successors, heirs or assigns.
16. The cell tower shall be constructed of weathered steel and all attachments shall be painted to match.

Councilmember Bohall seconded the motion. The motion passed unanimously.

**PATRIOT DISPOSAL, INC. RESIDENTIAL TRASH SERVICE AGREEMENT ADDENDUM –**  
Discussion and consideration of an Addendum for the Residential Trash Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc. providing for a three (3) year renewal.

Vice Mayor Dehnert moved to approve the Addendum to the Collective Service Agreement between the Town of Clarkdale and Patriot Disposal, Inc. providing for a three (3) year renewal. Councilmember Regner seconded the motion and the motion carried unanimously.

**FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda.

**ADJOURNMENT – Without objection Mayor Von Gausig adjourned the meeting at 8:11 P.M.**

Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.