

**NOTICE OF A REGULAR MEETING  
OF THE COMMUNITY SERVICES COMMISSION  
OF THE TOWN OF CLARKDALE**

**NOTICE IS HEREBY GIVEN** that the Community Services Commission of the Town of Clarkdale will hold a Regular Meeting Wednesday, July 13<sup>th</sup>, 2016, at 6:00 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Community Services Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 7th day of July, 2016 at 11:30 a.m.

Dated this 7th day of July, 2016.

By:



Joni Westcott  
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

**1. CALL TO ORDER**

- 2. PUBLIC COMMENT** – The Community Services Commission invites the public to provide comments at this time. Members of the Commission may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Persons interested in making comments on a specific agenda item are asked to complete a brief form and submit it to the Commission Liaison during the meeting. Each Speaker is asked to limit their comments to five minutes.

**3. INFORMATIONAL REPORTS**

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.  
STAFF REPORT – A report from the Community Services staff on current events.

- 4. MINUTES** - Discussion and consideration of the minutes of the Regular Meeting held on June 8th, 2016.

## **NEW BUSINESS:**

5. **VERDE RIVER @ CLARKDALE** – An update and review of May reports for the Verde River @ Clarkdale.
6. **WORKSESSION: PARK RULES** – A worksession to discuss smoking and alcohol use in Town parks.
7. **CLARKDALE’S OLD-FASHIONED 4TH OF JULY** – A review of and discussion on the 2016 Old-Fashioned 4th of July event.
8. **VERDE RIVER PROGRAMS** – A presentation of a conceptual public program recently developed by staff while attending the 2016 AZ Summer Library Institute.
9. **FUTURE AGENDA ITEMS** – Listing of items to appear on future agendas.
10. **ADJOURNMENT**

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.

**MINTUES OF A REGULAR MEETING  
OF THE COMMUNITY SERVICES COMMISSION  
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Community Services Commission of the Town of Clarkdale was held on Wednesday, June 8<sup>th</sup>, 2016, at 6:00 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.

**Chairperson:** Peter Curé (arrived 6:12pm)  
**Vice Chairperson:** Ben Kramer  
**Commissioners:** Carol Engert  
Trish Gomez  
Lynda Zanolli  
Vacant

**Absent:** Krysta Dehnert

**Town Staff:**  
**Community Services Supervisor** Dawn Norman  
**HR/Community Services Dir.** Janet Perry

**AGENDA ITEM: CALL TO ORDER** – In the absence of Chairperson Curé, Vice Chairperson Ben Kramer called the meeting to order at 6:08pm.

**AGENDA ITEM: PUBLIC COMMENT** – There was no public comment.

**AGENDA ITEM: INFORMATIONAL REPORTS**

**CHAIRPERSON'S REPORT- A report from the chairperson on current events.**

There was no information to report.

**STAFF REPORT – A report from the Community Services staff on current events.**

Community Services Supervisor Dawn Norman reported the following:

- Az State Library Institute - Community Services Admin Assistant Joni Westcott is currently attending the Library Institute at NAU. This is a weeklong, intensive training. She'll be back in the office next Monday.
- Board and Commission Vacancies – We are seeking applications for four terms on the Community Services Commission; one is a vacancy due to Shannon Westcott's resignation the other 3 terms are expiring on September 30<sup>th</sup>. This year a new application has been implemented for incumbents. Applications are available on the Town website or in the clerk's office and are due by August 8<sup>th</sup>.
- Concerts in the Park –

- The season opener for the 2016 Concerts in the Park was Saturday, June 4<sup>th</sup>, and featured Sentimental Journey. Thank you to Commissioner Engert for volunteering to assist with the 50/50 raffle. The team generated \$399.85 for future concerts. The next concert is scheduled for June 18<sup>th</sup> featuring Trotter's Wake Irish Band.
- The Town Council approved the Memorandum of Understanding for Live Performances on May 24<sup>th</sup>. All of the MOU's have been provided to the scheduled bands, with the exception of Sentimental Journey. This was due to the limited timeframe in order to have it in time for their scheduled performance. To date, we have received executed MOU's and required W9 forms from all but one band which I am anticipating will be received at any time.
- Mingus Recreation Area – On Monday, Supervisor Norman attended a meeting conducted by the Prescott National Forest. Representatives present were from the Town of Camp Verde, City of Cottonwood, Yavapai County and Clarkdale. PNF reviewed the plan to clean up the site due to the historic trash dumping and shooting that takes place at the site. Due to the large amount of funding that it will take for the clean-up project and their lack of staff resources, they are ensuring that they have the support of the Town of Clarkdale and City of Cottonwood in order to assist them with law enforcement, clean-up, etc. to sustain the site. Once PNF receives a formal reassurance from both communities that we are in support, they will then move forward with the project, this includes making a presentation to the Commission on the site project.
- AZ Parks & Recreation Association (APRA) –
  - Membership – Staff will be purchasing an annual membership with APRA, one of the membership levels includes both staff and board members. This entitles members to attend trainings and workshops held throughout the year at discounted rates.
  - 2016 APRA Conference – Scheduled for August 9<sup>th</sup> – 11<sup>th</sup> in Phoenix. The conference offers a dedicated Boards and Commissions Day which is slated for Wednesday, August 10<sup>th</sup>.

