



**NOTICE OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE TOWN OF CLARKDALE**

**Tuesday, January 26, 2016 at 3:00 P.M.
Clark Memorial Clubhouse, Men's Lounge**

PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the Common Council of the Town of Clarkdale and to the general public that the Town of Clarkdale Common Council will hold a Special Meeting open to the public on **Tuesday, January 26, 2016, at 3:00 p.m.** in the **Clark Memorial Clubhouse, Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.** *Members of the Clarkdale Common Council will attend either in person or by telephone, video or internet conferencing.* Pursuant to A.R.S. §38-431.03, the Council may vote to recess the meeting and move into Executive Session on any item, which will be held immediately after the vote and will not be open to the public. Upon completion of Executive Session, the Council may resume the meeting, open to the public, to address the remaining items on the agenda.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at www.clarkdale.az.gov and the Town Clerk's Office.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on January 21, 2016 at 1:00 p.m.

Kathy Bainbridge
KATHY BAINBRIDGE
CLERK/FINANCE DIRECTOR

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you turn it off at this time to minimize disruption to this meeting.

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER**
2. **PUBLIC COMMENT** – The Town Council invites the public to provide comments at this time. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Town Clerk during the meeting. Each speaker is asked to limit their comments to five minutes.
3. **CONSENT AGENDA** - The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Council. All items are approved with one motion. Any items may be removed for discussion at the request of any Council Member.
 - A. **Reports** - Approval of written Reports from Town Departments and Other Agencies
Building Permit Report – December, 2015
Capital Improvements Report – December, 2015

Magistrate Court Report – November and December, 2015
Police Department Report – December, 2015

- B. **Proclamation Supporting Increased Awareness Relating to Human Trafficking** – Approval of a proclamation supporting increased awareness relating to human trafficking.

NEW BUSINESS

4. **WORKSESSION REGARDING A CONDITIONAL USE PERMIT APPLICATION FOR A 199-FOOT MONOPOLE WIRELESS COMMUNICATIONS TOWER** - Discussion regarding a Conditional Use Permit Application for a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A. The subject property is zoned I (Industrial). The applicant is SBA Towers VI, LLC.
5. **FISCAL YEAR 2015-2016 BUDGET UPDATE** – A worksession to discuss the second quarter of the 2015-2016 FY budget.
6. **FUTURE AGENDA ITEMS** - Listing of items to be placed on a future council agenda
7. **ADJOURNMENT**

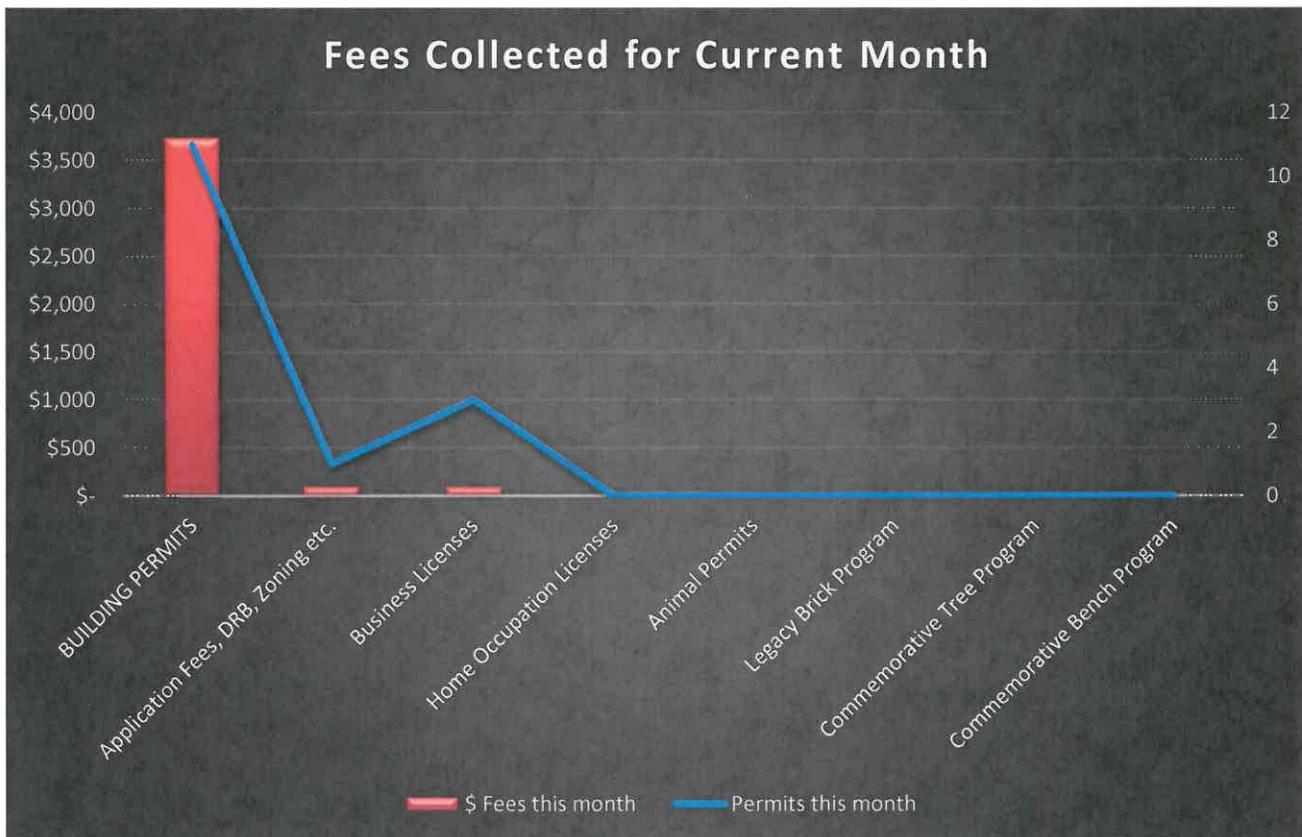
Persons with a disability may request reasonable accommodations by contacting the Town Hall at 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - December 2015.xlsx

As of 1/5/2016

FEES COLLECTED

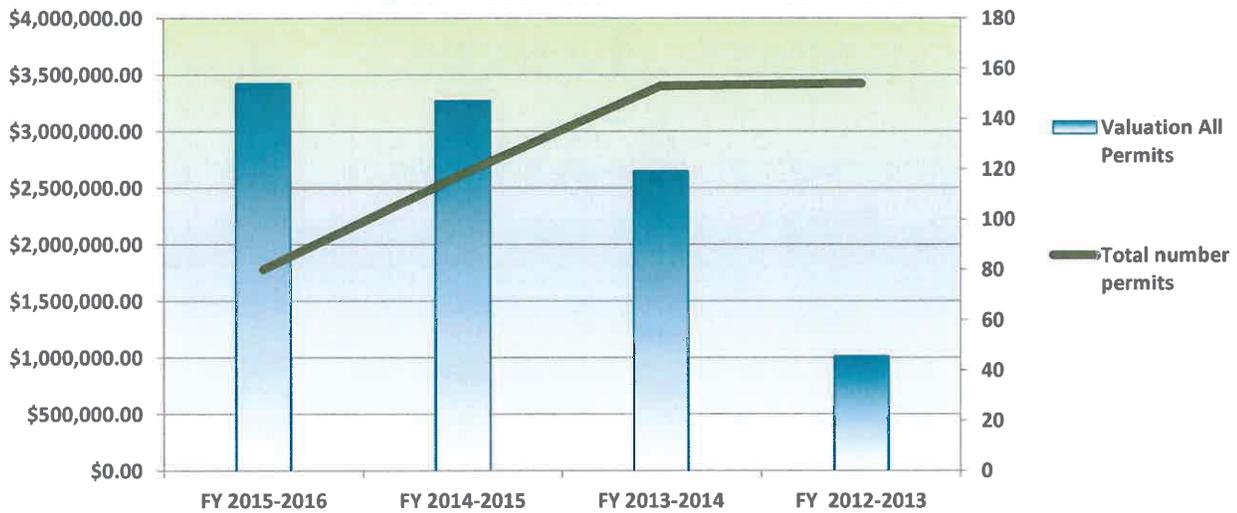
Type	Current Month Number	\$ Collected		
		Current Month	FY 2015-2016	FY 2014-2015
BUILDING PERMITS	11	\$ 3,729.45	\$ 44,029.10	\$ 54,849.85
Application Fees, DRB, Zoning etc.	1	\$ 90.00	\$ 3,905.00	\$ 2,700.00
Business Licenses	3	\$ 90.00	\$ 6,000.00	\$ 7,215.00
Home Occupation Licenses	0	\$ -		\$ -
Animal Permits	0	\$ -	\$ -	\$ 300.00
Legacy Brick Program	0	\$ -	\$ -	\$ -
Commemorative Tree Program	0	\$ -		\$ -
Commemorative Bench Program	0	\$ -	\$ -	\$ -
TOTAL	15	\$ 3,909.45	\$ 53,934.10	\$ 65,064.85



