

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a REGULAR Meeting on Wednesday, December 2, 2015, at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.**

All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 23rd day of November 2015 at 8:30 a.m.

Dated this 23rd day of November, 2015 by:

Vicki McReynolds
Vicki McReynolds
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER:** The Chairperson called the meeting to order at 6:30 p.m.
2. **ROLL CALL:** The GIS Planner II called roll.
3. **PUBLIC COMMENT** – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.
4. **MINUTES:** Consideration of the Regular Meeting Minutes of November 4, 2015. Board Member Prud'homme-Bauer motioned to approve the Regular Meeting Minutes of November 4, 2015 with the following correction to the Action item regarding: **DISCUSSION & POSSIBLE ACTION:** DRB-091147 – Two proposed off-premise signs for Oovah Smoke Shop, a business located on 208 N. Sixteenth St. in the Yavapai Apache Indian Community, **Action:** Board Member Snyder seconded the motion. The motion passed with a 4 to 1 vote. Ayes by Board Members Prud'homme-Bauer, Snyder, Jones and Midkiff and 1 nay by Board Member Garvey.

Board Member Garvey seconded the motion.

5. **REPORTS:**

6. **NEW BUSINESS:**

- a. **PUBLIC HEARING:** DRB-091174 – Application for design and site plan review of a proposed 8,515 square foot, 26 ft. high Spanish mission style Mountain Gate Community Center and associated site improvements on 5.1 acre development on Tract S of the Mountain Gate final plat.

Staff Report:

Applicant Presentation:

Questions to Staff/Applicant/Discussion:

Open Public Hearing: The Chairperson opened the Public Hearing.

Close Public Hearing: The Chairperson closed the Public Hearing.

b. CONSIDERATION AND POSSIBLE ACTION: DRB-091174 – Application for design and site plan review of a proposed 8,515 square foot, 26 ft. high Spanish mission style Mountain Gate Community Center and associated site improvements on 5.1 acre development on Tract S of the Mountain Gate final plat.

ACTION: Board Member Prud'homme-Bauer motioned to approve DRB-091174 – Application for design and site plan review of a proposed 8,515 square foot, 26 ft. high Spanish mission style Mountain Gate Community Center and associated site improvements on 5.1 acre development on Tract S of the Mountain Gate final plat as presented with the following Staff recommended stipulations:

1. Project shall comply with all specifications of the Town Code and any stipulations of officials representing the Town of Clarkdale.
2. The building shall be constructed and all signage shall be installed as reviewed and approved by the Design Review Board and as inspected by the Building Official.
3. Any changes to the approved site plan and design review shall be reviewed and approved by the Director of Community Development who may determine whether or not the application needs to return to the Design Review Board for review and approval.
4. Applicant shall comply with site preparation, grading and drainage requirements as stipulated in Town Code.
5. All lighting and landscaping and related systems as installed shall comply with Town Code.
6. Applicant shall install a four-way stop at the intersection of Cleopatra and Miner's Gulch Roads.

With the Board's additional recommendations:

1. The applicant will consider potential solar use in the facility upon discussion with the Homeowner's Association.
2. The applicant will consider additional shade coverage of the tot-lot (playground) upon discussion with the Homeowner's Association.

Board Member Snyder seconded the motion. The motion passed unanimously.

7. FUTURE AGENDA ITEMS:

- Possible application for Design and Site Plan Review for the RV Park.
- Possible application for Violette's Pastry - signs and sidewalk café.

8. ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 7:32 p.m.

Reasonable accommodations may be requested by contacting Town Hall at (928) 634-9591 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.