Staff would like to extend an invitation to the Commissioners to consider participating. If interested, please let staff know by Thursday, June 30<sup>th</sup>.

**AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on May 11<sup>th</sup>, 2016.**

**Vice Chairperson Kramer motioned to approve the Regular Meeting minutes for May 11, 2016, as written. Commissioner Zanolli seconded the motion. The motion passed unanimously.**

**NEW BUSINESS:**

**AGENDA ITEM: WORKSESSION: VERDE RIVER @ CLARKDALE UPDATE – A worksession to discuss the Verde River @ Clarkdale.**

Based on interest expressed by the Community Services Commission in a prior meeting, this update is intended to provide the Commission with an overview of the current operations and projects relating to the Verde River @ Clarkdale. Subsequently, operational information gathered and monitored by the

Town pertaining to the VR@C has been provided to Commissioners, and will continue to be provided on a regular basis.

Commissioners noted appreciation for the information received, and were very encouraged by the levels of oversight and coordination the Town is exercising with the VR@C operations.

Supervisor Norman further explained:

- During upcoming high-use days scheduling of Ambassadors will be increased as revenues permit;
- AZ Game & Fish plans to begin a project to harvest invasive weeds;
- Sales of Annual Passes are ongoing; even if not providing a suggested donation, visitors are asked/required to 'register' their vehicle by filling out the payment envelopes.

Supervisor Norman reported attending a Wild River Academy webinar “Marketing Eco-Tourism in Your Community”.

**AGENDA ITEM: PRIORITIZING COMMUNITY SERVICES DEPARTMENT'S OPERATIONS, PROGRAMS AND EVENTS – Discussion and consideration of Town operations, programs and events currently provided by the Community Services Department.**

Supervisor Norman recapped last month's initial discussion by the Commission which resulted in the following, tentative prioritization of the department's primary operations, programs and events:

CONCERTS IN THE PARK  
OLD-FASHIONED 4TH OF JULY  
VERDE RIVER @ CLARKDALE  
HALLOWEEN  
FACILITY RENTALS  
LIBRARY OPERATIONS AND SERVICES  
VOLUNTEER PROGRAM  
MOVIES IN THE PARK  
NAZBA BLUES COMPETITION  
SANTA COMES TO CLARKDALE  
SPECIAL EVENT PERMITS  
TOC WEBSITE  
TOWN HOLIDAY LIGHT DECORATIONS  
VENDOR PERMITS  
SMALL TALK  
VOLUNTEER APPRECIATION EVENT  
SOCIAL MEDIA  
ICE CREAM SOCIAL  
LIBRARY BOOK SALE  
SPIRIT OF CLARKDALE  
CAROLING IN THE PARK  
ART IN PUBLIC PLACES

Supervisor Norman reviewed the additional statistics and comparisons provided at the Commission's request in this meeting's packet to further aid the prioritization discussion.

Commissioners revisited and discussed each listed item, and considered alternative preferences and reasoning with moving any item higher or lower in priority. Commissioner Zanolli noted the difficulty with trying to compare events versus processes; all Commissioners agreed the attempt to compare items having such different parameters was challenging and frustrating. Additional comments and concerns expressed:

- Every item on the list carried importance and purpose.
- The VR@C carries the broadest overall impact and its importance (pertaining to representing the Vision and Mission of the Community Services Commission) needs to be maintained by the Commission.
- If an item is ranked lower than others, does the possibility exist for it not continuing, or could it be handled elsewhere in the organization.
- Based on past survey results, the feasibility of running the library was hard to justify given the high degree of lack of interest/use, but it is a conversation that needs to happen. Realistically, if someone needs to use a library, there are better facilities nearby. Upon added reflection, having the library ranked lower is a powerful statement, but it follows with the task of prioritizing items as far as they pertain to the Vision and Mission of the Community Services Commission.

Ultimately, Commissioners agreed on the following prioritization:

CONCERTS IN THE PARK  
OLD-FASHIONED 4TH OF JULY  
VERDE RIVER @ CLARKDALE  
HALLOWEEN  
NAZBA BLUES COMPETITION  
MOVIES IN THE PARK  
VOLUNTEER PROGRAM  
TOWN HOLIDAY LIGHT DECORATIONS  
SANTA COMES TO CLARKDALE  
CAROLING IN THE PARK  
ART IN PUBLIC PLACES  
LIBRARY OPERATIONS AND SERVICES  
SPIRIT OF CLARKDALE  
SMALL TALK  
FACILITY RENTALS  
VENDOR PERMITS  
VOLUNTEER APPRECIATION EVENT  
SOCIAL MEDIA  
TOC WEBSITE  
SPECIAL EVENT PERMITS  
LIBRARY BOOK SALE  
ICE CREAM SOCIAL

**Vice Chairperson Kramer motioned this to be the finalized list of priorities for recommendation to the Council. Commissioner Gomez seconded the motion. The motion passed unanimously.**

**CLARKDALE’S OLD-FASHIONED 4TH OF JULY – An update and discussion on the 2016 Old-Fashioned 4th of July event and activities.**

Supervisor Norman provided an overall update of event preparations including her coordination with the many volunteers (individuals and group) involved, and the various related tasks.

**AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.**

None

**AGENDA ITEM: ADJOURNMENT**

*With no objection, meeting adjourned at 7:25 p.m.*

APPROVED:

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Peter Curé, Chairperson

SUBMITTED BY:

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Joni Westcott, Administrative Assistant II



# Staff Report

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Agenda Item: **VERDE RIVER @ CLARKDALE** – An update and review of May reports for the Verde River @ Clarkdale.

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: July 13, 2016

Background: Staff will update the Commission and review the May reports on the Verde River @ Clarkdale.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.

## **AMBASSADOR UPDATES: 05/01/2016 – 05/28/2016**

### **Ambassador Updates – 5/1/2016 through 5/7/2016**

5/1/2016:

- Zimmer – Both Tuzigoot and Tapco were clean and clear. Fifteen vehicles were in various areas of Tuzigoot, with the majority being in the paint ball area. Sighted horses with two foals at Tapco.

5/2/2016:

- Gill – Picked up a handful of trash at Tuzigoot and Tapco. One vehicle was in the park at Tuzigoot. Two vehicles were at Tapco. Sighted two red tail hawks, a heron, and a roadrunner. Reflector at the entrance of Tapco needs to be replaced.
- Gill – Three vehicles were in the park at Tuzigoot. One vehicle was in the park at Tapco. Spoke with Kenny from Ghost Towns who was at Tapco possibly looking for a ghost.

5/3/2016:

- Mast – Seven vehicles were in the park at Tuzigoot. Spoke with visitors from California who are moving to the area. They loved the park. Sighted a red racer snake on Tuzigoot Road. One vehicle was at Tapco. Picked up a handful of trash. Spoke with visitors from Nevada who were checking out the area with the thought of moving here. Sighted 10 cows, vermilion flycatchers, an osprey, a red tail hawk, and a road runner.

5/4/2016:

- Brunot – Picked up a handful of trash at Tuzigoot, Tapco and on Sycamore Canyon Road. Two vehicles were in the park at Tuzigoot. Spoke with a person out fishing. Three vehicles were in the park at Tapco. Spoke with visitors looking for a place to camp. Sighted a king fisher.

5/5/2016:

- Mast – Picked up a handful of trash at Tuzigoot and Tapco. Five vehicles were in the park at Tuzigoot. A visitor out birding and hiking asked about the Ambassador program. He thought it was a good idea. Sighted a summer tanager. Three vehicles were in the park at Tapco. Made contact with a person out fishing. He thought the area was very clean. Sighted ten cows, a blue heron, vermilion flycatchers, a phainopepla, some mallards, a red tailed hawk, black phoebes, a bald eagle and yellow warblers.
- Messier – Picked up a handful of trash at Tuzigoot and on Sycamore Canyon Road. Seven vehicles were in the park at Tuzigoot. Visitors from Ontario, Canada asked what kind of fish were in the river. Told them there was mostly bass and trout, and some catfish. Three vehicles were in the park at Tapco. A regular visitor did a presentation about the river at "Olli". The visitor asked about pond weed. Sighted a red tail hawk, a blue heron and many cows.

5/6/2016:

- Messier – Picked up a handful of trash at Tuzigoot, Tapco and on Sycamore Canyon Road. Six vehicles were in the park at Tuzigoot. Two vehicles were in the park at Tapco. Broken tree limbs were in the picnic area, probably wind damage. Very windy afternoon. No one was out.

5/7/2016:

- Zimmer – No vehicles were in either park. Both parks were clean. Fish and Game officers were at Tapco. Ten people from Phoenix went out in 3 tandem kayaks and a canoe.
- Messier – Picked up a handful of trash at Tuzigoot, Tapco and on Sycamore Canyon Road. Seven vehicles were in the park at Tuzigoot. A visitor out walking their dog asked about the best place to put in a kayak. Explained Tapco. Sighted a black hawk. Five vehicles were in the park at Tapco. Visitors were picnicking. Asked them to move two of their vehicles to the parking lot.

The pay station was emptied on 5/4. There were 9 envelopes. \$39.00 was collected.

### **Ambassador Updates – 5/8/2016 through 5/14/2016**

5/8/2016:

- Zimmer – One vehicle was in the park at Tuzigoot. A visitor was fishing. A boater put in at Tapco. Both parks were clean and clear.
- Meyer – Picked up a handful of trash at Tuzigoot. Two vehicles were in the park. There was graffiti on both faces of the bridge supports. It looked old. Sighted a spotted sandpiper. At Tapco, visitors from Prescott Valley wanted to know when the ruins were inhabited. Visitors from Goodyear asked what the black slag pile was made of. A canoe put in about 2:30 p.m. Sighted mallards, a red tail hawk, a blue heron, and about six head of cattle.

