

NOTICE: This is provided for public information only. This document is not an approved set of minutes, only a staff summary of actions taken. The approved minutes will contain the official action taken.

NOTICE OF A REGULAR MEETING OF THE DESIGN REVIEW BOARD OF THE TOWN OF CLARKDALE

In accordance with Resolution #215 of the Town of Clarkdale, and Section 38-431.02, Arizona Revised Statutes, **NOTICE IS HEREBY GIVEN that the Design Review Board of the Town of Clarkdale will hold a REGULAR Meeting on Wednesday, November 4, 2015, at 6:30 p.m., in the Men's Lounge of the Clark Memorial Clubhouse, 19 N. Ninth Street, Clarkdale, Arizona.**

All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Town Hall bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 28th day of October 2015 at 8:30 a.m.

Dated this 28th day of October, 2015 by:

Vicki McReynolds
Vicki McReynolds
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. **CALL TO ORDER:** The Chairperson called the meeting to order at 6:30 p.m.
2. **ROLL CALL:** The GIS/Planner II called roll.
3. **PUBLIC COMMENT** – The public is invited to provide comments at this time on items that are not on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, or scheduling the matter for further consideration and decision on a later agenda, as required by the Arizona Open Meeting Law. Each speaker is asked to limit comments to **FIVE minutes**.
4. **MINUTES:** Consideration of the Regular Meeting Minutes of October 7, 2015. Board Member Snyder motioned to approve the Regular Meeting Minutes of October 7, 2015. Board Member Prud'homme-Bauer seconded the motion. The motion passed unanimously.
5. **REPORTS:**
 - Chairperson and Members Report:
 - Staff Report:
6. **NEW BUSINESS:**
 - a. **DISCUSSION & POSSIBLE ACTION:** DRB-091147 – Two proposed off-premise signs for Oovah Smoke Shop, a business located on 208 N. Sixteenth St. in the Yavapai Apache Indian Community.
 - Staff Report:
 - Applicant Presentation:
 - Questions to Staff/Applicant:
 - Discussion:
 - Action: Board Member Prud'homme-Bauer motioned to approve DRB-091147, two proposed off-premise signs for Oovah Smoke Shop, a business located on 208 N. Sixteenth St. in the Yavapai Apache Indian Community as presented with the following staff recommendations:

Having met all code requirements, staff recommends the application as presented be approved with the following stipulations:

1. Installation of the sign shall be inspected and approved by the Town's Building Official.
2. Contractor shall have a current business license with the Town of Clarkdale.
3. The approval of the ADOT permit for off-premise advertising must be presented to Community Development for the sign on parcel #406-27-005D before the sign is installed.

Board Member Snyder seconded the motion. The motion passed unanimously.

b. DISCUSSION & POSSIBLE ACTION: DRB-091148 – A portable sign to be placed at 900 First North Street - the Clarkdale Historical Society & Museum.

Staff Report:

Applicant Presentation:

Questions to Staff/Applicant:

Discussion:

Action: Board Member Prud'homme-Bauer motioned to approve DRB-091148, a portable sign to be placed at 900 First North Street – the Clarkdale Historical Society & Museum with the following staff recommendations:

Having met all code requirements, staff recommends the signage as presented be approved with the following stipulations:

1. Clarkdale Historical Society & Museum must keep up the appearance of the sandwich board to comply with Zoning Code chapter 7 Sign Code Section 7-2 H. General Provisions: Signs shall be maintained and be free of chipping paint, visible cracks or gouges, or general deterioration.
2. One five (5) foot wide pedestrian passage way must be maintained around signs on a public sidewalk. Staff will work with applicant to assure minimum 5-foot ADA isle width is maintained.

Board Member Garvey seconded the motion. The motion passed unanimously.

7. FUTURE AGENDA ITEMS: None at this time.

8. ADJOURNMENT: Board Member Snyder motioned to adjourn the meeting. Board Member Garvey seconded the motion. The motion passed unanimously. The meeting adjourned at 7:05p.m.