Valuations

Year	Valuation All Permits	Total Number Permits
FY 2015-2016	\$3,422,463.00	80
FY 2014-2015	\$3,271,773.67	118
FY 2013-2014	\$2,650,844.70	153
FY 2012-2013	\$1,013,578.00	154

Permit Valuations by Fiscal Year

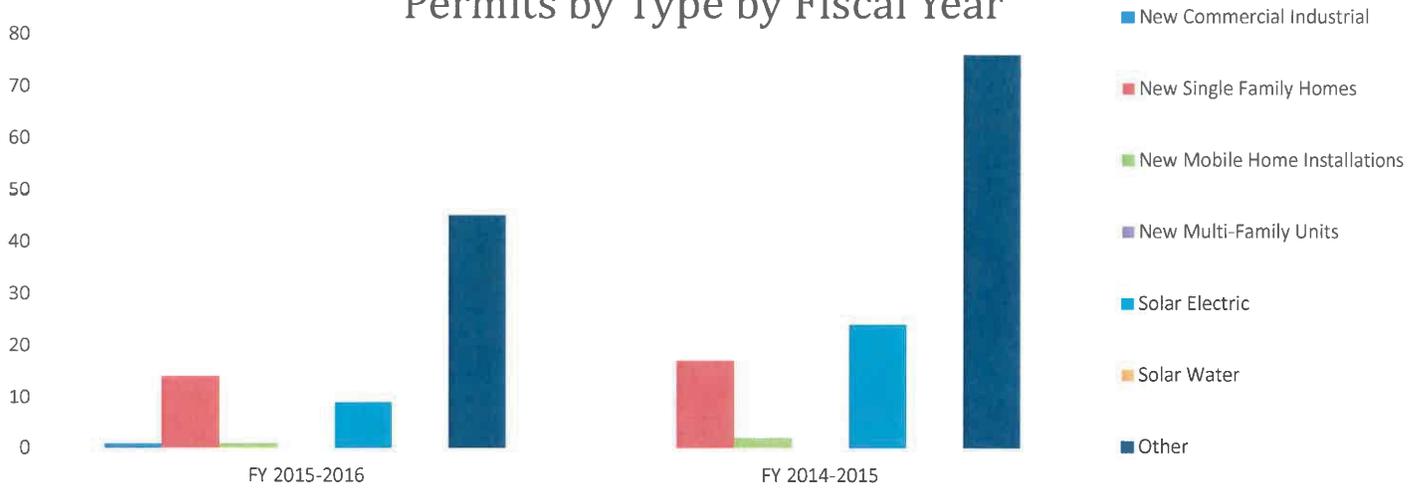


TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - December 2015.xlsx
Building Permits

As of 1/5/2016

Year	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
FY 2015-2016	1	14	0	0	9	0	45	69
FY 2014-2015	0	17	1	0	24	0	76	118
FY 2013-2014	1	6	2	0	42	0	103	154

Permits by Type by Fiscal Year



NOTE: "Other" category includes remodels, gas water line, walls, fences, accessory structures, roofing, electrical, plumbing, etc.

TOWN OF CLARKDALE
Community Development Monthly Report
CDD - December 2015.xlsx
Code Enforcement

As of 1/5/2016

Month	Weeds	Vehicles	Trash & Rubbish	Political Signs	Other	TOTAL
Jul-15	2	1	1	0	0	4
Aug-15	1	0	1	0	0	2
Sep-15	3	0	1	0	0	4
Oct-15	0	0	1	0	0	1
Nov-15	0	0	1	0	0	1
Dec-15	1	0	1	0	0	2
Jan-15				0	0	
Feb-15				0	0	
Mar-15				0	0	-
Apr-15				0	0	-
May-15				0	0	-
Jun-15				0	0	-

TOWN OF CLARKDALE
 Community Development Monthly Report
 CDD - December 2015.xlsx
 FY Building Permit Data Entry

As of 1/5/2016

Building Permits by Month	New Commercial Industrial	New Single Family Homes	New Mobile Home Installations	New Multi-Family Units	Solar Electric	Solar Water	Other	Total
JUL	0	0	0	0	3	0	3	6
AUG	0	1	0	0	3	0	9	13
SEP	0	12	0	0	0	0	8	20
OCT	1	1	0	0	2	0	14	18
NOV	0	0	0	0	1	0	11	12
DEC	0	1	0	0	2	0	8	11
JAN	0	0	0	0	0	0	0	0
FEB	0	0	0	0	0	0	0	0
MAR	0	0	0	0	0	0	0	0
APR	0	0	0	0	0	0	0	0
MAY	0	0	0	0	0	0	0	0
JUN	0	0	0	0	0	0	0	0
TOTALS	1	15	0	0	11	0	53	80
Permit Valuations by Month	\$ Valuation							
JUL	\$ 83,450							
AUG	\$ 423,017							
SEP	\$ 1,480,714							
OCT	\$ 1,029,896							
NOV	\$ 99,386							
DEC	\$ 306,000							
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
TOTALS	\$ 3,422,463							

Utilities Department Capital Improvements Projects – Update: January 1, 2016

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Wastewater Treatment Plant	New Wastewater Treatment Facility		Utilities	

1-01-15 – The final costs for the WWTP Project came in at \$5,154,461.71.

2-01-15 – Staff is investigating ways to optimize process control and standard operating procedures (SOPs) for the WWTP. The Town of Clarkdale should close on the purchase of the property, at and around the land disposal area, from Clarkdale Metals Corporation sometime in February 2015.

3-01-15 – Staff continues to investigate ways to optimize process control and standard operating procedures (SOPs) for the WWTP. The Town of Clarkdale closed on the purchase of the property at and around the land disposal area from Clarkdale Metals Corporation.

5-01-15 – Staff is currently investigating ways to utilize the reclaimed water from the WWTP. The Town of Clarkdale is also discussing potential uses for the property at and around the land disposal area that was purchased from Clarkdale Metals Corporation.

6-01-15 – Staff is currently investigating the purchase of aeration/mixer systems for the two effluent lagoon to treat and prevent algal blooms associated with warm weather conditions. The purchase price for two blower system, one for each effluent pond, would be approximately \$20,000 and two floating solar systems would cost around \$75,000.

7-01-15 – The purchase of aeration/mixer systems for the two effluent lagoon has been put on-hold. Staff will investigate various funding options for these aeration systems.

8-01-15 – No new capital improvements are scheduled for the wastewater treatment system. Staff will continue efforts to reduce electrical costs, and investigate processes for aerating/mix the effluent holding ponds.

9-01-15 – No new capital improvements are scheduled for the wastewater treatment system. Staff will continue efforts to reduce electrical costs, and investigate processes for aerating/mix the effluent holding ponds.

10-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

11-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

12-01-15 – No new capital improvements are scheduled for the wastewater treatment system.

1-01-16 – No new capital improvements are scheduled for the wastewater treatment system.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Reclaimed Water	Create Reclaimed Water Master Plan		Utilities	

Utilities Department Capital Improvements Projects – Update: January 1, 2016

2015 – No further progress on the reclaimed water master plan. Staff recommends that the Town’s Reclaimed Water Master Plan be a discussion item during the Town’s 2016 Strategic Planning.