5/9/2016:

- Mast – Two vehicles were in the park at Tuzigoot. A local resident was out fishing. At Tapco, sighted a yellow-breasted chat, a vermilion flycatcher, phainopeplas, violet green swallows and black phoebes.
- Gill – The handle lock is missing from the Nice John at Tuzigoot. Six vehicles were in the park. A local resident was out fishing. Three vehicles were in the park at Tapco. Two kayaks put in.

5/10/2016:

- Brunot – Picked up a handful of trash at Tuzigoot. Two vehicles were in the park. A person was walking their dog. Cows were in the swimming area. Sgt. Smith was notified about the cows.
- Gill – Three vehicles were in the park at Tuzigoot. A visitor from California was out kayaking. Three vehicles were in the park at Tapco. A visitor from Cornville was fishing. A dog without tags or a collar was standing in the middle of Sycamore Canyon Road. Dispatch was called to send someone to take the dog to the shelter.

5/11/2016:

- Brunot – Picked up trash on Sycamore Canyon Road. Two vehicles were in the park at Tuzigoot. A visitor was fishing. One of the reflectors needs to be replaced on the entrance to Tapco. Sighted three mule deer crossing the river below the sandy beach. Also sighted a vermilion flycatcher, a belted king fisher, and a northern cardinal.

- Messier – Picked up a handful of trash consisting of broken beer bottles at Tuzigoot. Five vehicles were in the park. Picked up a handful of trash at Tapco. Four vehicles were in the park. Sighted nine horses on the other side of the river.

5/12/2016:

- Messier – Picked up a handful of trash at Tuzigoot and on Sycamore Canyon Road. Five vehicles were in the park at Tuzigoot. Six vehicles were in the park at Tapco. A kayaker put in to go from here to Beasley Flats. Explained the canals in Cottonwood. Two kayakers appeared to be pulling out pond weed near the dam. The Mayor was observing. Left the gate unlocked. Two vehicles were in the parking lot.

5/13/2016:

- Zimmer – Five vehicles were in the park at Tuzigoot. A visitor from Prescott was at Tapco for the fishing. He loves it. A local was out boating.
- Mast – Picked up a handful of trash at Tuzigoot, Tapco and on Sycamore Canyon Road. Five vehicles were in the park at Tuzigoot. Local visitors were swimming with their dogs, enjoying the warm afternoon. They liked the beach area. Four vehicles were in the park at Tapco. A local visitor was out fishing. He likes the park. Sighted black phoebes, violet green swallows, yellow warblers, a red tailed hawk, a bullock's oriole, a king fisher, a blue heron, phainopepla, and 11 horses.

5/14/2016:

- Zimmer – Seven vehicles were in the park at Tuzigoot. Picked up a handful of trash. Visitors from Phoenix were in the park to go boating. Eight people were at Tapco for boating. Sighted a herd of horses.
- Messier – Picked up a handful of trash at Tuzigoot and Tapco. Six vehicles were in the park at Tuzigoot. Five vehicles were in the park at Tapco. A visitor from Phoenix was looking for kayaking information. A person on Sycamore Canyon Road asked where he could camp. Directed him to the Parson Trail area. A man and a woman locked their keys in their vehicle. Found a coat hanger for them after providing the name of a lock company. They broke the window and picked up the glass.

The pay station was emptied on 5/11. There were 24 envelopes. \$127.00 was collected.

### **Ambassador Updates – 5/15/2016 through 5/21/2016**

5/15/2016:

- Zimmer – Tuzigoot was clean except for one overflowing trash. Eight vehicles were in the park. I spoke with a person out fishing who said he caught a trout yesterday. Five men were boating to the bridge on 89A.

5/16/2016:

- Brunot – I picked up a handful of trash at Tuzigoot, Tapco and along Sycamore Canyon Road. Four vehicles were in the park at Tuzigoot. I made contact with a person out walking their dogs. Cows were loose in the park. The owner was called. He came out to get them. Sighted two jack rabbits by the sandy beach area. Two vehicles were in the park at Tapco.

- Gill – I picked up a handful of trash at Tuzigoot and Tapco. Three vehicles were in the park at Tuzigoot. Two vehicles were in the park at Tapco. A visitor was out kayaking with his dog. Sighted 13 horses, including 3 colts and four miniature horses.

5/17/2016:

- Mast – I picked up a handful of trash at Tuzigoot, Tapco and along Sycamore Canyon Road. One vehicle was in the park at Tuzigoot. One vehicle was in the park at Tapco. A person out walking his dog said he likes to walk along the river. While at Tuzigoot sighted a Say's Phoebe, Bewick's Wren and Summer Tanager. At Tapco, sighted a Black Phoebe, Northern Cardinal, Mallard, an Ash-throated Flycatcher, a Western Tanager, Phainopepla, a Spotted Sandpiper, an Osprey, a Turkey Vulture, two horses, and a Red-Tailed Hawk.
- Gill – I picked up a handful of trash at Tuzigoot and Tapco. One vehicle was in the park at Tuzigoot. Sighted a jack rabbit and road runner at Tapco. It was windy and raining.