Priority	Issue	Action Steps	Due Date	Assigned To	Comments
1	Water System Improvements	Arsenic Removal System Lower Clarkdale Water Line Replacement Project Mescal Well		Utilities	

1-01-15 Utilities staff and the Fire Department flow tested fire hydrants in the Lower Town and found that flow into the new (2007) 12” water main installed on Ninth Street and Main Street was limited and insufficient to maintain flow volumes during high usage events such as fires and hydrant flushing in Lower Town. Further investigation showed that the new 12” main had never been connected to the existing 6” main on Ninth Street. This meant that the 12” main was only being fed by an old 4” steel main and could never recover during a high usage event. During high usage events, fires and flushing, businesses and the Town Hall Complex would lose water service. I have contracted with Felix Construction, under a job order contract (JOC), to do make the connection between the mains and replace sub-standard pipes and valves in that area. This work has been scheduled for January 19, 2015. We continue to fine tune the water distribution system hydraulic model with Fred Goldman.

2-01-15 Felix Construction completed the work on Ninth Street under a JOC process during the week of 1/19/15. They removed a failed section of 90+ year old steel piping and a 4” and 6” pipe manifold connection to an old hydrant. The hydrant was removed after discussions with Chief Moore and a new hydrant will be installed at another location down the street during the Upper Town Water Main Replacement Project. New 8” and 12” C-900 PVC pipe was installed and the existing 6” main was connected to the 12” main installed as part of the Broadway Water Main Replacement Project. That 12” main is now feed from a 4” and a 6” connected improving flows, reducing water outages in Upper Town, and improving firefighting capabilities in Lower Town. The contractor will return as soon as blactop is available to pave the area of the excavation. We are scheduled to set up a work station and install the water hydraulic model by the third week of February 2015. Staff is preparing a Technical Assistant Grant application to submit to Water Infrastructure Finance Agency (WIFA) for design funding for the Upper Town Water Main Replacement Project. The maximum amount we can receive is \$35,000.00 and design costs for that project are projected to be between \$75,000 and \$100,000. This grant application is due to WIFA by the end of February 2015.

3-01-15 Felix Construction completed the work on Ninth Street under a JOC process in January 2015 and the street road opening was repaved in February 2015. The water hydraulic model was installed on the Town’s computer on February 24, 2015. On February 24, 2015 staff submitted a Technical Assistant Grant application to Water Infrastructure Finance Agency (WIFA) for design funding for the Upper Town Water Main Replacement Project. The maximum amount we can receive is \$35,000.00 and design costs for that project are

projected to be between \$75,000 and \$100,000. Staff has started discussions with Fred Goldman a consulting engineer and David Gianetto from Felix on a design build project to install a booster pump system at the 89A Reservoir to pump potable water from that location to the Haskell Springs storage tanks. This would allow the Town to supplement the Haskell Springs well output during the warm weather high usage summer months. A telemetry system would be necessary to control booster pump operations based on storage tank levels.

5-01-15 On April 15, 2015 staff was notified that the Town of Clarkdale has received a Technical Assistant Grant from the Water Infrastructure Finance Agency (WIFA) for the design of the Upper Town Water Main Replacement Project. The amount that we will receive is \$35,000.00 and design costs for this project are projected to be between \$75,000 and \$100,000.

Staff has received a project scope from Fred Goldman consulting engineer, and a project estimate from David Gianetto with Felix Construction for the design build project to install a booster pump system at the 89A Reservoir which will pump potable water from that location to the Haskell Springs storage tanks. This project would allow the Town to supplement the Haskell Springs well output, with water from the 89A Reservoir, during the warm weather high usage summer months. A telemetry system would be used to control booster pump operations based on storage tank levels at the Haskell Springs Reservoir site. The Design/Build guaranteed maximum price for this project is \$200,000 without any contingency amount. Adding a contingency of 10%, to cover any additional work we may require, would bring the total project cost to \$220,000. We have received a preliminary determination from the Arizona Department of Water Resources (ADWR) that the "89A Booster Pump System Project appears to meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 to be used towards this project. A project proposal will need to be submitted to ADWR for final approval and the release of these funds.

6-01-15 The Town of Clarkdale has received a Technical Assistant Grant in the amount of \$35,000 from the Water Infrastructure Finance Agency (WIFA) for the design of the Upper Town Water Main Replacement Project. There is a matching component of \$35,000 to receive these grant monies. Since the projected design costs for this project range from \$75,000 to \$100,000 this match will be met. Staff is preparing the necessary supporting documentation, forms, and related submissions for this grant.

Staff has not received a final determination from the Arizona Department of Water Resources (ADWR) that the "89A Booster Pump System Project will meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 for this project. This project is on-hold pending further discussions with the Town Manager and a final determination from ADWR.

7-01-15 The Town of Clarkdale has received a Technical Assistant Grant in the amount of \$35,000 from the Water Infrastructure Finance Agency (WIFA) for the design of the Upper Town Water Main Replacement Project. Staff anticipates completing the process of selecting an engineer, from our approved engineer list, for the design of this project in July 2015.

Staff is still waiting for a final determination from the Arizona Department of Water Resources (ADWR) that the "89A Booster Pump System Project will meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 for this project. All additional paperwork requested by ADWR has been submitted in June 2015. This project is still on-hold pending further discussions with the Town Manager and a final determination from ADWR.

8-01-15 The Town of Clarkdale will use a Technical Assistant Grant from the Water Infrastructure Finance Agency (WIFA) in the amount of \$35,000 for part of the design of the Upper Town Water Main Replacement Project. The balance of the design costs for this project will be paid out of water depreciation designated funds. On July 9, 2015 the Selection Committee reviewed three proposals from firms on our approved engineer list and directed the Staff to prepare a Staff Report recommending Southwestern Environmental Consultants (SEC) to provide professional services for the design of this project. Council approved the Selection Committee recommendation on 7/28/15 and directed Staff to enter into contract discussions with SEC. A Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on the 8/25/15 Council Agenda.

Staff is still waiting for the Amended CAP Trust Fund Agreement for Council to review and to approve. Once the Amended CAP Trust Fund Agreement and related paperwork is received this item will be scheduled on a Council Agenda and a Staff Report will be prepared. The Arizona Department of Water Resources (ADWR) has given a preliminary determination that the "89A Booster Pump System Project will meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 for this project. All additional paperwork requested by ADWR had been submitted in June 2015.

9-01-15 The Town of Clarkdale is using a Technical Assistant Grant from the Water Infrastructure Finance Agency (WIFA), in the amount of \$35,000, for part of the design of the Upper Town Water Main Replacement Project. The balance of the design costs for this project will be paid out of water depreciation designated funds. Southwestern Environmental Consultants (SEC) was approved by the Town Council at the 7/28/15 Town Council Meeting to provide professional services for the design of this project. Staff has entered into contract discussions with SEC for an agreement to provide those design services. A Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The Amended CAP Trust Fund Agreement has been approved by the Town Council and signed by the Mayor. At the 8/25/15 Council Meeting the Town Council approved the 89A Booster Pump System Project and directed the PW/Utilities Director to negotiate an agreement with Felix Construction to design/build the project for a cost \$210,240.37 with a \$21,024.03 contingency fund. Total amount is \$231,264.30. The Arizona Department of Water Resources (ADWR) has given a determination that the "89A Booster Pump System Project will meet the requirements for the use of Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 for this project. **10-01-15** Staff continues contract discussions with SEC for an agreement to provide the design services for the Upper Town Water Main Replacement Project. A Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The PW/Utilities Director is negotiating an agreement with Felix Construction for the design/build the project for a cost \$210,240.37 with a \$21,024.03 contingency fund. Total amount is \$231,264.30. The Arizona Department of Water Resources (ADWR) has indicated via e-mail that it will release the Central Arizona Project (CAP) Trust Funds" in the amount of \$186,000 for the 89A Booster Pump System Project.

11-01-15 Discussions with SEC for an agreement to provide the design services for the Upper Town Water Main Replacement Project

Utilities Department Capital Improvements Projects – Update: January 1, 2016

Continue with staff requesting a review of Section 1.3.2 of our standard agreement for professional services by the Town Attorney. After that review and comment by the Town Attorney a Staff Report for Council consideration, discussion, and possible action on a Professional Services Agreement with SEC will be on a future Council Agenda.

The PW/Utilities Director has negotiated an agreement with Felix Construction for the design /build the project for a cost \$210,240.37 with a \$21, 024.03 contingency fund. Total amount is \$231,264.30. Staff is preparing a formal request and associated paperwork for the release the Central Arizona Project (CAP) Trust Funds” in the amount of \$186,000 for use with the 89A Booster Pump System Project.

12-01-15 The agreement between the Town and SEC to provide the design services for the Upper Town Water Main Replacement Project has been signed by the Town and SEC and is currently before the Town’s Attorney for signature and final approval.

The Town has entered into an agreement with Felix Construction for the design /build of the 89A Booster Pump System for a cost \$210,240.37 with a \$21, 024.03 contingency fund. Total amount is \$231,264.30. The project design is in the final stages and once design work is completed the project will be submitted to AZDEQ for approval.

The Town has received approval of our request for the release the Central Arizona Project (CAP) Trust Funds” in the amount of \$186,000 for use with the 89A Booster Pump System Project. The money is available as a draw against project expenses up to the total amount of \$186,000.

1-01-16 The Town has entered into an agreement with SEC to provide the design services for the Upper Town Water Main Replacement Project. SEC plans to start the design work in January 2016.

The Town has entered into an agreement with Felix Construction for the design /build of the 89A Booster Pump System for a cost \$210,240.37 with a \$21, 024.03 contingency fund. Total amount is \$231,264.30. The project design is in the final stages and once design work is completed the project will be submitted to AZDEQ for approval. The project schedule calls for submittals to AZDEQ for approval by the end of January 2016 and construction to be finished in March 2016.

The Town has received approval of our request for the release the Central Arizona Project (CAP) Trust Funds” in the amount of \$186,000 for use with the 89A Booster Pump System Project. The money is available as a draw against project expenses up to the total amount of \$186,000.

CLARKDALE MAGISTRATE COURT
MONTHLY STATISTICAL REPORT - FY 2016

New Filings	Prior YR Average	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	FY -YTD
Criminal Traffic	2.75	4	4	1	3	4	3	19
Misdemeanors	15.58	33	21	28	16	12	25	135
DUI	1.58	3	0	0	6	3	0	12
Domestic Violence ¹	2.33	2	6	2	3	1	6	20
Civil Traffic	23.75	26	15	29	11	21	24	126
Local Ordinances	1.5	7	3	0	0	2	7	19
OOP/Injunctions ²	1.33	0	0	0	4	0	0	4
Total Filings	45	66	40	58	40	40	52	296
Initials/Arraignments	21.33	13	38	24	15	20	34	144
Reviews/Order Show Cause	2.08	0	5	0	9	4	6	24
Civil Traffic Hearings	0.92	0	1	1	1	0	0	3
Pre-Trial Conferences	14.08	10	15	18	17	14	16	90
Deferral Pleas	2.92	1	0	5	1	3	6	16
Change of Plea	4.5	9	8	11	1	5	9	43
Juvenile Hearings ³	0	0	0	0	0	0	0	0
Warrants Issued ⁴	2.83	6	10	14	24	10	7	71
Bench Trials Held	0.08	0	0	0	0	0	1	1
Town General Fund	\$ 2,920.19	\$ 3,209.90	\$ 2,807.97	\$ 2,755.91	\$ 3,266.02	\$ 2,274.45	\$ 3,687.66	\$ 18,001.91
Court Enhancement ⁵	\$ 217.47	\$ 255.96	\$ 185.79	\$ 214.42	\$ 264.77	\$ 101.86	\$ 269.30	\$ 1,292.10
Deferred Prosecution Fees ⁷	\$ 127.23	\$ 281.70	\$ 106.70	\$ 202.70	\$ 506.70	\$ 200.00	\$ 388.40	\$ 1,686.20
Court Appointed Attorney ⁸	\$ 43.04	\$ -	\$ 475.29	\$ -	\$ 457.65	\$ 142.35	\$ 100.00	\$ 1,175.29
JCEF to Town ⁶	\$ 38.78	\$ 46.74	\$ 35.00	\$ 70.00	\$ 49.00	\$ 45.00	\$ 22.66	\$ 268.40
State Treasurer	\$ 2,926.21	\$ 4,036.45	\$ 2,312.98	\$ 2,609.14	\$ 2,906.88	\$ 2,392.18	\$ 3,710.35	\$ 17,967.98
Monies to FARE ⁹	\$ 316.07	\$ 421.29	\$ 131.57	\$ 283.37	\$ 112.75	\$ 398.41	\$ 388.88	\$ 1,736.27
County/Jail	\$ 24.29	\$ 24.16	\$ 11.24	\$ 15.23	\$ 15.11	\$ 10.01	\$ 14.31	\$ 90.06
Citing Agency Revenue	\$ 59.46	\$ 68.81	\$ 44.91	\$ 60.92	\$ 60.34	\$ 40.03	\$ 57.24	\$ 332.25
Monthly Totals	\$ 5,968.93	\$ 7,386.06	\$ 5,212.10	\$ 5,511.20	\$ 6,297.35	\$ 4,761.67	\$ 7,492.22	\$ 36,660.60
								Grand Total

⁽¹⁾ Those designated domestic violence (DV) per ARS 13-3601

² These include an Order of Protection (OOP) and Injunction Against Harassment (IAH).

³ Limited to traffic, liquor, graffiti, tobacco, curfew, truancy, or local ordinances (ARS 8-323.B)

⁴ Includes Failure to Appear (FTA) and Failure to Pay (FTP)

⁵ By Resolution #1419 (1/8/13) \$18.30 with surcharge 83% for court operational and technological upgrade

⁶ Primarily \$7 of the statutory \$20 time payment plan fee (ARS 12-116.B) to be used for court improvements

⁷ Administration costs (\$1 to \$500) determined by prosecutor and paid to the Town per Resolution #1419

⁸ \$25 minimum per Resolution #1419, and court can order more based on financial statement of defendant

⁹ Statewide collections enforced with license holds and tax intercepts – imposes 19% surcharge on the amount

These amounts included in Town General Fund Total
This amount included in State Treasurer Total

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
* Primarily Level of Effort Activities	Dec 2015	Nov 2015		Jan-Dec 2015	Jan-Dec 2014	
Traffic						
Collision - Property Damage	3	7	-133%	37	40	-8%
Collision - Injury/Fatal	0	0	0%	9	5	44%
DUI Arrests *	0	2	-200%	16	10	38%
Citations *	27	23	15%	301	190	37%
Written Warnings *	44	15	66%	288	412	-43%
Traffic Stops *	56	41	27%	553	700	-27%
Parking *	1	0	100%	9	17	-89%
Total Traffic	131	88	33%	1,213	1,374	-13%

Uniform Crime Reporting (UCR) Crimes						
Index Violent Crimes (Crimes Against Persons)						
Homicide	0	0	0%	0	0	0%
Sexual Assault	0	0	0%	10	0	100%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	0	2	-200%	12	7	42%
Total Violent Crimes	0	2	-200%	22	7	68%
Property Crimes						
Burglary	0	0	0%	17	13	24%
Theft	4	2	50%	59	30	49%
Auto Theft	0	0	0%	2	1	50%
Arson	0	0	0%	0	2	-200%
Total Property Crimes	4	2	50%	78	46	41%
Crime Rate						
Index Crimes	4	4	0%	100	53	47%
Index Crime Rate (per 100,000)	0.1639	0.1639	0%	4.0970	2.1714	47%
Town Population	4,097	4,097	0%	4,097	4,097	0%

Other Crimes						
Assault	0	2	-200%	27	8	70%
Criminal Damage	5	2	60%	64	47	27%
Disorderly Conduct	6	6	0%	71	50	30%
Domestic Violence	2	4	-100%	48	39	19%
Drug Offenses *	8	4	50%	63	18	71%
Neighbor Disputes	0	0	0%	0	0	0%
Trespass	4	0	100%	18	13	28%
Juvenile Disturbance	4	1	75%	31	26	16%
Harassment	0	0	0%	20	17	15%
Animal Offenses *	26	25	4%	206	298	-45%
Other Town Ordinances *	1	0	100%	19	58	-205%

All Other Offenses	10	6	40%	275	336	-22%
Total Other Crimes	66	50	24%	842	910	-8%