5/18/2016:

- Brunot – I picked up trash at Tuzigoot and along Sycamore Canyon Road. Four vehicles were in the park at Tuzigoot. A man was checking out the area. I gave him directions to Tapco. One vehicle was in the park at Tapco.
- Messier – I picked up a handful of trash at Tuzigoot and Tapco. Three vehicles were in the park at Tuzigoot. One vehicle was in the park at Tapco. A mom and 3 year old went for their first kayak ride! In the parks I sighted Summer Tanagers and a Red-Tail Hawk. There were five Turkey Vultures beside Sycamore Canyon Road. The area smelled bad. I could not see any carrion. Dark skies were threatening rain. No one was out.

5/19/2016:

- Mast – I picked up a handful of trash at Tuzigoot, Tapco and along Sycamore Canyon Road. Six vehicles were in the park at Tuzigoot. A man was out fishing. There was a water quality testing crew at Tapco. Also on site was a school group from Verde Valley Montessori with 10 kids and two teachers hiking to the sandy beach. In the parks I sighted a Western Tanager, a Say's Phoebe, Ravens, a Blue Heron, a Vermillion Flycatcher, a Western Wood Pewee, a Kingfisher, a Red-Winged Blackbird, a Black Phoebe, six horses and a King Bird.
- Messier – I picked up a handful of trash at Tuzigoot, Tapco and along Sycamore Canyon Road. Two vehicles were in the park at Tuzigoot. Scott picked up kayaks for Doug. One vehicle was in the park at Tapco. Sighted seven horses and five cows. The training session with new Ambassador Howie Usher went well.

5/20/2016:

- Mast – I picked up a handful of trash at Tuzigoot and Tapco. Three vehicles were in the park at Tuzigoot. A visitor from South Carolina was out birding. He took several photos then admitted he did not know what kind they were. I helped him identify the birds, and directed him to Tapco for more birding. A man out hiking with his dog asked if something could be done about the cows. He complained about the cows damaging the Verde River Greenway. There was new graffiti was on the Tuzigoot Bridge. It was not there yesterday. In the parks I sighted a Vermillion Flycatcher, a Yellow Warbler, a Common Yellow Throat, a House Wren, a Summer Tanager, a

Raven, two rabbits, a Gila Woodpecker, a Black Phoebe, Phainopepla, an Osprey, a Western Tanager, a Mallard, a Red-Tailed Hawk and a Say's Phoebe.

- Messier – Two vehicles were in the park at Tuzigoot. Five vehicles were in the park at Tapco. I spoke with a fisherman, a picnicker and a kayaker. They asked the usual question “What’s the black stuff?” I briefly explained the smithing process.

5/21/2016:

- Zimmer – Two vehicles were in the park at Tuzigoot. The Nice John at Tuzigoot needs to be emptied. Both sites are clean and clear. No visitors.
- Meyer – I picked up a handful of trash at Tuzigoot and Tapco. There was a little trash along Sycamore Canyon Road. Five vehicles are in the park at Tuzigoot. I sighted what was either a lesser Goldfinch or a Common Yellow Throat. Three vehicles were in the park at Tapco. I spoke with kayakers from Phoenix who said this park and area are the best kept secret in Arizona. Another group of kayakers were worried their vehicle would be locked in the park. I assured them I would leave the gate open.

The pay station was emptied on 5/18. There were 34 envelopes. \$156.00 was collected.

#### **Ambassador Updates – 5/22/2016 through 5/28/2016**

5/22/2016:

- Zimmer – The Nice John at Tuzigoot needs to be emptied. The park was clean. Three vehicles were in the lot. Picked up a handful of nails at Tapco. Three vehicles were in the park. Visitors from California were in the park picnicking and swimming. Mayor Von Gausig took family members out on the river. The bushes at the commercial ramp need to be trimmed.
- Meyer – Four vehicles were in the park at Tapco. Several private kayakers put in. Seven vehicles were in the park at Tuzigoot. Picked up a handful of trash at both parks. Sighted a Blue Heron and Snowy Egret while traveling on Sycamore Canyon Road. There was a steady stream of people along Sycamore Canyon Road and in both parks.

5/23/2016:

- Mast – Two vehicles were in the park at Tuzigoot. Visitors from New Hampshire, who plan to move to the area, asked where the boating lakes are. One vehicle was in the park at Tapco. Vacationers from Connecticut were out kayaking, and thought the area was beautiful. Picked up a handful of trash at both parks. Sighted a coyote on Sycamore Canyon Road; a Summer Tanager, Phainopepla, Black Phoebe and Western Tanager at Tapco; and a Great Egret by the dam.
- Gill – Twelve vehicles are in the park at Tuzigoot. Four vehicles were in the park at Tapco. Two private groups put in kayaks at Tapco, one group of Cottonwood and one from Cornville. Picked up a handful of trash in both parks. Informed dispatch a yellow pickup truck was inside the gate after 6:30 p.m.