	CURRENT MONTH	PREVIOUS MONTH	% CHANGE	YEAR TO DATE	PREVIOUS YEAR TO DATE	% CHANGE
	Dec 2015	Nov 2015		Jan-Dec 2015	Jan-Dec 2014	
Other Activities						
Alarms	3	0	0%	46	77	-67%
Doors/Windows Open	0	0	0%	14	6	57%
Suspicious Persons/Vehicles	22	9	59%	193	199	-3%
Weapon Offenses	0	0	0%	4	8	-100%
Citizen Assists	59	21	64%	241	352	-46%
Serve Papers	3	5	-500%	11	11	0%
EMS/Rescue/Fire Calls (Clarkdale)	3	0	0%	5	1	80%
Assist Other LE Agencies	26	17	35%	265	318	-20%
Suicide	0	0	0%	0	1	-100%
Total Other Activities	116	52	55%	779	973	-25%

Total All Categories Above	317	274	14%	2,934	3,310	-13%
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House Watch						
House Watch (Total Houses Per Month)	2	0	100%	8	26	-225%

Arrests						
Adult	9	5	44%	272	71	74%
Juvenile	1	0	100%	4	5	-25%
Total Arrests	10	5	50%	276	76	72%

Reserve Time	173	137	21%	1,611	336	79%
Ambassador Time	193	106	45%	1,878	675	64%
Volunteer Time	0	0	0%	111	40	64%

Traffic

Accidents were down for the month, as were summons issued. Traffic stops were up but more drivers were given warnings. One officer came out of the academy and began patrol training during the month while another was hired to begin the academy in January.

Crime

Major crimes, including Domestic Violence were down. Clarkdale officers served a search warrant during the month that solved several burglaries from previous months. The suspect was arrested and burglaries in Clarkdale and surrounding areas were reduced as a result of the arrest.



Staff Report

Agenda Item: **Proclamation Supporting Increased Awareness Relating to Human Trafficking** – Approval of a proclamation supporting increased awareness relating to human trafficking.

Staff Contact: Gayle Mabery, Town Manager

Meeting Date: January 26, 2016

Background: As you may have heard, there is a public awareness/educational project underway in Yavapai County called the Nursery Rhymes Video project with a goal to raise awareness on the issue of human trafficking. The unfortunate reality is that human trafficking exists in every country of the world, including the United States. The U.S. Department of Homeland Security has named Arizona as one of the highest risk states for human trafficking, and we have incidents of human trafficking here in our Yavapai County communities. While many are under the misconception that human trafficking victims are only foreign born and those who are poor, the fact is that human trafficking victims can be any age, race, gender, or nationality and they come from all socioeconomic groups.

The Nursery Rhymes Video project was born out of a song that was written by Scott Mabery, the Director of Juvenile Court Services for Yavapai County. After the kids in the Yavapai County Juvenile Justice Center sang the song in a music therapy session with Scott, the staff members of the Juvenile Justice Center felt that there was a place for the song in raising awareness on the issue of human trafficking. While there are numerous forms of human trafficking, the Nursery Rhymes Video will focus on sex trafficking of the youth of our communities. As word of the project began to gain statewide attention, more and more interest was expressed in getting the music produced and developing a video to assist with public awareness on the issue.

An incredible team of local professionals and community members has come together around the cause, and is working collaboratively to produce the song and shoot the video. Music production began in early December, 2015 and the first scenes of the video began shooting in late December. With the support of our business community, local citizens and the Town, more than half the scenes of the video are being shot in Clarkdale. With several scenes to be shot in January, 2016, the “grand finale” of the video shoot will occur on the steps of the Yavapai County Juvenile Justice Center in Prescott on February 20, 2016. Our goal is to have the video ready for use in April, 2016, which coincides with Child Abuse Prevention Month.

As a show of unity and support for this incredibly important cause, we would be grateful if the Town of Clarkdale would lend its support to our project. Those agencies that choose to sign a Declaration of Support will be recognized on the Facebook page entitled “Nursery Rhymes Video”. In addition, agencies that provide in-kind or other resources for the project will be listed in the credits at the end of the video.

Finally, we invite the members of the Clarkdale Town Council, and others from your organization to be part of the filming of the “grand finale” of the video on Saturday, February 20th, at the Juvenile Justice Center at 1100 Prescott Lakes Parkway in Prescott. This particular scene will symbolize the community coming together to support victims of human trafficking. We anticipate 300 to 500 community members being part of this scene of the video. Although timing is subject to adjustment, those who do participate will need to plan to be on-scene from approximately 10am – 4pm. Agencies that send representatives to participate in this scene are considered in-kind contributors.

This is a great opportunity for us to come together in an effort to shed light on the issue of human trafficking. We also want those involved in this trade to understand that Yavapai County has strong support and is a united front against human trafficking in our communities.

Recommendation: Approval of the Proclamation supporting increased awareness relating to human trafficking.

TOWN OF CLARKDALE,

Proclamation

“Supporting Increased Awareness Relating to Human Trafficking”

WHEREAS, human trafficking is a modern-day form of slavery involving the illegal trade of people for exploitation or commercial gain, and

WHEREAS, every year, millions of men, women and children are trafficked in countries around the world, including the United States, and

WHEREAS, it is estimated that human trafficking generates billions of dollars of profit per year, second only to drug trafficking as the most profitable form of transnational crime, and

WHEREAS, human trafficking is a hidden crime as victims rarely come forward to seek help because of language barriers, fear of the traffickers, and/or fear of law enforcement, and

WHEREAS, traffickers use force, fraud, or coercion to lure their victims and force them into labor or commercial sexual exploitation. They look for people who are susceptible for a variety of reasons, including psychological or emotional vulnerability, economic hardship, lack of a social safety net, natural disasters, or political instability. The trauma caused by the traffickers can be so great that many may not identify themselves as victims or ask for help, even in highly public settings, and

WHEREAS, the United States Senate designated January 11th as National Human Trafficking Awareness Day and other organizations have designated January as Human Trafficking Awareness Month; and,

WHEREAS, the Town of Clarkdale is supportive of the many efforts underway in Yavapai County, including the production of the Nursery Rhymes music video, to bring awareness to the issue of human trafficking.

NOW, THEREFORE BE IT RESOLVED, I, Doug Von Gausig, Mayor of Clarkdale, AZ do hereby proclaim the Town of Clarkdale’s support for increasing public awareness of human trafficking.

Issued this 26th day of January, 2016.

ATTEST:

Doug Von Gausig, Mayor

Kathy Bainbridge, Town Clerk



Staff Report

Agenda Item: **WORKSESSION REGARDING A CONDITIONAL USE PERMIT APPLICATION FOR A 199-FOOT MONOPOLE WIRELESS COMMUNICATIONS TOWER** - Discussion regarding a Conditional Use Permit Application for a 199-foot monopole wireless communications tower and supporting equipment proposed to be located on a 50-foot by 50-foot area of an approximately 13.18-acre parcel at 555 Miller Road in Clarkdale, Assessor's Parcel Number 400-06-003A. The subject property is zoned I (Industrial). The applicant is SBA Towers VI, LLC.

Staff Contact: Beth Escobar, Senior Planner

Meeting Date: January 26, 2016

Background:
SBA Towers VI, LLC, a communication site development services company, has submitted a conditional use permit for a wireless facility, including a 195-foot monopole with a 4-foot lightning pole on top, proposed to be located on Town-owned property at 555 Miller Road. SBA Towers is acting on behalf of Verizon Wireless.

The subject property is approximately 13.18 acres and is part of the property the Town purchased from Clarkdale Minerals, LLC in January 2015.

The applicant is proposing to lease the property from the Town. This lease will be negotiated only following approval of the conditional use permit.

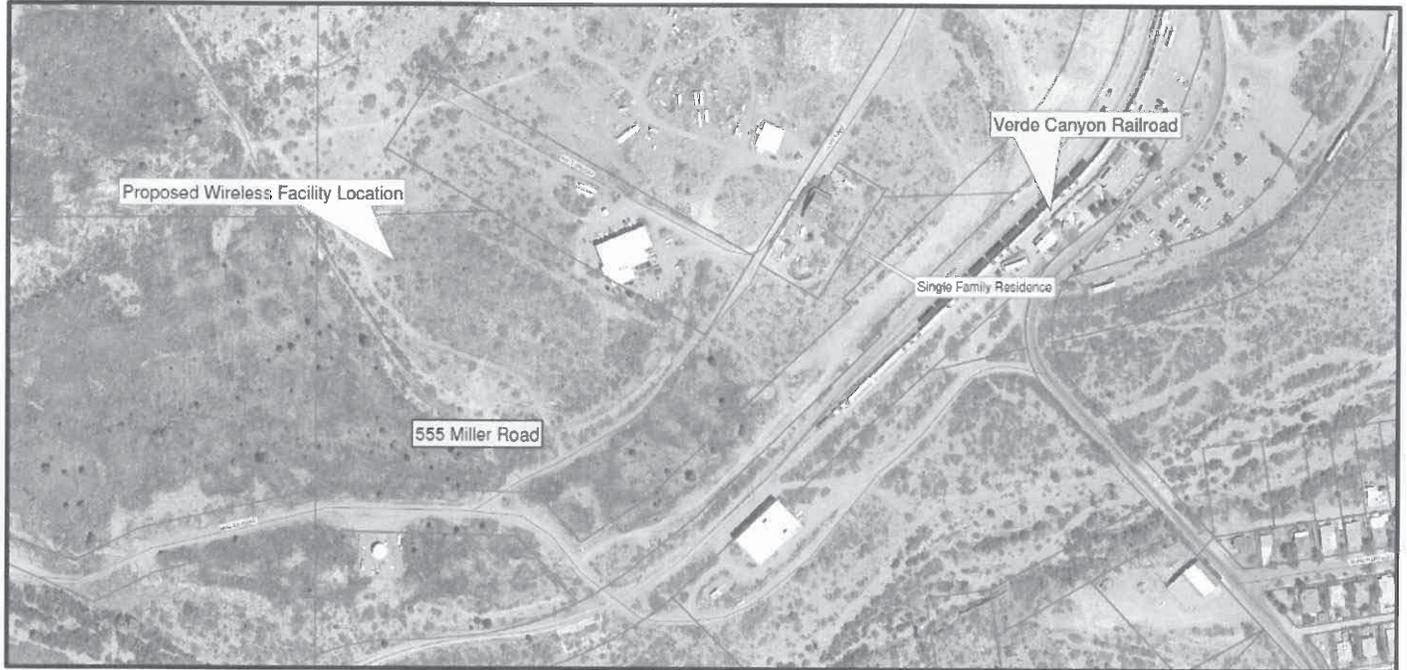
There is an existing access/utility easement from Miller Road running south to north across the subject property.

Access to the property is from Miller Road (a private road) to Rio Torcido (a private road) then to an existing service road spur to the east. An improved access into the subject property will be a condition of approval if the application is approved. This will be negotiated through the required lease.

During the public hearing for the previously approved wireless facility at 1450 SR 89A, the applicant had stated a second higher tower would be needed in the industrial area to provide coverage to areas of town not serviced by the 65-foot tower along the highway.



Staff Report



Conditional Use Permit Request

The applicant is proposing a 195-foot high monopole with a four-foot lightning pole attached to the top for a total height of 199 feet. The pole will be approximately 6 feet in diameter at the base and taper slightly to the top. A microwave dish with a diameter of eight feet is proposed to be placed near the top of the tower (at the 190 foot mark) and a 12-foot triangular antenna array is proposed to be placed at the 150 feet height of the tower. The tower will be placed on a 50-foot by 50-foot portion of the subject property. This will be enclosed with a chain link fence varying in height from seven to eight feet and topped with 12 inches of barbed wire.

The wireless facility compound is being designed for use by Verizon Wireless and possible future co-locators. The compound will include a concrete pad, a diesel generator, equipment cabinets, and a possible future propane tank.

Electrical power will be provided from an existing power pole. A new meter will be placed on the compound.

As a result of discussion during the Planning Commission's site visit, the cell tower and all attachments, including any approved future co-location equipment, will be weathered steel.



Staff Report

Zoning and Vicinity

The subject property is zoned I (Industrial). Per Town Ordinance #352, effective August 2013, Wireless Communication Facilities are a conditional use in the Industrial District. The maximum allowable height for a cell tower in this district is 200 feet.

Surrounding land uses include Bent River Machine (951 Rio Torcido) and a new powder coating business at 450 Luke Lane on the Cannon Salvage property.

Acreage to the west of the subject property has been used by the Town for effluent dispersal for the past several years.

The subject property is in close proximity to the Clarkdale Historic District which was added to the National Register of Historic Places in 1998. The District includes the original smelter location.

There is a single-family residential home located approximately 1000 feet to the east of the subject property. This was formerly the residence for the smelter superintendent. It is located on property zoned Industrial.

NEPA Review

The National Environmental Protection Act requires an environmental assessment of wireless communication facilities. An agent for the applicant, Trileaf Environmental & Property Consultants, conducted a Phase I Environmental Site Assessment Report. This report is intended to identify potential environmental concerns on the property. Per the conclusion of this assessment, no evidence of recognized environmental conditions in connection with the subject property was revealed.

This Phase I report did note the voluntary soil remediation program being undertaken in the area by Freeport-McMoRan, Inc. The subject property is not within the initial testing area. The Phase I report recommends subsurface soil testing be completed prior to removal of any soil on the subject property.

Impact on Historic Properties

Section 106 of the National Historic Preservation Act (1966) requires review of all projects seeking federal approval to analyze the potential for impact to historic properties. Trileaf also is conducting this segment of the National Environmental Protection Act assessment required by the FCC.

The Clarkdale Historical Society and Museum submitted a letter to Trileaf as did the Town in relation to potential impact to historical artifacts on or in proximity to the subject property. These comments are forwarded to the State Historic Preservation Office for review and direction.



Staff Report

Internal Agency Review

The application was sent to the Public Works/Utilities Department, Police Department, the Building Official and Clarkdale Fire District for review.

No objections were filed regarding this application.

External Agency Review

The applicant submitted a form to the Federal Aviation Authority (FAA) regarding the proposal. Per the FAA, the cell tower will need to be registered through their Antenna Structure Registration (ASR) system when completed. No lighting of the tower will be required. The Cottonwood Airport Authority was also asked to review this application and submitted comments in agreement with the FAA determination.

Visual Impact

The applicant has provided a visual simulation of the cell tower. For reference, the elevation of the subject property is 3,520. The elevation at the top of C-Mountain which is in the background of the proposed location is 4,080 feet.

Site Visit

A drone was deployed for the site visit showing the height and width of the proposed cell tower. The Planning Commission was able to observe this visual representation from the lookout area next to the Museum. The applicant has produced a photo simulation based on information from the site visit.

Public participation

Public Notices regarding the December 15 Planning Commission public hearing were sent to 31 property owners within 1,000 feet of the subject property, and the property was posted on November 30, 2015. A public notice was published in the Verde Independent on November 29, 2015.

Included with the public hearing notice was information regarding the neighborhood meeting hosted by the applicant on Tuesday, December 1, 2015.

The neighborhood meeting was also posted on the Town's Facebook page on November 25th.

Two members of the public attended the neighborhood meeting and reviewed the displayed material. The drone was flown again at this time and was visible to the attendees from the parking lot.

The applicant published a legal notice in the Verde Independent regarding the proposed facility on November 15, 2015. One member of the public responded in writing to this notice. These



Staff Report

comments are included at the end of this report. (Staff note: The email address included in the legal notice is correct and staff has been successful sending emails to this address.)

The Verde Independent included information about the December 15th Planning Commission meeting on December 12, 2015.

An email in opposition to the proposal was submitted to Town Council and staff on December 12, 2015.

Planning Commission

The Planning Commission conducted a public hearing on this application on December 15. One member of the public spoke at this meeting expressing concern regarding the view impact of the proposed cell tower.

The Planning Commission was provided a copy of the email from December 12 and staff provided a summary of these comments.

Future Development

The subject property is in the Bitter Creek Industrial Area. Master planning for this focus area is scheduled to begin in fall of 2016.

Town Council reviewed the possibility of leasing a portion of the Town owned property for a wireless communication facility on June 23, 2015. At this meeting, Council stated they would be willing to consider a lease. With this information, the applicant proceeded with developing plans for the proposed location.