5/24/2016:

- Mast – Two vehicles were in the parking lot at Tuzigoot. Picked up a handful of trash in both parks. A visitor at Tapco had questions about fishing. He just moved here yesterday from Long Island, New York. Sighted a Phainopepla, a Northern Rough-Winged Swallow, a Turkey Vulture, a Great Blue Heron, a Great Egret, a Say's Phoebe, an Osprey, a Yellow Warbler and a Western Tanager.
- Gill – Picked up a handful of trash at Tuzigoot and Tapco. Three vehicles were in the park at Tuzigoot. Two vehicles were in the park at Tapco. Visitors from Cornville were picnicking.

5/25/2016:

- Messier – Three vehicles were in the park at Tuzigoot. Visitors came from Phoenix to kayak from Tuzigoot to 89A Bridge. I advised them of the water levels in that area. Nice John showed up around 10:20 a.m. The "Mutt Mitts" need to be refilled. No vehicles were in the park at Tapco. Sighted some jack rabbits, a Blue Heron, and a Quail family of 12. Picked up a handful of trash at Tuzigoot, Tapco and along Sycamore Canyon Road. South by Southwest arrived at 6:50 a.m. The gate was already open. Clarkdale Kayak Company's group of two decided to quit the trip, so I gave Scott a ride back to his truck at Tuzigoot.
- Brunot – Picked up a handful of trash along Sycamore Canyon Road. Ten vehicles were in the parking lot at Tuzigoot. Spoke with a visitor from California who was on vacation. Five vehicles were in the park at Tapco. Met a man from Colorado who was on a road trip.

5/26/2016:

- Messier – Four vehicles were in the park at Tuzigoot. Both parks were clean and clear. Spoke with visitors at Tuzigoot and Tapco who were out enjoying the day.
- Meyer – Picked up a handful of trash at Tapco. There were three vehicles in the park. Someone was flying a drone in the upper parking lot. Need "Mutt Mitts" at the Tapco outhouse sight. Sighted a Red-Winged Blackbird. There was new graffiti on the bridge at Tuzigoot. Two vehicles were in the park.

5/27/2016:

- Zimmer – Five vehicles were in the park at Tuzigoot. Paint ballers were in the area. Picked up a handful of trash at Tuzigoot and along Sycamore Canyon Road.
- Mast – Found evidence of a fire pit beside Sycamore Canyon Road. Twelve vehicles were in the park at Tuzigoot. Picked up a handful of trash at Tuzigoot and Tapco. Seven vehicles were in the park at Tapco. Spoke with a kayaker from Anthem. It was his first time to enjoy the area. He asked what was further up the road. Local visitors who were out swimming said the Town did a great job with this park. "It is very clean." Sighted a Western Tanager, a Raven, a Turkey Vulture, a Summer Tanager, a Vermillion Flycatcher, and six cows.

5/28/2016:

- Zimmer – One overflowing trash can at Tuzigoot. Picked up a handful of trash there as well. The Nice John is dirty and needs to be emptied. A family of six were at Tapco to kayak and picnic. A lot of private boaters were out.

- Messier – Picked up a handful of trash at Tuzigoot and along Sycamore Canyon Road. Sixteen vehicles were in the park at Tuzigoot. Seven vehicles were in the park at Tapco. The West Sedona Big Brothers organization had a great time kayaking with their “little brothers”. Day trippers from Phoenix were interested in the mining history of the area. There were a lot of picnickers and private kayakers. Sighted an Osprey and a Summer Tanager. One vehicle was still in the Tapco parking lot at 6:30 p.m. The gate was left unlocked.

The pay station was emptied on 5/25 and 5/30. There were 102 envelopes. \$401.10 was collected.

**VEHICLE ACCESS PASSES**  
**PERIOD REPORTING: 05-01-2016 to 05-31-2016**

Payment Amount	Number of Envelopes submitted	Total \$ Collected	% of Total Envelopes Collected
\$0	22	\$ -	0.123595506
\$1	7	\$ 7.00	0.039325843
\$2	8	\$ 16.00	0.04494382
\$3	4	\$ 12.00	0.02247191
\$4	4	\$ 16.00	0.02247191
\$5	126	\$ 630.00	0.707865169
\$6		\$ -	0
\$7	1	\$ 7.00	0.005617978
\$8		\$ -	0
\$9		\$ -	0
\$10	4	\$ 40.00	0.02247191
Other Cash Payments	2	\$ 25.10	0.011235955
<b>Totals:</b>	<b>178</b>	<b>\$ 753.10</b>	
	Average Collected/Envelope	\$ 4.23	
<b>Zip Codes Collected</b>			
86324	Clarkdale	24	0.1348
86322	Camp Verde	2	0.0112
86325	Cornville		0.0000
86326	Cottonwood	56	0.3146
86351 & 86336	Sedona	5	0.0281
86335	Rimrock, AZ	1	0.0056
86331	Jerome	1	0.0056
86327 & 86329	Dewey-Humboldt	1	0.0056
86323	Chino Valley, AZ	1	0.0056
86301 & 86305	Prescott	7	0.0393
86314 & 86315	Prescott Valley	5	0.0281
85362	Yarnell, AZ	1	0.0056
86015, 86001, 86004	Flagstaff	5	0.0281
Various Zip Codes	Phoenix	9	0.0506
85338	Goodyear	1	0.0056
85306	Glendale	4	0.0225
85120	Apache Junction		0.0000
85142	Peoria/Sun City	3	0.0169
85260	Scottsdale	3	0.0169
85225	Chandler	2	0.0112