After seeking advice from the Town Attorney, it was agreed staff would complete the conditional use permit process prior to entering into negotiations for a lease to avoid any appearance of conflict of interest.

Council also directed staff to site the proposed location so it does not impede future development of this area. In staff's opinion, the proposed location meets this requirement and meets the engineering requirements for the developer. The lease area is approximately 90 feet south of the north property line and 100 feet east of the west property line. This is the highest and flattest portion of the property. Placement of the wireless facility at this spot leaves about eight acres of developable property between the lease area and the proposed extension of Luke Lane.

General discussion at the staff level and during the Planning Commission public hearing has been held about requiring a secure, improved access (20-foot width minimum with gravel surface) along the eastern parcel boundary of the property. This separate access would eliminate



Staff Report

any conflict with Town wastewater operations and provide the applicant 24-hour access to the lease area.

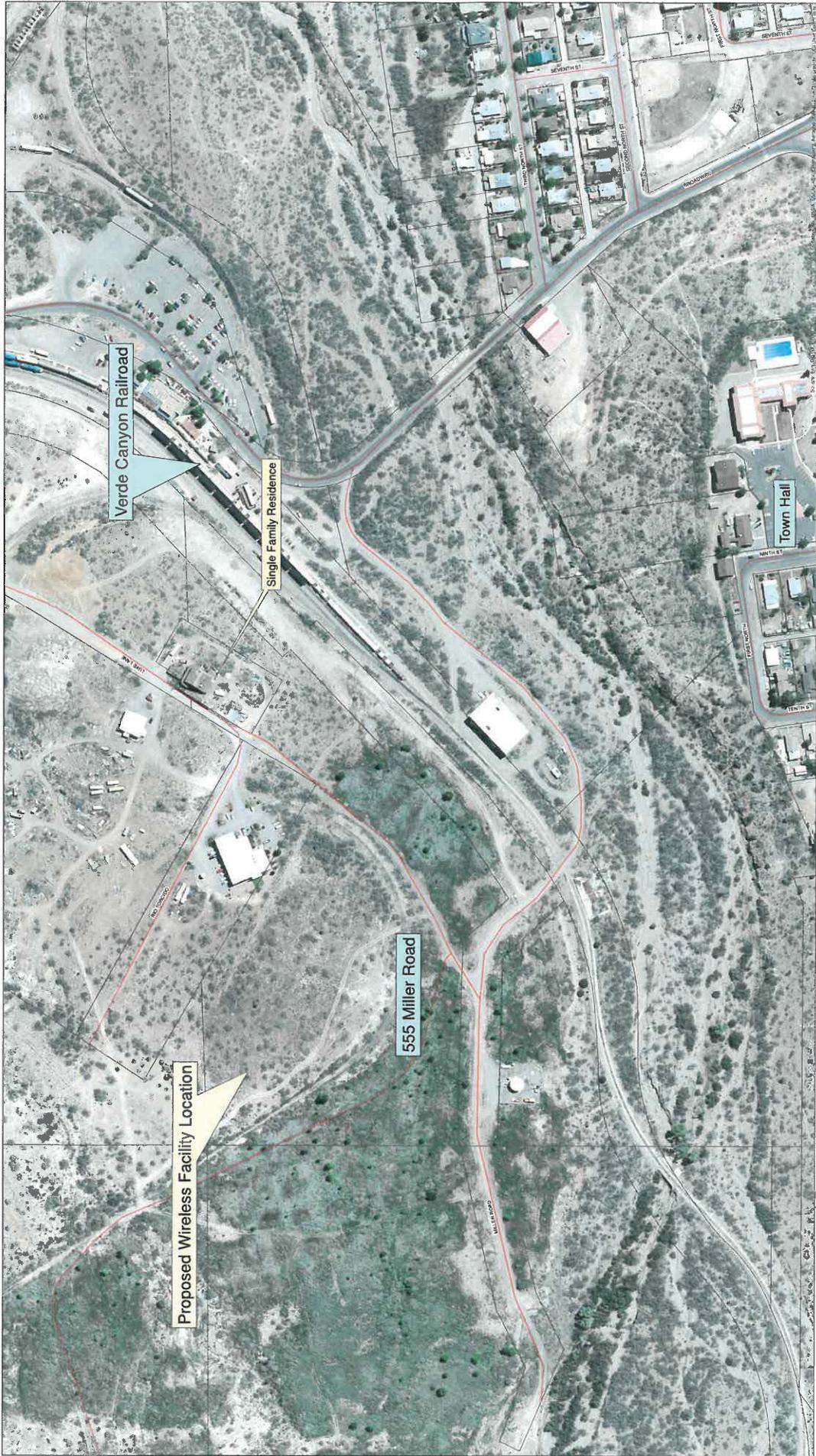
Council Public Hearing

Due to the opposition submitted to the Planning Commission, a second public hearing will be scheduled for the February 9, 2016 Council meeting.

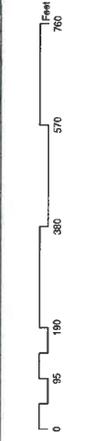
Recommendation: Discussion only, no action required.

Attachments:

1. Aerial Map
2. Project Narrative
3. Site Plan Packet



The Town of Clarkdale
Community Development Department
P.O. Box 308/890 Main Street,
Clarkdale, AZ 86324
(928) 639-2550



November 2015

**Proposed Wireless Facility
555 Miller Road**

This map has been provided for informational purposes only and is not necessarily engineering accuracy. Every effort has been made to ensure this map is as accurate as possible. The Town of Clarkdale shall assume no liability for the information contained on this map.

Purpose of Application

SBA Communications has been engaged by Verizon Wireless to place a new multi-carrier Wireless Telecommunications Facility in the industrial park north of downtown Clarkdale. This general area was selected by Verizon Wireless upon approval of the Capital Telecom pole on the other side of town. These two sites are designed to work together to improve in-building coverage and greatly improve capacity. It is anticipated that Verizon Wireless will be the initial tenant on the structure however it is being designed to accommodate multiple carriers in the future.

This proposed new wireless facility will help businesses, travelers and the residents in this area while being placed in a location in Zone A that not only meets the letter and intent of the ordinance but is in a spot that was specifically targeted as a good location during the development of the ordinance.

Site Description

The subject parcel is a large property owned by the Town and this portion of the property is used primarily to spread treated effluent. This subject parcel is zoned IND and surrounded by IND in all directions. Bent River Machine is on the property to the east, there is undeveloped industrial property north and west and RR tracks with an industrial/commercial building to the south. This is basically the middle of the industrial park and the nearest home is the smelter supervisor's residence 1,000' away in this industrial area. The nearest residential areas of upper and lower Clarkdale are over 1,500' away.

The proposed location of the site is in the north portion of the subject property to keep it as out of the way as possible. This location should greatly minimize any possible impact the site would have on future Town redevelopment of this large parcel. This location also allows it to be as far as possible from the Historic Downtown area. It has been located on the site to ensure that it can be engineered to meet an appropriate reclining length setback from the neighboring properties.

Site History

Prior to the Town developing a Wireless Ordinance, I started working on a site in the Downtown area to improve Verizon's signal. Once the Ordinance was completed, Verizon Wireless submitted an application for a site directly adjacent to Downtown. Due to the zoning of that property not being Commercial, the application was rejected. At that time Verizon split the search area into two separate search areas. The two sites together are meant to greatly improve coverage and especially capacity of the network within Clarkdale.

Verizon worked with Capital Telecom on their development of the site on the south side of town and Verizon is in the process of collocating antennas at that site. At the same time, Verizon continued to look for a site in the industrial park north of Downtown. Candidates were located and submitted for consideration.

Preference is generally given in these searches to governmentally or quasi-governmentally owned properties. The initial candidate search pre-dated Town ownership of this particular property. Once I was made aware of the Town property I submitted the candidate to Verizon's Radio Frequency Engineer and he said that this location would work well in conjunction with the Capital site. After receiving go-ahead, I began moving forward on this site.

As part of an overall shift, Verizon has asked SBA Communications to take the lead on developing many targeted sites throughout the Desert Southwest; this is one of those sites. SBA is an international

tower company based out of Florida and has several decades of experience working in Arizona. As I was working on the site for Verizon initially, they requested that I finish it for SBA.

SBA Communications is now proposing to Lease space from the Town, develop the site, place Verizon on the site and then market the location to additional carriers on an on-going basis. This site will not only improve Verizon's signal in the short-term it will likely help improve other carriers' signals in the future.

Description of Proposal

The site itself would consist of a 195' steel-shaft monopole placed within a 50' x 50' chain-link compound. The pole would accommodate antennas and there would be radio equipment within the compound on the ground. Each carrier on the pole has their own antennas and needs their own ground equipment.

A site of this height would normally be designed as a self-support lattice tower but it is being proposed as a monopole to minimize the visual impacts from Downtown. Based on feedback from a site visit with the Planning & Zoning Commission the pole is proposed to have a weathered steel appearance to help blend more with the hills and mountains in the area. Antennas on the pole would be painted brown to match. This structure type, while atypical for a site of this height, will definitely decrease the visual impact from Downtown.

Access to the site is expected to come across Miller Road from Broadway to the east. SBA will work with the underlying landlord on the neighboring property to secure an appropriate easement for access.

Citizen Participation

Outreach to the community will involve a multi-pronged approach. As part of our environmental review procedures required by FAA/FCC, notice was placed within the Verde Independent regarding the proposed site. One response was received by the environmental firm from a resident in opposition to the site.

An informational meeting was held on 12/1 in the Men's Lounge. The meeting was attended by City staff. There were two attendees from the public. They gave some feedback on site layout but were not opposed to the site.

A public hearing occurred in front of the Planning & Zoning Commission on 12/15. There was one neighbor in opposition and one letter was received from a resident of the Verde Valley in opposition to the site.

A notice letter will be mailed out to property owners in the vicinity for the upcoming Town Council meeting.

I will give staff updates if I receive any feedback from residents.

Conclusion

This site meets the standards of the recently developed Wireless Ordinance, and SBA Communications is requesting approval of this site for the longest period of time possible as a multi-carrier wireless telecommunications facility.



SBA TOWERS, VI, LLC
 5500 N. 34th AVENUE, SUITE 100
 BOCA RATON, FL 33487
 PHONE: 1-800-872-7483



3100 N. 34th AVENUE, SUITE 100
 BOCA RATON, FL 33487
 PHONE: (407) 904-1412

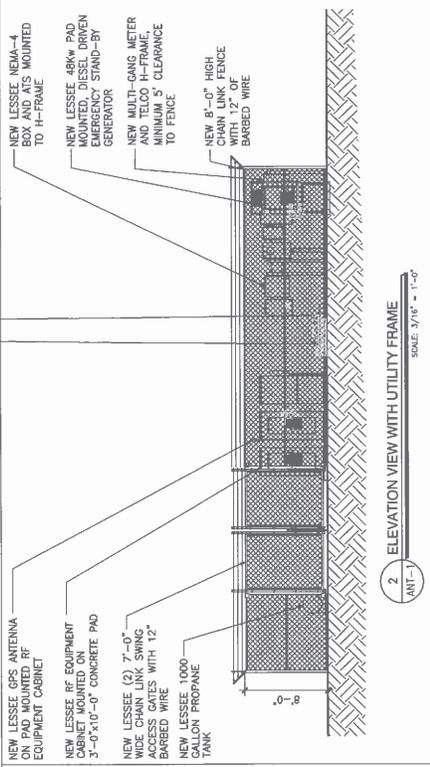
NO.	DESCRIPTION	DATE
1	ISSUED FOR REVIEW	10/23/15
2	ISSUED FOR FINAL PENDING FIBER	10/23/15
3	CLIENT COMMENTS	12/15/15

SITE#: TBD
SBA#: AZ17727-B
AZZ
CLARKDALE
 555 MILLER ROAD
 CLARKDALE, ARIZONA 86324

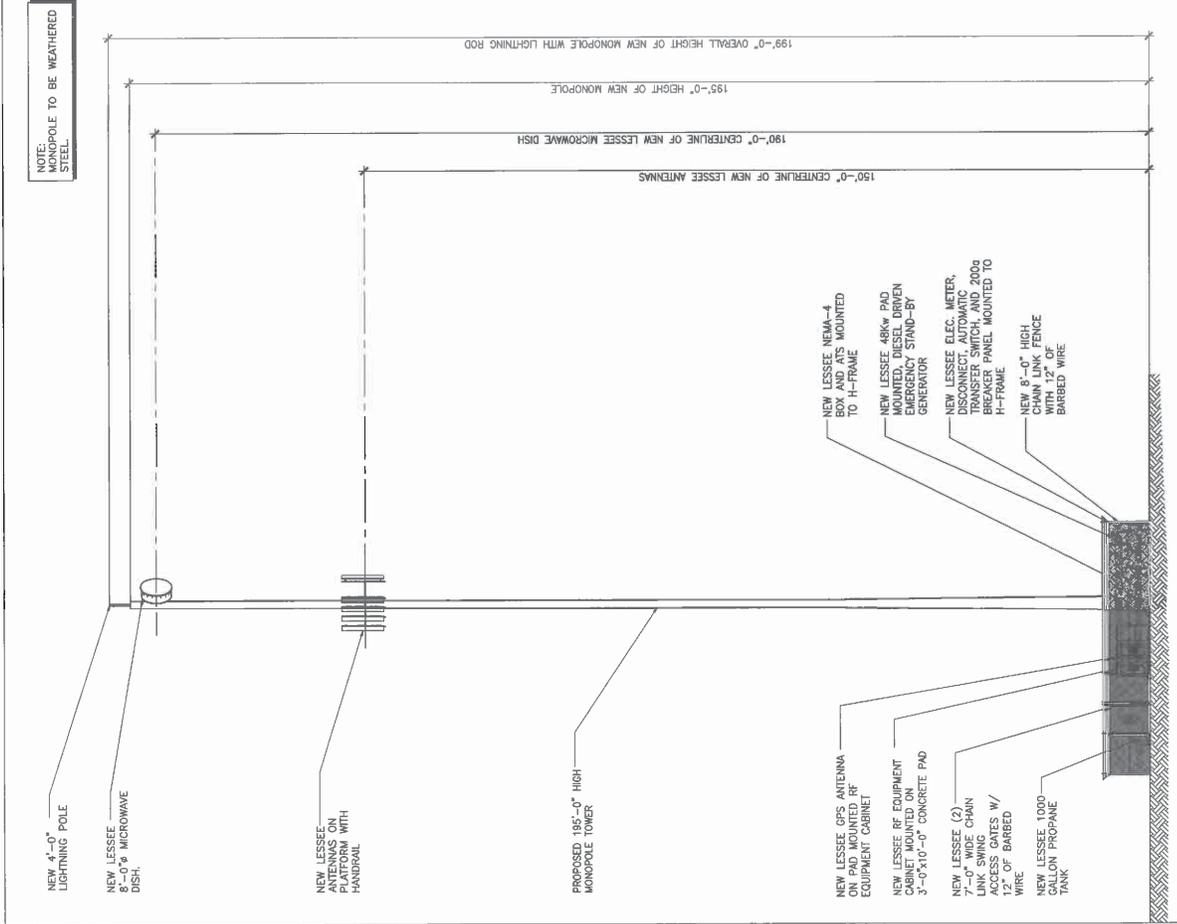
DRAWN BY:	CS
CHECKED BY:	RB
DATE:	10/23/15
PROJECT #:	TBD

SHEET TITLE
ANTENNA ELEVATION

SHEET NUMBER
ANT-1



2 ELEVATION VIEW WITH UTILITY FRAME
 ANT-1
 SCALE: 3/16" = 1'-0"



1 ELEVATION
 ANT-1
 SCALE: 3/32" = 1'-0"



CALL FOR THE NEWEST IN
FES-100
 OR
1-800-872-7483



Staff Report

Agenda Item: **FISCAL YEAR 2015-2016 BUDGET UPDATE** – A worksession to discuss the second quarter of the 2015-2016 FY budget.

Staff Contact: Kathy Bainbridge, Finance Director

Meeting Date: January 26, 2016

Background:

This budget update is designed to provide the Town Council with an overview of the current budget position, discuss current budget and revenue projections, and talk about key areas in the Town's short term economic outlook.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the council.