85297	Mesa	4	0.0225
85755	Tucson, AZ	3	0.0169
	Nevada	2	0.0112
	California	9	0.0506
	South Dakota	1	0.0056
	Australia	1	0.0056
	Colorado	1	0.0056
	Texas	1	0.0056
	None Reported	25	0.1404
	<b>TOTAL ENVELOPES</b>	<b>178</b>	
	Verde Valley	84	
	Other Yavapai County	21	
	Phoenix Area	9	
	Tucson Area	3	
	Northern AZ	5	
	Other Arizona	29	
	Nevada	2	
	California	9	
	South Dakota	1	
	Australia	1	
	Colorado	1	
	Texas	1	
<b>Primary Reason For Visit</b>			
		<b># of Vehicles</b>	<b># of People</b>
	<b>Kayaking/Canoeing</b>	47	131
	<b>Swimming/Wading</b>	44	156
	<b>Tubing</b>	6	24
	<b>Picnic</b>	26	91
	<b>Fishing</b>	13	35
	<b>Birding</b>	7	26
	<b>Painting</b>		
	<b>Photography</b>	14	45
	<b>Dog Walking</b>	1	1
	<b>Hiking</b>	5	21
	<b>Special Event/Education</b>	3	8
	<b>Other</b>	13	33
	<b>None Marked</b>	22	
	<b>None Marked with people</b>	40	53
	<b>TOTAL</b>	<b>241</b>	<b>624</b>

<b>Number of Vehicles &amp; Users</b>			
<b># of Vehicles that did not include # of People</b>	25	0.140449438	
<b># of Vehicles that included # of People</b>	153	0.859550562	
<b># of Users/People Reported</b>	451		
<b>Avg. # of People/Vehicle</b>	2.947712418		
<b>Total Vehicles</b>	178		
<b>Total Estimate of Visitors based on total # of vehicles and Avg. # of people/vehicle</b>	524.6928105		

**Verde River @ Clarkdale  
Monthly River Runner Outfitter Report**

**All Commercial Activity**

Customer Type	T I M E	DAYS OF THE WEEK																														May 2016							
		S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M		T						
GUIDED REC TOURS	8AM-CFE																																0						
	9AM-CKC																														2	2	3	10	4	12	33		
	10AM-SBSW							2		2	7				5	2															15		6	15	6	6	3	3	72
	11AM-CKC																																		14			14	
	12PM-CFE			2			2														4	4											2				14		
	1PM-CKC																																		10		10		
	2PM-SBSW														5	2																	3	5		6	4	9	34
	3PM-CKC																																					0	
	4PM-CFE																																					0	
	Sunset-CFE																																					0	
<b>Total Guided Rec</b>		0	0	2	0	0	2	2	0	2	7	0	0	0	10	4	0	0	0	4	4	15	0	5	5	10	3	31	20	14	34	3			177				
GUIDED INT/ED TOURS	8AM-CFE																																			0			
	9AM-CKC																																				0		
	9:30 AM-VRI														10					11	10	7														38			
	10AM-SBSW				8																																8		
	11AM-CKC																																				0		
	12PM-CFE														4																						4		
	1PM-CKC																																				0		
	1:30 PM-VRI																																				0		
	2PM-SBSW				12																																12		
	3PM-CKC																																				0		
4PM-CFE																	2																	4		6			
Sunset-CFE																																				0			
<b>Total Guided Int/Ed</b>		0	0	0	20	0	0	0	0	0	0	0	0	14	0	2	0	11	10	7	0	0	0	0	0	0	0	0	4	0	0			68					
UnGuided/Livery	ckc																																			0			
	sbsw								3			2	2	1		2				6														6		22			
<b>Total Unguided/Livery</b>		0	0	0	0	0	0	0	3	0	0	2	2	1	0	2	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	6	0		22			
Special Events	7 am-SBSW																																			7			
																																					0		
																																					0		
<b>Total Special Events</b>		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	0	0	0	0	0	0	0		7			
<b>TOTAL COMMERCIAL</b>		0	0	2	20	0	2	2	3	2	7	2	2	1	24	4	4	0	11	20	11	15	0	5	5	17	3	31	20	18	40	3			274				

List Any Special Notes or Circumstances for the Month Below:

South By Southwest launched a pre-approved 7am trip for the non-profit Steps to Recovery on May 25th.

**PERMIT FEES**

Town of Clarkdale	\$1,370.00
Arizona State Parks	\$137.00
<b>Total Due*</b>	<b>\$1,507.00</b>

\*Remit Total Due to Town of Clarkdale by the 15th of the month that follows this report

Permit Holder	Permit Allocation			Capacity Available This Month			Used This Month			Remaining Capacity		
	Guided	Unguided	Int/Ed	Guided	Unguided	Int/Ed	Guided	Unguided	Int/Ed	Guided	Unguided	Int/Ed
South By Southwest	930	515	300	778	480	251	106	22	27	672	458	224
Verde River Institute	0	0	500	0	0	460	0	0	38	0	0	422
Clarkdale Kayak Co	4093	500	0	4073	500	0	57	0	0	4016	500	0
CenterFocus	800	0	500	778	0	474	14	0	10	764	0	464

Launches By Hour	
Time	# of Launches
8:00 AM	0
9:00 AM	33
9:30 AM	38
10:00 AM	80
11:00 AM	14
12:00 PM	18
1:00 PM	10
1:30 PM	0
2:00 PM	46
3:00 PM	0
4:00 PM	6
Sunset	0
Unguided	22
Spc Event	7
Total	274

Launches By Day	
Time	# of Launches
Sunday	25
Monday	51
Tuesday	17
Wednesday	50
Thursday	25
Friday	45
Saturday	61
Totals	274



# Staff Report

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Agenda Item:               **WORKSESSION: PARK RULES** – A worksession to discuss smoking and alcohol use in Town parks.

Staff Contact:             Community Services Supervisor Dawn Norman

Meeting Date:            July 13, 2016

Background:             The Community Services Commission began discussions on allowing the use of alcohol in the Town Park in March with the intent to revisit the issue at a future meeting. Currently, the only Town park that allows the use of alcohol is the Lower TAPCO River Access Point.

The current Park Ordinance reflects:

#### Section 12-1-16 Prohibited Substances

No person shall consume, distribute or possess any substance in violation of A.R.S. Title 13, Chapter 34, Drug Offenses, at parks and recreation facilities. No person shall consume, possess or distribute an open container of alcoholic beverages at parks, trails and recreation areas, unless such activity has been allowed through issuance of a permit from the Town, or in the event a particular park, trail, or recreation area has been exempted from this provision.

On April 9, 2014, the Parks and Recreation Commission made a recommendation to Council to exempt the Lower TAPCO River Access Point from Section 12-1-16 Parks and Recreation Facilities of the Town Code and to allow the use of alcohol at the site. Council approved Resolution #1468 exempting Lower TAPCO River Access Point from 12-1-16 Parks and Recreation Facilities of the Town Code on May 27, 2014.

In addition, Staff would like for the Commission to have a discussion regarding smoking in the parks. Throughout the years, staff has received complaints from individuals attending Concerts in the Park about smoking. An informal designated smoking area behind the gazebo has been identified and an announcement is made prior to the start of the concert to ask those who smoke to be courteous to others and smoke in the designated area. There is, however, no ordinance in place that requires concert attendees to use the area designated.

The Parks and Recreation Commission had listed this as a future agenda item to discuss prior to the dissolution of the Commission.

The current Park Ordinance reflects:

Section 12-1-8 Smoking

- A. The Town may prohibit smoking in any or all areas within Town parks, trails and recreation areas by posting signs stating such.
- B. The Town or Clarkdale Fire District may temporarily prohibit smoking on all Town parks, trails and recreation areas during periods of high fire danger.

On June 15, 2016, a Stage 1 fire ban was implemented. This ban does not allow smoking in Town parks but permits smoking inside enclosed private vehicles.

Recommendation: This item is scheduled as a worksession only, and no official action is necessary from the Commission.



# Staff Report

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Agenda Item: **CLARKDALE'S OLD-FASHIONED 4TH OF JULY** – A review of and discussion on the 2016 Old-Fashioned 4th of July event.

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: June 8, 2016

Background: Staff will review the 2016 Old-Fashioned 4<sup>th</sup> of July event with the Commission.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.



# Staff Report

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Agenda Item:           **VERDE RIVER PROGRAMS** – A presentation of a conceptual public program recently developed by staff while attending the 2016 AZ Summer Library Institute.

Staff Contact:           Community Services Administrative Assistant Joni Westcott

Meeting Date:           July 13, 2016

Background:           Community Services Administrative Assistant II, Joni Westcott recently attended the AZ Summer Library Institute on the NAU (Flagstaff) campus. With state-wide attendance by library professionals, this was Administrative Asst. Westcott's second attendance in the 3-year scholarship award program. This week-long intensive professional development program offered training in a variety of library operational areas. Also as part of the exercises throughout the week, participants were required to develop a unique, conceptual grant project which included a formal presentation of the project at the session closing.

Taking inspiration from the Community Service Commission's Vision and Mission, their recent prioritizing exercises of department functions, and results from the 2014 Community Services Survey, Administrative Asst. Westcott selected a project having library roots extending to and showcasing the Verde River. Upon receiving encouragement for the concept from Institute facilitators, the "Full STEAM Ahead on the Verde River" project was developed to focus on connecting families with the Verde River in order to gain appreciation for its recreational and ecological benefits through elements of STEAM (Science, Technology, Engineering, Art, and Math). With the overarching idea of creating partnerships between local river organizations, river outfitters and local artists, resulting family activities would include: kayaking the Verde River, river trail hikes/trail development, river art projects and river science experiments. These department-based or on-site activities would contain elements connecting and educating the participant families about this natural resource in our own backyard.

Administrative Asst. Westcott will be sharing her presentation with the Commission.

Recommendation: This item is scheduled as a discussion only, and no official action is necessary from the Commission.